



National Government Constituency Development Fund Board  
GATUNDU SOUTH NG-CDF  
GATUNDU CDF BUILDING  
P.O Box 213-01030  
GATUNDU  
TEL:0726-322626  
Email:cdfgatundusouth@ngcdf.go.ke

OUR REF GTD-S/PROP/10/06/2024

10/06/2024.

CHIEF EXECUTIVE OFFICER,  
NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND,  
P.O. BOX 46682-00100,  
NAIROBI.

Dear Sir,

REF: SUBMISSION OF PROJECT PROPOSAL FY 2023-2024

The matter above refers.

Kindly attached please find the Project Proposal for FY 2023- 2024 with NGCDFC minutes, Third Schedule and supporting documents.

Kind regards



SAMUEL MAWIYOO  
FUND ACCOUT MANAGER  
GATUNDU SOUTH NGCDF



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MINUTES OF THE NG-CDFC MEETING HELD ON 25<sup>TH</sup> MARCH 2024, IN THE NG-CDF BOARDROOM STARTING AT 10:00 AM.

MEMBERS PRESENT.

- |                         |   |             |
|-------------------------|---|-------------|
| 1. Mr. Peter Kinyita    | - | Chairman    |
| 2. Mr. Stephen Wanyoike | - | Secretary   |
| 3. Ms. Salome Njeri     | - | Member      |
| 4. Mr. Samuel Mungai    | - | Member      |
| 5. Mr. Joseph Njoroge   | - | Member      |
| 6. Mrs. Faith Muthoni   | - | Member      |
| 7. Mr. George Wanyoike  | - | Member      |
| 8. Ms. Rose Wanjiru     | - | Member      |
| 9. Ms. Agneta Odedere   | - | ACC Ng'enda |
| 10. Mr. Samuel Mawiyoo  | - | FAM         |

IN ATTENDANCE

1. Ann Nyawira - Sub-county Director of Education

AGENDA:

1. Preliminaries.
2. Reading and confirmation of previous minutes
3. Matters arising.
4. NGCDF Board Circulars on submission of the projects
5. Presentation of the budget for administration and monitoring
6. Consideration Of The Ongoing Project
7. Additional Funds for bursary vote
8. Consideration of Junior Secondary Matching Funds with the Ministry
9. Approval of Project Proposal FY 2023/2024.
10. BQ's Preparation
11. Junior Secondary School Projects
12. Formation of Inspection and Acceptance committee for projects
13. Formation of Inspection and Acceptance committee for goods & services
14. A.O.B.

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**MIN: 01/25/03/2024: Preliminaries.**

The meeting started at 10:00 Am and members present were welcomed. The meeting was opened with a word of prayer led by Faith Muthoni.

**MIN: 02/25/03/2024: Reading and confirmation of previous minutes.**

The secretary read the minutes of the previous meeting. The minutes were proposed by Joseph Njoroge and seconded by Rose Wanjiru as true minutes of the day.

**MIN: 03/25/03/2024: Matters Arising.**

There were no matters arising.

**MIN: 4/25/03/2024: NGCDF Board Circulars on submission of the projects**

The Fund Account Manager provided Members with updates on the Constituency Allocated Funds and the procedures for submitting proposed projects. He clarified which projects would be funded by the National Government. Additionally, he briefed the Members on the guidelines outlined in the Ministry of Education Circular dated 3rd October 2023, Ref: MOE.HQS/3/7/27(110), which allocated Ksh. 9,236,183.00 for junior secondary school, with NG-CDF matching the funds for infrastructure. Furthermore, he discussed the realignment of project proposals according to the amendment Act circular Ref:NG-CDFB/CEO/NG-CDF CIRCULARS/VO/II(035), noting the repeal of the Sports and Constituency Oversight Fund.

**MIN 05/2/01/2024 – PRESENTATION OF THE BUDGET FOR ADMINISTRATION AND MONITORING**

The Fund Manager informed the Members on various statutory ceilings as provided in the Act and as guided by the Board and to factor housing levy, NSSF and NHIF statutory deductions. The Manager gave out guidelines on the budget and upon deliberations the Members unanimously agreed to consider the following;

**BUDGET ON ADMINISTRATION AND RECURRENT EXPENDITURE.**

PROJECT	ACTIVITY	AMOUNT
Advertising, Awareness and Publicity Campaigns	Payment of Advertising, Awareness and Publicity Campaigns	2,510,000.00
Casual labour and Internship	Payment of Basic Wages to 5 interns	150,000.00
Housing Levy	Employer contribution to housing levy to 6 NG-CDFC staff	45,500.00
Contractual Employees	Payment of staff Basic salaries to 6 NG-CDFC staff	1,390,000.00
Gratuity-Contractual employees	Payment of Gratuity to 6 NG-CDFC staff	856,000.00
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of 34 catering Services (receptions), Accommodation, Gifts, Food and Drinks	900,400.00



PROJECT	ACTIVITY	AMOUNT
Accommodation - Domestic Travel	Payment of accommodation on domestic travel	350,000
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	1,000,000
General Office Supplies (papers, pencils, forms, small office equipment)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	1,897,812.60
NGCDFC allowance	Payment of Hire of Transport	200,000
Other committee expenses	Payment of NGCDFC allowance	750,000
Electricity	Payment of Other committee expenses	300,000
Bank service commission and charges	Payment of Electricity Charges	200,000
Internet connection	Payment of Bank service commission and charges	30,000.00
Sanitary and Cleaning materials supplies and services	Payment of internet connection expenses	45,000.00
NSSF	Purchase of Sanitary and Cleaning Materials, Supplies and Services	150,000.00
Travel Costs	Employer contribution to NSSF to 6 NG-CDFC staff	100,000.00
TOTAL	Payment of Travel Costs	300,000.00
		9,995,623.00

BUDGET FOR MONITORING AND EVALUATION/CAPACITY BUILDING

PROJECT	ACTIVITY	AMOUNT
Accommodation - Domestic Travel	Payment of accommodation on domestic travel	350,000
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	1,000,000
General Office Supplies (papers, pencils, forms, small office equipment)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	1,897,812.60
Hire of Transport	Payment of Hire of Transport	200,000
NGCDFC allowance	Payment of NGCDFC allowance	750,000
Other committee expenses	Payment of Other committee expenses	300,000
Daily Subsistence allowance	Payment of daily Subsistence allowance	200,000
Travel Allowance on training	Payment of Travel Allowance of NGCDFC,	300,000

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ion/ ver) u officers and PMC	4,997,812.60
<b>SUB TOTAL</b>	

MIN: 6/25/03/2024: Consideration Of The Ongoing Project

The Fund Account Manager emphasized to the committee that certain projects received funding of Ksh 1,000,000 in the previous financial year, but require an additional Ksh 1,000,000 due to the expanded scope of work outlined in the public work bill of quantity. After deliberation, members agreed to allocate more funds for the construction and completion of a modern toilet block with 10 doors for boys, equipped with a bio-digester, as well as one chamber specifically designed for persons with disabilities. The fund manager informed the committee that Ksh 1,000,000 is still in the Project Management Account awaiting approval for the entire bill of quantity amounting to Ksh 2,000,000 to initiate the project. These projects were not initially included in the ongoing projects list by the time reporting for ongoing projects was done, the committee had intention of constructing the toilets to completion and indicated on the proposal for the last financial year that the project will be done to completion

