

**MINUTES OF THE TURKANA WEST CONSTITUENCY DEVELOPMENT FUND
COMMITTEE MEETING HELD ON 11TH SEPTEMBER 2020 AT NGCDF
BOARDROOM AT 11.00 PM**

MEMBERS PRESENT

1. WYCLIFFE EKAL EROT –	CHAIRPERSON
2. JOSEPH LOPETO EWOTON –	MEMBER
3. IGNATIUS LOKITARE –	MEMBER
4. JAMES EKALALE-	MEMBER
5. MARGRET NAKAINA-	MEMBER
6. FRISCILLA NGBOLOIN-	MEMBER
7. DAMIEN NAWOTO-	SECRETARY
8. MERCY LOOGOS-	MEMBER
9. MATHEW KIPSANAI	FAM
10. STEPHEN ODEKE EMOJONG	DCC TURKANA WEST

AGENDA

1. PRELIMINARIES
2. READING OF THE MINUTES PREVIOUS MEETING
3. PERFORMANCE CONTRACT 2020/2021
4. PROJECT PROPOSALS 2020/2021
5. A. O. B

MIN 1/ 09/2020: PRELIMINARIES

The meeting was opened by a word of prayer from Mrs. Mercy Loogos and chairman welcomed the members to the meeting

MIN 2/ 09/2020: READING OF THE PREVIOUS MEETING'S MINUTES

The minutes were read by the secretary and were confirmed by Joseph Lopeto as true reflection of the previous meeting.

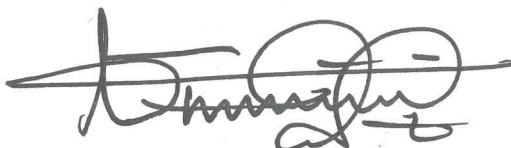
MIN3/09/2020: MATTERS ARISING FROM THE PREVIOUS MINUTES

There was no matter that arose from the previous meeting.

MIN4/09/2020 PERFORMANCE CONTRACT 2020/2021

The chairperson briefed the members of the performance contract between the board and the NGCDF. The DCC reiterated by advising the members that;

- They are representatives of the community and that should work in hand in hand with fund account managers to support our community.



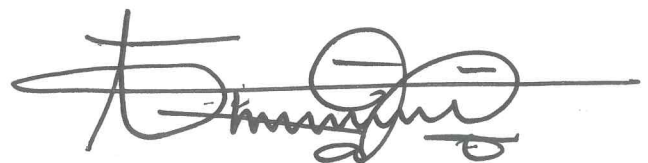
- They should balance development across the communities/wards
- That the Member of the parliament is the oversight member and the patron
- the role of the committee is to implement and account for the funds
- the community can also be involved in auditing of the CDF project

MIN 05/09/2020: PROJECT PROPOSALS FOR FY 2020/2021

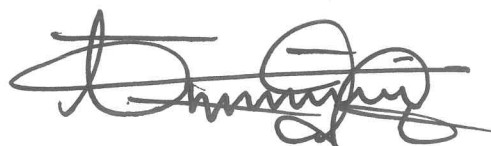
The committee deliberated on all the proposals from all the wards in the constituency. After lengthy deliberations, the committee settled on some few projects this financial year with consideration on emerging issues such as covid 19. Due to limited resources, the committee agreed to fund the remaining projects in subsequent financial years.

S/N o.	Project name	Project Detailed Description	ORIGINAL COST ESTIMATES	CUMMULATIVE COST	Amount Allocated	Status
	ADMINISTRATION					
1	Employees' Salaries	Payment of staff salaries and gratuity	2,000,000.00	-	2,000,000.00	New
2	Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	4,062,292.41	-	4,062,292.41	New
3	NSSF	Payment of NSSF Deductions	80,000.00	-	80,000.00	New
3	NHIF	Payment of NHIF Deductions	80,000.00	-	80,000.00	New
4	Committee Expenses	Payment of Committee sitting allowances, transport, conference	1,600,000.00	-	1,600,000.00	New

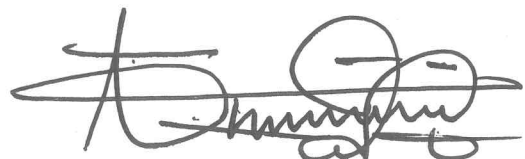
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	MONITORING AND EVALUATION/CAPACITY BUILDING					
6	Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	1,568,031.00	-	1,568,031.00	New
7	Committee Expenses	Payment of Committee sitting allowances, during M AND E transport, conferences	1,000,000.00	-	1,000,000.00	New
8	NG-CDFC PMC Capacity Building	Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues	1,352,960.00	-	1,352,960.00	New
	EMERGENCY					
9	Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90	-	7,192,206.90	New
	SPORTS					
10	Sports	Facilitating constituency football, volleyball and athletics tournaments and cross border sports to	2,303,389.00	-	2,303,389.00	New



		promote peace and winning teams to be awarded with uniforms, balls and, nets				
	ENVIRONME NT					
11	Nanam Police Post	construction of two door pit latrines with one bathroom to completion	562,500	-	562,500	New
13	Ngijawoi primary school latrines	construction of two door pit latrines with urinal rea to completion	562,500	-	562,500	New
14	Songot Chiefs Office	construction of two door pit latrines with urinal rea to completion	562,500	-	562,500	New
15	Pokotom Primary School	construction of two door pit latrines with urinal rea to completion	562,500	-	562,500	New
	SECURITY					
17	Nanam Police Post	Construction of police offices comprising of report office, Armory and holding cells at Kshs.5,000,000, construction of two door pit latrines with urinal rea to completion at Kshs.500,000, and Purchase of furniture (one conference table at Kshs. 50,000, two executive tables at Kshs.70,000,	6,000,000.0 0	-	6,000,000.00	New



