



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND

SOY CONSTITUENCY

P.O. BOX 731-30100 ELDORET.

NG-CDF Building Next to County Commissioners Office Uasin-Gishu

Mobile: 0721965454

Email: cdfsoyconstituency@gmail.com

Website: www.cdf.go.ke

NG-CDFC MEETING HELD ON 24 AUGUST 2020 AT THE NG-CDF BOADROOM

MEMBERS PRESENT

1. Felix Bett	Chairperson
2. MondesterRotich	Secretary
3. Luka Kimosop	FAM
4. Hassan Ali Bule	DCC
5. Samson Kosgei	Member
6. StellahCheptoo	"
7. Micah Cheruiyot	"
8. Henry Tum	"
9. Mercy Maru	"

AGENDA

1. Reading and confirmation of the previous minutes
2. Matters Arising from the minutes of the previous meeting
3. Proposal for Financial year 2020/2021
4. NG-CDFC capacity building on;
 - i. New Bursary disbursement process
 - ii. New Social security beneficiaries identification process
 - iii. Public finance/ accounting by PMCs
 - iv. Procurement process by PMCs
 - v. Audit issues
 - vi. HIV &AIDS, constituency interventions in response to COVID 19 pandemic
 - vii. Emerging issues in the constituency
5. High Impact Projects
6. Project verification for funding financial year 2020-2021

PRELIMINARY

The meeting begun at 10:32 am by a word of prayer by Stella Cheptoo.

MIN 01/03/2020-2021 READING AND CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

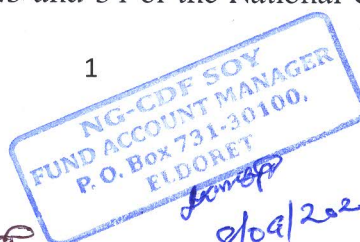
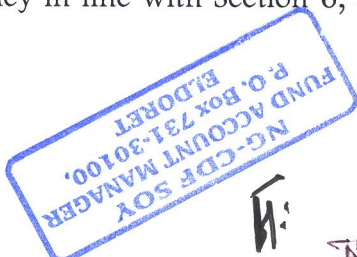
Minutes of the meeting dated 3 August 2020 were read through by the NG-CDFC secretary, it was proposed by Micah Cheruiyot and seconded by Samson Kosgey as being what were discussed in the previous meeting. The minutes were therefore adopted

MIN 02/03/2020-2021 MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Members were informed that all projects that were approved for funding has their cheques ready for collection by the head teachers. Driving schools cheques are also ready to be collected by members and presented to the institutions who will acknowledge its receipt and submit returns to the office.

MIN 03/03/2020-2021 PROPOSAL FOR FINANCIAL YEAR 2020/2021

Members were informed that following approval of the 2020/2021 budget ceilings for each constituency in line with Section 6, 8, 23 and 34 of the National Government Constituencies



Development Fund (NG-CDF) Act 2015 as amended in 2016, each Constituency Committee for the National Government Constituencies Development Fund is required to submit project proposal for the Boards approval in compliance with Sections 24, 25, 26, 27, 28, 29, 30 and 31 of the Act. Members were informed that our constituency was allocated Kshs 137,088,879.31

Members discussed and proposed as follows;

NO	PROJECT NAME	GFS CODE	ACTIVITY	project cost(kshs)	Status
Administration					
1	NG-Cdf Committee Expenses	4-027-141-2210802-100-2020/2021-001	Payment of committee Sitting allowances, travelling and accommodation.	2,300,000.00	New
2	Employee's Salaries	4-027-141-2210802-100-2020/2021-002	Payment of NG-cdfc employee salaries	3,000,620.58	New
3	Employee Gratuity	4-027-141-2210802-100-2020/2021-003	payment of NG-cdfc employee gratuity	1,249,712.18	New
4	Goods And Services	4-027-141-2210802-100-2020/2021-004	Purchase of stationery, motor vehicle, motor bicycle fuel, repairs and maintenance and insurance cover, travel and subsistence, office tea, newspapers, Service charter review, advertisement, publication and public awareness, office utilities, Asset tagging etc	1,540,000.00	New
5	NSSF	4-027-141-2210802-100-2020/2021-005	Employer's contribution to NSSF	70,000.00	New
6	NHIF	4-027-141-2210802-100-2020/2021-006	Payment of NHIF deductions	65,000.00	New
Monitoring And Evaluation					
1	NG-cdf Committee Expenses	4-027-141-2210802-111-2020/2021-001	Payment of committee allowances, Conference, transport costs.	2,000,000.00	New
2	NG-cdfc/ Pmc Capacity Building	4-027-141-2210802-111-2020/2021-002	Undertake training of NG-CDFCs, PMCs and NG-CDFC staff on NG-CDF related issues, relevant Government agencies and development partners	1,200,000.00	New
3	Goods And Services	4-027-141-2210802-111-2020/2021-003	Purchase of stationery, motor vehicle and motor bicycle fuel, repairs and maintenance, travel and subsistence.	912,666.38	New
Emergency					
1	Emergency	4-027-141-2640200-101-2020/2021-001	To cater for any unforeseen occurrences in the constituency during the financial year.	7,192,206.90	New
Environment					

