

**LIMURU NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND.**

**MINUTES OF THE NG-CDFC MEETING HELD ON 18<sup>TH</sup> OCTOBER 2021 AT THE NG-CDF BOARDROOM.**

**MEMBERS PRESENT.**

NO	NAME	DESIGNATION
1	James Njathi Waweru	Chairman
2	Nancy Wanjiku	Female Adult Representative/Secretary
3	Mary Wanjiku Kamau	Nominee of the Constituency
4	Paul Ngamau Kamau	Representative of the PLWD
5	Kelvin Migwi	Male Youth Representative
6	Charles Mukele	DCC Limuru.
7	Joseph Karanja	Nominee of the Board
8	Peter Ngotho	Nominee of the Constituency
9	Laboso Chepngeno	Fund Account Manager
10	Teresia Muthoni	Female Youth Representative

**AGENDA.**

1. Preliminary
2. Reading of previous meeting minutes
3. Matters Arising.
4. Environment
5. Proposal FY 2021-2022
6. Renovations of the office
7. Repair of Bus
8. Transfer of funds to Gatimu pry and Kamirithu Sec School.
9. AOB.

**MIN 01/10/18/2021: Preliminary.**

The Chairman called the meeting to order at 11.50 am with a word of prayer led by Madam Nancy Wanjiku.

**MIN 02/10/18/2021: READING AND CONFIRMATION OF THE PREVIOUS MEETING MINUTES.**

NGCDFC Secretary read the minutes of the previous meeting which was then proposed by Kelvin Migwi and seconded by Mary Kamau.

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**MIN 03/10/18/2021: MATTERS ARISING.**

**a) Rwaka Primary School Renovation Works.**

The valuation was done but the payment certificate is yet to be issued by the public works.

**b) Nazareth Police Post Title deed.**

The meeting was informed that the survey works were done and awaiting County Government of Kenya.

**c) Jonathan Maara Primary School Ramp**

The meeting was informed that once the Bill of Quantities is issued the works will commence.

**d) Ngurubi Secondary School- Completion of Administration Block.**

The meeting was informed that the project will commence soon.

**e) Lockers and Chairs.**

The supply of lockers and chairs is ongoing.

**f) Gitutha Primary School Administration Block .**

The project shall be considered as an emergency project.

**g) NHIF beneficiaries .**

The beneficiaries to be considered after weeding the beneficiaries who were considered by the National Government.

**MIN 04/10/18/2021: ENVIRONMENT.**

It was unanimously agreed that the tree planting exercise shall commence during this short rains.

**MIN 05/10/18/2021: PROPOSAL FY 2021-2022.**

After a lengthy discussion the meeting proposed the following projects;

PROJECT NAME	PROJECT ACTIVITY	AMOUNT ALLOCATED(Kshs)	STATUS
ADMINISTRATION AND RECURRENT			
Employees' salaries	Payment of Staff salaries @1,680,000 and gratuity @1,000,000 for 4 staffs.	2,680,000.00	On-going
Goods and services	Purchase of fuel, stationery, repair of the vehicle, printing, telephone and travel allowance.	2,500,000.00	On-going
NSSF	Payment of NSSF deductions	14,400.00	On-going

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NHIF	Payment of NHIF deductions	33,600.00	On-going
Committee expenses	Payment of Committee sitting allowances.	2,997,332.74	On-going
<b>MONITORING AND EVALUATION</b>			
committee Allowances	Payment of Committee sitting allowances.	2,112,666.37	On-going
Goods and services	To cater for lunches, fuel ,telephone, stationery during the Monitoring and evaluation of projects	500,000.00	On-going
CDFC/PMC capacity building	Undertake training of the staff,PMCs's & NGCDFC.	1,500,000.00	On-going
<b>EMERGENCY</b>			
Emergency	To cater for any unforeseen emergency occurrences in the constituency during the financial year.	7,192,207.00	On-going
<b>SPORTS</b>			
Sports	Organizing of marathon and football tournaments @500,000 and purchase of uniforms, balls and running gears for the winning teams @ 2,241,777.58.	2,741,777.58	On-going
<b>ENVIRONMENTAL PROJECTS</b>			
Umoja Secondary School	Purchase and fixing of 10,000 litres water tank @ 100,000 and water harvesting i.e installation of 100 lm gutters and channelling to the tanks @300,000	400,000.00	New
Gatuura Secondary School	Purchase and fixing of 10,000 litres water tank @ 100,000 and water harvesting i.e installation of 100 lm gutters and channelling to the tanks @300,000	400,000.00	New
Rongai Primary School	Purchase and fixing of 10,000 litres water tank @ 100,000 and water harvesting i.e installation of 100 lm gutters and channelling to the tanks @300,000	400,000.00	New
Makutano Primary School	Purchase and fixing of 10,000 litres water tank @ 100,000 and water harvesting i.e installation of 100 lm gutters and channelling to the tanks @241,777.58	341,777.58	New

