

MINUTES OF THE NG-CDFC MEETING HELD ON 26TH NOVEMBER, 2018 IN THE NG-CDFC BOARD ROOM STARTING 9:30 AM

MEMBER'S PRESENT

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| 1. Mr. Evanson Muiyuro | NG-CDFC Chairperson |
| 2. Musonye Olympia | Fund Account Manager |
| 3. Ms. Naomi Wairimu | NG-CDFC Secretary |
| 4. Mr. Peter Mutune | Member |
| 5. Mr. David Rotich | Member |
| 6. Mr. Joseph Kanini | Member |
| 7. Ms. Petronillah Kalimi | Member |
| 8. Ms. Jane Kiingati | Member |
| 9. Mr. Benson Thubi | Member |
| 10. Mr. Joseph Wainaina | Member |

AGENDA

1. Preliminaries/Prayers
2. Confirmation of the Previous meeting Minutes
3. Matters Arising
4. Project Proposal
5. Utilization of 2017/208 A-IN-A
6. A.O.B
7. Adjournment

MINUTE: 01/26/11/2018- PRELIMINARY

The meeting was called to order at 9.30am. The Chairperson welcomed members to the meeting and thanked them for their commitment in serving the Constituents. Mr. Peter Mutune offered a word of prayer to open up the meeting.



MINUTE: 02/26/11/2018-CONFIRMATION OF PREVIOUS MEETING MINUTES

The members were taken through the minutes of the previous NG-CDFC meeting. They agreed that the minutes were the true records of the minutes and were proposed by Mr. Benson Thubi and seconded by Mr. Joseph Wainaina.

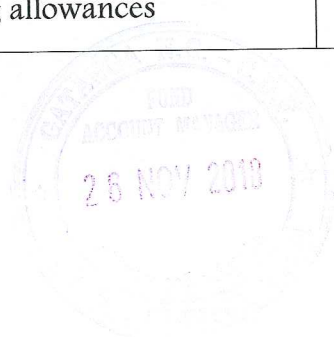
MINUTE: 03/26/11/2018-MATTERS ARISING

There were no matters arising.

MINUTE: 04/26/11/2018- PROJECT PROPOSALS FOR FY 2018/2019

The Fund Account Manager informed the members that the total amount allocated to Gatanga constituency for financial year 2018/2019 was Kshs.109, 040,875.52. The manager likewise explained to the members the sectorial allocation percentages as stipulated by the NG-CDF 2015 Act and Regulations. He also went on to inform the members that there was a constant figure of Ksh.5,738,993.45 stipulated by the Board, to cater for Emergency occurrences. Members were requested to prepare the breakdown for the allocation so that it can be forwarded to the National Management Board for approval. After deliberation on the proposals that they had received from various stakeholders in the constituency and also the feedback they had received from the ward meetings held in 2017/2018 Government year they came up with the following budget.

Project Name	Project activity	Amount Allocated
Employees' Salaries	Payment of staff salaries and gratuity	2,266,680
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, etc.	3,403,372.531
NSSF	Payment of NSSF Deductions	33,600
NHIF	Payment of NHIF Deductions	58,800
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	780,000
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, e.t.c	700,000
Committee Allowances	Payment of Committee sitting allowances	800,000



CDFC/PMC Capacity Building	Undertake Training of the PMCs/CDFCs on CDF Related issues	1,771,226.266
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	5,738,993.45
Constituency Sporting Activities	Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits	2,180,817.51
Environment Conservation Activities	Carry out Environment Conservation activities/Awareness programs	2,180,817.51
Bursary Secondary Schools	Payment of Bursary to needy students/ CATS /MOCKS	16,000,000.00
Bursary Tertiary Schools	Payment of Bursary to needy students in Colleges, Universities and Driving Schools	11,260,218.88
CDF Office	Purchase of a Camera, Four Laptops and Two Desktops	930,000.00
Gatunguru Kariara primary school	Renovation of 7 Classrooms(Plastering, Flooring and Painting)	1,500,000.00
Ngato Primary School	Drilling of 1 Unit borehole, Depth(200 Metres), Purchase of the Pump/Installation and Installation of (24,000 Litres) Steel Water Tank	4,000,000.00
Ngato Primary School	School Electrification (4 classrooms and the borehole site)	500,000.00
Kiunyu Primary School	Construction of a two 4 door each ablution blocks	1,000,000.00
Gichumbu Primary School	Construction of(1km) perimeter wall	1,000,000.00
Ngate Primary School	Construction of one Classroom to completion	1,000,000.00
Giatutu Primary School	Construction of one Classroom to completion	1,000,000.00
Gatiiguru Primary School	School Electrification(6 Classrooms)	500,000.00
Wanduhi Primary School	Construction of one Classroom to completion	1,000,000.00
Rubiru Primary School	Renovation of 9 Classrooms(Plastering, Flooring and Painting)	2,000,000.00
Mwea Primary School	Construction of one Classroom with a slab	1,000,000.00
Gatakaini Primary School	Renovation of 10 classrooms(Plastering, Flooring and Painting)	2,500,000.00
Kigio Primary School	Renovation of eight classrooms(Plastering, Flooring and Painting)	2,000,000.00



