

**MINUTES OF TURKANA SOUTH NGCDF COMMITTEE MEETING HELD ON 19<sup>TH</sup> OCTOBER 2019 IN NGCDF BOARD ROOM AT 9:00 AM.**

**MEMBERS PRESENT**

- |                                  |                        |
|----------------------------------|------------------------|
| 1. REV PETER EMERI LODUIO        | - CHAIRPERSON          |
| 2. MR.SUNDAY EKIRU COLLINS       | -SECRETARY             |
| 3. MR.STEPHEN KWENA              | - FUND ACCOUNT MANAGER |
| 4. MR.PAUL IPOLOT LOKONYI        | -MEMBER                |
| 5. MRS. ROSEPHELLA EYANAE AMODOI | -MEMBER                |
| 6. MRS.SARAH LEMUYA AKORIITA     | -MEMBER                |
| 7. MARGRET LOMULEN               | -MEMBER                |
| 9. MR.SYLIVESTER LOKALIBAN       | -MEMBER                |
| 10. MR.PHILIP KIPSANG SIGEI      | -MEMBER                |

**AGENDA**

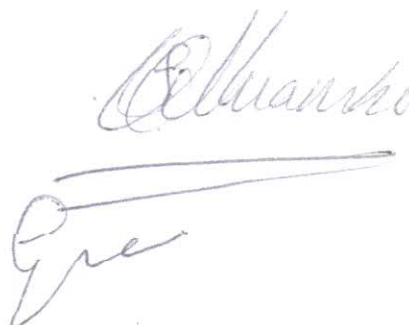
1. Reading and Confirmation of the previous minutes
2. Matters arising
3. Ng – cdhc T/S Ward report
4. Projects proposal for FY 2019/2020
  - ❖ Total budget ceiling
  - ❖ Statutory allocation
  - ❖ Bursary allocation
  - ❖ Development projects
  - ❖ Projects with high impact
5. Education bursary 2019/2020
  - ❖ Work plan
  - ❖ Call for application
6. Monitoring and Evaluation of project 2019/2020 with Ng cdhc and constituency oversight committee.
7. A.O.B

**PRELIMINARY**

The meeting was opened with a word of prayer from Sylvester Lokaliban as well Ng cdhc chairperson welcomed all members to the meeting.

**Min 001/19<sup>TH</sup> OCTOBER 2019: READING AND CONFIRMATION OF THE PREVIOUS MINUTES**

Minutes of the previous meeting were read by the Ng cdhc secretary and proposed by Sylvester Lokaliban as well seconded by Rosephela Amodoi as true minutes taken.



**Min 002/19<sup>TH</sup> OCTOBER 2019: MATTERS ARISING FROM PREVIOUS MINUTES**

- ❖ 1,500,000 KSH allocated to Napusmoru primary was approved by the Board from ICT hub resubmission.
- ❖ 3.1 M allocated to construction of Loyapat primary for construction of perimeter fence 10 acreage of land was not approved by the board still waiting some clarifications
- ❖ Aroo TTC was also not yet approved by the board yet letter was written by the ministry of education .Amount allocated to Aroo TTC 18 M.
- ❖ Lokapel secondary mixed girls' dormitory money relocation from water was approved by the board and construction almost completed.
- ❖ Ng cdf night shift security Mr.Nawar was employed
- ❖ Projects for fy 2018/2019 was already completed.
- ❖ PMC account was opened as well funds was disbursed to school accounts.
- ❖ Katilu girls Bill of quantity was sent to fund accountant which indicates 4M .But Fund accountant pint pointed to Ng cdfe members old projects must be cleared before embarking on newly propose projects .
- ❖ Finance statement was sent to board by funds account Manager Ng cdf.
- ❖ Strategic plan launching was postponed and members will be notified the day of launching.
- ❖ Kapelbok boys' secondary site was identified and handed to Contractor legible to build
- ❖ Matecha vendor for fuel was paid.

**Min 003/19<sup>TH</sup> OCTOBER 2019: WARD REPORT FOR FY 2019/2020.**

- ❖ Ng cdfe members went through needs of assessment report which was conducted in five wards within Turkana south constituency from 14<sup>th</sup> October to 18<sup>th</sup> October 2019 basing on pressing need in education infrastructure /bursary and security.
- ❖ Members adopted for the needs conducted during public participation forum as attached below in five wards within Turkana South constituency.


**Min 004/19<sup>TH</sup> OCTOBER 2019: PROJECTS PROPOSAL FOR FY 2019/2020**

Ng cdf fund accounts manager shade light to Ng cdfe members that, total budget ceiling for financial year 2019/2020 was 137,367,724.14 M.

