

MIN 010

**MINUTES OF NG-KIAMBU CONSTITUENCY DEVELOPMENT FUND COMMITTEE**  
**(CDFC) MEETING HELD ON 8<sup>TH</sup> OCTOBER 2021**

**MEMBERS PRESENT**

1. Stephen Mwaura	Chairman
2. Gumato Sharamo	Fund Account Manager
3. Joseph Kamau Muriithi	Secretary
4. Mary Njeri Ng'ang'a	Member
5. Rose Nguhi Mwangi	Member
6. Joseph Githinji Njiraini	Member
7. Moses Mburu	Member
8. Josephine Mwangi	Member
9. Agnes W. Njoroge	Member
10. Catherine W. Njoroge	A.C.C

**NOTICE**

- 1) Preliminary
- 2) Reading and confirmation of the previous minutes
- 3) Matters arising
- 4) Agenda
  - FY 2021/2022 Project Proposals
- 5) A O B

## PRELIMINARY

The meeting started off with a word of prayer led by Joseph Githinji, followed by Chairman's welcome note.

### MIN 1/08/10/2021: READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The minutes of the previous meeting held on 16<sup>th</sup> September 2021 were read to members by the Secretary. They were proposed and seconded by Agnes Njoroge and Moses Mburu respectively as true discussions of the meeting.

### MIN 2/08/10/2021: FY 2021/2022 PROJECT PROPOSALS

The Fund Account Manager reported to members that the Constituency has been allocated **Ksh. 137,088,879.00** in FY 2021/2022. She further reminded them that priority should be given to all ongoing projects and also put into consideration the Constituency Strategic Plan.

On the same note, members were quick to note that the implementation of some of our projects being funded in phases has not yet kicked off. Members deliberated on the issue, and unanimously agreed to consider funding Phase II of these projects in the subsequent years.

The Ward Meetings to enable CDFC Members identify projects to be considered for funding in the FY 2021/2022 were held on **1<sup>st</sup> September 2021** at Riabai and Ting'ang'a Wards and on **3<sup>rd</sup> September 2021** at Kiambu and Ndumberi Wards respectively.

The committee discussed at length the Ward Meetings Proposals and unanimously agreed that the remaining funds after statutory deductions and ongoing projects allocation, be divided as follows:

NG KIAMBU CONSTITUENCY DEVELOPMENT FUND						
PROJECT PROPOSAL 2021/2022 FINANCIAL YEAR						
CODE LIST						
NG - KIAMBU CONSTITUENCY 2021/2022 PROJECT PROPOSALS						
NO	PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
	<b>ADMINISTRATION AND RECURRENT EXPENDITURE</b>					
	Employees Salaries	905,999.00	0.00	Payment of staff salaries for 2 NG CDF Staff	905,999.00	Ongoing
	Employees Gratuity	300,000.00	0.00	Payment of staff gratuity for 2 NG CDF Staff	300,000.00	Ongoing
	Goods and Services	1,514,977.00	0.00	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence & office tea.	1,514,977.00	Ongoing
	Purchase of a laptop, Computer & Camera	300,000.00	0.00	Purchase of 1 No. laptop, 1 No. Computer & a Camera for the Kiambu NG-CDF Office	300,000.00	Ongoing
	NSSF	45,024.00	0.00	Payment of NSSF Deductions	45,024.00	Ongoing
	NHIF	50,000.00	0.00	Payment of NHIF Deductions	50,000.00	Ongoing
	Committee Expenses	3,200,000.00	0.00	Payment of Committee sitting allowances, transport, conferences	3,200,000.00	Ongoing
	Rent	420,000.00	0.00	Payment of office rent	420,000.00	Ongoing
	Security	264,000.00	0.00	Payment of security services	264,000.00	Ongoing

	<b>MONITORING, EVALUATION AND CAPACITY BUILDING</b>					
	Goods and Services	996,672.00	0.00	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	996,672.00	Ongoing
	Committee Expenses	1,700,000.00	0.00	Payment of Committee sitting allowances, transport, conferences	1,700,000.00	Ongoing
	NG-CDFC/PMC Capacity Building	400,000.00	0.00	Undertake Training of the PMCs/NG-CDFCs on CDF Related issues	400,000.00	Ongoing
	Emergency	7,192,207.00	0.00	To cater for any unforeseen occurrences in the constituency during the Financial Year	7,192,207.00	Ongoing
	Constituency Sports Tournament	2,000,000.00	0.00	Organising Constituency Sports tournament <b>Ksh 1,000,000</b> Prizes and awards for the winning teams <b>Ksh 1,000,000</b>	2,000,000.00	Ongoing
	<b>BURSARY</b>					
	Bursary Secondary Schools	22,000,000.00	0.00	Payment of bursary to needy students	22,000,000.00	Ongoing
	Bursary Tertiary Institutions – (Universities & Colleges)	10,000,000.00	0.00	Payment of bursary to needy students	10,000,000.00	Ongoing



