

MINUTES OF TURKANA SOUTH NGCDF COMMITTEE MEETING HELD IN TURKANA SOUTH NGCDF OFFICE ON WEDNESDAY 09<sup>TH</sup> SEPTEMBER 2020 . AT 10:00 A.M

MEMBERS PRESENT

- |                                  |                        |
|----------------------------------|------------------------|
| 1. REV PETER EMERI LODIO -       | - CHAIRPERSON          |
| 2. MR. SUNDAY EKIRU COLLINS-     | - SECRETARY            |
| 3. MR. STEPHEN KWENA             | - FUND ACCOUNT MANAGER |
| 4. MRS.. HELLEN ERUKUDI          | - MEMBER               |
| 5. MR. PAUL IPOLOT LOKONYI-      | - MEMBER               |
| 6. MRS. MARGRET LOMULEN-         | - MEMBER               |
| 7. MRS. ROSEPHELA EYANAE AMODOI- | - MEMER                |
| 8. MR. PETER MODO AMOIT          | - MEMBER               |
| 9. MR. SYLIVESTER LOKALIBAN-     | - MEMBER               |

ABSENT WITH APPOLOGY

- 1.DCC PHILIP ARAP SIGEI

AGENDA

1. Prayers
2. Projects status report for financial year 2019/2020
3. Financial report for financial year 2019/2020
4. AIE received to date financial year 2019/2020.
5. 2019/2020 Education bursary scheme review.
6. Projects proposal for financial year 2020/2021
7. Authorized payment
8. A.O.B

**MIN: 001/09<sup>TH</sup> SEPTEMBER / 2020 PRAYERS**

Ng –cdfc Chairperson set the pace for the meeting by inviting members to the forum .He requested Ng-cdfc member Mr.Sylivester Lokaliban to open with a word of prayer.

Ng-cdfc members were appreciated for their activeness as well punctual in the meeting when called upon.

**MIN: 002/09<sup>TH</sup> SEPTEMBER / 2020 :PROJECT STATUS REPORT FOR FINANCIAL YEAR 2019/2020.**

Ng –cdfc chair invited Fund account manager who shared on Project status report based on funds received and projects that was implemented as stated below.

- Amani primary school pit latrines completed and was ready for use .
- Katilu girls secondary school project of social hall was in progress thus reinforcement for collapsed hall had begun .
- Loyapat primary perimeter completed but branding was not visible , Ng –cdfc requested the contractor to re do branding as directed by clerk of work entrusted the task .
- RDU Nariamao camp pit latrines completed and in use .Workmanship was perfectly done.
- Lokichar girls Primary school pit latrines was completed and ready in use .Workmanship generally good.
- Kootoro primary school, pit latrines completed but was not done as per the specification in the plan .Ng –cdfc advised Contractor to re do work till completion .
- Ngimeyana primary school class rooms, building materials was already mobilized to the site .
- Kalapata girls secondary class rooms, pit latrines and perimeter fence materials was also availed to the site and contractor was on the site .

**MIN:003/09<sup>TH</sup> SEPTEMBER / 2020 : FINANCIAL REPORT FOR FY 2019/2020/AIE RECEIVED**

Ng –cdfc chairperson once more requested Fund account manager to shade light on members on funds received since financial year 2019/2020 up to date as per Ng –cdf board funding and request Ng –cdfc to share list of financial year 2019/2020 identified earlier waiting for finding so that funds which was received to be allocated in respective wards.

Ng cdf fund account manager , raised to members that not all projects for Financial year 2019 /2020 as stated below table



S/N	PROJECT NAME	DESCRIPTION	AMOUNT
01	Kalapata girls secondary	Lockers and chairs	1,000,000/=
02	Lorogon primary school	Pit latrines	600,000/=
03	Lomerimudang primary	Chain link fence	2,100,000/=
04	Nawepeto primary	1 class room with 50 desks	1,500,000/=
05	Kapelo primary	1 class room with 50 desks	1,500,000/=
06	Nakimak primary	1 class room with 50 desks	1,500,000/=
07	Kangisaja primary	1 class room with 50 desks /pit latrines	2,000,000/=
08	Nalemkais primary	1 class room /50 desks/pit latrines	2,000,000/=
09	Lomeleku primary	1 class room with 50 desks	1,500,000/=
10	R .C.E .A kakong primary	2 class rooms with 100 desks	3,000,000/=
11	Lokwar primary	4 door pit latrines	600,000/=
12	Bursary	For needy student	500,000/=
	Total		

**MIN: 004/9<sup>TH</sup> SEPTEMBER /2020: 2019/2020 EDUCATION BURSARY REVIEW REPORT**

Ng –cdfc chairperson, gave an opportunity to Ng –cdfc members to share on updates or challenges faced during financial year 2019/2020 has raised by students in respective five wards

Members raised concern on the impact of Covid 19 pandemic which had hampered and caused closure of all schools and learning institutions that caused delay in cheque collection and movement of people .