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Rwamburi Primary School	Purchase and fixing of 10,000 litres water tank @ 100,000 and water harvesting i.e. installation of 100 lm gutters and channeling to the tanks @300,000	400,000.00	New
Limuru Mission Primary School	Purchase and fixing of 10,000 litres water tank @ 100,000 and water harvesting i.e. installation of 100 lm gutters and channeling to the tanks @300,000	400,000.00	New
Umoja Primary School	Purchase and fixing of 10,000 litres water tank @ 100,000 and water harvesting i.e. installation of 100 lm gutters and channeling to the tanks @300,000	400,000.00	New
<b>BURSARY</b>			
BURSARY ( SECONDARY )	Allocation of bursary needy students in secondary schools.	30,239,330.07	On-going
BURSARY (TERTIARY )	Allocation of bursary to needy students in Tertiary Institutions.	15,000,000.00	On-going
<b>PRIMARY SCHOOL PROJECT</b>			
Thigio Primary School	Construction of 12 unit Modern exhaustable Toilet Block for boys to Completion with 1 unit for PLWD.	1,700,000.00	New
Tutu Primary School	Construction of 12 unit door Modern exhaustable toilets for girls to Completion with 1 unit for PLWD@ 1,700,000 and completion of Administration Block with 5 offices i.e. ceiling,painting,floor tiles @ 400,000 ,Purchase of 4 Tables @ 60,000 ,4 chairs @ 20,000 and 1 cabinet @ 20,000	2,200,000.00	New
Kiawanda Primary School	Construction of 12 unit Modern exhaustable Toilet Block for boys to Completion with 1 unit for PLWD.	1,700,000.00	New
Rwacumari Primary School	Construction of a special classroom complete with a PLWD compliant toilet (for both gender).	1,700,000.00	New
Githunguchu Primary School	Levelling of 600 square metres Playground	1,000,000.00	New
Limuru Town primary School	Additional funds for Completion of 50 sq metres cabro paving for the playground	500,000.00	On-going

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Tharuni Primary School	Additional funds for fencing i.e. 600 linear metres fence with concrete posts and chain link.	1,500,000.00	On-going
Kamandura Primary School	Construction of 2 classrooms to Completion with ceiling and terrazzo floor.	2,300,000.00	New
Rironi primary School	Renovations of 15 classrooms to completion i.e. Wiring, Flooring, Replacement of Wooden doors, plastering and painting.	3,500,000.00	New
Nyoro Primary School	Construction of Administration Block ( staffroom and 3 offices ) to completion	3,000,000.00	New
Mahinga Primary School	Fencing of the school 700 metres with concrete post, chain-link and a gate.	2,000,000.00	New
St Pauls Primary School	Construction of 500 capacity Multipurpose Hall to completion	4,700,000.00	New
Umoja Primary School	Construction of 12 unit Modern exhaustable Toilet Block for girls to Completion with 1 unit for PLWD.	1,700,000.00	New
St John Bosco Primary School	Fencing of the school 700 metres with concrete post, chain link and a gate.	2,000,000.00	New
Ngarariga Primary School	Construction of 12 unit Modern exhaustable Toilet Block for girls to Completion with 1 unit for PLWD.	1,700,000.00	New
Manguo Primary School	Construction of 2 classrooms to Completion with ceiling and terrazzo floor.	2,500,000.00	New
Kinyogori Primary School	Construction of 12 unit Modern exhaustable Toilet Block for boys to Completion with 1 unit for PLWD.	1,700,000.00	New
Kiawaroga Primary School	Construction of 5 unit Modern Staff toilet with urinal and PLWD compliant to Completion	1,200,000.00	New
Rwaka Primary School	Construction of 12 unit Modern exhaustable Toilet Block for girls to Completion with 1 unit for PLWD.	1,700,000.00	New
Rongai Primary School	Construction of 12 unit Modern exhaustable Toilet Block for boys to Completion with 1 unit for PLWD.	1,700,000.00	New
<b>SECONDARY SCHOOL PROJECTS</b>			
Thigio Boys Secondary School	Construction of a modern kitchen to		New