Mugumo Primary School	Renovation of 4 Classrooms(Plastering, Flooring and Painting)	1,000,000.00
Giteme Secondary School	Construction of a Laboratory to completion	2,000,000.00
Kimandi Secondary School	Construction of a Laboratory to completion	1,500,000.00
Mbugiti Secondary School	Construction of one Classroom to completion	1,000,000.00
Delmonte Secondary School	Construction of one Classroom to completion	1,000,000.00
St.Teresa Secondary School	Construction of two Classrooms to completion	2,000,000.00
Ngelelya Secondary School	Construction of one Classroom to completion	1,000,000.00
Gatanga CCM Secondary School	Construction of one Classroom to completion	1,000,000.00
Iembeni Secondary School	Construction of one Classroom to completion	1,000,000.00
Gakurari Secondary School	Completion of a Dining Hall(Flooring, Painting,Windows and doors and plumbing)	1,000,000.00
Gathanji Secondary School	Construction of an administration block to completion	2,500,000.00
Rwegetha Secondary School	Completion of a Science Laboratory and a preparation room(Finishes and Mechanicals) (Flooring, Painting,Windows doors, plumbing, working surfaces and Electricity installation)	2,500,000.00
Jogoo Kimakia Secondary School	Construction of a Laboratory to completion	2,500,000.00
Chomo Secondary School	Construction of a Classroom to Completion(Ksh 1,000,000) and one unit 4 door Ablution(Ksh 500,000).	1,500,000.00
Gatunyu Secondary School	Completion of two Classrooms(Flooring, Painting,Windows doors, plumbing, working surfaces and Electricity installation)	1,500,000.00
Gatunyu Secondary School	Construction of one Classroom to completion with a slab	1,500,000.00
Thungururu Secondary School	Construction of 1 classroom (1,000,000) and a 4 door ablution block (500,000)	1,500,000.00
Kirwara Police Station	Construction of an Administration Block (phase 1) to completion	4,000,000.00

Mukurwe Chiefs Office	Completion of Mukurwe Chiefs office	3,000,000.00
Nyaga Administration Police Post	Completion of the Post offices(Finishes and Painting)	1,000,000.00
Gituamba Chiefs Office	Construction of an Office to completion	1,000,000.00
Gatura Assistant County Commissioners Office	Construction of an Office block to completion	4,000,000.00
Kiganjo Assistant Chiefs Office	Renovation of the Office(Flooring, repair damaged sections and Painting)	1,000,000.00
Gatanga CDF Office	Installation of Fibre cables, Internet installation. Acquisition and Intergration of ERP in the NG-CDF office	1,000,000.00
Gatanga CDF Office	Purchase of a 3 phase output silent Diesel Generator @500,000 and Photocopying Machine@436,349.52	936,349.52
Total		109,040,875.52

MINUTE: 05/26/11/2018- UTILIZATION OF A-IN-A OF THE FINANCIAL YEAR 2017/2018

The Fund Account Manager notified the committee that in the previous financial year the office managed to collect Ksh 286,000 from the sale of Tenders. He went on to inform the committee that the amount was deposited on the Constituency main Account. He went ahead to inform the committee that for the money to be utilized there was a need to propose a project that was to be approved by the Board before issuance of the Authority to Incur Expenditure. The Chairperson called upon the Committee members to propose a project basing on the priority of the Office need. After deliberation the members agreed to use the money for Constituency Website reconstruction.



Project Name	Project activity	Amount Allocated
Gatanga CDF Office	Constituency Website Reconstruction	286,000.00

MIN: 06/26/11/2018: A.O.B.

There being no other business, the meeting ended at 2.00 pm, with a word of prayer from Mr. Benson Thubi.

Minutes Signed by;

1. Mr. Evanson Muiyuro Date: 26th November 2018

CHAIRMAN

2. Ms. Naomi Wairimu Date: 26th November 2018

SECRETARY