Members added that, many cheques was refused to be honored by banks especially cheques with many beneficiaries thus made them to return to Ng –cdf office.

Publicity was made earlier on social media and final beneficiary list displayed on constituency office and at ward level for those beneficiaries to visit Ng –cdf office and collect their bursary cheques in five respective wards.

Members were requested to liase with beneficiary students who took cheques and kept and home without banking or taking them to their institutions to make sure cheques has been banked before becoming stale.

Ng –cdfc chair emphasized on that, and he also resolved that, any bursary cheque be it from tertiary or high school beneficiary that will be stale will be relocated to other needy students who are ready to learn .

**MIN: 005/9<sup>TH</sup> SEPTEMBER /2020: PROJECT PROPOSAL FOR FINANCIAL YEAR 2020/2021**




The Fund Account Manager brought to the attention of the committee the circular No 024 dated 10<sup>th</sup> August calling for proposals for the Financial year 2020/2021. The Constituency had been allocated Kshs 137, 204,879.31 which was inclusive of the Kshs 116,000 as an AIA The Board reminded the committee that they should keep the budget ceilings and keep in mind of projects implementation in combating covid 19 pandemic .

The committee discussed and agreed that Kshs 116,000 as AIA shall be used to plant trees

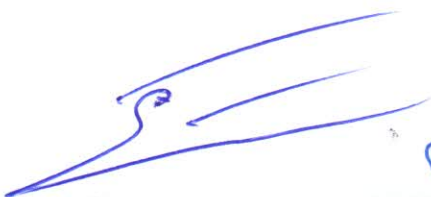
The Committee discussed and agreed on the listed projects for submission.

	PROJECT NAME	PROJECT ACTIVITY	AMOUNT
1	Kalapata secondary school	Construction of a 100 Students Capacity Dormitory to completion at Kshs 2,500,000 and Equipping with 50 Double deck beds at Kshs 500,000	3,000,000.00
2	Lochwa boys secondary school	Construction of 4 Toilets and 4 showers at Kshs 1,200,000, Construction of 100 capacity Bed Dormitory to completion at Kshs 2,500,000 and equipping with 50 Double deck beds at Kshs 500,000	4,200,000.00
3	Kapelbok secondary school	Construction of 2 blocks of 4 door pit latrine at Kshs 800,000 and 4 showers at Kshs 600,000, construct a 200cubic soak pit at Kshs 350,000, Construction of 100 capacity Bed Dormitory to completion at Kshs 2,500,000 and equipping with 50 Double deck beds at Kshs 500,000 , Erection of a 20ft steel water tower at Kshs 750,00, Laying 4km water pipe at Kshs500,000 and installing 2, 10,000 water tanks at Kshs 200,000	6,200,000.00
4	Turkana south Ngcdf office	Renovation of the NG-CDF office; replacement of 26 wooden doors with Metallic doors at Kshs 300,000 , flooring with Terrazzo at Kshs 900,000	1,200,000.00
5	Turkana south ng-cdf strategic plan	Review of the 2018/2022 strategic plan	1,000,000.00
6	Katilu boys secondary school	Construction of 12 PWDS showers	3,000,000.00
7	Juluk primary school	Construction of 2 classrooms to completion at Kshs 2,400,000 and equipping with 100 Desks at Kshs 600,000	3,000,000.00
8	Nakuse primary school	Construction of 2 classrooms to completion at Kshs 2,400,000 and	3,000,000.00