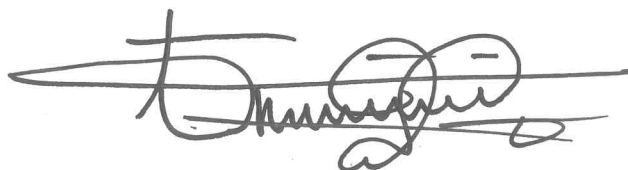
		four leather chairs at Kshs.110,000,10 conference chairs at Kshs.100,000 and two waiting bays at Kshs.20,000) , construction of water tank base with a steel high tower at Ksh 100,000 and purchase of 5000 liter plastic tank 50,000				
18	Kakuma Police Division Office	Construction of police offices comprising of reception and three roomed offices at Kshs.3,000,000; fencing of 950 meters compound using Chain link and metallic angle line posts (Kshs.2,500,000)	5,500,000.00	-	5,500,000.00	new
19	LokiChoggio police Station	Construction of police offices comprising of reception , self-contained washrooms and Juvenile holding cells	4,000,000.00	-	4,000,000.00	New
20	Kalobeyi Chief's office project	Construction of four roomed chief's office at Kshs 3,300,000; construction of two door pit latrines with urinal rea to completion Ksh	4,000,000.00	-	4,000,000.00	New



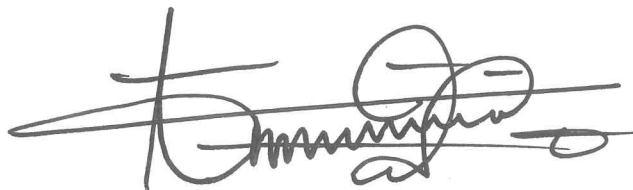
		500,000 and purchase of office furniture - one conference table at kshs 50,000/= ,one executive table at kshs 30,000/= ,one leather chair at 30,000/= ,7 conference chairs 70,000/=, two waiting bays Kshs 20,000/=				
21	Loreng Police Post	Construction of police offices comprising of report office, armory and holding cells 5,000,000 and Purchase of furniture (one conference table at Kshs. 50,000, two executive tables at Kshs.70,000, four leather chairs at Kshs.110,000, 10 conference chairs at Kshs.100,000 and two waiting bays at Kshs.20,000) construction of water tank base with a steel high tower at Ksh 100,000 and purchase of 5000 liter plastic tank 50,000	5,500,000.00	-	5,500,000.00	new
	PRIMARY SCHOOL					



22	Lomidat primary school	Construction of two classrooms to completion at kshs. 2,600,000 and purchase of 100 desks at Kshs. 400,000	3,000,000.00	-	3,000,000.00	New
23	Nakururum primary school	construction of 3 self-contained single roomed staff houses to completion	3,000,000.00	-	3,000,000.00	New
24	Lokangae pry. School	Construction of two classrooms to completion at kshs. 2,600,000 and purchase of 100 desks at Kshs.400,000; Fencing of a 950 meters school compound using Chain link and metallic angle line posts to completion at Kshs. 2,700,000 and installation of a steel gate at Kshs.300,000	6,000,000.00	-	6,000,000.00	New
25	Lokwanya pry. School	construction of 3 self-contained single roomed staff houses to completion	3,000,000.00	-	3,000,000.00	New
26	Natiira pry, School	construction of 3 self-contained single roomed staff houses to completion	3,000,000.00	-	3,000,000.00	New
27	Kang'itesiroi primary school	Construction of 56 bed girls Dormitory to completion (kshs. 2,500,000) and purchase of 50 double decker beds (Kshs. 500,000)	3,000,000.00	-	3,000,000.00	New



28	Lobang'a Primary school	Construction of two classrooms to completion at kshs. 2,600,000 and purchase of 100 desks at Kshs. 400,000	3,000,000.00	-	3,000,000.00	New
29	Nakoyo primary school	Fencing of a 950 meters school compound using Chain link and metallic angle line posts to completion at Kshs. 2,700,000 and installation of a steel gate at Kshs.300,000	3,000,000.00	-	3,000,000.00	New
30	Abur pry. School	Construction of two classrooms to completion at kshs. 2,600,000 and purchase of 100 desks at Kshs. 400,000	3,000,000.00	-	3,000,000.00	New
31	Morungole Primary School	Construction of two classrooms to completion at kshs. 2,600,000 and purchase of 100 desks at Kshs. 400,000	3,000,000.00	-	3,000,000.00	New
32	Musug Primary School	Construction of two classrooms to completion at kshs. 2,600,000 and purchase of 100 desks at Kshs. 400,000	3,000,000.00	-	3,000,000.00	New
33	Loritit primary school	Fencing of a 950 meters school compound using Chain link and metallic angle line posts to completion at Kshs. 2,500,000 and installation of a steel gate at Kshs.300,000	2,800,000.00	-	2,800,000.00	New



