**MINUTES OF THE RUIRU NG-CDF COMMITTEE MEETING HELD ON 29TH OCTOBER 2019 AT THE NG-CDF OFFICE RUIRU AT 10:00AM**

**PRESENT MEMBERS**

1. Rachael Macharia Chairperson
2. Phares Karanja Fund Account Manager
3. John Kariuki Secretary
4. Mary Kinguku Member
5. Paul Kigaa Member
6. Felistas Maria Kenyoni Member
7. Caroline Wanjira Member
8. Boniface Mwaura Member

**AGENDA**

1. Opening of the meeting/preliminaries
2. Reading of Meeting of previous minutes
3. Financial Year 2019/2020 Project Proposals
4. AOB

**MIN 1/29/10/2019: Opening of the Meeting/Preliminaries**

The meeting started at 10:30am with a word of prayer led by Felista. The Chairperson then welcomed members to the meeting and explained the main purpose of the meeting as being to consider proposal for the current year and conclude the exercise.

She regretted the short notice given to members but explained that this because of other urgent matters that some members of the committee were undertaking.

**MIN 2/29/10/2019: Reading of Minutes of Previous Meeting**

The minutes of the previous meeting were proposed by John and seconded by Boniface.

**MIN 3/29/10/2019: Financial Year 2018/2019 Project Proposals**

The Fund Manager informed members that the NG-CDF allocation for the constituency for the current year (F/Y 18/19) was Kshs. **Kshs.137,367,724.14.**

Members deliberated ward reports and a summary of outstanding projects works.

A report on the ongoing projects was also discussed. Members felt that it was necessary to give priority to ongoing projects if any.

After lengthy deliberations, members approved the Financial Year 2019/20 projects proposal as follows:

|  |  |  |
| --- | --- | --- |
| **Project Name**  | **Amount Allocated** | **Project Activity** |
| Administration | 8,242,063 | Administration/Recurrent - FAM to allocate the specific budget lines |
| M & E/Capacity Building | 4,121,031 | M and E/Capacity Building - FAM to allocate the specific budget lines |
| Emergency | 7,198,241.38 | To cater for any unforeseen occurrences in the constituency during the financial year  |
| Ruiru Constituency Sports Project | 2,706,388.76 | Conducting of constituency-wide soccer sports tournament - purchase of sports kits i.e. balls, uniforms etc |
| Bursary Secondary Schools | 35,000,000 | Payment of bursary to needy Secondary students |
| Bursary Tertiary Schools | 10,000,000 | Payment of bursary to needy Tertiary students |
| Ruiru Township Primary School | 1,500,000 | Construction of one classroom  |
| Mutuya Primary School | 1,000,000 | Construction of chain fencing (0.7 M) and landscaping (0.3M) |
| Mukuyu Primary School | 3,000,000 | Construction of two classrooms |
| Githunguri Primary School | 3,000,000 | Construction of two classrooms |
| Gitothua Primary School | 3,000,000 | Construction of two classrooms |
| Mwihoko Primary School | 1,000,000 | Renovation of four classrooms - plastering, flooring, windows and doors |
| Gikumari Primary School | 4,000,000 | Construction of school access road |
| St. Georges Primary School | 3,000,000 | Construction of two classrooms |
| Manguo Primary School | 1,000,000 | Construction of two classrooms chain link fencing (0.7 M) and landscaping (0.3M) |
| Kwangethe Primary School | 1,000,000 | Construction of 9 door Ablution block |
| Ruiru Kihunguro Secondary School | 1,500,000 | Construction of School Administration Block |
| Kwihota Secondary | 3,000,000 | Construction of two classrooms |
| Githunguri Secondary | 3,000,000 | Construction of two classrooms |
| Devki Ruiru Secondary | 1,500,000 | Construction of one classroom |
| Gitothua Secondary | 4,000,000 | Construction of two classrooms with reinforced slab roof |
| Mwihoko Secondary | 4,100,000 | Construction of three classrooms |
| Ruiru Boys Secondary School | 7,000,000 | Construction of 200 bed Dormitory |
| Ruiru Girls Secondary School | 7,000,000 | Construction of 200 bed Dormitory |
| Ruiru NG-CDF office  | 3,500,000 | Construction of office (Ksh. 2,000,000) and furnishing (Ksh. 1,500,000) of the NGCDF office Building - seats, computers, tables, cabinets, work stations etc |
| Resource Centre | 4,000,000 | Construction of Resource Centre  |
| Mwihoko Police Post | 3,000,000 | Construction of Police Post - armory, reception, offices |
| Mwiki Police Post | 4,000,000 | Construction of Police Post - armory, reception, offices |
| Gatongora Police Post | 3,000,000 | Construction of Police Post - armory, reception, offices |

**MIN 4/29/10/2019: Adjournment**

The meeting ended with word of prayer by Phares.

**Minutes Prepared By: Secretary: John Kariuki**

**Date……………………….. Sign:………………………**

**Minutes Confirmed By: Chairman: Rachael Macharia**

**Date……………………….. Sign:………………………**