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1	Kapkures Primary School	4-027-141-2640510-113-2020/2021-001	Construction of 4 door pit latrine to completion	200,000.00	New
2	Bondeni Primary School	4-027-141-2640510-113-2020/2021-002	Construction of 4 door pit latrine to completion	200,000.00	New
3	Ngobitwa Primary School	4-027-141-2640510-113-2020/2021-003	Construction of 4 door pit latrine to completion	200,000.00	New
4	Teldet Primary School	4-027-141-2640510-113-2020/2021-004	Construction of 4 door pit latrine to completion	200,000.00	New
5	Sisyobei Adventist Primary School	4-027-141-2640510-113-2020/2021-005	Construction of 4 door pit latrine to completion	200,000.00	New
6	RCEA Shirika Secondary School	4-027-141-2640510-113-2020/2021-006	Construction of 4 door pit latrine to completion	200,000.00	New
7	Sirikwa Chiefs Office	4-027-141-2640510-113-2020/2021-007	Construction of 6 door toilet with septic tank to completion	600,000.00	New
Sports					
1	Chepkongi Primary School	4-027-141-2640509-112-2020/2021-001	Purchase of 2 football balls @ 3,000 each and 2 volley ball's @ 3,000 each, 2 football nets @ Kshs. 8,000 each, 2 volleyball nets @ Kshs. 4,000 each, erection of 2 goal posts @ Kshs 12,200 and purchase of 22 pcs of shorts and T shirts @Kshs. 39,600	100,000.00	New
2	Soy Primary School	4-027-141-2640509-112-2020/2021-002	Purchase of 2 football balls @ 3,000 each and 2 volley ball's @ 3,000 each, 2 football nets @ Kshs. 8,000 each, 2 volleyball nets @ Kshs. 4,000 each, erection of 2 goal posts @ Kshs 12,200 and purchase of 22 pcs of shorts and T shirts @Kshs. 39,600	100,000.00	New
3	Kipsomba Primary School	4-027-141-2640509-112-2020/2021-003	Purchase of 2 football balls @ 3,000 each and 2 volley ball's @ 3,000 each, 2 football nets @ Kshs. 8,000 each, 2 volleyball nets @ Kshs. 4,000 each, erection of 2 goal posts @ Kshs 12,200 and purchase of 22 pcs of shorts and T shirts @Kshs. 39,600	100,000.00	New
4	Kapkoren Primary School	4-027-141-2640509-112-2020/2021-004	Purchase of 2 football balls @ 3,000 each and 2 volley ball's @ 3,000 each, 2 football nets @ Kshs. 8,000 each, 2 volleyball nets @ Kshs. 4,000 each, erection of 2 goal posts @ Kshs 12,200 and purchase of 22 pcs of shorts and T shirts @Kshs. 39,600	100,000.00	New

