

MINUTES FOR SIGOR NG-CDFC MEETING HELD ON 23RD SEPTEMBER, 2021 AT NG-CDF OFFICE SIGOR STARTING AT 10.00AM.

Members Present

1. Christopher Ng'oleruk – Chairperson
2. Nicholas Molo - Secretary
3. KropMerisia - Fund Account Manager
4. Jacob Kedikou- Member
5. RoselyneChepartul -Member
6. Susan Chepintany – Member
7. WerreSimiyu – DCC Pokot Central
8. Joseph Sekete – Member
9. Samson Rongai - Member
10. Also in attendance was Hon Peter Lochakapong MP Sigor Constituency

AGENDA

1. Preliminaries
2. Reading of the Previous Minutes
3. 2021/2022 Financial Year Project Proposal
4. A.O.B

MIN01/130/01/09/2021/2022: Preliminaries

The chairperson called the meeting to order at 10:00a.m and asked Susan Chepindany to give the opening prayer, the chair requested members to actively contribute to the meeting agendas.

MIN02/130/01/09/2021/2022: Reading of the previous minutes

The secretary read through the minutes of the previous meeting. The minutes were confirmed to be the true copy of the deliberations proposed by Joseph Sekete and seconded by Nicholas Molo.

MIN03/130/01/09/2021/2022: Financial Year 2021/2022 Project Proposal

The total allocation for Sigor National Government Constituency Development Fund for 2021/2022 financial year is kshs 137,088,879

The Sigor NG-CDFCs discussed on this item at length and resolved that the above amount be spent as follows;

- Administration and recurrent expenditure is 6% - kshs 8,225,332.74
- M&E and capacity building – 3% - kshs 4,112,666.37
- Emergency – 5% - kshs 7,192,206.90
- Sports activities - 2% - kshs 2,741,777.58
- Environment – 2% - kshs 2,400,000.00
- Bursary, mocks and continuous assessment tests –35% kshs 39,516,795.31

K7

20/9/2021



- Primary School Projects – ksh 54,700,050.00
- Secondary School Projects – ksh
- Security Projects – kshs

The Fund account manager briefed members on the guidelines and requirements on preparation and submission of constituency project proposals for the 2021/2022 financial year which among them include the following:

1. Basis for identification of project proposals
2. Eligible projects under the Ac
3. Constituency interventions in response to COVID-19 pandemic
4. Project proposals to be co-financed with other agencies
5. Completion of on-going projects
6. Clearance of outstanding issues with regard to previous financial years' Project Proposals
7. Involvement of relevant Government Departments in preparation of project proposals
8. Labelling/branding of constituency projects
9. Adherence to statutory ceilings
10. Reference to Constituency Strategic Plan
11. Budgetary provision for administration and Recurrent expenditure
12. Construction of NG-CDF Committee Office
13. Procurement of NG-CDF Committee Motor Vehicles
14. Projects financed through Appropriation in Aid
15. Project proposal coding
16. Authentication of NG-CDF Committee minutes and community consultative meeting reports
17. Mandatory requirements for submission of project proposals
18. Timeline for submission of project proposals

The members after a long discussion resolved to approve the following projects to be funded in the Financial Year 2021/2022 in all the four wards of Sigor Constituency.

Project Name	Project Activity	Original cost estimate	Cumulative cost estimate	Amount allocated	Current status
ADMINISTRATION					
Employees' Salaries	Payment of staff salaries to 19 staff	2,115,344.04		2,115,344.04	New
Gratuity	Payment of Staff Gratuity to 19 staff	950,371.96		950,371.96	
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,700,000.00		1,700,000.00	New

K9 30/9/2021

[Handwritten Signature]