MIN: 7/25/03/2024: Consideration of Junior Secondary Matching Funds with the Ministry

The Fund Manager notified the committee about receiving a communication circular dated 16th October 2023 regarding match funding with the Ministry of Education for infrastructure development in junior secondary schools. The committee approved the matching funding for junior secondary schools as outlined in the circular. The Sub-county informed the committee that most schools already have adequate classrooms but require renovation instead of construction. After deliberation, the committee decided against constructing new classrooms and opted to renovate two existing classrooms instead as shown below:-

**NG-CDF JUNIOR SECONDARY SCHOOL PROJECTS**

PROJECTS	ACTIVITY	AMOUNT
Kimaruri Primary School JSS	Renovation to completion of 2 classrooms: plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works.	1,500,000.00
Kiburu Primary School JSS	Renovation to completion of 2 classrooms: plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works.	1,500,000.00
Githaruru Primary School JSS	Renovation to completion of 2 classrooms: plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works.	1,500,000.00
Kahugu-ini Primary School JSS	Renovation to completion of 2 classrooms: plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works.	1,500,000.00
Multhiga Primary School JSS	Renovation to completion of 2 classrooms: plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works.	1,500,000.00
Munyuni Primary School JSS	Renovation to completion of 3 JSS classrooms, 1 Special Classroom, 1 Laboratory and 1 Administration office plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring	4,500,000.00



MINISTRY OF EDUCATION JUNIOR SECONDARY SCHOOL PROJECTS

PROJECT	ACTIVITY	AMOUNT
Gakunju Memorial Primary School JSS	Renovation to completion of 2 classrooms: plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	1,500,000.00
Gathage Primary School JSS	Renovation to completion of 2 classrooms: plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	1,500,000.00
Kigaa Primary School JSS	Renovation to completion of 2 classrooms: plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	1,736,183.00
Kiganjo Primary School-JSS	Renovation to completion of 2 classrooms: plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	1,500,000.00
Gachika Primary School JSS	Renovation to completion of 2 classrooms: plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	1,500,000.00
Ndundu Primary School JSS	Renovation to completion of 2 classrooms: plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	1,500,000.00
<b>SUB TOTAL</b>		<b>9,236,183.00</b>

MIN: 8/25/03/2024: Additional funds for bursary vote

The chairman informed the committee about the increase in the number of applicants for bursary benefits and emphasized the need for additional funds for each vote, ensuring that more students from Gatundu Constituency could benefit. Following deliberation, the committee agreed to allocate more funds.

MIN: 9/25/03/2024: Approval of Project Proposal FY 2023/2024.

Members prioritized and approved the following project proposal for financial year 2023/2024.

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S/N	Project Number	Project Name	Project Activity	Original Cost	Cumulative Cost	Amount Allocated	Current Status
1	4-0022-111-2210504-100-2023-2024-1	ADMINISTRATION AND RECURRENT EXPENDITURE (6%) Advertising, Awareness and Publicity Campaigns	FINANCIAL YEAR 2023/2024 Payment of Advertising, Awareness and Publicity Campaigns	2,510,000.00		2,510,000.00	New
2	4-0022-111-2110202-100-2023-2024-2	Casual labour and Internship	Payment of Basic Wages to 5 interns	150,000.00		150,000.00	New
3	4-0022-111-2110301-100-2023-2024-3	Housing Levy	Employer contribution to housing levy to 6 NG-CDFC staff	45,500.00		45,500.00	New
4	4-0022-111-2110201-100-2023-2024-4	Contractual Employees	Payment of staff Basic salaries to 6 NG-CDFC staff	1,390,000.00		1,390,000.00	New
5	4-0022-111-2710102-100-2023-2024-5	Gratuity-Contractual employees	Payment of Gratuity to 6 NG-CDFC staff	856,000.00		856,000.00	New
6	4-0022-111-2210801-100-2023-2024-6	Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	900,400.00		900,400.00	New
7	4-0022-111-2210203-100-2023-2024-7	Courier and Postal Services	Payment of Courier and Postal Services	800,000.00		800,000.00	New

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8	2022-111-221101-1 00-2023-2024-8	General Office Supplies (papers, pencils, forms, small office equipment)	Payment of internet connections expenses	640,723.00	640,723.00	New
9	4-0022-111-2210811-1 00-2023-2024-9	NGCDFC allowance	Payment of NGCDFC allowances	1,248,000.00	1,248,000.00	New
10	4-0022-111-2210802-1 00-2023-2024-10	Other committee expenses	Payment of Other committee expenses	800,000.00	800,000.00	New
11	4-0022-111-2210101-1 00-2023-2024-11	Electricity	Payment of Electricity Charges	30,000.00	30,000.00	New
12	4-0022-111-2211301-1 00-2023-2024-12	Bank service commission and charges	Payment of Bank service commission and charges	30,000.00	30,000.00	New
13	4-0022-111-2210202-1 00-2023-2024-13	Internet connection	Payment of internet connection expenses	45,000.00	45,000.00	New
14	4-0022-111-2211103-1 00-2023-2024-14	Sanitary and cleaning materials supplies and services	Purchase of Sanitary and Cleaning Materials, Supplies and Services	150,000.00	150,000.00	New
15	4-0022-111-2120101-100-2023-2024-15	NSSF	Employer contribution to NSSF to 6 NG-CDFC staff	100,000.00	100,000.00	New
16	4-0022-111-2210301-100-2023-2024-16	Travel Costs	Payment of Travel Cost	300,000.00	300,000.00	New
	<b>SUB TOTAL</b>			9,995,623.00		
17	MONITORING, EVALUATION AND CAPACITY BUILDING (3%) 4-0022-111-2210302-111-	Accommodation - Domestic Travel	Payment of accommodation on	350,000	350,000	New

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18	3-20	4-0022-111-2210801-111-2023-2024-2	Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	1,000,000	1,000,000	1,000,000	New
19		4-0022-111-2211101-111-2023-2024-3	General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	1,897,811.60	1,897,811.60	1,897,811.60	New
20		4-0022-111-2210604-111-2023-2024-4	Hire of Transport	Payment of Hire of Transport	200,000	200,000	200,000	New
21		4-0022-111-2210811-111-2023-2024-5	NGCDFC allowance	Payment of NGCDFC allowance	750,000	750,000	750,000	New
22		4-0022-111-2210802-111-2023-2024-6	Other committee expenses	Payment of Other committee expenses	300,000	300,000	300,000	New
23		4-0022-111-2210403-111-2023-2024-7	Daily Subsistence allowance	Payment of daily Subsistence allowance	200,000	200,000	200,000	New
24		4-0022-111-2210701-111-2023-2024-8	Travel Allowance on training	Payment of Travel Allowance of NGCDFC, National Government officers and PMC	300,000	300,000	300,000	New
			<b>SUB TOTAL</b>		<b>4,997,811.60</b>	<b>4,997,811.60</b>	<b>4,997,811.60</b>	
25		4-0022-111-311002-111-2023-2024-1	Gatundu Ajira Center	Purchase of 22 Computer desktops -Core i5-8500-8GB-9th Gen RAM Storage: 1TB SSD TFT (Monitor): 20" Monitor. Form Factor: Small Form Factor (SFF) OS: Windows 10 Pro and a printer @ 125,000	1,885,000.00	1,885,000.00	1,885,000.00	New

