**MINUTES OF THE RUIRU NG-CDF COMMITTEE MEETING HELD ON 15TH JANUARY 2018 AT THE NG-CDF OFFICE RUIRU AT 10:30AM**

**PRESENT MEMBERS**

1. Rachael Macharia Chairperson
2. Phares karanja Fund Account Manager
3. MercyGatobu Deputy County Commissioner
4. John Kariuki Secretary
5. Mary Kinguku Member
6. Francis Kamau Member
7. Paul Kigaa Member
8. Felistas Maria Kenyoni Member
9. Caroline Wanjira Member
10. Boniface Mwaura Member

**AGENDA**

1. Opening of the meeting/preliminaries
2. Reading of Meeting of previous minutes
3. Report on Ward Meetings/Public participation
4. Financial Year 2017/2018 Project Proposals
5. AOB

**MIN 1/15/01/2018: Opening of the Meeting/Preliminarie**

The meeting stared at 10:30am with a word of prayer led by Rachael. The Chairman then welcomed members to the meeting and explained the main purpose of the meeting as being to consider proposal for the current year and conclude the exercise. She regretted the short notice given to members but explained that this because of other urgent KeRRA matters that some members of the committee will be attending to next week.

She requested members to freely express themselves fully to ensure the final document captured all the aspirations of the constituents.

**MIN 2/15/01/2018: Reading of Minutes of Previous Meeting**

The minutes of the previous meeting were proposed by Francis and seconded by Maria.

**MIN 3/15/01/2018: Report of Ward Meetings/ Public Participation**

The Chairperson gave her remarks indicating her satisfaction at the excellent job the committee had done in collecting views from all corners of the constituency as per the requirements of the constitution and the law.

**MIN 4/15/01/2018: Financial Year 2016/2017 Project Proposals**

The Fund Manager informed members that the NG-CDF allocation for the constituency for the current year was Kshs. **Kshs.86,810,344.82.**

Members deliberated on the reports from all the eight wards. A report on the ongoing projects was also discussed. Members felt that it was necessary to give priority to ongoing projects if any.

After lengthy deliberations, members approved the Financial Year 2017/18 projects proposal as follows:

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| --- | --- | --- |
| **Project Name**  | **Amount Allocated****(Ksh)** | **Project Activity** |
| Administration | 5,208,620.00 | Administration/Recurrent - FAM to break it down accordingly  |
| M & E/Capacity Building | 2,604,310.00 |  M and E/Capacity Building - FAM to break it down accordingly |
| Emergency | 4,568,965.52 | To cater for any unforeseen occurrences in the constituency during the financial year  |
| Ruiru Constituency Sports | 1,736,206.00 | Conducting of constituency-wide soccer sports tournament - purchase of sports kits i.e. balls, uniforms etc |
| Ruiru Constituency Environment | 1,728,000.10 | Purchase of 128 metallic solid waste disposal bins for distribution to 16 public schools – Ruiru Primary, St Georges Primary, Ruiru Township, Githunguri Primary, Gitothua Primary, Githurai Kimbo Primary, Kwangethe Primary, Kwangethe Secondary, Githunguri Secondary, Mwiki Primary, Gatongora Primary,Kiratina Primary, Gikumari Secondary, Gikumari Primary, Kwihota Primary, Ndia-ini Primary |
| Bursary - Secondary Schools | 16,000,000.00 | Payment of bursary to needy Secondary students |
| Bursary – Colleges, Technical Institutes, Universities | 10,000,000.00 | Payment of bursary to needy Tertiary students |
| Motor Vehicle | 7,000,000.00 | Purchase of office motor vehicle – 5 seater, 2400cc Double cabin |
| NGCDF Office | 5,000,000.00 | Construction of NGCDF office |
| Gatongora Primary School | 1,000,000.00 | Renovation of 5 classrooms – plastering and floor repair, doors/windows, painting  |
| Ruiru Township Primary School | 1,300,000.00 | Renovations of 5 classrooms - replacement of old roof, floor, plastering and plastering  |
| Kiratina Primary School | 2,500,000.00 | Construction of admin block |
| St George's Primary School | 2,000,000.00 | Renovation of 10 classrooms - replacement of ageing roofing, plastering, doors/windows, painting and other finishes |
| Mwiki Primary School | 3,400,000.00 | Construction of 3 classrooms  |
| Githurai Kimbo Primary | 800,000.00 | Renovation of 4 classrooms – roof repair, floor repair, plastering, verandah, painting |
| Githunguri Primary School | 887,216.00 | Renovation of 4 classrooms - replacement of ageing roofing,plastering, extension of height, painting and other finishes |
| Gitothua Primary School | 700,000.00 | Renovation of 4 classrooms – replacement of separation metal bars, paintworks and related finishes |
| Kwihota Primary School | 1,000,000.00 | Renovation of 6 classrooms – plaster, roof repair, painting |
| Matopeni Primary School | 800,000.00 | Renovation of 5 classrooms –plaster and floor, painting and related finishes |
| Kahawa Wendani Primary School  | 1,100,000.00 | Construction of 1 classroom |
| Kiratina Primary School Road – Gikumari Road | 3,000,000.00 | Gravelling of school access road (class C) |
| Ruiru Girls Secondary School | 1,000,000.00 | Construction of 1 classroom |
| Kwangethe Secondary School | 2,500,000.00 | Construction of Dining hall (Phase I) |
| Githurai Chief's Camp | 500,000.00 | Renovation of Chief’s office – roofing, floor repair, painting |
| Watalamu AP Post | 1,000,000.00 | Construction of stone perimeter fence |
| Kahawa Sukari Police Post | 500,000.00 | Renovation of Police Post – replacement of ageing roof, replacement of broken doors and OB desk, painting |
| Ruiru Administration Police Post | 800,000.00 | Renovation of 6 living quarters – floor repair, roof repair, painting |
| Strategic Plan | 3,500,000 | Preparation of Strategic Plan |
| Gatongora Innovation Hub | 1,169,256.80 | To equip Innovation Hub in Gatongora location within the constituency |
| Githunguri Innovation Hub | 1,169,256.80 | To equip Innovation Hub in Githunguri location within the constituency |
| Githurai Innovation Hub | 1,169,256.80 | To equip Innovation Hub in Githurai location within the constituency |
| Ruiru Innovation Hub | 1,169,256.80 | To equip Innovation Hub in Ruiru location within the constituency |

**MIN: 5/15/01/2017 Adjournment**

The meeting ended with word of prayer by Phares.

**Minutes Prepared By: Secretary: John Kariuki**

**Date:………………… Sign:……………………**

**Minutes Confirmed By: Chairman: Rachael Macharia**

 **Date:……………………….. Sign:…………………**

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