AIE 80,000ksh totaling 137,447,724.14M

Ng cdfe chairperson outlined to members' projects with high impacts that should be implemented in as it was part of the performance contract that was signed with the board as stated below

SNO	INSTITUTION NAME	WARD	PROJECT	AMOUNT
01	Aroo TTC	Lokichar	Class rooms	10,000,000/=



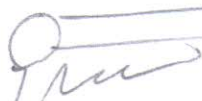


02	Kalapata girls secondary	Kalapata	Perimeter fence /classes /pit latrines /water	9,000,000/=
03	Kaputir secondary	Kaputir	Twin laboratory	7,500,000/=
04	Nagetei girls secondary	Loki char	Twin laboraty	7,500,000/=
05	Lokapel secondary	Katilu	Twin Laboratory	7,500,000/=

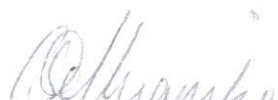

And the committee agreed to fund the listed projects

Project Name	Project Sector	Activity	Amount (Kshs )	Status
Lomeleku Primary School	Primary education	Construction of 1 classroom to completion at Kshs 1,200,000 and Equipping with 25 Desks at Kshs 300,000	1,500,000.00	New
Kaesamalit Primary School	Primary Education	Construction of 2 classrooms to completion at Kshs 2,400,000 and Equipping with 50 Desks at Kshs 600,000, and construction of a 3 Door pit latrine with Urinal pit to completion at Kshs 500,000	3,500,000.00	New
Nariamawoi Primary School	Primary Education	Construction of a 3 Door pit latrine with Urinal pit to completion	500,000.00	New
Kalochaan Primary School	Primary Education	Construction of a 3 Door pit latrine with Urinal pit to completion	500,000.00	New
Nalemkais Primary School	Primary Education	Construction of 2 classrooms to completion at Kshs 1,200,000 and equipping with 25 Desks at Kshs 300,000, and construction of a 3 Door pit latrine with Urinal pit to completion at Kshs 500,000.00	2,000,000.00	New





Nariamao RDU Camp	Security	Construction of a 4 Door pit latrine and Urinal to completion	600,000.00	New
RCEA Kakangu Primary School	Primary Education	Construction of 2 classrooms to completion at Kshs 2,400,000 and equipping with 50 Desks at Kshs 600,000,	3,000,000.00	New
Kainuk Senior Chief Office	Security	Construction of an administration block to Completion	2,000,000.00	New
Philadelphia Primary School	Primary Education	Construction of a 3 Door pit latrine and Urinal to completion	500,000.00	New
Loyapat Primary School	Primary Education	Construction of a 3 Door pit latrine and Urinal to completion	500,000.00	New
Kakong Primary School	Primary Education	Construction of a 4 Door pit latrine and Urinal to completion	600,000.00	New
Kakoel Primary School	Primary Education	Construction of 2 classrooms to completion at Kshs 2,400,000 and Equiping with 50 Desks at Kshs 600,000,	3,000,000.00	New
Nachoke Primary School	Primary Education	Construction of 1 classroom to completion at Kshs 1,200,000 and Equipping with 25 Desks at Kshs 300,000.	1,500,000.00	New
Lokwar Primary School	Primary Education	Construction of a 4 Door pit latrine and Urinal to completion	600,000.00	New
Lomerimudang Primary School	Primary Education	Fencing of a 5 acres school compound using chain link and angle line	2,100,000.00	New



Namantalem Primary School	Primary Education	Construction of 1 classroom to completion at Kshs 1,200,000 and Equipping with 25 Desks at Kshs 300,000 and Construction of a 3 Door pit latrine and Urinal to completion at Kshs.500,000	2,000,000.00	New
Ngimeyana Primary School	Primary Education	Construction of 2 classrooms to completion at Kshs 2,400,000 and Equipping with 50 Desks at Kshs 600,000	3,000,000.00	New
Kangisaja Primary School	Primary Education	Construction of 1 classroom to completion at Kshs 1,200,000 and Equipping with 25Desks at Kshs 300,000 and Construction of a 3 Door pit latrine and Urinal to completion at Kshs 500,000.00	2,000,000.00	New
Nakimak Primary School	Primary Education	Construction of 1 classroom to completion at Kshs 1,200,000 and Equipping with 25 Desks at Kshs 300,000	1,500,000.00	New
Kapelo Primary School	Primary Education	Construction of 1 classroom to completion at Kshs 1,200,000 and Equiping with 25 Desks at Kshs 300,000	1,500,000.00	New
Keekamuto Primary School	Primary Education	Construction of 1 classroom to completion at	1,500,000.00	New