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3111002-111-2023-2024-2	Kiamwangi Ajira Center	Put in place of 3 computers desktops -Core i5-8500-8GB-9th Gen RAM Storage: 1TB SSD TFF (Monitor): 20" Monitor. Form Factor: Small Form Factor (SFF) OS: Windows 10 Pro and a printer @ 125,000	150,000	150,000	150,000	New
4-0022-111-3111002-113-2023-2024-3	Gatundu Ajira Center	Renovation of 2 No. Door toilet: fixtures and fittings and doors installation	120,000	120,000	120,000	New
4-0022-111-2640507-113-2023-2024-4	Internet connection	Payment of internet connection for 12 months @ Ksh 5000 and installation of internet. (Gatundu Ajira Center)	120,000	120,000	120,000	New
4-0022-111-2640507-113-2023-2024-5	Internet Connection	Payment of internet connection for 12 months @ Ksh 5000 and installation of internet. (Kiamwangi Ajira Center)	177,812	177,812	177,812	New
4-0022-111-2640507-113-2023-2024-6	General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.	General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc. (Gatundu Ajira Center)	100,000	100,000	100,000	New
4-0022-111-2640507-113-2023-2024-7	Electricity	Payment of Electricity Charges (Gatundu Ajira Center)	250,000	250,000	250,000	New
4-0022-111-2640507-113-2023-2024-8	Publishing of printing services	Payment of Publishing of printing services. (Gatundu Ajira Center)	310,000	310,000	310,000	New
4-0022-111-2640507-113-2023-2024-9	Advertising awareness and Publicity Campaigns	Payment of Advertising awareness and Publicity Campaigns (Gatundu Ajira Center)	4,997,812	4,997,812	4,997,812	New
SUB TOTAL						
EDUCATION BURSARY AND SOCIAL SECURITY PROGRAMS (RECOMMENDE						

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34	4-0022-111-- 2640101-103- 2023-2024-1	Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	18,000,000.00	18,000,000.00	New
35	4-0022-111-- 2640102-103- 2023-2024-2	Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	10,000,000.00	10,000,000.00	New
36	4-0022-111-- 2640106-103- 2023-2024-3	Bursary Special Institutions	Payment of bursary to needy students in special Institutions	1,500,000.00	1,500,000.00	New
37	4-0022-111-- 2640102-111- 2023-2024-4	Bursary Vocational Institution	Payment of training of vocational skills and short courses	19,500,000.00	19,500,000.00	New
38	4-0022-111- 2640102-111- 2023-2024-5	Bursary Secondary Schools	* Additional funds for payment of bursary to needy students in secondary schools to be considered as additional code list	5,172,055	5,172,055.00	New
39	4-0022-111- 2640102-111- 2023-2024-6	Bursary Tertiary Institutions	Additional funds for payment of needy students in tertiary institutions to be considered as additional code list	3,760,000.00	3,760,000.00	New
40	4-0022-111- 2640102-111- 2023-2024-7	Bursary Special Institutions	Additional funds for payment of needy students in Special schools to be considered as additional code list	120,000.00	120,000.00	New
	SUB TOTAL			58,052,055.00	58,052,055.00	
	EMERGENCY RESERVE					
41	4-0022-111- 2640200-101- 2023-2024-1	Emergency Reserve	To cater for any unforeseen occurrences in the constituency during the financial year	8,768,091.00	8,768,091.00	New
	CLIMATE CHANGE MITIGATION (5%)					
42	4-0022-111- 2640510-110- 2023-2024-1	Kiamwangi Primary School	Leveling and land scaping: Excavation of black cotton soil & re-filling with red soil and@	1,665,937.20	1,665,937.20	New

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	Ksh	50,9	niant	of 10	hass	Ovacado trees @ Ksh	105,000.					
43	4-0012-058-2640510-110-2023-2024-2	Munyuni Primary School	Leveling and land scaping: Excavation of black cotton soil & re-filling with red soil and @ Ksh 1,560,937 planting of 100 hass Ovacado trees @ Ksh 105,000.	1,665,937.20	1,665,937.20	New						
	SUB TOTAL			3,331,874.40	3,331,874.40							
	PRIMARY SCHOOL PROJECTS											
1	4-0022-111-2630209-104-2023-2024-1	Kiamwenia Primary School	Renovation to completion of 6 classrooms: plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	4,500,000.00	4,500,000.00	New						
2	4-0022-111-2630209-104-2023-2024-2	Kiawandiga Primary School	Renovation to completion of 6 classrooms: plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	4,500,000.00	4,500,000.00	New						
3	4-0022-111-2630209-104-2023-2024-3	Gachika Primary School	Renovation to completion of 6 classrooms: plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	4,500,000.00	4,500,000.00	New						
4	4-0022-111-2630209-104-2023-2024-4	Gakurju Memorial Primary School	Renovation to completion of 6 classrooms: plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	4,500,000.00	4,500,000.00	New						

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6	4-0022-111-2630209-104-2023-2024-5	Wigga Primary School	Renovation to completion of classrooms: plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works.	4,500,000.00	4,500,000.00	New
6	4-0022-111-2630209-104-2023-2024-6	Cathage Primary School	Renovation to completion of 6 classrooms: plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works	4,500,000.00	4,500,000.00	New
6	4-0012-058-2630209-104-2023-2024-7	Gachoko Primary School	Renovation to completion of 6 classrooms: plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works.	4,500,000.00	4,500,000.00	New
7	4-0012-058-2630209-104-2023-2024-8	Wamitaa Primary School	Renovation to completion of 6 classrooms: plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works.	4,500,000.00	4,500,000.00	New
8	4-0012-058-2630209-104-2023-2024-9	Icaciiri Primary School	Renovation to completion of 6 classrooms: plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works.	4,500,000.00	4,500,000.00	New
9	4-0012-058-2630209-104-2023-2024-10	Karinga Primary School	Renovation to completion of 6 classrooms: plastering,(external),fixing of doors and window panes, wall painting(internal and external),	4,500,000.00	4,500,000.00	New

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10	4-0012-058-2630209-104-2023-2024-11	Kirangi Primary School	Renovation to completion of 6 classrooms: plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works.	4,500,000.00	4,500,000.00	New
11	4-0012-059-2630209-104-2023-2024-12	Munyuni Primary School	Renovation to completion of 6 classrooms: plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works.	4,500,000.00	4,500,000.00	New
	<b>Total</b>			<b>54,000,000</b>	<b>54,000,000</b>	
	<b>NG-CDF JUNIOR SECONDARY SCHOOL PROJECTS</b>					
1	4-0022-111-2630210-104-2023-2024-1	Kimaruri Primary School	Renovation to completion of 2 classrooms: plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works. (NG-CDF JSS PROJECTS)	1,500,000.00	1,500,000.00	New
2	4-0022-111-2630210-104-2023-2024-2	Kibiru Primary School	Renovation to completion of 2 classrooms: plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works. (NG-CDF JSS PROJECTS)	1,500,000.00	1,500,000.00	New
3	4-0022-111-2630210-104-2023-2024-3	Githaruru Primary School	Renovation to completion of 2 classrooms: plastering,(external),fixing of	1,500,000.00	1,500,000.00	New

