**MINUTES OF THE TURKANA WEST CONSTIUENCY DEVELOPMENT FUND COMMITTEE MEETING HELD ON 11TH SEPTEMBER 2020 AT NGCDF BOARDROOM AT 11.00 PM**

**MEMBERS PRESENT**

1. WYCLIFFE EKAL EROT – CHAIRPERSON
2. JOSEPH LOPETO EWOTON – MEMBER
3. IGNATIUS LOKITARE – MEMBER
4. JAMES EKALALE- MEMBER
5. MARGRET NAKAINA- MEMBER
6. PRISCILLA NGIBOLOIN- MEMBER
7. DAMIEN NAWOTO- SECRETARY
8. MERCY LOOGOS- MEMBER
9. MATHEW KIPSANAI - FAM
10. STEPHEN ODEKE EMOJONG DCC TURKANA WEST

**AGENDA**

1. PRELIMINARIES
2. READING OF THE MINUTES PREVIOUS MEETING
3. PERFORMANCE CONTRACT 2020/2021
4. PROJECT PROPOSALS 2020/2021
5. A. O. B

**MIN 1/ 09/2020: PRELIMINARIES**

The meeting was opened by a word of prayer from Mrs.Mercy Loogos and chairman welcomed the members to the meeting

**MIN 2/ 09/2020: READING OF THE PREVIOUS MEETING`S MINUTES**

The minutes were read by the secretary and were confirmed by Joseph Lopeto as true reflection of the previous meeting.

**MIN3/09/2020: MATTERS ARISING FROM THE PREVIOUS MINUTES**

There was no matter that arose from the previous meeting.

**MIN4/09/2020 PERFORMANCE CONTRACT 2020/2021**

The chairperson briefed the members of the performance contract between the board and the NGCDF .The DCC reiterated by advising the members that;

* They are representatives of the community and that should work in hand in hand with fund account managers to support our community.
* They should balance development across the communities/wards
* That the Member of the parliament is the oversight member and the patron
* the role of the committee is to implement and account for the funds
* the community can also be involved in auditing of the CDF project

