



NG-CDF GATUNDU NORTH

National Government Constituencies Development Fund

Gatundu North Constituency

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Thika.

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**MINUTES OF THE GATUNDU NORTH NG-CDFC MEETING HELD ON 4TH NOVEMBER,
2019 IN THE GATUNDU NORTH NG-CDF BOARDROOM STARTING AT 2:15 PM**

MEMBERS PRESENT

1. John Kirori Ngaruiya	Chairman
2. Buxton Mayabi	DCC
3. Joseph K.N. Rotich	FAM
4. Jane Wanjiru Mwangi	Secretary
5. Joseph Macharia Njeri	Member
6. Josephine Wanjiru Gitau	Member
7. Peter Mutura Maina	Member
8. Agnes Wanjiku Muikamba	Member
9. Boniface Kinuthia	Member
10. David Njoka Koigi	Member

AGENDAS:

1. Preliminaries.
2. Disbursement of the 5th phase and the final disbursement of 2018/19 financial year projects
3. Finalising of public participation of F/Y 2019/2020 project proposal
4. Staff recruitment and salary review issue
5. Votebook balances review
6. Office Vehicle due for service
7. Financial retention issue by PMCs
8. Advertisement on Projects above 4 million
9. Sports
10. A.O.B

MIN: 01/4/11/2019: PRELIMINARIES

The chairman called the meeting to order at 2:15 PM and was opened with a word of prayer led by Boniface Kinuthia. The Chairman then welcomed the members and thanked them all for attending in time to the meeting.

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MIN: 02/4/11/2019 DISBURSEMENT OF FINAL PHASE FUNDS 2018/19 OF KSH.55M.

Disbursement of the 5th and the final phase of Ksh 55million for 2018/19 financial year projects.

The manager inform the NGCDFCs that the constituency has received Ksh.52million from the NGCDF Board. A balance of Ksh.3million was withheld by the Board awaiting for Land Valuation to be submitted. The following projects are earmarked for implementation

- 1.Igamba pri school-Ksh.7,000,000
- 2.Mwea pri.school-Ksh.4,949,000
- 3.St.Francis pri school Ksh.3,980,000
- 4.Kanjabi Pri.school-Ksh-7,000,000
- 5.Makwa pri.school-Ksh.3,241,028
- 6.Igegania pri.school.Ksh.3,812,008
- 7.Mungai Pri.school Ksh.4,650,000
- 8.Mukuruwe Sec.school.Ksh.1,800,000
- 9.Kamwangi police station.Ksh.6,995,300
- 10.Constituency sports Tournament Ksh.2,180,817.00

Other projects which were budgeted the in the 4th phase and have not been implemented, the committee asked the manager to fastract and tender all of them along with the current ones. The manager promised the committee that projects above four million must be subjected to open tender as the law stipulates. The manager inform the committee that he is in consultation with the department of procurement to guide in the tendering process.

MIN: 03/4/11/2019 FINALISING PUBLIC PARTICIPATION AND DELIBERATION OF THE PRIORITISED PROJECT OF F/Y 2019/2020 PROJECT PROPOSAL

The FAM reported to members that the deadline for submitting project proposal for financial year 2019/2020 is on 30th October, 2019. The public participation of projects identification/ proposal for the financial year 2019/2020 took four days which started from 19th to 23rd October, 2019.

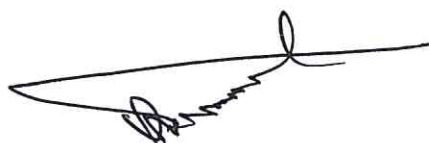
The NG-CDFC Gatundu North, unanimously recommended the following projects for consideration in 2019/2020 Financial Year.

NO	Project Name	Project Number	Project activity	Amount Allocated	Current Status
1.	Employees' Salaries	4-022-112-2110000-100-2019/2020-001	Payment of staff salaries and gratuity	2,700,000.00	Ongoing
2.	Goods and Services	4-022-112-2210000-100-2019/2020-002	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, etc.	1,500,000.00	Ongoing

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3.	NSSF	4-022-112-2120101-100-2019/2020-003	Payment of NSSF for the staff	70,000.00	Ongoing
4.	NHIF	4-022-112-2120201-100-2019/2020-004	Payment of NHIF for the staff	70,000.00	Ongoing
5.	Committee Expenses	4-022-112-2210000-100-2019/2020-005	Payment of Committee sitting allowances, transport, conferences	3,919,165.62	Ongoing
6.	Goods and Services	4-022-112-2210000-112-2019/2020-001	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, etc.	800,000.00	Ongoing
7.	Committee Expenses	4-022-112-2210802-112-2019/2020-002	Payment of Committee sitting allowances, transport, conferences	2,021,032.14	Ongoing
8.	CDFC/PMC Capacity Building	4-022-11-2210700-112-2019/2020-003	Undertake Training of the PMCs/CDFCs on CDF Related issues	1,300,000.00	Ongoing
9.	Bursary Secondary Schools	4-022-112-2640101-103-2019/2020-001	Payment of bursary to needy student in secondary school	20,000,000.00	Ongoing
10.	Bursary Tertiary Schools	4-022-112-2640102-103-2019/2020-002	Payment of bursary to needy student in Universities and colleges	13,800,000.00	Ongoing
11.	Bursary Special Schools	4-022-112-2640105-103-2019/2020-003	Payment of bursary to needy student in special schools	541,931.00	Ongoing
12.	Emergency	4-022-112-2640200-101-2019/2020-001	To cater for any unforeseen occurrences in the constituency during the financial year	7,198,241.38	New
13.	SPORTS		Organise for tournaments and purchase of sports equipments and trophies for the award to the best talented youth in the whole of gatundu North constituency.	2,747,354.00	NEW
14.	Gatei Primary School	4-0022-112-2630204-104-2019-2020-1	Renovation of Storeyed block of 8 classrooms to completion i.e Roofing, flooring, wall plaster, doors, floor Tiles ,windows and painting	3,000,000.00	New
15.	Ihiga-ini Primary School	4-0022-112-2630204-104-2019-2020-2	Construction of 4 classrooms on a storeyed block to roofing level (ground floor 2 classrooms and first floor 2 classrooms all to have suspended slab) to completion	6,000,000.00	New