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doc id	wp	wa	painting(internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	(NG-CDF JSS PROJECTS)	Renovation to completion of 2 classrooms: plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	(NG-CDF JSS PROJECTS)	Renovation to completion of 2 classrooms: plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	(NG-CDF JSS PROJECTS)	Renovation to completion of 3 JSS classrooms, 1 Special Classroom, 1 Laboratory and 1 Administration office plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	(NG-CDF JSS PROJECTS)	Total	MINISTRY OF EDUCATION JUNIOR SECONDARY SCHOOL PROJECTS	4-0022-111-2630210-104-2023-2024-4	Kahugu-ini Primary School	1,500,000.00	1,500,000.00	1,500,000.00	4,500,000.00	12,000,000.00	12,000,000.00	1,500,000.00	New
4	4-0022-111-2630210-104-2023-2024-4	Kahugu-ini Primary School	Renovation to completion of 2 classrooms: plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	(NG-CDF JSS PROJECTS)	1,500,000.00	1,500,000.00	1,500,000.00	4,500,000.00	12,000,000.00	12,000,000.00	1,500,000.00	MINISTRY OF EDUCATION JUNIOR SECONDARY SCHOOL PROJECTS	4-0022-111-2630210-104-2023-2024-4	Kahugu-ini Primary School	1,500,000.00	1,500,000.00	1,500,000.00	4,500,000.00	12,000,000.00	1,500,000.00	New	
5	4-0022-111-2630210-104-2023-2024-5	Muthiga Primary School	Renovation to completion of 2 classrooms: plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	(NG-CDF JSS PROJECTS)	1,500,000.00	1,500,000.00	1,500,000.00	4,500,000.00	12,000,000.00	12,000,000.00	1,500,000.00	MINISTRY OF EDUCATION JUNIOR SECONDARY SCHOOL PROJECTS	4-0022-111-2630210-104-2023-2024-5	Muthiga Primary School	1,500,000.00	1,500,000.00	1,500,000.00	4,500,000.00	12,000,000.00	1,500,000.00	New	
6	4-0022-111-2630210-104-2023-2024-6	Munyuni Primary School	Renovation to completion of 3 JSS classrooms, 1 Special Classroom, 1 Laboratory and 1 Administration office plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	(NG-CDF JSS PROJECTS)	4,500,000.00	4,500,000.00	4,500,000.00	12,000,000.00	12,000,000.00	12,000,000.00	4,500,000.00	MINISTRY OF EDUCATION JUNIOR SECONDARY SCHOOL PROJECTS	4-0022-111-2630210-104-2023-2024-6	Munyuni Primary School	4,500,000.00	4,500,000.00	4,500,000.00	12,000,000.00	12,000,000.00	4,500,000.00	New	
1	4-0022-111-2630210-104-2023-2024-7	Gakunju Memorial Primary School	Renovation to completion of 2 classrooms: plastering, (external), fixing of doors and	(NG-CDF JSS PROJECTS)	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	MINISTRY OF EDUCATION JUNIOR SECONDARY SCHOOL PROJECTS	4-0022-111-2630210-104-2023-2024-7	Gakunju Memorial Primary School	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	New	

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2	4-0022-111-2630210-104-2023-2024-8	Gathage Primary School	Renovation to completion of 2 classrooms: plastering, (external), fixing of doors and window panes, wall painting, (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works. (MOE JSS PROJECTS)	1,500,000.00	1,500,000.00	New
3	4-0022-111-2630210-104-2023-2024-9	Kigan Primary School	Renovation to completion of 2 classrooms: plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works. (MOE JSS PROJECTS)	1,736,183.00	1,736,183.00	New
4	4-0022-111-2630210-104-2023-2024-10	Kiganjo Primary School	Renovation to completion of 2 classrooms: plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works. (MOE JSS PROJECTS)	1,500,000.00	1,500,000.00	New
5	4-0022-111-2630210-104-2023-2024-11	Gachika Primary School	Renovation to completion of 2 classrooms: plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works. (MOE JSS PROJECTS)	1,500,000.00	1,500,000.00	New
6	4-0022-111-2630210-104-2023-2024-12	Ndundu Primary School	Renovation to completion of 2 classrooms: plastering, (external), fixing of doors and	1,500,000.00	1,500,000.00	New

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			work par wall . ung (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works. (MOE JSS PROJECTS)	9,236,183.00	9,236,183.00		
	Total			9,236,183.00			
	SECONDARY SCHOOL PROJECT						
1	4-0022-111- 2630210-104- 2023-2024-1	Githuya Secondary School	Additional funds for Construction to completion of boys 10 No. door block modern toilet with biogas and one chamber for Persons with Disabilities to completion. Funded Ksh 1,000,000 in in FY 2022/2023	2,000,000	1,000,000	1,000,000	Ongoing
2	4-0022-111- 2630210-104- 2023-2024-2	Handege Secondary School	Additional funds for construction to completion of boys 10 No. door block modern toilet with biogas and one chamber for Persons with Disabilities. . Funded Ksh 1,000,000 in in FY 2022/2023	2,000,000	1,000,000	1,000,000	Ongoing
3	4-0022-111- 2630210-104- 2023-2024-3	Kiamworia Girls High School	Additional funds for construction to completion of girls 10 No. door block modern toilet with biogas and one chamber for Persons with Disabilities to completion. . Funded Ksh 1,000,000 in in FY 2022/2023	2,000,000	1,000,000	1,000,000	Ongoing
4	4-0022-111- 2630210-104- 2023-2024-4	Kagio Secondary School	Additional funds for Construction to completion of boys 10 No. door block modern toilet with biogas and one chamber for Persons with Disabilities to completion. Funded Ksh 1,000,000 in in FY 2022/2023	2,000,000	1,000,000	1,000,000	Ongoing
5	4-0022-111- 2630210-104- 2023-2024-5	Uceke-ini Secondary School	Additional funds for construction to completion of girls 10 No. door block modern toilet with biogas and one	2,000,000	1,000,000	1,000,000	Ongoing

