



**NG-CDF GATUNDU NORTH**

**National Government Constituencies Development Fund**

**Gatundu North Constituency**

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Thika.

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MINUTES OF THE GATUNDU NORTH NG-CDFC MEETING HELD ON 15/09/2020 IN THE  
GATUNDU NORTH NG-CDF BOARDROOM STARTING AT 2:00PM

MEMBERS PRESENT

- |                            |           |
|----------------------------|-----------|
| 1. John Kirori Ngaruiya    | Chairman  |
| 2. Joseph K.N. Rotich      | FAM       |
| 3. Jane Wanjiru Mwangi     | Secretary |
| 4. Joseph Macharia Njeri   | Member    |
| 5. Josephine Wanjiru Gitau | Member    |
| 6. Peter Mutura Maina      | Member    |
| 7. Agnes Wanjiku Muikamba  | Member    |
| 8. Boniface Mburu Kinuthia | Member    |
| 9. David Njoka Koigi       | Member    |
| 10. Buxton Mayabi          | DCC       |

AGENDAS:

1. Preliminaries
2. Final review and approval of the identified project proposals for 2020-2021 financial year
3. Reallocations
4. Benchmarking project field visit to 9 constituencies in the North rift and South rift.

1. MIN: 01/15/09/2020: PRELIMINARIES

The chairman called the meeting to order at 2.00 PM and was opened with a word of prayer led by Boniface Kinuthia . The Chairman then welcomed the members and thanked them all for responding on time for the meeting. The chairman thank the members for actively participating in monitoring of projects within their jurisdiction. He reminded the members that a number of projects are now complete and are due for commissioning to be used. He reiterated that the quality of work experience currently in implementation of projects is commendable.

2. MIN. 02/15/9/2020 - FINAL REVIEW AND APPROVAL OF THE IDENTIFIED PROJECT PROPOSALS FOR 2020-21 FINANCIAL YEAR

**FINANCIAL YEAR:  
2020/2021**

Project Name	Project Number	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Employees' Salaries	4-022-112-2110000-100-2020/2021-001	2,840,150.00	Nil	Payment of staff salaries Kshs.1,500,000 and gratuity Kshs.1,340,150	2,840,150.00	Ongoing
Goods and Services	4-022-112-2210000-100-2020/2021-002	2,480,880.00	Nil	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	2,480,880.00	Ongoing

NSSF	4-022-112-2120101-100-2020/2021-003	100,000.00	Nil	Payment of NSSF for the staff	100,000.00	Ongoing
NHIF	4-022-112-2120201-100-2020/2021-004	100,000.00	Nil	Payment of NHIF for the staff	100,000.00	Ongoing
Committee Expenses	4-022-112-2210000-100-2020/2021-005	2,704,302.00	Nil	Payment of Committee sitting allowances, transport, conferences	2,704,302.00	Ongoing
Goods and Services	4-022-112-2210000-112-2020/2021-001	750,000.00	Nil	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, etc.	750,000.00	Ongoing
Committee Expenses	4-022-112-2210802-112-2020/2021-002	1,492,666.00	Nil	Payment of Committee sitting allowances, transport, conferences	1,492,666.00	Ongoing
CDFC/PM C Capacity Building	4-022-11-2210700-112-2020/2021-003	1,870,000.00	Nil	Undertake Training of the PMCs/CDFCs on CDF Related issues	1,870,000.00	Ongoing
Bursary Secondary Schools	4-022-112-2640101-103-2020/2021-001	12,300,000.00	Nil	Payment of bursary to needy student in secondary school	12,300,000.00	Ongoing
Bursary Tertiary Schools	4-022-112-2640102-103-2020/2021-002	7,000,000.00	Nil	Payment of bursary to needy student in Universities and colleges	7,000,000.00	Ongoing
Bursary Special Schools	4-022-112-2640105-103-2020/2021-003	566,898.00	Nil	Payment of bursary to needy student in special schools	566,898.00	Ongoing
Emergency	4-022-112-2640200-101-2020/2021-001	7,192,206.00	Nil	To cater for any unforeseen occurrences in the constituency during the financial year.	7,192,206.00	New
SPORTS	4-022-112-2640509-112-2020/2021-001	2,741,777.00		Organise for tournaments and purchase of sports equipments and trophies for the award to the best talented teams in the whole of gatundu North constituency.	2,741,777.00	New
Mukuyu ini School.	4-022-112-2630204-104-2020/2021-001	4,500,000.00	Nil	Renovation of 10 classroom to completion i.e Roofing, flooring, wall plaster, doors, floor Tiles ,windows,gutters and painting.	4,500,000.00	New
Kiriko Primary School	4-022-112-2630204-104-2020/2021-002	5,500,000.00	Nil	Renovation of 10 classroom to completion, Kshs.4,500,000.00 re-roofing wall plasterng, flooring, tilling fixing windows and doors, fitting gutters and painting work and	5,500,000.00	New