ENVIRONMENTAL ACTIVITIES					
	Kongo Primary School	2,000,000.00	0.00	Water harvesting for the whole school; Installation of gutters on 18 No. classrooms <b>Ksh 1,200,000</b> Construction of platforms to hold five 10,000 litres tanks <b>Ksh 300,000</b> Purchase of five 10,000litres tanks <b>Ksh 500,000</b>	2,000,000.00 New
	<b>PRIMARY SCHOOLS</b>				
	Ting'ang'a Model Primary School	22,000,000.00	15,500,000.00	Additional funds to complete vertical extension of 8 classrooms; finishing works of 1st and 2nd floor. Plastering , terrazzo floors and fixing of door and windows	4,000,000.00 Ongoing
	HGM Ting'ang'a Primary School	5,000,000.00	0.00	Facelift and renovations of 12 No. classrooms; changing of roofing materials, tiling, plastering and painting to completion	5,000,000.00 New
	Benson Njau Primary School	2,000,000.00	0.00	Construction of 2 bedroomed staff house to completion for the boarding facility	2,000,000.00 New
	Mungai Chengecha Primary School	3,000,000.00	0.00	Renovations and facelift of 10 No. classrooms; tiling, installation of metal doors, plastering ad painting to completion	3,000,000.00 New
	Ngegu Primary School	2,500,000.00	0.00	Vertical extension of 2 No. classrooms; Reinforcement of ground floor of existing 2 classrooms & Construction of roof slab	2,500,000.00 New

Ndumberi Primary School	6,000,000.00	0.00	Facelift and renovations of 14 No. classrooms; changing of roofing (iron sheets) materials, tiling, plastering and painting to completion	6,000,000.00	New
Kasarini Primary School	2,000,000.00	0.00	Facelift and renovations of 8 No. classrooms; plastering, painting and screeding of floors to completion	2,000,000.00	New
Riabai Primary School	5,000,000.00	0.00	Facelift and renovations of 12 No. classrooms; changing of roofing materials(iron sheets) tiling of floors, plastering of internal and external walls and painting to completion	5,000,000.00	New
Machiri Primary School	4,000,000.00	0.00	Construction of an administration block with 3 offices and a staffroom to completion	4,000,000.00	New
Gichocho Primary School	3,000,000.00	0.00	Facelift and renovations of 10 No. classrooms; tiling of floors, plastering of internal and external walls, painting to completion	3,000,000.00	New
<b>SECONDARY SCHOOLS</b>					
Kasarini Secondary School	23,000,000.00	18,000,000.00	Additional funds for completion of ongoing double storey 5 offices administration/6 classrooms block; 1st floor completion works which includes installations of windows and doors, tiling works, plastering and painting	3,500,000.00	Ongoing
Kiambu Township Secondary School	22,000,000.00	14,000,000.00	Additional funds to construct 3 storey classroom block with 9 classrooms; 1st floor completion works which include installations of windows and doors, plastering, terrazzo floor, painting	3,000,000.00	Ongoing

Kanunga High School	19,000,000.00	12,000,000.00	Additional funds to complete construction of a dormitory with capacity of 160; Plastering of 1st floor, Tiling and sanitary fittings	3,000,000.00	Ongoing
Swimming Pool at St. Peter's High School Ndumberi	12,000,000.00	9,000,000.00	Additional funds for completion of construction of a public swimming pool at St. Peters High School Ndumberi; Landscaping approximately 80m by 100m and paving with paving blocks and mazeras - <b>Ksh 1,000,000</b> , Fencing with chainlink and concrete poles - 100m by 80m - <b>Ksh 1,000,000</b>	2,000,000.00	Ongoing
Kiu river Secondary School	6,500,000.00	0.00	Purchase of a 33 seater bus from Isuzu Kenya	6,500,000.00	New
<b>SECURITY PROJECTS</b>					
Ting'ang'a Chiefs Office Youth Empowerment Center	1,800,000.00		Equipping of Tinganga chiefs office youth empowerment center with 13 computers and 2 printers through the Ajira program <b>ksh 1,200,000</b> and furnishing of the center with 13 workstations with chairs and 2 metal cabinets - <b>ksh 600,000</b>	1,800,000.00	New
Ting'ang'a Police Post	1,000,000.00	0.00	Construction of 4 No. door septic toilets to completion with one PWD toilet on one side to completion	1,000,000.00	New
Riabai Chiefs Office	1,000,000.00	0.00	Construction of 3 door toilets - <b>Ksh 400,000, (one for PWD)</b> Fencing with chainlink and concrete poles - <b>Ksh 300,000</b> , Furnishing of the office with executive desks & chairs - <b>Ksh 300,000</b> all to completion	1,000,000.00	New