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6	4-0022-111-2630210-104-2023-2024-6	Gatitu High School	Additional funds for construction to completion of boys 10 No. door block modern toilet with biodigester and one chamber for Persons with Disabilities to completion. Started in the FY 2022/2023	2,000,000	1,000,000	1,000,000	Ongoing
7	4-0022-111-2630210-104-2023-2024-7	Munyuni Secondary School	Additional funds for construction to completion of boys 10 No. door block modern toilet with bio-digester and one chamber for Persons with Disabilities to completion. Funded Ksh 1,000,000 in in FY 2022/2023	2,000,000	1,000,000	1,000,000	Ongoing
	<b>Total</b>			<b>14,000,000</b>		<b>7,000,000</b>	
	<b>SECURITY PROJECTS</b>						
1	4-0022-111-2640507-113-2023-2024-1	Sub-County District County Commissioner Office	Renovation of 10 No. doors toilet: Painting, flooring (with tiles) plastering interior and render for exterior, door and window installation, installation of 10 No water closet and wash hand basin to completion.	1,050,000.00		1,050,000.00	New
2	4-0022-111-2640507-113-2023-2024-2	Gatundu Law Courts - Children Protection Unit	Conversion of Old law Courts to Children protection unit Including renovation of 2 roomed offices: Roofing, painting, Windows and door installation, Internal and external wall finishes, flooring (tiles) and Ceiling.	2,400,453.00		2,400,453.00	New
	<b>Total</b>			<b>3,450,453.00</b>		<b>3,450,453.00</b>	
	<b>GRAND TOTAL</b>			<b>175,829,903.00</b>		<b>175,829,903.00</b>	

x  



Min 11/25/03/2024: Bill of Quantity Preparation.

Fund Manager informed the committee that there was need to visit all the projects by relevant officer to ensure that Bills of Quantity and structural drawings are prepared for the proposed projects for financial year 2023/2024.

MIN 12/25/03/2024: Formation of Inspection and Acceptance Committee for projects.

Through the chairman, members appointed the following ad hoc committee

1. Chairman NGCDFC
2. Fund Account Manager
3. DCC representative
4. NGCDFC ward representative
5. Sub County Public Works Officer
6. Head-teacher/Principal
7. PMC Chairman
8. 2 PMC members

MIN 13/25/03/2024: Formation of Inspection and Acceptance Committee for goods & services.

Members deliberated and elected the following ad hoc committee for confirming goods and service offered in NGCDF Gatundu South.

1. Chairman NGCDFC
2. Fund Account Manager
3. Procurement officer
4. DCC representative
5. NGCDFC Member
6. Sub County Accountant representative
7. NGCDFC Staff

ANNEX 1 (STAFF SALARIES)

DESIGNATION	AMOUNT FOR 8 MONTH	ANNUAL AMOUNT
RECORD MANAGEMENT OFFICER	35,303.10	353031
RECEPTIONIST	29,628.10	296281
OFFICE CLEANER	28,613.10	286131
CLERK OF WORKS	37,333.10	373331
PROCUREMENT ASSISTANT	49,834.00	498340
OFFICE SECRETARY	40,000	400000
DRIVER	30,000	300000

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ANNEX 2 (GRATUITY)

DESIGNATION	AMOUNT PER MONTH	ANNUAL AMOUNT	31% GRATUITY
OFFICE CLEANER	27,000 (11 months)	297,000	
SECURITY	28,000 (11 months)	308,000	
OFFICE ASSISTANT	30,000 (9 months)	297,000	
PROCUREMENT ASSISTANT	35,000 (2yrs)	840,000	
OFFICE SECRETARY	40,000 (2yrs)	960,000	
TOTAL	265,120.40	2,702,000	856,000

ANNEX 3 (COMMITTEE ALLOWANCES)

ACTIVITY	AMOUNT PER MONTH	AMOUNT PER YEAR
NG-CDF Committee (10 persons) two meetings each month	52,000	1,248,000.00
TOTAL		1,248,000

ANNEX 4 (NSSF CONTRIBUTIONS)

ACTIVITY	AMOUNT PER MONTH	AMOUNT PER YEAR
ADDITIONAL NSSF CONTRIBUTION FOR 7 STAFF MEMBERS	2700	100,000
TOTAL		100,000

ANNEX 5 (M\$F NG-CDFC ALLOWANCES)

ACTIVITY	AMOUNT PER MONTH	AMOUNT PER YEAR
Additional NG-CDF Committee (10 persons) two meetings each month	55,000	750,000

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(ANNEX 6)EMPLOYERS CONTRIBUTION TO HOUSING  
LEVY(1.5%)

DESIGNATION	GROSS PAY	EMPLOYERS CONTRIBUTION PER MONTH	ANNUAL EMPLOYERS CONTRIBUTION
RECORD MANAGEMENT OFFICER	35,303.10	503.10	
RECEPTIONIST	29,628.10	428.10	
OFFICE CLEANER	28,613.10	413.10	
CLERK OF WORKS	37,333.10	533.10	
PROCUREMENT ASSISTANT	35,000	533.10	
OFFICE SECRETARY	40,000	608	
DRIVER	30,000	520	
		3538.5	45,500

MIN: 14/25/03/2024: A.O.B.


1. The Fund Account Manager informed the committee that he had received a letter with the reference NGCDF BOARD/FS GEN/VOE 2(099) authorizing the opening of a deposit account. After deliberation, the members agreed to open the account at the Family Bank Gatundu Branch
2. NGCDFC Meeting allowance: -Members approved payment of sitting allowance of Kshs.45, 000.00.
3. Tender Opening & Evaluation meeting allowance: Members approved payment of sitting allowance of Kshs. 50,000.

There being no other business, the meeting ended at 2:05 Pm with a word of prayer by Mr. George Wanyoike.

Minutes prepared by:

  
Stephen Wanyoike,  
SECRETARY.

Minutes confirmed by:

  
Peter Kinyota,  
NGCDFC CHAIRMAN.

THIRD SCHEDULE(ss. 25(6),(11) and 29(1))  
 CONSTITUENCY PROJECTS SUBMISSION FORM

CONSTITUENCY NO. 111      CONSTITUENCY NAME: GATUNDU SOUTH      FINANCIAL YEAR: 2023-2024

SERIAL	NAME OF PROJECT	AMOUNT ALLOCATED (KSHS)
111/AP1	Administration/Recurrent	9,995,823.00
111/AP2	Monitoring and evaluation/Capacity Building	4,997,811.60
111/2640100	Bursary/Mocks/Cats	58,052,055.00
111/2640200	Emergency Projects	8,768,091.00
111/2640507	Security Projects	3,450,453.00
111/2640510	Environmental Projects	3,331,874.40
111/2211311	Constituency Innovation Hubs	4,997,812.00
111/2630209	Capital Grants to Primary Schools	75,236,163.00
111/2630210	Capital Grants to Secondary Schools	7,000,000.00
		175,829,903.00

*Peter Kinyita*  
 Chairman



10 / 06 / 2024  
 Date

*SAMUEL MAWIYOO*  
 Fund Manager



10 / 06 / 2024  
 Date



**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 111  
 Constituency Name GATUNDU SOUTH County Kiambu  
 Project Number AP1  
 Project Title Administration/Recurrent  
 Sector Administration & Recurrent