**MIN 05/09/2020: PROJECT PROPOSALS FOR FY 2020/2021**

The committee deliberated on all the proposals from all the wards in the constituency. After lengthy deliberations, the committee settled on some few projects this financial year with consideration on emerging issues such as covid 19. Due to limited resources, the committee agreed to fund the remaining projects in subsequent financial years.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| S/No. | Project name | | Project Detailed Description | **ORIGINAL COST ESTIMATES** | **CUMMULATIVE COST** | Amount Allocated | Status |
|  | **ADMINISTRATION** | |  |  |  |  |  |
| **1** | Employees’ Salaries | | Payment of staff salaries and gratuity | 2,000,000.00 | - | 2,000,000.00 | New |
| **2** | Goods and Services | | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea | 4,062,292.41 | - | 4,062,292.41 | New |
| **3** | NSSF | | Payment of NSSF Deductions | 80,000.00 | - | 80,000.00 | New |
| **3** | NHIF | | Payment of NHIF Deductions | 80,000.00 | - | 80,000.00 | New |
| **4** | Committee Expenses | | Payment of Committee sitting allowances, transport, conferences | 1,600,000.00 | - | 1,600,000.00 | New |
|  | **MONITORING AND EVALUATION/CAPACITY BIULDING** | | |  |  |  |  |
| **6** | Goods and Services | | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence | 1,568,031.00 | - | 1,568,031.00 | New |
| **7** | Committee Expenses | | Payment of Committee sitting allowances, during M AND E transport, conferences | 1,000,000.00 | - | 1,000,000.00 | New |
| **8** | NG-CDFC PMC Capacity Building | | Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues | 1,352,960.00 | - | 1,352,960.00 | New |
|  | **EMERGENCY** | | |  |  |  |  |
| **9** | Emergency | To cater for any unforeseen occurrences in the constituency during the financial year | | **7,192,206.90** | **-** | **7,192,206.90** | New |
|  | **SPORTS** |  | |  |  |  |  |
| **10** | Sports | Facilitating constituency football, volleyball and athletics tournaments and cross border sports to promote peace and winning teams to be awarded with uniforms, balls and, nets | | **2,303,389.00** | **-** | **2,303,389.00** | New |
|  | **ENVIRONMENT** |  | |  |  |  |  |
| **11** | Nanam Police Post | construction of two door pit latrines with one bathroom to completion | | 562,500 | - | 562,500 | New |
| **13** | Ngijawoi primary school latrines | construction of two door pit latrines with urinal rea to completion | | 562,500 | - | 562,500 | New |
| **14** | Songot Chiefs Office | construction of two door pit latrines with urinal rea to completion | | 562,500 | - | 562,500 | New |
| **15** | Pokotom Primary School | construction of two door pit latrines with urinal rea to completion | | 562,500 | - | 562,500 | New |
|  | **SECURITY** |  | |  |  |  |  |
| 17 | **Nanam Police Post** | Construction of police offices comprising of report office, Armory and holding cells at Kshs.5,000,000, construction of two door pit latrines with urinal rea to completion at Kshs.500,000, and Purchase of furniture (one conference table at Kshs. 50,000, two executive tables at Kshs.70,000, four leather chairs at Kshs.110,000,10 conference chairs at Kshs.100,000 and two waiting bays at Kshs.20,000) , construction of water tank base with a steel high tower at Ksh 100,000 and purchase of 5000 liter plastic tank 50,000 | | 6,000,000.00 | - | 6,000,000.00 | New |
| 18 | **Kakuma Police Division Office** | Construction of police offices comprising of reception and three roomed offices at Kshs.3,000,000; fencing of 950 meters compound using Chain link and metallic angle line posts (Kshs.2,500,000) | | 5,500,000.00 | - | 5,500,000.00 | new |
| 19 | **LokiChoggio police Station** | Construction of police offices comprising of reception , self-contained washrooms and Juvenile holing cells | | 4,000,000.00 | - | 4,000,000.00 | New |
| 20 | **Kalobeyei Chief's office project** | Construction of four roomed chief’s office at Kshs 3,300,000; construction of two door pit latrines with urinal rea to completion Ksh 500,000 and purchase of office furniture - one conference table at kshs 50,000/= ,one executive table at kshs 30,000/= ,one leather chair at 30,000/= ,7 conference chairs 70,000/=, two waiting bays Kshs 20,000/= | | 4,000,000.00 | - | 4,000,000.00 | New |
| 21 | **Loreng Police Post** | Construction of police offices comprising of report office, armory and holding cells 5,000,000 and Purchase of furniture (one conference table at Kshs. 50,000, two executive tables at Kshs.70,000, four leather chairs at Kshs.110,000,10 conference chairs at Kshs.100,000 and two waiting bays at Kshs.20,000) construction of water tank base with a steel high tower at Ksh 100,000 and purchase of 5000 liter plastic tank 50,000 | | 5,500,000.00 | - | 5,500,000.00 | new |
|  | **PRIMARY SCHOOL** |  | |  |  |  |  |
| 22 | Lomidat primary school | Construction of two classrooms to completion at kshs. 2,600,000 and purchase of 100 desks at Kshs. 400,000 | | 3,000,000.00 | - | 3,000,000.00 | New |
| 23 | Nakururum primary school | construction of 3 self-contained single roomed staff houses to completion | | 3,000,000.00 | - | 3,000,000.00 | New |
| 24 | Lokangae pry. School | Construction of two classrooms to completion at kshs. 2,600,000 and purchase of 100 desks at Kshs.400,000; Fencing of a 950 meters school compound using Chain link and metallic angle line posts to completion at Kshs. 2,700,000 and installation of a steel gate at Kshs.300,000 | | 6,000,000.00 | - | 6,000,000.00 | New |
| 25 | Lokwanyia pry. School | construction of 3 self-contained single roomed staff houses to completion | | 3,000,000.00 | - | 3,000,000.00 | New |
| 26 | Natiira pry, School | construction of 3 self-contained single roomed staff houses to completion | | 3,000,000.00 | - | 3,000,000.00 | New |
| 27 | Kang'itesiroi primary school | Construction of 56 bed girls Dormitory to completion (kshs. 2,500,000) and purchase of 50 double decker beds (Kshs. 800,000) | | 3,000,000.00 | - | 3,000,000.00 | New |
| 28 | Lobang'a Primary school | Construction of two classrooms to completion at kshs. 2,600,000 and purchase of 100 desks at Kshs. 400,000 | | 3,000,000.00 | - | 3,000,000.00 | New |
| 29 | Nakoyo primary school | Fencing of a 950 meters school compound using Chain link and metallic angle line posts to completion at Kshs. 2,700,000 and installation of a steel gate at Kshs.300,000 | | 3,000,000.00 | - | 3,000,000.00 | New |
| 30 | Abur pry. School | Construction of two classrooms to completion at kshs. 2,600,000 and purchase of 100 desks at Kshs. 400,000 | | 3,000,000.00 | - | 3,000,000.00 | New |
| 31 | Morungole Primary School | Construction of two classrooms to completion at kshs. 2,600,000 and purchase of 100 desks at Kshs. 400,000 | | 3,000,000.00 | - | 3,000,000.00 | New |
| 32 | Musug Primary School | Construction of two classrooms to completion at kshs. 2,600,000 and purchase of 100 desks at Kshs. 400,000 | | 3,000,000.00 | - | 3,000,000.00 | New |
| 33 | Loritit primary school | Fencing of a 950 meters school compound using Chain link and metallic angle line posts to completion at Kshs. 2,500,000 and installation of a steel gate at Kshs.300,000 | | 2,800,000.00 | - | 2,800,000.00 | New |
| 34 | St. Teresa Nakwamor primary school | Construction of 56 bed girls Dormitory to completion (kshs. 2,500,000) and purchase of 50 double decker beds (Kshs. 800,000) | | 3,300,000.00 | - | 3,300,000.00 | New |
| 35 | AIC Lokichoggio Girls pry. School | Construction of 56 bed girls Dormitory to completion (kshs. 2,500,000) and purchase of 70 double decker beds (Kshs. 1,000,000) | | 3,500,000.00 | - | 3,500,000.00 | New |
| 36 | Nalamacha primary school | Construction of two classrooms to completion at kshs. 2,600,000 and purchase of 100 desks at Kshs. 400,000 | | 3,000,000.00 | - | 3,000,000.00 | New |
|  | **SECONDARY SCHOOlS** |  | |  |  |  |  |
| **37** | kalobeyei secondary school | Purchase of a 52 seater capacity school Bus  The amount allocated will ensure one-off purchase of the bus and does not include insurance cost. | | 7,000,000.00 | - | 7,000,000.00 | New |
|  | **BURSARY** |  | |  |  |  | New |
| **38** | Bursary-Primary School | Bursary for 10 Low cost boarding primary schools in TW | | 3,000,000.00 | - | 3,000,000.00 | New |
| **39** | Bursary - Secondary Schools | Bursary for Secondary Schools students in TW | | 16,000,000.00 | - | 16,000,000.00 | New |
| **40** | Bursary - Tertiary Institutions | Bursary for Tertiary Institutions students from TW | | 14,000,000.00 | - | 14,000,000.00 | New |
|  |  |  | |  |  | **137,088,879.31** |  |