5	Moisbridge Primary School	4-027-141-2640509-112-2020/2021-005	Purchase of 2 football balls @ 3,000 each and 2 volley ball's @ 3,000 each, 2 football nets @ Kshs. 8,000 each, 2 volleyball nets @ Kshs. 4,000 each, erection of 2 goal posts @ Kshs 12,200 and purchase of 22 pcs of shorts and T shirts @Kshs. 39,600	100,000.00	New
6	Sirikwa Primary School	4-027-141-2640509-112-2020/2021-006	Purchase of 2 football balls @ 3,000 each and 2 volley ball's @ 3,000 each, 2 football nets @ Kshs. 8,000 each, 2 volleyball nets @ Kshs. 4,000 each, erection of 2 goal posts @ Kshs 12,200 and purchase of 22 pcs of shorts and T shirts @Kshs. 39,600	100,000.00	New
7	Barsombe Primary School	4-027-141-2640509-112-2020/2021-007	Purchase of 2 football balls @ 3,000 each and 2 volley ball's @ 3,000 each, 2 football nets @ Kshs. 8,000 each, 2 volleyball nets @ Kshs. 4,000 each, erection of 2 goal posts @ Kshs 12,200 and purchase of 22 pcs of shorts and T shirts @Kshs. 39,600	100,000.00	New
Bursary					
1	Bursary Secondary Schools	4-027-141-2640101-103-2020/2021-001	Payment of school fees to needy students in secondary schools.	19,000,000.00	New
2	Bursary Tertiary Institutions	4-027-141-2640101-103-2020/2021-002	Payment of school fees to needy students in tertiary institutions.	15,272,673.27	New
3	Social Security	4-027-141-2640101-103-2020/2021-003	payment of NHIF medical insurance cover for 1,000 vulnerable families	6,000,000.00	New
Primary Schools					
1	SDA Ainamoi Primary School	4-027-141-2630204-104-2020/2021-001	Renovation of 4 classrooms (Flooring, steel doors, replacement of iron sheet , fascia board, electrical works, replacement of window panes, walls repair and walls paintings) to completion.	800,000.00	New
2	Ziwa Primary School	4-027-141-2630204-104-2020/2021-002	Construction of 2 classrooms to completion	1,600,000.00	New
3	Kosyin Primary School	4-027-141-2630204-104-2020/2021-003	Renovation of 7 classrooms (Flooring, steel doors, replacement of iron sheets ,fascia board, electrical works, replacement of window panes, walls repair and walls paintings) to completion.	1,400,000.00	New

NG-CDF SOY
FUND ACCOUNT MANAGER
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ELDORET
James
8/09/2020



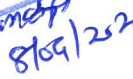
4	Mafuta Primary School	4-027-141-2630204-104-2020/2021-004	Renovation of 4 classrooms (Flooring, steel doors, iron sheet painting, fascia board, electrical works, replacement of window panes, internal walls repair and paintings).	800,000.00	New
5	Sirikwa Primary School	4-027-141-2630204-104-2020/2021-005	Renovation of 5 classrooms (Flooring, steel doors, replacement of iron sheets, fascia board, electrical works, replacement of window panes, Internal walls repair and paintings) to completion.	1,000,000.00	New
6	Kapkoros Gaa Primary School	4-027-141-2630204-104-2020/2021-006	Construction of 2 classrooms to completion	1,600,000.00	New
7	Chepkigen Primary School	4-027-141-2630204-104-2020/2021-007	Renovation of 4 classrooms (Flooring, steel doors, replacement of iron sheets, fascia board, electrical works, replacement of window panes, internal walls repair and paintings) to completion.	800,000.00	New
8	Soy Primary School	4-027-141-2630204-104-2020/2021-008	Construction of 2 classrooms to completion	1,600,000.00	New
9	Kesogon Primary School	4-027-141-2630204-104-2020/2021-009	Construction of 2 classrooms to completion	1,600,000.00	New
10	Kipsangui Primary School	4-027-141-2630204-104-2020/2021-010	Renovation of 5 classrooms (Flooring, steel doors, replacement of iron sheets , fascia board, electrical works, replacement of window panes, internal walls repair and paintings) to completion.	1,000,000.00	New
11	Kaptait Primary School	4-027-141-2630204-104-2020/2021-011	Renovation of 4 classrooms; Flooring, steel doors, replacement of iron sheets , fascia board, electrical works, replacement of window panes, internal walls repair and paintings) to completion	800,000.00	New
12	Lorwa Primary School	4-027-141-2630204-104-2020/2021-012	Renovation of 3 classrooms(Flooring, steel doors, replacement of iron sheets, fascia board, electrical works, replacement of window panes, interior walls plaster and paintings) to completion.	600,000.00	New
13	Chemororoch Primary School	4-027-141-2630204-104-2020/2021-013	Construction of 2 classrooms to completion	1,600,000.00	New
14	Kipsomba Primary School	4-027-141-2630204-104-2020/2021-014	Renovation of 7 classrooms (Flooring, replacement of iron sheets, fascia board, electrical	1,400,000.00	New