				Construction of 8door toilets for girls to completion Ksh 1,000,000		
South Kanyoni Primary School	4-022-112-2630204-104-2020/2021-003	4,600,000.00	Nil	Renovation of 5 classrooms to completion; Roofing, flooring and tiling, verandah, internal and external wall plaster, repair of wall cracks, doors, windows and painting,2.200,000.00.Const ruction of 2 No Classrooms at 2,400,000.00, all fitted with gutters	4,600,000.00	New
Kiangunu Primary School	4-022-112-2630204-104-2020/2021-004	4,500,000.00	Nil	Renovation of 10 classrooms to completion; Roofing, flooring and tiling, verandah, internal and external wall plaster, repair of wall cracks, doors, windows and painting, gutters 4,500,000.00 .	4,500,000.00	New
Munyaka Primary School	4-022-112-2630204-104-2020/2021-005	4,500,000.00	Nil	Renovation of 5 clsrooms to completion Ksh2,500,000 - Re-roofing, flooring, wall plaster, fixing of doors, floor Tiles ,windows,gutters and painting work. Construction of a retaining wall of 75 metres length and creation of proper drainage at the cost of Ksh.2,000,000	4,500,000.00	New
Mukurwe Primary School	4-022-112-2630204-104-2020/2021-006	5,500,000.00		Renovation of 12 clsrooms to completion; reroofing, wall plastering, flooring, fixing windows and doors, fitting gutters and painting works .	5,500,000.00	New

Karure Primary School	4-022-112-2630204-104-2020/2021-007	6,500,000.00	Nil	Introduction of columns to 3 classrooms with suspended slabs, construction of 3 classrooms on first floor to completion Kshs.5,500,000 and Renovation of 3 classrooms on ground floor-; Re-roofing, flooring and tiling, verandah, internal and external wall plaster, fixing doors, windows fitting the gutters and painting Kshs.1,000,000	6,500,000.00	New
Njathaini Primary School	4-022-112-2630204-104-2019/2020-008	4,200,000.00	Nil	Renovation of 10 classrooms to completion; Re-roofing, flooring and tiles fittings, creation of verandah, internal and external wall plastering, fixing of doors, windows, putting up gutters and painting work	4,200,000.00	New
Iruri Primary School	4-022-112-2630204-104-2019/2020-009	3,500,000.00	Nil	Renovation of 8 classrooms to completion; Re-roofing, putting tiles, creation of verandah, internal and external wall plastering, fixing of doors, windows, fitting gutters and painting work.	3,500,000.00	New
Kamwangi Primary School	4-022-112-2630204-104-2019/2020-010	4,500,000.00	Nil	Renovation of 8 classrooms to completion; Re-roofing, flooring and tiling, verandah, internal and external wall plaster, doors, windows and painting	4,500,000.00	New
Mwimuto primary School .	4-022-112-2630204-104-2020/2021-011	2,400,000.00	Nil	Construction of 2 new classrooms to completion	2,400,000.00	New
Kaibere primary school	4-022-112-2630204-104-2020/2021-012	3,100,000.00	Nil	Renovation of 3 classrooms to completion. floor plastering, tiling Putting up verandah, internal and external wall plastering, fixing doors and windows, fitting the gutters and painting at work Kshs.1,900,000.00, and Construction of 1 new classroom to completion 1,200,000.00	3,100,000.00	New