		equipping with 100 Desks at Kshs 600,000	
9	Lorogon primary	Construction of a 300 pupils capacity Dining hall to completion	2,000,000.00
10	Nakwamoru primary school	Construction of 4 door pit latrine to completion	500,000.00
11	Nawoitorong primary school	Construction of 4 door pit latrine to completion	500,000.00
12	Lomeremundung primary school	Construction of 4 door pit latrine to completion	500,000.00
13	Kainuk girls primary school	Construction of 1 classroom to completion at Kshs 1,200,000 and equipping with 50 Desks at Kshs 300,000	1,500,000.00
14	Philadelphia primary school	Construction of 1 classroom to completion at Kshs 1,200,000 and equipping with 50 Desks at Kshs 300,000	1,500,000.00
15	Kainuk mixed secondary	Construction of a 100 Students Capacity Dormitory to completion at Kshs 2,500,000 and Equipping with 50 Double deck beds at Kshs 500,000	3,000,000.00
16	Nariamao rdu camp social hall	Construction of 150 capacity hall for GSU officers	2,500,000.00
17	Nagetei girls secondary school	Completion of a 50 students capacity laboratory; Installation of gas pipes and plumbing works	1,000,000.00
18	Lokapel mixed secondary school	Completion of a 50 students capacity laboratory; Installation of gas pipes and plumbing works	1,000,000.00
19	Kaputir mixed secondary school	Completion of a 50 students capacity laboratory; Installation of gas pipes and plumbing works	1,000,000.00
20	Elimu hope primary school	Construction of 1 classroom to completion at Kshs 1,200,000 and equipping with 50 Desks at Kshs 300,000	1,500,000.00
21	Katilu grls secondary school	Completion of the of 400 capacity dining hall by roofing, plumbing works, wiring and drainage works	3,000,000.00
22	Arumrum primary school	Construction of 1 classroom to completion at Kshs 1,200,000 and equipping with 50 Desks at Kshs 300,000	1,500,000.00
23	Namakot primary school	Construction of 1 classroom to completion at Kshs 1,200,000 and equipping with 50 Desks at Kshs 300,000	1,500,000.00
24	Kalemngorok day mixed secondary school	Construction of 2 classrooms to completion at Kshs 2,400,000 and	3,000,000.00

		equipping with 100 lockers and chairs at Kshs 600,000	
25	Napeot primary school	Construction of 2 classrooms to completion at Kshs 2,400,000 and equipping with 34 Desks at Kshs 204,000	2,604,000.00
26	Kawarnapar primary school	Construction of 1 classroom to completion at Kshs 1,200,000 and equipping with 50 Desks at Kshs 300,000	1,500,000.00
27	Nalemskon primary school dining	Construction of 300 Pupils capacity Dining Hall to completion	2,000,000.00
28	Kasuroi primary school	Construction of 2 classrooms to completion at Kshs 2,400,000	2,400,000.00
29	Kalodicha primary school	Construction of 1 classroom to completion at Kshs 1,200,000 and equipping with 50 Desks at Kshs 300,000	1,500,000.00
30	Keedome primary school	Construction of 1 classroom to completion at Kshs 1,200,000 and equipping with 50 Desks at Kshs 300,000	1,500,000.00
31	Ekesil akide community social hall	Fencing of 1 acre Social hall compound with Chain link and angle lines with metallic gate	1,000,000.00
32	Natorube primary school	Construction of 2 classrooms to completion at Kshs 2,400,000 and equipping with 50 Desks at Kshs 300,000	2,700,000.00
33	Locheremoit primary school	Fencing of 4 Acre compound with chain link an angle lines at Kshs 1,850,000 with metallic gate at Kshs 150,000	2,000,000.00
34	Lotonguna primary	Construction of 2 classrooms to completion at Kshs 2,400,000	2,400,000.00
35	Kangakipur primary	Construction of 1 classroom to completion at Kshs 1,200,000 and equipping with 50 Desks at Kshs 300,000	1,500,000.00
36	Kaatir primary school	Construction of 1 classroom to completion at Kshs 1,200,000 and equipping with 50 Desks at Kshs 300,000	1,500,000.00
37	Naakelei primary school	Construction of 2 classrooms to completion at Kshs 2,400,000 and equipping with 50 Desks at Kshs 300,000	2,700,000.00
38	Kakalel boys secondary school	Construction of a 100 Students Capacity Dormitory to completion at	3,000,000.00