Kihingo chiefs Office youth center	1,700,000.00		Equipping the youth center with 13 computers and 2 printers through the Ajira program <b>ksh 1,200,000</b> and furnishing of the center with 13 workstations with chairs and 2 metal cabinets - <b>ksh 500,000</b>	1,700,000.00	Ongoing
Gichicho Chiefs office youth center	1,700,000.00	0.00	Equipping the youth center with 13 computers and 2 printers through the Ajira program <b>ksh 1,200,000</b> and furnishing of the center with 13 workstations with chairs and 2 metal cabinets - <b>ksh 500,000</b>	1,700,000.00	Ongoing
Kiambu Prisons	5,000,000.00	0.00	Vertical extension to construct 2 No. classrooms at Kiambu Prison; reinforcement of existing building to construct a roof slab, walling and roofing.	2,500,000.00	New
Kiamumbi Chiefs Office	4,000,000.00	0.00	Construction of 3 roomed Chiefs Office to completion - <b>Ksh. 2,000,000</b> A meeting Hall with a capacity of 50- <b>Ksh. 1,000,000</b> and a Youth Center - <b>Ksh. 1,000,000</b>	4,000,000.00	New
Kiambu Deputy County Commissioners Office	700,000.00	0.00	Furnishing of the D.C.C's Office with executive office desk and chair - <b>Ksh 150,000</b> , Conference table & 8 chairs <b>Ksh 300,000</b> , Computer and a printer - <b>Ksh 150,000</b> , Filing cabinet & book shelf - <b>Ksh 100,000</b>	700,000.00	New
Kiambu County Commissioners Office	1,000,000.00	0.00	Construction of 4 No. door septic toilets to be used by the public with one toilet on each side to cater for PWD	1,000,000.00	New
Mbureria Chiefs Office	3,000,000.00	0.00	Construction of 50 capacity meeting hall with ICT Center to completion	3,000,000.00	New



	Ngegu Assistant Chiefs Office	2,200,000.00	1,500,000.00	Additional funds to complete construction of 2 roomed Assistant Chiefs Office at Ngegu; plastering, painting and painting to completion	700,000.00	Ongoing
	Njunu Police Post	500,000.00	0.00	Facelift of 5 No. offices, Tiling, Roof painting and Walls painting to completion	500,000.00	New
	<b>OTHERS</b>					
	Ndumberi Youth Empowerment Center	4,700,000.00	0.00	Furnishing of the Youth Empowerment Center with 13 workstations & chairs - <b>Ksh 600,000</b> , Two executive desks and chairs - <b>Ksh 150,000</b> , 4 metal cabinets - <b>Ksh 200,000</b> , Visitors chairs - <b>Ksh 50,000</b> , Equipping the Youth Center with 13 Computers through the AJIRA program - <b>Ksh 1,200,000</b> , Construction of a basketball court - <b>Ksh 1,500,000</b> and Fencing the Youth Empowerment Center with chain link and concrete poles (100m by 100m) to completion - <b>Ksh 1,000,000</b>	4,700,000.00	New
	NG-CDF Office Construction	59,000,000.00	53,000,000.00	Additional funds to complete construction of a 6 storied kiambu NG CDF offices; tilings works, electrical and mechanical works and sanitary fittings on 3rd,4th and 5th floor	5,000,000.00	Ongoing
	<b>GRAND TOTAL</b>				<b>137,088,879.00</b>	

**MIN 3/08/10/2021: A.O.B**

There being no other business the meeting ended with a word of prayer at 12.00 Noon.

**Minutes compiled by:**

Joseph Mureithi      Secretary      Sign.....*[Signature]*.....Date.....*11/10/2021*.....

**Approved by:**

Stephen Mwaura      Chairman      Sign.....*[Signature]*.....Date.....*11/10/2021*.....