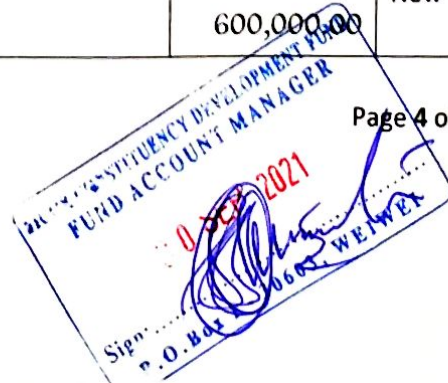
SIGNED: *[Signature]*

 O. B. ...

Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	3,059,616.74		3,059,616.74	New
NSSF	Payment of NSSF Deductions	200,000.00		200,000.00	New
NHIF	Payment of NHIF Deductions	200,000.00		200,000.00	New
MONITORING AND EVALUATION					
Goods And Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	1,760,666.37		1,760,666.37	New
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,352,000.00		1,352,000.00	New
NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues	1,000,000.00		1,000,000.00	New
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,207.00		7,192,207.00	New
Constituency Sports Tournament	Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits	2,741,777.58		2,741,777.58	New
Environment					
Mosop Chief's office	Construction of four door pit latrine to completion with one door friendly and accessible to PWDs.	600,000.00		600,000.00	New
Porkoyo Chief's office	Construction of four door pit latrine to completion with one door friendly and accessible to PWDs	600,000.00		600,000.00	New
Muino Chief's Office	Construction of four door pit latrine to completion with one door friendly and accessible to PWDs	600,000.00		600,000.00	New
Cheptamas Primary School	Construction of four door pit latrine to completion with	600,000.00		600,000.00	New

49

[Handwritten Signature]



	one door friendly and accessible to PWDs				
BURSARY					
Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	28,000,000.00		28,000,000.00	Ongoing
Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	11,516,795.31		11,516,795.31	Ongoing
PRIMARY SCHOOLS					
Chemuserion Primary School	Construction of one classrooms to completion	800,000.00		800,000.00	New
Ng'oyomwo Primary School	Construction of a 80 pupils capacity dormitory to completion	5,000,000.00		5,000,000.00	New
Kamanau Primary School	Renovation of 8 classrooms to completion; Flooring, Plastering, painting, fixing of Doors and Windows	2,000,000.00		2,000,000.00	New
Koposes Primary School	Construction of one classrooms to completion	800,000.00		800,000.00	New
Poryokrut Primary school	Construction of one classrooms to completion	800,000.00		800,000.00	New
Peota Primary School	Construction of one classrooms to completion	800,000.00		800,000.00	New
Sostin Primary School	Renovation of 4 classrooms to completion; Flooring, Plastering, painting, fixing of Doors and Windows	800,000.00		800,000.00	New
Topogheny Primary School	Construction of one classroom to completion	800,000.00		800,000.00	New
Chepkoghin Primary School	Construction of one classroom to completion	800,000.00		800,000.00	New
Chepkondol Primary School	Construction of a 40 pupils capacity dining hall to completion	2,400,000.00		1,600,000.00	New
RCEA Nasolot Primary School	Construction of one classroom to completion	800,000.00		800,000.00	New
Cheperum Primary School	Renovation of 8 classrooms to completion; Flooring, Plastering, painting, fixing of Doors and Windows	2,000,000.00		2,000,000.00	New

KA

[Handwritten Signature]