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16	Kamwirigi Primary School	4-0022-112-2630204-104-2019-2020-3	Renovation of 8 classrooms to completion; Roofing, flooring and tiling, verandah, internal and external wall plaster, repair of wall cracks, doors, windows and painting	3,000,000.00	New
17.	Miiri Primary School	4-0022-112-2630204-104-2019-2020-4	Renovation of a two roomed staff room accommodating 20 Teachers to completion; Roofing, flooring and tiling, verandah, internal and external wall plaster, repair of wall cracks, doors, windows and painting Kshs. 400,000 Renovation of 10 Classrooms ;Roofing, flooring and tiling, verandah, internal and external wall plaster, repair of wall cracks, doors, windows and painting Kshs. 1,300,000	1,700,000.00	New
18.	Miiri Primary School	4-0022-112-2630204-104-2019-2020-5	Construction of retaining wall plus storm water drainage, hardcore and murrum to main passage and the parade area (Kshs. 1,800,000) Landscaping of ¼ acre playing ground (Kshs.1,200,000; Digging and Ground leveling	3,000,000.00	New
19.	Makohokoho Primary School	4-0022-112-2630204-104-2019-2020-6	Renovation of 8 Classrooms to completion and introduction of front steps; Roofing, flooring and tiling, verandah, internal and external wall plaster, doors, windows and painting	3,600,000.00	New
20.	Gacege Primary School	4-0022-112-2630204-104-2019-2020-7	Renovation of 7 Classrooms and 3 Offices to completion; Roofing, flooring and tiling, verandah, internal and external wall plaster, doors, windows and painting	4,000,000.00	New



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21.	St. Gabriel Kahata Primary School	4-0022-112-2630204-1 04-2019-2020-8	Renovation of 7 Classrooms and 2 Offices (Staffroom and Headteachers Office) to completion; Roofing, flooring and tiling, verandah, internal and external wall plaster, doors, windows and painting	3,000,000.00	New
22.	Muhindi Primary School	4-0022-112-2630204-1 04-2019-2020-9	Construction of 4 classrooms on a storeyed block to roofing level (ground floor 2 classrooms and first floor 2 classrooms all to have suspended slab) to completion	6,000,000.00	New
23.	Murata wa Twana Primary School	4-0022-112-2630204-1 04-2019-2020-10	Construction of storeyed block of 3 Classrooms on the first floor with suspended slab plus staircase to completion.	4,500,000.00	New
24.	Nyamathumbi Primary School	4-0022-112-2630204-1 04-2019-2020-11	Renovation of 8 Classrooms to completion; Tiles, flooring and tiles, verandah, internal and external wall plaster, doors, windows and painting	3,000,000.00	New
25.	Kihunjio-ini Primary School	4-0022-112-2630204-1 04-2019-2020-12	Acquisition of Land 1/8 of an acre (Valuation report)	1,000,000.00	New
26.	Muchakai Primary School	4-0022-112-2630204-1 04-2019-2020-13	Construction of retaining wall plus storm water drainage of 60 meters round to completion.	3,000,000.00	New
27.	Miugu Primary School	4-0022-112-2630204-1 04-2019-2020-14	Construction of storeyed block of 3 Classrooms on the first floor with suspended slab plus staircase to completion	4,500,000.00	New
28.	Iruri Primary School	4-0022-112-2630204-1 04-2019-2020-15	Construction of 4door Pit Latrine block for Boys plus a urinal and 4 Door pit Latrine block girls, Changing Room for both Boys and Girls (Kshs. 1,000,000), Construction of 4 doors Pit Latrine for staff (Kshs.400,000.00) all to completion	1,400,000.00	New

29	Ndekei Primary School	4-0022-112-2630204-1 04-2019-2020-16	Renovation of 9 Classrooms including 1 office to completion i.e introduction of verandah, roofing, flooring and tiling, internal and external wall plasters, doors, windows and painting	4,000,000.00	New
30.	Nguna Primary School	4-0022-112-2630204-1 04-2019-2020-17	Renovation of Administration block with a capacity of 2 offices (Headteachers office and staffroom)to completion; Introduction of verandah, new partitions, roofing, flooring and tiling, internal and external wall plasters, doors, windows and painting, Kshs. 500,000 and Renovation of 11 Classrooms; Roofing, floor tiles, internal wall painting, plastering of rear side of both blocks and painting both front and back, glazing to windows and putting wiremesh to front face	3,000,000.00	
31.	Igamba Primary School	4-0022-112-2630204-1 04-2019-2020-18	Construction of 3 Classrooms to completion The construction of classrooms has been estimated to to cost Ksh.1,200,000 per –class room,but the variation has been expereinced as a result of different nature of the land terraine in the constituency which involves land scaping/leveling before the real construction work starts.The cost then will not be the same.	3,600,000.00	New
32.	Igamba Primary School	4-0022-112-2630204-1 04-2019-2020-19	Construction of 8 Door Pit Latrine block for both boys and girls plus urinal pit for boys Kshs.1,000,000 and Construction of 4 door pit latrine block for staff, Kshs. 400,000 to completion	1,400,000.00	New



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