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 9,995,623.00 dated

Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Advertising, Awareness and Publicity Campaigns	4-0022-111-2210504-100-2023-2024-1	Payment of Advertising, Awareness and Publicity Campaigns	New Project	2,510,000.00
Casual labour and Internship	4-0022-111-2110202-100-2023-2024-2	Payment of Basic Wages to 5 interns	New Project	150,000.00
Housing Levy	4-0022-111-2110301-100-2023-2024-3	Payment of housing levy to 6 NGCDFC staff	New Project	45,500.00
Contractual Employees	4-0022-111-2110201-100-2023-2024-4	Payment of staff Basic salaries to 6 NGCDFC staff	New Project	1,390,000.00
	4-0022-111-2710102-100-2023-2024-5	Payment of Gratuity to 6 NGCDFC staff	New Project	856,000.00
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	4-0022-111-2210801-100-2023-2024-6	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	New Project	900,400.00
Courier and Postal Services	4-0022-111-2210203-100-2023-2024-7	Payment of Courier and Postal Services	New Project	800,000.00
General Office Supplies (papers, pencils, forms, small office	4-0022-111-2211101-100-2023-2024-9	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	New Project	640,723.00

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equipment etc)				
NGCDFC allowance	4-0022-111-2210811-100-2023-2024-10	Payment of NGCDFC allowances	New Project	1,248,000.00
Other committee expenses	4-0022-111-2210802-100-2023-2024-11	Payment of Other committee expenses	New Project	800,000.00
Electricity	4-0022-111-2210101-100-2023-2024-13	Payment of Electricity Charges	New Project	30,000.00
Bank service commission and charges	4-0022-111-2211301-100-2023-2024-14	Payment of Bank service commission and charges	New Project	30,000.00
Internet connection	4-0022-111-2210202-100-2023-2024-15	Payment of internet connections	New Project	45,000.00
Sanitary and cleaning materials supplies and services	4-0022-111-2211103-100-2023-2024-16	Purchase of Sanitary and Cleaning Materials, Supplies and Services	New Project	150,000.00
NSSF	4-0022-111-2120101-100-2023-2024-17	Employer contribution to NSSF to 6 NGCDFC staff	New Project	100,000.00
Travel Costs	4-0022-111-2210301-100-2023-2024-18	Payment of Travel Costs	New Project	300,000.00
<b>TOTAL:</b>				<b>9,995,623.00</b>

Person completing form:

SIGNATURE: Beni DATE: 10 / 06 / 2024  
 NAME: SAMUEL MAWIYU POSITION: FUND ACCOUNT MANAGER





**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 111  
 Constituency Name GATUNDU SOUTH County Kiambu  
 Project Number AP1  
 Project Title Monitoring and Evaluation  
 Sector Monitoring & Evaluation

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2023-07-01 to 2024-06-30  
 Original Cost Estimates, in Ksh 4,997,811.60 dated  
 Amount allocated last financial year dated  
 Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Accommodation - Domestic Travel	4-0022-111-2210302-111-2023-2024-1	Payment of accommodation on domestic travel	New Project	350,000.00
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	4-0022-111-2210801-111-2023-2024-2	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	New Project	1,000,000.00
General Office Supplies (papers, pencils, forms, small office equipment etc)	4-0022-111-2211101-111-2023-2024-3	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	New Project	1,897,811.60
Hire of Transport	4-0022-111-2210604-111-2023-2024-4	Payment of Hire of Transport	New Project	200,000.00
NGCDFC allowance	4-0022-111-2210811-111-2023-2024-5	Payment of NGCDFC allowance	New Project	750,000.00
Other committee expenses	4-0022-111-2210802-111-2023-2024-6	Payment of Other committee expenses	New Project	300,000.00
Daily Subsistence allowance	4-0022-111-2210403-111-2023-2024-7	Payment of daily Subsistence allowance	New Project	200,000.00
Travel Costs	4-0022-111-2210401-111-2023-2024-8	Payment of Travel Costs	New Project	300,000.00
			<b>TOTAL:</b>	<b>4,997,811.60</b>





**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 111  
 Constituency Name GATUNDU SOUTH County Kiambu  
 Project Number 2211311  
 Project Title Constituency Innovation Hubs  
 Sector Others

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30  
 Original Cost Estimates, in Ksh 4,997,812.00 dated  
 Amount allocated last financial year dated  
 Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Gatundu Ajira Center	4-0022-111-2211311-108-2023-2024-1	Purchase of 22 Computer desktops -Core i5-8500-8GB-9th Gen RAMStorage 1TB SSD TFT (Monitor) 20 inches Monitor.Form Factor Small Form Factor (SFF)OS Windows 10 Pro and a printer @ 125,000	New Project	1,885,000.00
Kiamwangi Ajira Center	4-0022-111-2211311-108-2023-2024-2	Purchase of 22 Computer desktops -Core i5-8500-8GB-9th Gen RAMStorage 1TB SSD TFT (Monitor) 20 inches Monitor.Form Factor Small Form Factor (SFF)OS Windows 10 Pro and a printer @ 125,000	New Project	1,885,000.00
Gatundu Ajira Center	4-0022-111-2211311-108-2023-2024-3	Renovation of 2 No. Door toilet fixtures and fittings and doors installation	New Project	150,000.00
Internet connection	4-0022-111-2211311-108-2023-2024-4	Payment of internet connection for 12 months @ Ksh 5000 and Installation of internet (Gatundu Ajira Center)	New Project	120,000.00
internet connections	4-0022-111-2211311-108-2023-2024-5	Payment of internet connection for 12 months @ Ksh 5000 and Installation of internet (Kiamwangi Ajira Center)	New Project	120,000.00
General Office Supplies (Papers,	4-0022-111-2211311-108-2023-2024-6	Payment of General Office Supplies (Papers, Pencils,	New Project	177,812.00

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Pencils, Forms, Small Office Equipment etc.)		Forms, Small Office Equipment etc.) (ICT Hub - Gatundu Ajira Center)		
Electricity	4-0022-111-2211311-108-2023-2024-7	Payment of Electricity Charges (Gatundu Ajira Center)	New Project	100,000.00
Publishing of printing services	4-0022-111-2211311-108-2023-2024-8	Payment of Publishing of printing services (Gatundu Ajira Center)	New Project	250,000.00
Advertising awareness and Publicity Campaigns	4-0022-111-2211311-108-2023-2024-9	Payment of Advertising awareness and Publicity Campaigns (Gatundu Ajira Center)	New Project	310,000.00
			TOTAL:	4,997,812.00

Person completing form

SIGNATURE: *Samuel Mawiyoo* DATE: 10 / 06 / 2024  
 NAME: Samuel Mawiyoo POSITION: Fund Account Manager





**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 111

Constituency Name GATUNDU SOUTH

County Kiambu

Project Number 2640100

Project Title Bursary/Mocks/Cats

Sector Bursary

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 58,052,055.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Bursary Secondary Schools	4-0022-111-2640101-103-2023-2024-1	Payment of bursary to needy students in secondary schools	New Project	18,000,000.00
Bursary Tertiary Institutions	4-0022-111-2640102-103-2023-2024-2	Payment of bursary to needy students in tertiary institutions	New Project	10,000,000.00
Bursary Special Institutions	4-0022-111-2640106-103-2023-2024-3	Payment of bursary to needy students in special institutions	New Project	1,500,000.00
Bursary Vocational Institution	4-0022-111-2640102-103-2023-2024-4	Payment of training of vocational skills and short courses (Driving, mechanic, catering and plumbing, computer packages etc)	New Project	19,500,000.00
Bursary Secondary Schools	4-0022-111-2640101-103-2023-2024-5	Additional funds for payment of bursary to needy students in secondary schools	New Project	5,172,055.00
Bursary Tertiary Institutions	4-0022-111-2640102-103-2023-2024-6	Additional funds for payment of needy students in tertiary institutions	New Project	3,760,000.00
Bursary Special Institutions	4-0022-111-2640106-103-2023-2024-7	Additional funds for payment of needy students in Special schools	New Project	120,000.00
			<b>TOTAL:</b>	<b>58,052,055.00</b>

National Government Constituencies Development Fund  
Fourth Schedule Report

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Person completing form

SIGNATURE: SM DATE: 10 / 06 / 2024

NAME: SAMUEL MAWIYOO POSITION: FUND ACCOUNT MANAGER.



