

MINUTES FOR SIGOR NG-CDFC MEETING HELD ON 20TH NOVEMBER, 2018 AT NG-CDF OFFICE SIGOR STARTING AT 10.00 AM.

Members Present

1. Christopher Ng'oleruk – Chairperson
2. Hon Peter Lochakapong – Area MP
3. Nicholas Molo - Secretary
4. Krop Merisia - Fund Account Manager
5. William Lonyalio - Member
6. Jacob Kedikou- Member
7. Roselyne Chepartul -Member
8. Susan Chepintany - Member
9. Carren Chebet– Member
10. Were Simiyu – DCC Pokot Central
11. Also in attendance was Joseph Sekete

AGENDA

1. Preliminaries
2. Reading of the Previous Minutes
3. 2018/2019 Financial Year Project Proposal
4. A.O.B

MIN01/130/01/11/2018/2019: Preliminaries

The chairperson called the meeting to order at 10:00a.m and asked Roselyne Chepartulto give the opening prayer, the chair requested members to actively contribute to the meeting agenda.

MIN02/130/01/11/2018/2019: Reading of the previous minutes

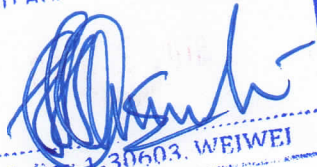
The secretary read through the minutes of the previous meeting. The minutes were confirmed to be the true copy of the deliberations proposed by Jacob Kedikou and seconded by William Lonyalio.

MIN03/130/01/11/2018/2019: Financial Year 2018/2019 Project Proposal

The total allocation for Sigor National Government Constituency Development Fund for 2017/2018 financial year is kshs 109,040,875.52

The Sigor NG-CDFCs discussed on this item at length and resolved that the above amount be spent as follows;

- Administration and recurrent expenditure is 6% - kshs 6,542,452.53
- M&E and capacity building – 3% - kshs 3,271,226.26
- Emergency – 5% - kshs 5,738,993.45
- Sports activities - 2% - kshs 2,180,817.51
- Environment – 2% - kshs 2,180,817.51

SIGOR CONSTITUENCY DEVELOPMENT FUND
FUND ACCOUNT MANAGER

Sign
P. O. Box 1-30603, WEIWEI

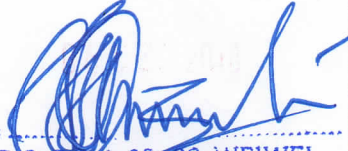
- Bursary, mocks and continuous assessment tests –35% kshs 38,164,306.43
- Primary School Projects – ksh 17,462,261.92
- Secondary School Projects –ksh 18,000,000.00
- Security Projects – kshs 11,500,000.00
- NGCDF Office – Kshs 4,000,000.00`

The Fund account manager briefed members on the guidelines and requirements on preparation and submission of constituency project proposals for the 2018/2019 financial year which among them include the following:

1. Basis of identification of project proposal
2. Eligible and ineligible projects under the Act
3. Project proposal co-funded with other agencies
4. Completion of ongoing projects before embarking on new ones
5. Labeling/branding of constituency projects
6. Adherence to statutory ceilings
7. Preparation of constituency strategic plan
8. Construction of NG-CDFC Office
9. Declaration of Appropriation In Aid
10. Clearance of outstanding issues with regard to previous financial years' project proposal
11. Project submission format
12. Project coding
13. Authentication of NG-CDFC Minutes
14. Timeline for submission
15. Budget ceiling for each constituency

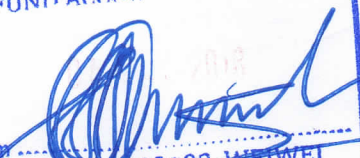
The members after a long discussion resolved to approve the following projects to be funded in the Financial Year 2018/2019 in all the four wards of Sigor Constituency.

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Project Name	Project activity	Amount (Kshs)	Current Status
Employees' Salaries	Payment of staff salaries and gratuity	2,640,000.00	Ongoing
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,348,000.00	Ongoing
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	1,800,000.00	Ongoing
Purchase Of Furniture/Equipment	Purchase of furniture, photocopiers, stablers etc.	554,452.44	Ongoing
NSSF	Payment of NSSF Deductions	100,000.00	Ongoing
NHIF	Payment of NHIF Deductions	100,000.00	Ongoing
Goods And Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	1,200,000.00	Ongoing
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,000,000.00	Ongoing
NGCDFC/PMC Capacity Building	Undertake Training of the PMCs/CDFCs on CDF Related issues	1,071,226.26	Ongoing
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year 2018/2019	5,738,993.45	Ongoing
Constituency SPORTS TOURNAMENT	Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits	2,180,817.51	Ongoing
Environment	Gabions works at Sigor Deputy county commissioner's office and Sigor mixed primary school road gulley connecting Sigor Trading Centre to reduce soil erosion 100m stretch at ksh 880,817.51 and Gabions works at Sigor tradindng centre – sigor NGCDF office road gulley to reduce soil erosion 250m stretch at kshs 1,300,000	2,180,817.51	Ongoing