**MIN 06/09/2020 PENDING PROPOSALS: LOKICHOGGIO CHIEFS OFFICE**

Subject to remarks made by the Board on Lokichiggio resource centre , the committee wishes to make the following clarifications:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Proposed Projects | Activity | Amount allocated | Board’s Resolution | Remarks |
| Lokichoggio Resource Centre | Ongoing construction of resource centre: (roofing, plastering, flooring, painting, fixing of windows and doors) | 6,100,000 | NG-CDFC to clarify what the resource centre would be used for once complete  NG-CDFC to specify the estimated cost of the project | The NGCDFC agreed that the name be changed to Lokichoggio Chiefs Office.  The resource centre will host Lokichoggio ICT hub, Social hall with recreation facilities and Chiefs Office. The Project is estimated to cost Ksh 10,000,000.00 |
| NG-CDF Office | Plumbing works, installation of fixed lockers, plastering, painting, fixing of windows and doors of the NG-CDF office at Kshs.1,000,000 ; and purchase of 5000litres water tank at Kshs.40,000; and installation of metallic tank base 40,000 and installation of cutters at ksh 20,000 | 1,100,000 | Conditional approval  NG-CDFC to justify allocation of funds towards plastering, painting, fixing of windows and doors for a newly completed office and justify allocation of Kshs.100,000 for purchase and installation of 5000 litres water tank  Management visited the office recently and can confirm that the office had been plastered and painted, doors and windows fixed | The NGCDF office requires renovation in terms of plumbing works and fixing of lockers at the Records Management office. Plastering is also required after these works as well as flooring of the veranda and pavements. There is also need to repaint the walls and the fissure boards.  There is need also to replace the wooden frames initially used to fix windows and doors with metallic frames. The NGCDFC also intends to purchase a 5000litres water tank at Kshs.40,000; and installation of metallic tank base at Ksh 40,000 and installation of gutters at ksh 20,000 because of scarcity of water in Kakuma Town. The NGCDFC estimates these works to cost Ksh 1,100,000. |
| Lokichoggio Resources Centre | Construction of resource Centre up to walling | 3,000,000.00 | Conditional approval  The project name to read the name of the chiefs office  NG-CDFC to clarify what the resource centre would be used for once complete  NG-CDFC to specify the estimated cost of the project | The NGCDFC agreed that the name be changed to Lokichoggio Chiefs Office.  The resource centre will host Lokichoggio ICT hub, Social hall with recreation facilities and Chiefs Office. The Project is estimated to cost Ksh 10,000,000.00 |

**MIN 06/09/2020A. A.O.B**

The committee noted that the following matters need to be acted upon:Interns – 3 people quarterly,People living with disability, youth and women on projects, Women ,Service charter/advert, Staff employees, Payment of contractors, Airtime and transport.

**MIN 07/09/2020ADJOURNMENT**

There being no other business, the meeting ended with a word of prayer from Ignatius Lokitare.

CDFC SECRETARY………………………………………………SIGN……………………DATE……………………

CDFC CHAIRMAN………………………………………………SIGN…………………….DATE…