### Primary Education

2,000,000.00

New

Namantalem  
Primary School

Primary Education

Construction of 2 classrooms to completion at Kshs 2,400,000 and Equipping with 50 Desks at Kshs 600,000

3,000,000.00

New

Ngimeyana  
Primary School

## Primary Education

Construction of 1 classroom to completion at Kshs 1,200,000 and Equipping with 25 Desks at Kshs 300,000 and Construction of a 3 Door pit latrine and Urinal to completion at Kshs 500,000.00

2,000,000.00

New

Kangisaja Primary  
School

## Primary Education

Construction of 1 classroom to completion at Kshs 1,200,000 and Equipping with 25 Desks at Kshs 300,000

1,500,000.00

New

Nakimak Primary  
School

## Primary Education

Construction of 1 classroom to completion at Kshs 1,200,000 and Equipping with 25 Desks at Kshs 300,000

1,500,000.00

New

Kapelo Primary  
School

Primary  
Education

Construction of 1 classroom to completion at	
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1,500,000.00

New

Keekamuto  
Primary School

		Kshs 1,200,000 and Equipping with 25 Desks at Kshs 300,000		
Nawapeto Primary School	Primary Education	Construction of 1 classroom to completion Kshs 1,200,000 and Equipping with 25 Desks Kshs 300,000	1,500,000.00	New
Kangakimak Primary School	Primary Education	Construction of 1 classroom to completion at Kshs 1,200,000 and Equipping with 25 Desks at Kshs 300,000	1,500,000.00	New
Lomonyang Primary School	Primary Education	Construction of 1 classroom to completion at Kshs 1,200,000 and Equipping with 25 Desks at Kshs 300,000	1,500,000.00	New
Kalemngorok Primary School	Primary Education	Construction of a 100 bed capacity dormitory to completion at Kshs 2,000,000 and equipping with 100 double deck beds at Kshs 1,000,000	3,000,000.00	New
Kootoro Primary School	2%Environment	Construction of a 3 Door pit latrine and Urinal to completion	500,000.00	New
Lorogon Primary School	2%Environment	Construction of a 3 Door pit latrine and Urinal to completion	500,000.00	New
Angara Bat Primary School	2%Environment	Construction of a 3 Door pit latrine and Urinal to completion	500,000.00	New
Ngabakan Primary School	2%Environment	Construction of a 3 Door pit latrine and Urinal to completion	500,000.00	New



Kaimegur Primary School	2%Environment	Construction of a 4 Door pit latrine and Urinal to completion	600,000.00	New
Sports	2%Sports	Organizing A football sports tournament in the constituency to help bring peace and integrations where winning teams shall be awarded with trophies balls and games kit	2,747,354	New
Emergency BURSARY	5% Emergency	To cater for unforeseen occurrences in the constituency during the financial year	7,198,241.38	Ongoing
Bursary Secondary School	30-35%Bursary	Payment of bursary for needy students in the constituency	12,000,000.00	Ongoing
Bursary Tertiary School	30-35%Bursary	Payment of bursary for needy students in the constituency	18,000,000.00	Ongoing
<b>MONITORING AND EVALAUTION</b>				
Committee allowances	3% Monitoring and Evaluation	Payment of Committee sitting allowances, travel and conferences	1,760,065.62	Ongoing
Capacity Building	3% Monitoring and Evaluation	Undertake Training of the PMCs, NG-CDFC Members and Staff	2,000,000.00	Ongoing
Aro Teachers Training College	Tertiary	Construction of 3 lecture rooms at Kshs 5,000,000.00 and equipping with 90 Lockers and chairs at Kshs 1,000,000 and completion of 20	10,000,000.00	Ongoing



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		acre fence at Kshs 4,000,000		
Kalapata Girls Secondary School	Secondary Education	Fencing of a 9 acres school compound using chain link and Angle line at Kshs 3,500,000, construction of 2 classrooms to completion at Kshs 2,400,000 and equipping with 50 lockers and chairs at Kshs.600,000 , Construction of an ablution block consisting of 4 pit latrines and 4 showers at Kshs 1,000,000.00 Drilling of a borehole at Kshs 2,000,000 and installation of hand water pump at Kshs 500,000	9,000,000.00	New
Kaputir Secondary School	Secondary Education	Construction of Twin laboratory to completion	7,500,000.00	New
Nagetei Girls Secondary School	Secondary Education	Construction of Twin laboratory to completion	7,500,000.00	New
Lokapel Mixed Secondary School	Secondary Education	Construction of Twin laboratory to completion	7,500,000.00	New
<b>ADMINISTRATION</b>				
Employees' Salaries	6%Administration	Payment of Staff salaries	2,568,912.00	Ongoing
Employees' Gratuity	6%Administration	Payment of Staff Gratuity	1,592,726.00	Ongoing
Committee allowances	6%Administration	Payment of Committee sitting allowances	1,040,000.00	Ongoing
NSSF	6%Administration	Payment of NSSF deductions	259,200.00	Ongoing
NHIF	6%Administration	Payment of NHIF deductions	190,000.00	Ongoing