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			works, replacement of window panes, internal exterior walls repair and paintings) to completion.		
15	Mogoiywet Primary School	4-027-141-2630204-104-2020/2021-015	Renovation of 4 classrooms; Flooring, steel doors, replacement of iron sheets , fascia board, electrical works, replacement of window panes, internal and exterior walls repair and paintings	800,000.00	New
16	Kapsumbeiywet Primary School	4-027-141-2630204-104-2020/2021-016	Renovation of 4 classrooms (Flooring, steel doors, replacement of iron sheets , fascia board, electrical works, replacement of window panes, internal and exterior walls repair and paintings) to completion.	800,000.00	New
17	Emkwen Primary School	4-027-141-2630204-104-2020/2021-017	Construction of 2 classrooms to completion.	1,600,000.00	New
18	Kokwet Primary School	4-027-141-2630204-104-2020/2021-018	Renovation of 5 classrooms(Flooring, steel doors, replacement of iron sheets, construction of verandah, fascia board, electrical works, replacement of window panes, internal walls repair and paintings) to completion.	1,000,000.00	New
19	Makongi Primary School	4-027-141-2630204-104-2020/2021-019	Renovation of 4 classroom (Flooring, steel doors, replacement of iron sheets, fascia board, electrical works, replacement of window panes, internal walls repair and paintings, Ceiling board replacement) to completion.	800,000.00	New
20	Emdin Primary School	4-027-141-2630204-104-2020/2021-020	Renovation of 4 classrooms; Flooring, steel doors, replacement of iron sheet, fascia board, electrical works, replacement of window panes, internal walls repair and paintings	800,000.00	New
21	Kapngetuny Primary School	4-027-141-2630204-104-2020/2021-021	Renovation of 4 classrooms; Flooring, steel doors, replacement of roof, fascia board, electrical works, replacement of window panes, internal walls repair and paintings	800,000.00	New
22	Barsombe Primary School	4-027-141-2630204-104-2020/2021-	Renovation of 3 classrooms; Flooring, steel doors, replacement of iron sheet ,	600,000.00	New




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		022	fascia board, electrical works, steel window grills, fixing of window panes, exterior walls plastering, internal walls plaster and paintings.		
23	Kapsabul Primary School	4-027-141-2630204-104-2020/2021-023	Construction of 1 classroom to completion.	800,000.00	New
24	Cheptuon Primary School	4-027-141-2630204-104-2020/2021-024	Construction of 1 classroom to completion.	800,000.00	New
25	Sugutek Primary School	4-027-141-2630204-104-2020/2021-025	Renovation of 4 classrooms(Flooring, steel doors, replacement of iron sheets, fascia board, electrical works, replacement of window panes, internal walls repair and paintings) to completion.	800,000.00	New
26	Cheukta Primary School	4-027-141-2630204-104-2020/2021-026	Renovation of 4 classrooms(Flooring, steel doors, replacement of iron sheets, fascia board, electrical works, replacement of window panes, internal walls repair and paintings) to completion.	800,000.00	New
27	Natwana Primary School	4-027-141-2630204-104-2020/2021-027	Construction of 4 classrooms to completion	3,200,000.00	New
28	Kwenet Primary School	4-027-141-2630204-104-2020/2021-028	Renovation of 4 classrooms(Flooring, steel doors, replacement of iron sheets, steel round metal bars, fascia board, electrical works, replacement of window panes, internal walls repair and paintings) to completion.	800,000.00	New
29	Moi's bridge Primary School	4-027-141-2630204-104-2020/2021-029	Renovation of 4 classrooms (Flooring, steel doors, replacement of iron sheet , fascia board, electrical works, replacement of window panes, internal walls repair and paintings) to completion.	800,000.00	New
30	Bwayi Primary School	4-027-141-2630204-104-2020/2021-030	Renovation of 4classrooms(Flooring, steel doors, replacement of iron sheets, fascia board, electrical works, replacement of window panes, internal walls repair and paintings) to completion.	800,000.00	New
31	CCI Nabiswa Primary School	4-027-141-2630204-104-2020/2021-031	Construction of 1 classroom to completion.	800,000.00	New