	completion.	2,000,000.00	
Ndungu Boys Secondary School	Construction of 500 capacity Multipurpose Hall and Kitchen to completion	5,000,000.00	New
Ndungu Girls Secondary School	Construction of Administration Block with 4 offices and a staffroom Phase I.	2,500,000.00	New
Rironi Secondary School	Additional funds for Completion of 500 capacity Multipurpose Hall i.e. plastering, plumbing, internal and external finishes.	1,000,000.00	On-going
Ngarariga Girls Secondary School	Construction of 400 capacity Multipurpose Hall to completion	4,700,000.00	New
Bibirioni Boys High School	Additional funds for Completion of 500 capacity Multipurpose Hall i.e. plastering, plumbing, internal and external finishes.	500,000.00	On-going
Kinyogori Secondary School	Construction of 2 classrooms to Completion with ceiling and terrazzo floor.	2,500,000.00	New
Tigoni Secondary School	Construction of Administration Block with staffroom and 4 offices to completion.	4,000,000.00	New
<b>Security Projects</b>			
Boma Chief's office.	Construction of a Chief's Office with 3 offices and reception to Completion	2,000,000.00	New
Manjiri Assistant Chief's Office	Construction of Assistant Chief's Office with 3 offices and reception to Completion	2,000,000.00	New
Ngarariga Chief's Office	Fencing of 300 linear metres with concrete posts, chain link and gate.	635,787.66	New
<b>TOTAL</b>		<b>137,088,879.00</b>	

#### **MIN 06/10/18/2021: RENOVATIONS OF THE OFFICE.**

It was unanimously agreed that the office to be renovated as soon as possible. The project to be implemented through labour contract.

#### **MIN 07/10/18/2021: REPAIR OF THE BUS.**

The bus is currently out of service and requires urgent repair. It was unanimously agreed that the mechanical engineer shall assess the bus and issue the certificate.

  
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**MIN 08/10/18/2021: TRANSFER OF FUNDS TO PROJECT MANAGEMENT COMMITTEE ACCOUNTS.**

It was unanimously agreed that the funds be transferred as follows for the construction of:

- |   |                |
|---|----------------|
| a. Gatimu Primary School 2.No classrooms with suspended slab      | Kshs 3,500,000 |
| b. Kamirithu Secondary School 2.No classrooms with suspended slab | Kshs 3,500,000 |
| c. Muna Secondary School 2.No classrooms with a roof cover.       | Kshs 1,860,000 |
| d. Thigio Police Station Purchase of furniture                    | Kshs 500,000   |

**MIN 09/10/18/2021: EMERGENCY RESERVE FY 2020-2021.**

The meeting resolved that the following projects will be funded under emergency reserve;

1. Murengeti primary School Completion of Fencing – Kshs 900,000
2. Gitutha Primary School Renovations of Administration Block –Kshs 1,000,000
3. Jonathan Maara Primary School Completion of Ramp – Kshs 1,000,000

**MIN 10/10/18/2021: A.O.B AND ADJOURNMENT.**

**a. Githunguchu Primary School.**

The project is yet to start due to insufficient funds vs. scope of works .The Project shall commence immediately.

**b. Bursary Beneficiaries.**

There were students who did not benefit from the bursary. The list shall be addressed in future.

**Adjournment.**

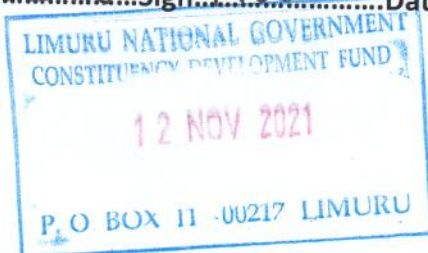
There being no other business the meeting was adjourned at 1.10 pm with a word of prayer led by Kelvin Migwi.

**Chairperson**

Name JAMES WANER Sign [Signature] Date 12<sup>th</sup> NOV. 2021

**Secretary**

Name Nancy Wanjiku Sign Nancy Date 12<sup>th</sup> NOV 2021



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