

MIN 009

**MINUTES OF KIAMBU NG-CDF COMMITTEE MEETING HELD ON**  
**2<sup>ND</sup> OCTOBER 2020**

**MEMBERS PRESENT**

- |                             |                      |
|-----------------------------|----------------------|
| 1. Stephen Mwaura           | Chairman             |
| 2. Gumato Sharamo           | Fund Account Manager |
| 3. Joseph Kamau Muriithi    | Secretary            |
| 4. Mary Njeri Ng'ang'a      | Member               |
| 5. Rose Nguhi Mwangi        | Member               |
| 6. Joseph Githinji Njiraini | Member               |
| 7. Moses Mburu              | Member               |
| 8. Josephine Mwangi         | Member               |
| 9. Agnes W. Njoroge         | Member               |
| 10. Catherine W. Njoroge    | A.C.C                |

**NOTICE**

- 1) Preliminary
- 2) Reading and confirmation of the previous minutes
- 3) Matters arising
- 4) Agenda
  - FY 20202/2021 Project proposals
- 5) A O B

## PRELIMINARY

The meeting started at 9.00am with a word of prayer led by Mary Njeri. This was followed by a welcome note from the Chairman.

### MIN 1/02/10/2020: READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The minutes of the previous meeting held on 3<sup>rd</sup> September 2020 were read to members by the Secretary. They were proposed and seconded by Agnes Njoroge and Moses Mburu respectively.

### MIN 2/02/10/2020: FY 2020/2021 PROPOSALS

The Fund Account Manager reminded the NG-CDFC Members that the Constituency has been allocated **Ksh 137,088,879.31** in FY 2020/2021. She further informed members that in FY 2019/2020, the Constituency declared A.I.A of **Ksh 10,000** from the sale of Tenders, thus a **Grand Total Allocation of ksh 137,098,879.31** for FY 2020/2021. The A.I.A of ksh 10,000 will be included in the Administration Vote specifically the use of goods and services.

The Ward Meetings to enable CDFC Members identify projects to be considered for funding in the FY 2020/2021 were held on 11<sup>th</sup> September 2020 at Ndumberi and Ting'ang'a Wards and on 14<sup>th</sup> September 2020 at Riabai and Kiambu Wards respectively.

The committee discussed at length the Ward Meetings Proposals and unanimously agreed that the remaining funds after statutory deductions and ongoing projects allocation, be divided as follows:

**NG KIAMBU CONSTITUENCY DEVELOPMENT FUND**

**PROJECT PROPOSAL 2020/2021 FINANCIAL YEAR**

**CODE LIST**

**NG - KIAMBU CONSTITUENCY 2020/2021 PROJECT PROPOSALS**

S/NO	PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
	<b>ADMINISTRATION AND RECURRENT EXPENDITURE</b>					
	Employees Salaries	905,999.00	0.00	Payment of staff salaries	905,999.00	Ongoing
	Employees Gratuity	300,000.00	0.00	Payment of staff gratuity	300,000.00	Ongoing
	Goods and Services	2,071,649.41	0.00	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	2,071,649.41	Ongoing
	Purchase of a laptop, Computer & Camera	350,000.00	0.00	Purchase of 1 No. laptop, 1 No. Computer & a Camera for the Kiambu NG-CDF Office	350,000.00	Ongoing
	NSSF	45,024.00	0.00	Payment of NSSF Deductions	45,024.00	Ongoing

NHIF		50,000.00	0.00	Payment of NHIF Deductions	50,000.00	Ongoing
Committee Expenses		3,200,000.00	0.00	Payment of Committee sitting allowances, transport, conferences	3,200,000.00	Ongoing
Rent		420,000.00	0.00	Payment of office rent	420,000.00	Ongoing
Security		264,000.00	0.00	Payment of security services	264,000.00	Ongoing
<b>MONITORING, EVALUATION AND CAPACITY BUILDING</b>						
Goods and Services		500,000.00	0.00	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	500,000.00	Ongoing
Committee Expenses		1,700,000.00	0.00	Payment of Committee sitting allowances, transport, conferences	1,700,000.00	Ongoing
NG-CDFC/PMC Capacity Building		400,000.00	0.00	Undertake Training of the PMCs/NG-CDFCs on CDF Related issues	400,000.00	Ongoing
Emergency		7,192,206.90	0.00	To cater for any unforeseen occurrences in the constituency during the Financial Year	7,192,206.90	Ongoing