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Good and services		Purchase of fuel, repairs and maintenance, Insurance, printing, stationery, telephone, travel and subsistence, office tea.	2,591,225.14	Ongoing
	6%Administration			
			137,447,724.14	

**Min 005 /19<sup>TH</sup> OCTOBER 2019: EDUCATION BURSARY FY 2019/2020 AND CALL FOR APPLICATIONS**

- ❖ Ng cdfc members discussed at length on approach whereby applicants can access bursary application form for fy 2019/2020 and resolved that ,last year system to be adopted where all applicants in five wards within Turkana south constituency to access bursary forms in cyber or photocopy available.
- ❖ Advert will be ready on 18<sup>th</sup> November 2019 and bursary application will commence from 19<sup>th</sup> November up to Deadline on 20<sup>th</sup> December 2019 in all five wards duration agreed by Ng cdfc members one month.
- ❖ Sorting of bursary dully filled forms from 27<sup>th</sup> December to 29<sup>th</sup> December 2019 for 3 days in Ng cdf office by Ng cdf staff .
- ❖ Bursary allocation by Ng cdfc members on 4<sup>TH</sup> January 2020 during Ng cdfc meeting.
- ❖ Location Development committee (LDC) assisting to identify bursary beneficiaries at ward level as public participation will submit list of all beneficiaries in five wads from 5<sup>th</sup> – 9<sup>th</sup> January 2020.
- ❖ Ng cdfc members also shared that all students who might have succeeded to receive scholarship from other well-wishers to sub mit their to Ng cdf office before Bursary allocation to avoid duplication of fees.
- ❖ Ng cdfc members also strongly resolved that only on going students or form one who will receive calling letters earlier that will benefit in bursary allocation basing on timeline set.
- ❖ Those who will Miss Ng cdf funds to try elsewhere like county bursary fund and Kapese charitable funds being allocated also.

**Min 006/19<sup>TH</sup> OCTOBER 2019: MONITORING AND EVALUATION OF PROJECTS 2018/2019.**

Ng cdfc members entrusted the task to develop monitoring and evaluation plan to Ng cdfc chairperson and secretary so that members can move round to check on those projects completed and incomplete.

Those constituency oversight committee also to sub mit their plan for projects fy 2018 /2019 monitoring and evaluation.





Min 008/19<sup>TH</sup> OCTOBER 2019: AUTHORIZED PAYMENT

Ng cdfc members after deliberation of all agenda, they authorized below payment

- ❖ Ng cdfc allowances and Ng cdf staff during Needs of assessment public participation forum for five days within five wards and Ngcdfc meeting.
- ❖ Air time for Ng cdfc chairperson , secretary and fund account manager
- ❖ Hired vehicle used during needs of assessment for five days.

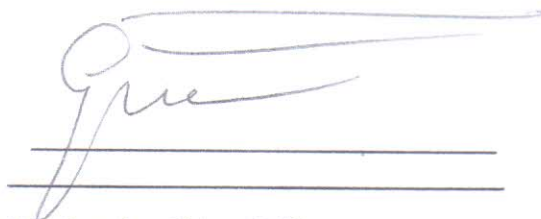
Min 007/19<sup>TH</sup> OCTOBER 2019: A.O.B

- ❖ Ng cdfc chairperson briefly shared to all Ng cdfc members that, on 8<sup>th</sup> December 2019 the committee will be dissolved until if other members can be brought inn or former to continue as Ng cdfc members.
- ❖ Only fund accountant manager will remain managing all resources by the help of Ng cdfc chairperson who can sign any authorized payment making work run as usual till formation of newly Ng cdfc members to the office as it indicated by Ng cdf act 2015.

AJOURNMENT

Having no other business to discuss on, Ng cdfc chairperson appreciated Ng cdfc members for their prompt turn up to the meeting .Meeting was closed with a word of prayer from Margret Lomulen at 1: 20 pm and next meeting, venue, date and time will be disseminated to members in advance.

Minutes compiled By



Mr. Sunday Ekiru Collins

Ng cdfc secretary

Approved by



Rev .Peter Emeri Lodio

Ng cdfc chairperson