		Kshs 2,500,000 and Equipping with 50 Double deck beds at Kshs 500,000	
39	Kangimanyin primary school	Construction a 4 door pit latrine with a urinal shade to completion	700,000.00
	<b>Environment</b>		
1	Ekoropus primary school	Construction of 4 door pit latrine to completion	500,000.00
2	Kapese primary school	Construction of 4 door pit latrine to completion	500,000.00
3	Lochwakan primary	Construction of 4 door pit latrine to completion	500,000.00
4	Kapelbok primary school	Construction of 4 door pit latrine to completion	500,000.00
5	Alnoor primary school	Construction of 4 door pit latrine to completion	500,000.00
6	Turkana South NG-CDF Office	Purchase of 300 indigenous trees at Kshs 30,000, purchase of 300 tree shades at Kshs 60,000 shades and purchase of horse pipes at Kshs 26,000	116,000.00
	<b>Administration</b>		
	Staff Salaries	Payment of Staff salaries	2,568,912.00
	Staff Gratuity	Payment of Staff Gratuity	1,592,726.00
	Committee sitting Allowances	Payment of Committee sitting allowances	1,040,000.00
	NSSF	Payment of NSSF deductions	259,200.00
	NHIF	Payment of NHIF deductions	190,000.00
	Goods and Services	Purchase of fuel, repairs and maintenance, Insurance, printing, stationery, telephone, travel and subsistence, office tea	2,577,254.75
	<b>M/E</b>		
	Capacity Building	Undertake Training of the PMCs, NG-CDFC Members and Staff on NG-CDF related and other pertinent issues	2,000,000.00
	Goods and services	Payment of Committee sitting allowances, travel and conferences	2,116,146.38
	Emergency	To cater for unforeseen occurrences in the constituency during the financial year	7,192,206.90



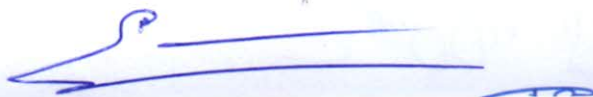

Sports	Facilitating a football sports tournament in the constituency to help bring peace and integrations where winning teams shall be awarded with trophies balls and games kit	2,742,697.59
<b>Bursary</b>		
Secondary Schools Bursary	Payment of bursary for needy High school students in the constituency	14,000,000.00
Tertiary Bursary	Payment of bursary for needy Tertiary students in the constituency	16,205,735.69
Turkana south NG-CDF social security programme	Provision of NHIF medical cover to 500 vulnerable families in the constituency.	3,000,000.00
		<b>137,204,879.31</b>

**MIN: 006/09<sup>TH</sup> SEPTEMBER /2020: AUTHORIZED PAYMENT**

- Ng –cdfc agreed to pay the following commitments
- Ng –cdfc allowance - 52,000/=
- Airtime for Fund account manager , Chairperson and secretary for April , may, june , July , august -80,000/=
- Jamlow garage Kshs 69,900
- Staff Gratuity for the contract ending October 2020

**MIN: 007/09<sup>TH</sup> SEPTEMBER /2020: A.O.B**

- The Ng-cdf secretary briefed members on the meeting held On 29/09/2020 up to 30/09/2020 at Starbucks Eldoret on performance contract review and financial statement submission
- He urged members to focus much on publicity of projects and bursary during allocation on either radio station or displaying at strategic place for easily accessibility by community should be mandatory.
- On communication linkages a Website page , face book , instagram for Ng –cdf Turkana south will be created in order to disseminate information on public domain but members to be vigilant on sensitive information that might spoil Ng-cdf image .They adopted for all directives on performance contract .



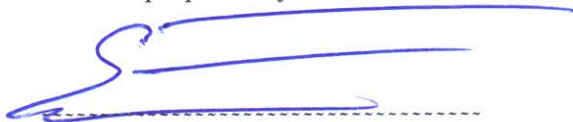


- He touched also on social/security program scheme for supporting old age persons and those suffering from chronic illness that can be managed by supporting them through NHIF at least for one financial year as per directives from the Board.
- On tender advertisement, youth women and person living with disability to be empowered and encouraged to apply as they follow procurement policies .
- Ng –cdfc members requested for monitoring and evaluation at next month for those projects implemented financial year 2019/2020 within five wards .
- The issue of constituency oversight committee was raised by chair but Fund account manager responded immediately he was waiting feedback from Member of Parliament whether to be reappointed or not so that they can be factored on Ng –cdf capacity building with rest of Ng –cdfc and staff.
- Ng –cdfc requested for bench marking to other constituencies in order to learn more on the best practice on projects implementation.
- Ng –cdfc advised all Contractors to brand projects with visible writings indicating name of an institution and financial year of implementation.

#### ADJOURNMENT

There being no other business to discuss on, the Ng-cdfc chairperson thanked all members for their turn up in the meeting as well keeping time, meeting was adjourned with a word of prayer from Margret Lomulen at 3:30 pm .Next meeting venue, and time will be communicated to members as usual later

Minutes prepared by



Mr. Sunday Ekiru Collins

Ng-cdfc secretary

Approved by



Rev .Peter Emeri Lodio

Ng-cdfc Chairperson