**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 111  
Constituency Name GATUNDU SOUTH County Kiambu  
Project Number 2640200  
Project Title Emergency projects  
Sector Emergency

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30  
Original Cost Estimates, in Ksh 8,768,091.00 dated  
Amount allocated last financial year dated  
Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Emergency Reserve	4-0022-111-2640200-101-2023-2024-1	To cater for any unforeseen occurrences in the constituency during the financial year	New Project	8,768,091.00
			TOTAL:	8,768,091.00

Person completing form

SIGNATURE: Samuel Mawiyoo DATE: 10 / 06 / 2024  
NAME: SAMUEL MAWIYOO POSITION: FAM





**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 111

Constituency Name GATUNDU SOUTH County Kiambu

Project Number 2640510

Project Title Environmental Projects

Sector Environment/Climate Change Mitigation activities

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 3,331,874.40 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Kiamwangi Primary School	4-0022-111-2640510-110-2023-2024-1	Leveling and land scaping Excavation of black cotton soil & re-filling with red soil and @ Ksh 1,560,937 planting of 100 hass Ovacado trees @ Ksh 105,000.	New Project	1,665,937.20
Munyuini Primary School	4-0022-111-2640510-110-2023-2024-2	Leveling and land scaping Excavation of black cotton soil & re-filling with red soil and @ Ksh 1,560,937 planting of 100 hass Ovacado trees @ Ksh 105,000.	New Project	1,665,937.20
			TOTAL:	3,331,874.40

Person completing form

SIGNATURE: Samuel Mawiyoo DATE: 10 / 06 / 2024

NAME: SAMUEL MAWIYOO POSITION: FUND ACCOUNT MANAGER



**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 111  
 Constituency Name GATUNDU SOUTH County Kiambu  
 Project Number 2630209  
 Project Title Capital Grants to Primary Schools  
 Sector Transfer to Other Government Entities

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 75,236,183.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Kiamworia Primary School	4-0022-111-2630209-263-2023-2024-1	Renovation to completion of 6 classrooms plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	New Project	4,500,000.00
Kiawandiga Primary School	4-0022-111-2630209-263-2023-2024-2	Renovation to completion of 6 classrooms plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works.	New Project	4,500,000.00
Gachika Primary School	4-0022-111-2630209-263-2023-2024-3	Renovation to completion of 6 classrooms plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works.	New Project	4,500,000.00
Gakunju Memorial Primary School	4-0022-111-2630209-263-2023-2024-4	Renovation to completion of 6 classrooms plastering,(external),fixing of doors and window panes, wall painting(internal and external),	New Project	4,500,000.00

National Government Constituencies Development Fund  
Fourth Schedule Report

		flooring with tiles, re-roofing, fixing of fascia board and electrical works.		
Kigaa Primary School	4-0022-111-2630209-263-2023-2024-5	Renovation to completion of 6 classrooms plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	New Project	4,500,000.00
Gathage Primary School	4-0022-111-2630209-263-2023-2024-6	Renovation to completion of 6 classrooms plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works	New Project	4,500,000.00
Gachoka Primary School	4-0022-111-2630209-263-2023-2024-7	Renovation to completion of 6 classrooms plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	New Project	4,500,000.00
Wamitaa Primary School	4-0022-111-2630209-263-2023-2024-8	Renovation to completion of 6 classrooms Plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	New Project	4,500,000.00
Icaciiri Primary School	4-0022-111-2630209-263-2023-2024-9	Renovation to completion of 6 classrooms Plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	New Project	4,500,000.00
Karinga Primary School	4-0022-111-2630209-263-2023-2024-10	Renovation to completion of 6 classrooms Plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	New Project	4,500,000.00
Kirangi Primary School	4-0022-111-2630209-263-2023-2024-11	Renovation to completion of 6 classrooms Plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works.	New Project	4,500,000.00
Munyuini Primary School	4-0022-111-2630209-263-2023-2024-12	Renovation to completion of 6 classrooms plastering, (external), fixing of doors and window panes, wall	New Project	4,500,000.00



National Government Constituencies Development Fund  
Fourth Schedule Report

		painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works.		
Kimaruri Primary School	4-0022-111-2630209-263-2023-2024-13	Renovation to completion of 2 classrooms plastering,(external),fixing of doors and window panes, wall painting(internal and external), flooring with tiles,re-roofing, fixing of fascia board and electrical works. (NG-CDF JSS PROJECT)	New Project	1,500,000.00
Kibiru Primary School	4-0022-111-2630209-263-2023-2024-14	Renovation to completion of 2 classrooms Plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works. (NG-CDF JSS PROJECT)	New Project	1,500,000.00
Githaruru Primary School	4-0022-111-2630209-263-2023-2024-15	Renovation to completion of 2 classrooms Plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works. (NG-CDF JSS PROJECT)	New Project	1,500,000.00
Kahugu-ini Primary School	4-0022-111-2630209-263-2023-2024-16	Renovation to completion of 2 classrooms Plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works. (NG-CDF JSS PROJECT)	New Project	1,500,000.00
Muthiga Primary School	4-0022-111-2630209-263-2023-2024-19	Renovation to completion of 2 classrooms plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works. (NG-CDF JSS PROJECT)	New Project	1,500,000.00
Munyuini Primary School	4-0022-111-2630209-263-2023-2024-20	Renovation to completion of 3 JSS classrooms, 1 Special Classroom, 1 Laboratory and 1 Administration office plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works. (NG-CDF JSS PROJECT)	New Project	4,500,000.00
Gakunju Memorial Primary School	4-0022-111-2630209-263-2023-2024-21	Renovation to completion of 2 classrooms plastering, (external), fixing of doors and	New Project	1,500,000.00

National Government Constituencies Development Fund  
Fourth Schedule Report

		Renovation to completion of 2 classrooms plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works. (MOE JSS PROJECTS)		
Gathage Primary School	4-0022-111-2630209-263-2023-2024-22	Renovation to completion of 2 classrooms plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works. (MOE JSS PROJECTS)	New Project	1,500,000.00
Kigaa Primary School	4-0022-111-2630209-263-2023-2024-23	Renovation to completion of 2 classrooms plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works. (MOE JSS PROJECTS)	New Project	1,736,183.00
Kiganjo Primary School	4-0022-111-2630209-263-2023-2024-24	Renovation to completion of 2 classrooms plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works. (MOE JSS PROJECTS)	New Project	1,500,000.00
Gachika Primary School	4-0022-111-2630209-263-2023-2024-25	Renovation to completion of 2 classrooms plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works. (MOE JSS PROJECTS)	New Project	1,500,000.00
Ndundu Primary School	4-0022-111-2630209-263-2023-2024-26	Renovation to completion of 2 classrooms plastering, (external), fixing of doors and window panes, wall painting (internal and external), flooring with tiles, re-roofing, fixing of fascia board and electrical works. (MOE JSS PROJECTS)	New Project	1,500,000.00
			TOTAL:	75,236,183.00