34	St. Teresa Nakwamor primary school	Construction of 56 bed girls Dormitory to completion (kshs. 2,500,000) and purchase of 50 double decker beds (Kshs. 800,000)	3,300,000.00	-	3,300,000.00	New
35	AIC Lokichoggio Girls pry. School	Construction of 56 bed girls Dormitory to completion (kshs. 2,500,000) and purchase of 70 double decker beds (Kshs. 1,000,000)	3,500,000.00	-	3,500,000.00	New
36	Nalamacha primary school	Construction of two classrooms to completion at kshs. 2,600,000 and purchase of 100 desks at Kshs. 400,000	3,000,000.00	-	3,000,000.00	New
	SECONDARY SCHOOLS					
37	kalobeyei secondary school	Purchase of a 52 seater capacity school Bus The amount allocated will ensure one-off purchase of the bus and does not include insurance cost.	7,000,000.00	-	7,000,000.00	New
	BURSARY					New
38	Bursary-Primary School	Bursary for 10 Low cost boarding primary schools in TW	3,000,000.00	-	3,000,000.00	New
39	Bursary - Secondary Schools	Bursary for Secondary Schools students	16,000,000.00	-	16,000,000.00	New



		in TW				
40	Bursary - Tertiary Institutions	Bursary for Tertiary Institutions students from TW	14,000,000.00		14,000,000.00	New
					<u>137,088,879.31</u>	

MIN 06/09/2020 PENDING PROPOSALS: LOKICHOGGIO CHIEFS OFFICE

Subject to remarks made by the Board on Lokichoggio resource centre , the committee wishes to make the following clarifications:

Proposed Projects	Activity	Amount allocated	Board's Resolution	Remarks
Lokichoggio Resource Centre	Ongoing construction of resource centre: (roofing, plastering, flooring, painting, fixing of windows and doors)	6,100,000	NG-CDFC to clarify what the resource centre would be used for once complete NG-CDFC to specify the estimated cost of the project	The NGCDFC agreed that the name be changed to Lokichoggio Chiefs Office. The resource centre will host Lokichoggio ICT hub, Social hall with recreation facilities and Chiefs Office. The Project is estimated to cost Ksh 10,000,000.00
NG-CDF Office	Plumbing works, installation of fixed lockers, plastering, painting, fixing of windows and doors of the NG-CDF office at Kshs.1,000,000 ; and purchase of 5000litres water tank at Kshs.40,000; and installation of metallic tank base 40,000 and installation of cutters at ksh 20,000	1,100,000	Conditional approval NG-CDFC to justify allocation of funds towards plastering, painting, fixing of windows and doors for a newly completed office and justify allocation of Kshs.100,000 for purchase and installation of 5000 litres water tank	The NGCDF office requires renovation in terms of plumbing works and fixing of lockers at the Records Management office. Plastering is also required after these works as well as flooring of the veranda and pavements. There is also need to repaint the walls and the fissure boards. There is need also to replace the wooden frames initially used to fix windows and doors with metallic frames. The NGCDFC also intends to purchase a 5000litres water tank at Kshs.40,000; and installation of metallic tank base at Ksh 40,000 and installation of gutters at ksh



			Management visited the office recently and can confirm that the office had been plastered and painted, doors and windows fixed	20,000 because of scarcity of water in Kakuma Town. The NGCDFC estimates these works to cost Ksh 1,100,000.
Lokichoggio Resources Centre	Construction of resource Centre up to walling	3,000,000.00	<p>Conditional approval</p> <p>The project name to read the name of the chiefs office</p> <p>NG-CDFC to clarify what the resource centre would be used for once complete</p> <p>NG-CDFC to specify the estimated cost of the project</p>	<p>The NGCDFC agreed that the name be changed to Lokichoggio Chiefs Office.</p> <p>The resource centre will host Lokichoggio ICT hub, Social hall with recreation facilities and Chiefs Office. The Project is estimated to cost Ksh 10,000,000.00</p>

MIN 06/09/2020A. A.O.B

The committee noted that the following matters need to be acted upon: Interns – 3 people quarterly, People living with disability, youth and women on projects, Women Service charter/advert, Staff employees, Payment of contractors, Airtime and transport.

MIN 07/09/2020ADJOURNMENT

There being no other business, the meeting ended with a word of prayer from Ignatius Lokitare.

CDFC
SECRETARY

DAMIEN NAWOTO

SIGN *[Signature]*

DATE *10TH OCT, 2020*

CDFC
CHAIRMAN

EKAL WYCLIFFE

SIGN *[Signature]*

DATE *10TH OCT, 2020*