Gichuka primary school	4-022-112-2630204-104-2020/2021-013	2,400,000.00	Nil	Construction of 2 new classrooms to completion	2,400,000.00	New
St Francis primary school	4-022-112-2630204-104-2020/2021-014	2,950,000.00	Nil	Construction of 2 New Classrooms to completion at the cost of Ksh 2,400,000 and construction of 6 door pit latrines Ksh.550,000	2,950,000.00	New
Ndiko primary school	4-022-112-2630204-104-2020/2021-015	4,500,000.00	Nil	Renovation of 10 classrooms to Completion re-roofing,plastering,fixing windows,doors,gutters,tilling and painting work.	4,500,000.00	New
Muchakai primary school	4-022-112-2630204-104-2020/2021-016	6,500,000.00	Nil	Construction of 3 new classrooms on 1st Floor with a roof slab to completion Kshs.3,600,000 and renovation 3 Classrooms on Ground Floor. Roofing, flooring, wall plaster, fixing doors, floor Tiles ,windows,gutters and painting Ksh.2,900,000	6,500,000.00	New
Mukuruwe primary school	4-022-112-2630204-104-2020/2021-017	1,200,000.00	Nil	Construction of 8 No door toilet Block and Urinal to completion	1,200,000.00	New
Mukuruwe primary school	4-022-112-2630204-104-2020/2021-018	2,000,000.00	Nil	Landscaping of the school compound 1000 square metres including drainage works	2,000,000.00	New
Mbichi primary school	4-022-112-2630204-104-2020/2021-019	2,700,000.00	Nil	Renovation of six classrooms to completion-Roofing, flooring, wall plaster, doors, floor Tiles ,windows,gutters and painting.	2,700,000.00	New
Gakoe primary school	4-022-112-2630204-104-2020/2021-020	3,600,000.00	Nil	Renovation of 8 classrooms to completion; Roofing, flooring and tiling, verandah, internal and external wall plaster, doors, windows,fitting gutters and painting work	3,600,000.00	New
Igamba Primary School	4-022-112-2630204-104-2020/2021-021	1,600,000.00	Nil	Construction of a retaining wall of length 106 meters.	1,600,000.00	New
Igamba Primary School	4-022-112-2630204-104-2020/2021-022	2,400,000.00	Nil	Construction of 2No. New classrooms ,fitted with gutters to completion	2,400,000.00	New
NG-CDF Office	4-022-112-3110104-108-2020/2021-001	1,500,000.00	Nil	renovation of NG-CDF office Storey block;	3,200,000	New

				replacing gutters, toilet system plumbing , external plastering and painting works.		
Kaibere Secondary School	4-022-112-2630205-104-2020/2021-01	2,400,000.00	Nil	Construction of new 2NO Classrooms to completion	2,400,000.00	New
Mukuruwe Secondary school	4-022-112-2630205-104-2020/2021-002	4,000,000.00	Nil	Construction of 3NO classrooms,fitted with gutters to completion Kshs.3,600,000, tilling of head teachers office Ksh.50,000 and painting two classrooms at the upper floor Ksh 350,000	4,000,000.00	New
Kawira Police Post	4-022-112-2640507-113-2020/2021-001	1,200,000.00	Nil	Proposed land purchase to build a police post of 0.3325 acres at the cost of 1,200,000	1,200,000.00	New
Mangu social hall ICT HUB	4-022-112-2211310-108-2020/2021-001	500,000.00	Nil	Purchase of 50 computer desks with chairs	500,000.00	New
Ngorongo social hall ICT HUB	4-022-112-2211310-108-2020/2021-002	500,000.00	Nil	Purchase of 50 computer desks with chairs	500,000.00	New
TOTAL Amount Kshs					<b>137,088,879.00</b>	

**3.MIN.03/15/09/2020-REALLOCATION AND CHANGE OF ACTIVITIES AND RESUBMISSION**

**Reallcoation and change of activities**

NG-CDFC Members after a lot of deliberation resolved to re-allocate the following funds and change of projects' activities.