Person completing form

SIGNATURE: *[Signature]*

DATE: 10 / 06 / 2024

NAME: SAMUEL MAWIYO

POSITION: FUND ACCOUNT MANAGER



**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 111

Constituency Name GATUNDU SOUTH

County Kiambu

Project Number 2630210

Project Title Capital Grants to Secondary Schools

Sector Transfer to Other Government Entities

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 7,000,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Githuya Secondary School	4-0022-111-2630210-263-2023-2024-1	Additional funds for Construction to completion of boys 10 No. door block modern toilet with biodigester and one chamber for Persons with Disabilities to completion	Ongoing Project	1,000,000.00
Handege Secondary School	4-0022-111-2630210-263-2023-2024-2	Additional funds for construction to completion of boys 10 No. door block modern toilet with biodigester and one chamber for Persons with Disabilities.	Ongoing Project	1,000,000.00
Kiamworia Girls High School	4-0022-111-2630210-263-2023-2024-3	Additional funds for construction to completion of girls 10 No. door block modern toilet with biodigester and one chamber for Persons with Disabilities to completion.	Ongoing Project	1,000,000.00
Kagio Secondary School	4-0022-111-2630210-263-2023-2024-4	Additional funds for Construction to completion of boys 10 No. door block modern toilet with biodigester and one chamber for Persons with Disabilities to completion.	Ongoing Project	1,000,000.00
Uceke-ini Secondary School	4-0022-111-2630210-263-2023-2024-5	Additional funds for construction to completion of girls 10 No. door block modern toilet with biodigester and one chamber for Persons with Disabilities to	Ongoing Project	1,000,000.00



National Government Constituencies Development Fund  
Fourth Schedule Report

		completion.		
Gatitu High School	4-0022-111-2630210-263-2023-2024-6	Additional funds for construction to completion of boys 10 No. door block modern toilet with biodigester and one chamber for Persons with Disabilities to completion.	Ongoing Project	1,000,000.00
Munyu-ini Secondary School	4-0022-111-2630210-263-2023-2024-7	Additional funds for construction to completion of boys 10 No. door block modern toilet with bio-digester and one chamber for Persons with Disabilities to completion.	Ongoing Project	1,000,000.00
			TOTAL:	7,000,000.00

Person completing form

SIGNATURE: *[Signature]* DATE: 10 / 06 / 2024  
 NAME: SAMUEL MAWIYOO POSITION: FUND ACCOUNT MANAGER



**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 111  
 Constituency Name GATUNDU SOUTH County Kiambu  
 Project Number 2640507  
 Project Title Security Projects  
 Sector Security

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30  
 Original Cost Estimates, in Ksh 3,450,453.00 dated  
 Amount allocated last financial year dated  
 Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Sub-County District County Commissioner Office	4-0022-111-2640507-113-2023-2024-1	Renovation of 10 No. doors toilet Painting, flooring (with tiles) plastering interior and render for exterior, door and window installation, installation of 10 No water closet and wash hand basin to completion.	New Project	1,050,000.00
Gatundu Law Courts -Children Protection Unit	4-0022-111-2640507-113-2023-2024-2	Conversion of Old law Courts to Children protection unit Including renovation of 2 roomed offices Roofing, painting, Windows and door installation, Internal and external wall finishes, flooring(tiles) and Ceiling	New Project	2,400,453.00
			<b>TOTAL:</b>	<b>3,450,453.00</b>

Person completing form

SIGNATURE: Samuel Mawiyoo DATE: 10 / 06 / 2024  
 NAME: SAMUEL MAWIYOO POSITION: FUND ACCOUNTS MANAGER



KIAMWANGI PRIMARY SCHOOL.

P.O BOX 303 01030,

GATUNDU.

16/05/2024.

TO

THE MANAGER NGCDF,

GATUNDU SOUTH CONSTITUENCY.

REF: REQUEST FOR AVOCADO SEEDLINGS.

We are humbly requesting you to provide our school with avocado seedlings to plant during this rainy season in our 3.5 acres parcel of land.

The school has reliable source of water standby in case of a dry spell. Teachers, learners and members of the school Enviromental club will tend the seedlings to ensure proper growth.

Thanks in advance.

Regards,

Mrs Mary Mwangi.

Headteacher Kiamwangi School.

HEADTEACHER  
KIAMWANGI PRIMARY SCHOOL  
P. O. Box 303, GATUNDU.

DATE: 16/5/24 SIGNATURE: 



# MUNYU -INI PRIMARY SCHOOL

P.O BOX 131 - 01030 GATUNDU

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16<sup>TH</sup> MAY 2024

NG - CDF,

Gatundu constituency.

Dear Sir / Madam,

## RE: REQUEST FOR FRUIT TREES TO PLANT IN SCHOOL

We the Munyu-ini Primary fraternity is requesting your office to assist our school with fruit trees for planting. The acreage is 6 hectares and have identified areas we can plant at least 100 seedlings.

We have piped water within the school premises and we shall ensure the seedlings are taken good care of by the learners in supervision by the teachers.


We shall appreciate if our request is considered.

Yours faithfully,



Irene Mwangi

Head teacher

**HEADTEACHER**  
**MUNYU-INI PRIMARY SCHOOL**  
**P. O. Box 131 - 01030,**  
**GATUNDU**  
**DATE: 16/5/24 SIGN: **



THE JUDICIARY

SENIOR PRINCIPAL MAGISTRATE COURT



GATUNDU

Ref: 1238(246)

5<sup>th</sup> September 2023

The Manager  
C.D.F Gatundu South

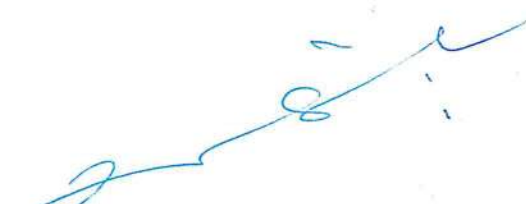
Dear Sir,

RE: RENOVATION OF THE OLD COURT

We are looking for assistance to have the old court renovated to accommodate a children's court, a children game room and the offices of the office of Director Of Public Prosecutions.

We therefore request your good office for help, if funds are available.

Thanking you in advance for your continued support.

  
HON. D.N. MUSYOKA  
SENIOR PRINCIPAL MAGISTRATE  
GATUNDU LAW COURTS



Social Transformation  
Access to Justice

Gatundu Law Courts | P.O Box 298 | Gatundu

Tel. 0202520525 | gatunducourt@court.go.ke | www.judiciary.go.ke

Justice Be Our Shield and Defender