EMERGENCY DEVELOPMENT FUND
 FUND ACCOUNT MANAGER
 07/05/2021
 Sign: *[Signature]*
 No. B. 002 WEIWEI

Skot Primary School	Construction of one classroom to completion	800,000.00		800,000.00	New
Sisit Primary School	Construction of one classroom to completion	800,000.00		800,000.00	New
Takar Primary School	Construction of one classroom to completion	800,000.00		800,000.00	New
Solion primary School	Renovation of 5 classrooms to completion; Flooring, Plastering, painting, fixing of Doors and Windows	1,000,000.00		1,000,000.00	New
Tamkal Primary School	Renovation of 4 classrooms to completion; Flooring, Plastering, painting, fixing of Doors and Windows	800,000.00		800,000.00	New
Supetoy Primary school	Construction of one classrooms to completion	800,000.00		800,000.00	New
Kotulpogh Primary School	Construction of 4 classrooms to completion at Kshs. 4,800,000, Drilling borehole, test pumping and capping to completion at Kshs . 2,500,000, Construction of 10 door pit latrine and urinal to completion at Kshs. 2,000,000 with one door accessible and user friendly to PWDs.	9,300,000.00		9,300,000.00	New
Annet Primary school	Renovation of 4 classrooms to completion; Flooring, Plastering, painting, fixing of Doors and Windows	800,000.00		800,000.00	New
Mariny Primary School	Completion of 40 student capacity dormitory; flooring fixing of doors and windows, painting, branding and finishing.	1,500,000.00	800,000.00	700,000.00	Ongoing
Chemalei Primary School	Completion of one classroom; plastering, flooring fixing of doors and windows and painting.	800,000.00	500,000.00	300,000.00	Ongoing
Aniken Primary School	Fencing of 4 Acre perimeter with chain link wire and metallic posts.	1,000,000.00		1,000,000.00	New

4

[Handwritten Signature]

COUNTY DEVELOPMENT FUND
 FUND ACCOUNT MANAGER
 2021
 Page 6 of 8
 Sign: *[Signature]*
 P.O. Box 1603 WEIWEI

Talon – Nasolot primary school Road	Bush clearing and road opening of 5km school access road	3,000,000.00		3,000,000.00	New
Toosikirio – topogheny primary school Road	Bush clearing and road opening of 5km school access road	3,000,000.00		3,000,000.00	New
Chemutlokotyo Primary School	Construction of a 80 pupils capacity dining hall to completion	5,000,000.00		5,000,000.00	New
Parsonga Primary School	Construction of a 80 pupils capacity dormitory to completion	5,000,000.00		5,000,000.00	New
Kokwomeses Primary School	Construction of 10 door pit latrine and urinal to completion with one door user friendly and accessible to PWDs.	2,000,000.00		2,000,000.00	New
Lomut Primary School	Additional funds for purchase of 51 seater school bus.	9,762,300.00	7,162,250.00	2,600,050.00	Ongoing
SECONDARY SCHOOLS					
Cheptulel Girls Secondary school	Construction of one staff house with three bedsitters to completion	1,500,000.00		1,500,000.00	New
Otiot Secondary school	Construction of a 80 student capacity dormitory to completion	5,000,000.00		5,000,000.00	New
Akiriemet Secondary school	Drilling borehole, test pumping and capping to completion.	2,500,000.00		2,500,000.00	New
Fr. Leo Staples Girls Secondary School	Additional funds for purchase of 51 seater school bus.	9,762,300.00	7,162,250.00	2,600,050.00	Ongoing
Chesombur Secondary School	Construction of 80 students capacity twin laboratory to completion	5,000,000.00		5,000,000.00	New
Tepso Secondary School	Construction of two classroom to completion	1,600,000.00		1,600,000.00	New
TOTAL				137,088,879.00	

The committee members tasked the Fund Account Manager to do the necessary documentation with the help of the NG-CDFC chair and secretary and forward the Project proposal to the NG-CDF Board for approval.

FUND ACCOUNT MANAGER

The NG-CDFC members unanimously agreed and all together approved the above proposal for funding in Sigor NG-CDF kitty in 2021/2022 financial year.

MIN04/130/01/10/2021/2022: A.O.B

There being no other business, the meeting ended at 5:00pm by a word of prayer from Ms. RoselineChepartul.

Minutes Compiled by: Nicholas Molo

Signature.....*Nicholas Molo*..... Date *30/9/2021*
(The Secretary)

Minutes Confirmed by: Christopher Ng'oleruk

Signature.....*Christopher Ng'oleruk*..... Date *30/9/2021*
(The Chairman)