Name Of Initial Approved Project	Amount To Be Reallocated	Financial Year	Name Of New Projects For Reallocation	Proposed Activity	Amount	Reason For Reallocation
Bursary for Tertiary Institutions	10,000,000.00	2019/20	Maria-ini Primary School	1) Renovation of block of 9NO Classrooms i.e roofing ,flooring, and tiling ,verandah internal and part of external wall plaster ,doors, windows and painting at Kshs.3,600,000 2) Construction of of 8 door toilet block (boys and Girls) with urinal to completion at Kshs. 1,200,000	4,800,000.00	The said school is in in a bad condition which is not conducive for learners.Want to create room for learners to meet social distancing as as per the ministry of health directives due to covid 19 pandemic.
Bursary for Secondary Institutions	3,700,000.00		Ngethu Primary School	1) Renovation of block of 8NO Classrooms i.e roofing flooring and tiling verandah, Part of Internal and External wall plastering doors, Windows, and Painting at Ksh.3,200,000 2) Renovation of 2NO Classrooms i.e Roofing, Floor slab ,Floor Screed, and tiles Verandah internal and External wall plaster, doors,	4,400,000.00	



				windows and painting at Kshs.1,000,000 3) Purchase and installation of 10,000 litres water tank at Kshs.200,000		
			Mukurwe Primary School	1) Rennovatin of 5NO Classrooms to completion i.e roofing ,flooring and tiling verandah,part of internal and external wall plaster,doors,windows and painting at Kshs.1,500,000 2.) Rennovatin of 3 NO Classrooms to completion i.e roofing minor repair to terrazzo floor and polishing ,internal and external painting, ceiling painting.600,000  3). Rennovatin of 4NO Classrooms to completion i.e roofing flooring and tiling ,verandah roof ,internal and external painting .1,200,000  4) Construction of of 8 door toilet block (boys and Girls) with urinal to completion at Kshs.1,200,000	4,500,000.00	The said school is in a bad condition which is not conducive for learners.Want to create room for learners to meet social distancing as as per the ministry of health directives due to covid 19 pandemic
Sports	2,500,000.00	2019/2020	Mataara Police Post	Consturction of 8 door pit latrine to completion Kshs.950,000, Electrical instaltion for the 6 roomed office at Kshs.200,000 and Tiling and painting for the 6 roomed	1,400,000.00	Mataara community has experience high rate of insecurity due to the theft of public properties and wanton killings of innocent people.

			office at Kshs.250,000			
			Kamwangi Police Station	Purchase of Furniture; 5 executive tables at Kshs.300,000 and 20 visitors chairs at Kshs. 100,000	400,000.00	Kamwingi police station was constructed with NGCDF Funds at the cost of Ksh,6.992,000 and is due to be commission for public use.Has no furniture,hence urgently needed
			Mukurwe Police Post.	Purchase of Furniture; 5 executive tables at Kshs.300,000 and 20 visitors chairs at Kshs. 100,000	400,000.00	Mukuruwe police post was build with NG-CDF Funds,had stolled up but recently renovated with NGCDF- Emergency fund at the cost of Ksh.1000,000.It is now in use but has no furniture,hence the need to purchase
			Gichuka Primary School	Additional funds for Purchase of 0.5 acres of Land to completion	300,000.00	NG-CDF- Gatundu North purchased a private land for Gichuka primary school at the cost of Ksh.1.3m.Its has since paid Ksh.1000,000 and the remaining balance of Ksh,3000,000 is pending for payment,hence the requiremet of Ksh,300,000 as per