Constituency Sports Tournament	2,000,000.00	0.00	Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits	2,000,000.00	Ongoing
<b>BURSARY</b>					
Bursary Secondary Schools	22,500,000.00	0.00	Payment of bursary to needy students	22,500,000.00	Ongoing
Bursary Tertiary Institutions – (Universities & Colleges)	10,000,000.00	0.00	Payment of bursary to needy students	10,000,000.00	Ongoing
<b>ENVIRONMENTAL ACTIVITIES</b>					
Riabai Primary School	1,500,000.00	0.00	Labelling using excavators & graders, backfilling, drainage works, landscaping & planting of 100 No. trees to the School field to completion	1,500,000.00	New
<b>PRIMARY SCHOOLS</b>					
Kamiti Anmer Primary School	1,200,000.00	0.00	Construction of 1 No. classroom to completion	1,200,000.00	New

Ting'ang'a Model Primary School	18,000,000.00	10,500,000.00	Additional funds for construction of 2 storied 4 classroom block; Construction of 2nd floor superstructure, roofing and plastering	5,000,000.00	Ongoing
Thindigua Primary School	3,000,000.00	0.00	Construction of Administration block with 2.No. offices and staffroom to completion	3,000,000.00	New
HGM Ting'ang'a Primary School	2,500,000.00	0.00	Construction of 2 No. classrooms to completion	2,500,000.00	New
Kongo Primary School	4,000,000.00	0.00	Construction of administration block with 3 No. offices and staffroom with capacity of 20 teachers to completion	4,000,000.00	New
Mungai Chengecha Primary School	2,500,000.00	0.00	Construction of 2 No. classrooms to completion	2,500,000.00	New
Ngegu Primary School	1,500,000.00	0.00	Fencing of the school playground measuring <b>128 meters x 126 meters</b> with chain link and concrete poles to completion	1,500,000.00	New

Kangoya Primary School - Virtual School of Music	125,000.00	0.00	Purchase of 1 No. Samsung 55" ultra HD smart T.V for Kangoya Primary School to be used in music class	125,000.00	New
Riara Primary School - Virtual School of Music	125,000.00	0.00	Purchase of 1 No. Samsung 55" ultra HD smart T.V for Kangoya Primary School to be used in music class	125,000.00	New
Benson Njau Primary School - Virtual School of Music	125,000.00	0.00	Purchase of 1 No. Samsung 55" ultra HD smart T.V for Kangoya Primary School to be used in music class	125,000.00	New
Mary Immaculate Primary School - Virtual School of Music	125,000.00	0.00	Purchase of 1 No. Samsung 55" ultra HD smart T.V for Kangoya Primary School to be used in music class	125,000.00	New
Kiambu Township Primary School - Virtual School of Music	125,000.00	0.00	Purchase of 1 No. Samsung 55" ultra HD smart T.V for Kangoya Primary School to be used in music class	125,000.00	New
Gichocho Primary School - Virtual School of Music	125,000.00	0.00	Purchase of 1 No. Samsung 55" ultra HD smart T.V for Kangoya Primary School to be used in music class	125,000.00	New

Ndumberi Primary School - Virtual School of Music	125,000.00	0.00	Purchase of 1 No. Samsung 55" ultra HD smart T.V for Kangoya Primary School to be used in music class	125,000.00	New
Mungai Chengecha Primary School - Virtual School of Music	125,000.00	0.00	Purchase of 1 No. Samsung 55" ultra HD smart T.V for Kangoya Primary School to be used in music class	125,000.00	New
Strong room at Kangoya Primary School	300,000.00	0.00	Construction of slab, fitting windows with grills and a metal door for the strong room at Kangoya Primary School	300,000.00	New
Strong room at Riara Primary School	300,000.00	0.00	Construction of slab, fitting windows with grills and a metal door for the strong room at Riara Primary School	300,000.00	New
Strong room at Benson Njau Primary School	300,000.00	0.00	Construction of slab, fitting windows with grills and a metal door for the strong room at Benson Njau Primary School	300,000.00	New



Strong room at Mary Immaculate Primary School	300,000.00	0.00	Construction of slab, fitting windows with grills and a metal door for the strong room at Mary Immaculate Primary School	300,000.00	New
Strong room at Kiambu Township Primary School	300,000.00	0.00	Construction of slab, fitting windows with grills and a metal door for the strong room at Kiambu Township Primary School	300,000.00	New
Strong room at Gichocho Primary School	300,000.00	0.00	Construction of slab, fitting windows with grills and a metal door for the strong room at Gichocho Primary School	300,000.00	New
Strong room at Ndumberi Primary School	300,000.00	0.00	Construction of slab, fitting windows with grills and a metal door for the strong room at Ndumberi Primary School	300,000.00	New
Strong room at Mungai Chengecha Primary School	300,000.00	0.00	Construction of slab, fitting windows with grills and a metal door for the strong room at Mungai Chengecha Primary School	300,000.00	New

