**MINUTES OF THE RUIRU NG-CDF COMMITTEE MEETING HELD ON 9TH NOVEMBER 2018 AT THE NG-CDF OFFICE RUIRU AT 10:30AM**

**PRESENT MEMBERS**

1. Rachael Macharia Chairperson
2. Phares karanja Fund Account Manager
3. Geoffrey Kithinji Deputy County Commissioner
4. John Kariuki Secretary
5. Mary Kinguku Member
6. Paul Kigaa Member
7. Felistas Maria Kenyoni Member
8. Caroline Wanjira Member
9. Boniface Mwaura Member

**AGENDA**

1. Opening of the meeting/preliminaries
2. Reading of Meeting of previous minutes
3. Financial Year 2018/2019 Project Proposals
4. AOB

**MIN 1/09/11/2018: Opening of the Meeting/Preliminaries**

The meeting started at 10:30am with a word of prayer led by Rachael. The Chairman then welcomed members to the meeting and explained the main purpose of the meeting as being to consider proposal for the current year and conclude the exercise.

She regretted the short notice given to members but explained that this because of other urgent matters that some members of the committee were undertaking.

**MIN 2/09/11/2018: Reading of Minutes of Previous Meeting**

The minutes of the previous meeting were proposed by Carol and seconded by Maria.

**MIN 3/09/11/2018: Financial Year 2018/2019 Project Proposals**

The Fund Manager informed members that the NG-CDF allocation for the constituency for the current year (F/Y 18/19) was Kshs. **Kshs.109,040,875.52.**

Members deliberated on the vocational and technical training project spearheaded by the Ministry of Education. It was noted that the ministry had already advertised the tender for the project. Members agreed that an amount of Ksh. 10 Million be set aside as the NGCDF contribution to the joint venture.

A report on the ongoing projects was also discussed. Members felt that it was necessary to give priority to ongoing projects if any.

After lengthy deliberations, members approved the Financial Year 2018/19 projects proposal as follows:

|  |  |  |
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| **Project Name**  | **Amount Allocated** | **Project Activity** |
| Administration | 6,542,452 | Administration/Recurrent - FAM to allocate the specific budget lines |
| M & E/Capacity Building | 3,271,266 |  M and E/Capacity Building - FAM to allocate the specific budget lines |
| Emergency | 5,738,993.45 | To cater for any unforeseen occurrences in the constituency during the financial year  |
| Ruiru Constituency Sports Project | 2,180,817 | Conducting of constituency-wide soccer sports tournament - purchase of sports kits i.e. balls, uniforms etc |
| Bursary Secondary Schools | 24,000,000 | Payment of bursary to needy Secondary students |
| Bursary Tertiary Schools | 6,000,000 | Payment of bursary to needy Tertiary students |
| Ruiru Township Primary School | 1,300,000 | Construction of one classroom |
| Mutuya Primary School | 6,000,000 | Construction of two classrooms (2.5M), administration block (1.5M), male toilet block (6 door) and female toilet block (6 door)- (1M), chain fencing (0.7 M) and landscaping (0.3M) |
| St George's Primary School | 2,500,000 | Renovation of four classrooms - roof replacement, windows and doors, wall plaster, flooring, erection of verandah posts and painting  |
| Kahawa Wendani Primary School | 1,300,000 | Construction of one classroom |
| Mwiki Primary School | 8,500,000 | Construction of five storied classrooms |
| Githurai Kimbo Primary | 2,500,000 | Construction of two classrooms |
| Githunguri Primary School | 2,500,000 | Construction of two classrooms |
| Gitothua Primary School | 1,200,000 | Construction of one classroom |
| Kwihota Primary School | 2,500,000.00 | Construction of two classrooms |
| Matopeni Primary School | 2,500,000.00 | Construction of two classrooms |
| Kahawa Wendani Primary School  | 1,300,000.00 | Construction of one classroom |
| Kiuu Primary School | 6,000,000 | Construction of two classrooms (2.5M), administration block (1.5M), male toilet block (6 door) and female toilet block (6 door)- (1M), chain fencing (0.7 M) and landscaping (0.3M) |
| Kwangethe Primary School | 2,407,387.07 | Construction of two classrooms |
| Ruiru Kihunguro Secondary School | 1,500,000 | Construction of Administration Block |
| Ruiru Technical and Vocational College | 10,000,000 | Construction of Technical Training College |
| Mwihoko Police Post | 2,000,000 | Construction of Police Post - armory, reception, offices |
| Ruiru Sub County Administration Headquarters | 5,300,000 | Construction of Meeting hall (4.5M) and female toilet (0.5M block and Male toilet block (0.3 M) |
| Gatongora Police Post | 2,000,000 | Construction of Police Post - armory, reception, offices |

**MIN 4/09/11/2018 Adjournment**

The meeting ended with word of prayer by Phares.

**Minutes Prepared By: Secretary: John Kariuki**

**Date……………………….. Sign:………………………**

**Minutes Confirmed By: Chairman: Rachael Macharia**

**Date……………………….. Sign:………………………**