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Bursary Secondary Schools	Payment of bursary to needy student	32,164,306.43	Ongoing
Bursary Tertiary Institutions	Payment of bursary to needy student	6,000,000.00	Ongoing
Kadungdung Primary School	Construction of one classroom to completion	500,000.00	New
Iyoon Primary School	Renovation of four classrooms, Flooring, Plastering, painting, repairing of Doors and Windows	500,000.00	New
Skak Primary School	Construction of one classroom to completion	500,000.00	New
Orolwo Primary School	Construction of one classroom to completion	500,000.00	New
RCEA Marich Pass Primary School	Construction of two classrooms to completion	2,000,000.00	New
Oruro Primary school	Construction of two classrooms to completion	1,000,000.00	New
Temow Primary School	Construction of one classroom to completion	500,000.00	New
Silip Primary School	Construction of one classroom to completion	500,000.00	New
Tilakai Primary School	Construction of two classrooms to completion	1,000,000.00	New
Kositot Primary School	Renovation of four classrooms, Flooring, Plastering, painting, repairing of Doors and Windows	500,000.00	New
Cheratak Primary School	Renovation of four classrooms, Flooring, Plastering, painting, repairing of Doors and Windows	500,000.00	New
Komugh Primary School	Construction of one classroom to completion	500,000.00	New
Psakas Primary School	Renovation of four classrooms, Flooring, Plastering, painting, repairing of Doors and Windows	500,000.00	New
Kale Primary School	Renovation of two classrooms, Flooring, roofing, Plastering, painting, repairing of Doors and Windows	500,000.00	New


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Tortoy Primary School	Construction of one classroom to completion	500,000.00	New
Tinwa primary School	Construction of two classrooms to completion	1,000,000.00	New
Cheptesok Primary School	Construction of one classroom to completion	500,000.00	New
Toghomo Primary school	Construction of one classroom to completion	500,000.00	New
Korora Primary School	Construction of one classroom to completion	500,000.00	New
Otiot Primary school	Construction of one dormitory to completion	1,000,000.00	New
Sakata Primary School	Construction of one classroom to completion	500,000.00	New
Katinot Primary School	Construction of one classroom to completion	500,000.00	New
Sasach Primary School	Construction of one classroom to completion	500,000.00	New
Sigor Girls Primary School	Renovation of eight classrooms, Flooring, Plastering, painting, repairing of Doors and Windows	1,500,000.00	New
Emboghat primary school	Construction of one classroom to completion	462,261.92	New
Kapatet Primary School	Construction of one classroom to completion	500,000.00	New
Weiwei Secondary School	Renovation of four classrooms, plastering, flooring, repairs of windows and doors	500,000.00	New
Kokwotendwo Secondary School	Purchase of 51 seater school bus	6,500,000.00	New
Onoch Girls Secondary School	Construction of two classrooms to completion	1,000,000.00	New
Endow Mixed secondary school	Construction of one classroom to completion	500,000.00	New
Kokworitit Secondary School	Construction of school laboratory to completion	2,500,000.00	New
Cheptulel Boys Secondary School	Purchase of 51 seater school bus	6,500,000.00	New

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Chemutlokoty secondary school	Construction of one classroom to completion	500,000.00	
Lomut Chief's Office	Construction of Lomut chief's Office to completion	3,000,000.00	New
Akiriamet location Assistant Chief's office	Construction of Akiriamet Assistant chief's office to completion	2,000,000.00	New
Pokot central sub county Deputy county commissioner office	Renovation of Pokot central sub county Deputy county commissioner office plastering, flooring, partitioning, painting and finishing.	500,000.00	New
Chesta chief's office	Construction of two administration police houses to completion	2,000,000.00	New
Amolem Chief's Office	Construction of four Administration police houses to completion	4,000,000.00	New
Sigor NGCDF office	Completion of ongoing Construction of NGCDF office perimeter wall installation of grill metals around the fence palatering and finishing.	2,000,000.00	Ongoing
Sigor CDF Office	Construction of gate house and fixing of steel gate kshs.1,500,000 , landscaping and ground levelling of NGCDF office to completion kshs. 500,000	2,000,000.00	New
	TOTAL	109,040,875.52	

The committee members tasked the Fund Account Manager to do the necessary documentation with the help of the NG-CDFC chair and secretary and forward the Project proposal to the NG-CDF Board for approval.

The NG-CDFC members unanimously agreed and all together approved the above proposal for funding in Sigor NG-CDF kitty in 2018/2019 financial year.

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Sign: 
P.O. BOX 10000 WEIWEI

MIN04/130/01/11/2018/2019: A.O.B

There being no other business, the meeting ended at 2.30pm by a word of prayer from Ms. Carren Chebet.

Minutes Compiled by;

Minutes Confirmed by;

(The Secretary)

(The Chairman)

NICHOLAS MOLO

CHRISTOPHER NG'OLEKUK

Signature [Handwritten Signature]

Signature [Handwritten Signature]

Date 4/12/18

Date 4/12/2018

SIGOR CONSTITUENCY DEVELOPMENT FUND
FINND ACCOUNT MANAGER
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P.O. BOX 1, 30405 WEIWEI

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NG'OLEKUK