Kiambu Primary School	6,500,000.00	3,000,000.00	Additional funds for construction of one storied Administration block with 5 offices and staffroom to completion	3,500,000.00	Ongoing
Ndumberi Primary School	1,500,000.00	0.00	Lavelling using excavators & graders, backfilling, drainage works, landscaping & planting of 100 No. trees to the School field	1,500,000.00	New
Chief Wandie Primary School	5,000,000.00	0.00	Construction of modern kitchen to accommodate 6 energy saving cookers - <b>ksh 4,500,000</b> . Purchase and installation of cookers and accessories - <b>ksh 500,000</b>	5,000,000.00	New
Riara Primary School	2,500,000.00	0.00	Construction of staff houses; Construction of 2 No. bedroomed staff houses for the boarding facility	2,500,000.00	New
<b>SECONDARY SCHOOLS</b>					

Kasarini Secondary School	18,000,000.00	13,000,000.00	Additional funds to complete construction of 1 storied administration (5 offices) and 6 classrooms block; plastering of ground floor, terrazzo floor on ground and 1st floor and painting and finishes	5,000,000.00	Ongoing
Kanunga High School	15,000,000.00	8,000,000.00	Additional funds for construction of a dormitory with capacity of 200 ; Construction of 1st floor superstructure upto roofing, plastering and internal and external finishes of ground floor	4,000,000.00	Ongoing
Kiambu Township Secondary School	18,000,000.00	10,000,000.00	Additional funds for construction of 3 storied classroom block with 12 classrooms, 1st floor slab construction and finishing works on ground floor	4,000,000.00	Ongoing
St Joseph Riabai Secondary School	6,000,000.00	0.00	Purchase of a 51 seater bus from Isuzu Kenya	6,000,000.00	New

H.G.M Ting'ang'a secondary School	1,000,000.00	0.00	Furnishing of the administration block with 5 offices and staffroom ;(office desks, reception desk, conference table and chairs)	1,000,000.00	New
<b>SECURITY PROJECTS</b>					
Kiamumbi Police Post	5,000,000.00	0.00	Construction of 7 roomed offices for the police with a capacity of hosting 15 No. Officers to completion	5,000,000.00	New
Kihingo Chiefs Office	3,000,000.00	0.00	Construction of youth center with a meeting hall with a capacity of hosting 50 No. people to completion	3,000,000.00	New
Gichocho Chiefs Office	3,000,000.00	0.00	Construction of youth center with a meeting hall with a capacity of hosting 50 No. people to completion	3,000,000.00	New
Ngegu Police Post	4,000,000.00	0.00	Construction 4 No. single self contained residential houses for the police to completion	4,000,000.00	New

	Ngegu Assistant Chiefs Office	1,500,000.00	1,200,000.00	Additional funds to complete construction of 2 roomed Assistant Chiefs Office at Ngegu; plastering, painting and decorating works	300,000.00	Ongoing
	Rungu Assistant Chiefs Office	1,500,000.00	1,200,000.00	Additional funds to complete construction of 2 roomed Assistant Chiefs Office at Rungu; plastering, painting and decorating works	300,000.00	Ongoing
	Kamiti Anmer Chiefs Offices	2,500,000.00	0.00	Construction of Chiefs offices with a meeting hall; the works involves construction of a 2 roomed chiefs office and a meeting hall to accommodate 50 people	2,500,000.00	New
	<b>NG-CDF OFFICE</b>					
	NG-CDF Office Construction	53,000,000.00	43,000,000.00	Phase II of construction of a 6 storied kiambu NG CDF offices; the works involve finishing works both internal and external from 2nd - 6th floor (plastering, windows, doors, tiling & curtain walling)	10,000,000	Ongoing
	<b>GRAND TOTAL</b>				<b>137,098,879.31</b>	

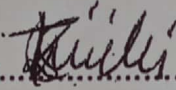
**MIN 3/02/10/2020: A.O.B**

There being no other business the meeting ended with a word of prayer led by Mary Njeri.

**Minutes compiled by:**

Joseph Kamau Mureithi

Secretary

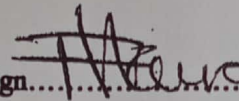
Sign..........

Date.....2/10/2020.....

**Approved by:**

Stephen MwauraNgugi

Chairman

Sign..........

Date.....2/10/2020.....