Emergency	1,700,000.00	2019/20	Igamba Primary School	Leveling of one acre piece of land	1,700,000.00	evaluation report. NGCDF-Gatundu North purchased the land for igamba primary school at the cost of 2.8M to build a new school. The land need Leveling and the need of Ksh.1,700,000 to do the leveling.
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Name Of Initial Approved Project Activity	Activity	Amount Allocated	Financial Year	Change Of Activity To	Reason For Change
NGUNA PRIMARY SCHOOL	Renovation of Administration Block with a capacity of 2 offices,(Headteachers office and Staffroom)to completion ; Introduction of verandah ,new partitions,roofing ,flooring and tilling ,internal and External wall plasters ,door,windows,and painting ,Kshs 500,000 and Renovation of 11 NO Classrooms ; Roofing ,Floor tiles,internal and External painting ,plastering of rear side of both blocks and painting both front and back ,glazing to windows and putting wiremesh to front face	3,000,000	2019/20	Renovation of Administration Block with a capacity of 2 offices,(Headteachers office and Staffroom)to completion ; Introduction of verandah ,new partitions,roofing ,flooring and tilling ,internal and External wall plasters ,door,windows,and painting AT Kshs 500,000 and Renovation of 5 NO Classrooms ; Roofing ,Floor tiles,internal and External painting ,plastering of rear side of both blocks and painting both front and back ,glazing to windows and putting wiremesh to front face AT KSHS.2,500,000	The original item costing was erroneously captured which made it impossible and unrealistic to execute. The anomaly has since been corrected to capture realistic estimates, hence the need to change the activity.
MIIRI PRIMARY SCHOOL	Renovation of two roomed staff room accommodating 20 Teachers to completion;Roofing flooring and Tilling ,verandah,internal and	1,700,000	2019/20	Renovation of two roomed staff room accommodating 20 Teachers to completion; Roofing flooring and Tilling ,verandah, internal and external wall plaster ,repair of wall	The original item costing was erroneously captured which made it impossible and unrealistic to

and external wall plaster ,repair of wall cracks,doors windows, and Painting Kshs 400,000 Renovation of 10 NO Classrooms ;Roofing ,flooring and Tiling ,verandah ,Internal and External plastering ,repair of wal cracks doors ,Windows and Painting Kshs 1,300,000			cracks,doors windows, and Painting Kshs 400,000 Renovation of 3 NO Classrooms ;Roofing ,flooring and Tiling ,verandah ,Internal and External plastering ,repair of wal cracks doors ,Windows and Painting AT Kshs 1,300,000.00	execute.The anormally has since been correc ted to capture realistic estimates, hance the need to change the activity.
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## RESUBMISSION

The members also resolved to resubmit the Kihunjio-ini Primary School project which was not approved by the Board due to lack of land valuation report.

Initial project	Amount	Finacial Year	New Project	Activity	Amount
Kihunjio-ini Primary School – Purchae of 1/8 acre land	1,000,000.00	2019/20	Muhindi Primary School	Purchase of 1/8 Land Parcel	1,000,000.00

## 4.MIN.04/15/09/2020- BENCHMARKING PROJECT FIED VISIT TO 9 CONSTITUENCIES IN THE NORTH RIFT AND SOUTH RIFT.

The Members after deliberating at length on the program of Bench-marking project field visit,The resolved to visit the following Consistencies.

Kesses ,Ainapkoi ,Soy,Belgut,Sigowet/Soi, Buret,NarokWest,NarokSouth,and NarokEast Constituencies. The Visits are scheduled to commence on 21<sup>st</sup> Sept, to 30<sup>th</sup> Sept 2020 .

The NG-CDFc discussed on the budget and resolved to pay each of the 10 Members Kenya Shillings 10,000.00 Per Day.Because of the regulation of the ministry of health on Covid 19 (Social Distance ) the 10 Member Committee requested an additional Vehicle from Gatanga NG-CDF Office.A budget of Kshs 1,256,000 was earmarked for the field visit.

ADJOURNMENT

There being no other business the meeting ended at 4.00 PM with a word of prayer from Boniface Kinuthia.

Minutes Prepared by Jane Wanjiru Mwangi (Secretary )

Signature:  .....

Date: 15/9/2020

Minutes Confirmed and approved by: (FAM) Joseph K.N.Rotich)

Signature:  .....

Date: 15/9/2020

Verified by the Chairman John Kirori Ngaruiya



Date: 15/9/2020

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KANJUKU