32	Lamaiywet Primary School	4-027-141-2630204-104-2020/2021-032	Purchase of 1 acre school land	1,000,000.00	New
33	Matunda Primary School	4-027-141-2630204-104-2020/2021-033	Renovation of 6 classrooms(Flooring, steel doors, replacement of iron sheets, fascia board, electrical works, replacement of window panes, exterior walls plaster, internal walls plaster and paintings) to completion.	1,200,000.00	New
34	Kapkoren Primary School	4-027-141-2630204-104-2020/2021-034	Renovation of 4 classrooms(Flooring, steel doors, replacement of iron sheets, fascia board, electrical works, replacement of window panes, exterior and internal walls repair and paintings) to completion.	800,000.00	New
35	Shirika Primary School	4-027-141-2630204-104-2020/2021-035	Renovation of 5 classrooms(Flooring, steel doors, replacement of iron sheets, fascia board, electrical works, replacement of window panes ,exterior walls and internal walls repair and paintings) to completion.	1,000,000.00	New
36	Kamukunji Primary School	4-027-141-2630204-104-2020/2021-036	Construction of 1 classroom to completion.	800,000.00	New
37	Growel Koitebes Primary School	4-027-141-2630204-104-2020/2021-037	Construction of 2classrooms to completion.	1,600,000.00	New
38	Kapkuis Primary School	4-027-141-2630204-104-2020/2021-038	Renovation of 4 classrooms(Flooring, steel doors, replacement of iron sheets, fascia board, electrical works, replacement of window panes, interior and exterior walls repair and paintings) to completion.	800,000.00	New
39	Lelboinet Primary School	4-027-141-2630204-104-2020/2021-039	Renovation of staffroom (Flooring, ceiling board, fascia board, electrical works, window panes, exterior walls rand internal walls plaster and paintings) to completion.	686,000.00	New
40	Kabianga Sisal Primary School	4-027-141-2630204-104-2020/2021-040	Construction of 1 classroom to completion.	800,000.00	New
	Secondary School				
1	AIC Kapsang Secondary School	4-027-141-2630205-104-2020/2021-001	Construction of 1 classroom to completion.	800,000.00	New
2	Kaptebwet Secondary School	4-027-141-2630205-104-2020/2021-002	Purchase of 48 seater school bus, the amount allocated will ensure one off purchase excluding insurance cost.	7,000,000.00	New
3	Ndabarnach Secondary School	4-027-141-2630205-104-2020/2021-003	Construction of 2 classrooms to completion	1,600,000.00	New

4	St. Peters Kamukunji Secondary School	4-027-141-2630205-104-2020/2021-004	Construction of 1 classroom to completion.	800,000.00	New
	Tertiary				
1	KMTC-Ziwa Campus	4-027-141-2630201-104-2020/2021-001	Construction of 3 lecture halls of 70 students capacity each at Kshs. 6,000,000 and construction of 2 single laboratory hall of 70 students capacity each at Kshs. 4,000,000 to completion	10,000,000.00	New
	Security				
1	Kapsang Chiefs Office	4-027-141-2640507-108-2020/2021-001	Construction of 4 roomed chiefs office to completion	2,500,000.00	New
	RREA				
1	RURAL ELECTRIFICATION AUTHORITY	4-027-141-2210101-102-2020/2021-001	Installation of transformers in collaboration with Rural Electrification Authority in the following areas; Mobet/ Cheplasgei cattle dip, Sinonin, Tebeswet, Kapselet/kilagan, Chepkoiyo and Zayuni. NG-CDF soy will contribute Kshs 10,000,000 while Rural Electrification Authority will also contribute Kshs. 10,000,000.	10,000,000.00	New
	Total Kshs			137,088,879.31	

MIN 04/03/2020-2021 HIGH IMPACT PROJECTS

During the financial year 2020/2021 the NG-CDFC will implement five best projects with high impact and show case best practices, members discussed and identified the following projects;

No	Project Name	Activity	amount
1.	Kaptebengwet sec school	Purchase of (46-51) seater school bus	7,000,000
2.	Natwana primary school	Construction of 4 classrooms	3,000,000
3.	Kapsang chiefs office	Construction of chiefs office	2,500,000
4.	Ndabarnach Secondary School	Construction of 2 classrooms	1,800,000
5.	Ziwa primary school	Construction of 2 classrooms	1,500,000

MIN 05/03/2020-2021 CAPACITY BUILDING

Members discussed and approved capacity building workshop to train members on the following issues;

- i. New Bursary disbursement process
- ii. New Social security beneficiaries identification process
- iii. Public finance/ accounting by PMCs
- iv. Procurement process by PMCs
- v. Audit issues
- vi. HIV & AIDS and constituency interventions in response to COVID 19 pandemic
- vii. Emerging issues in the constituency

The training will begin on 9, 10 and 11, where members will be paid 3 day sitting allowance pecked on normal allowance and 2days per diem of Kshs 5,000 each to gather for accommodation since they will check in on 9/9/2020 and leave on 11/09/2020.



The facilitators will be;

1. The Fund Account Manager
2. Deputy County Commissioner soy
3. Sub County Accountant Soy
4. Internal Audit Soy
5. Procurement officer
6. CACC Officer
7. Oversight member

They will be paid Kshs 10,000 per day of facilitation

MIN 06/03/2020-2021 PROJECT VERIFICATION FOR PROPOSAL FOR FYR 2020-2021

Members discussed and agreed that all projects that have been identified and proposed for funding in the financial year 2020-2021 must be verified to ascertain the actual project activity. They discussed and approved this exercise as follows;

No	Date	Ward	Verification team
1.	26/8/2020	Moisbridge/Kapkures	1. Felix bett 2. Mondester Rotich 3. Stellah cheptoo
2.	27/8/2020	Kipsomba/soy	1. Felix bett 2. Micah Cheruiyot 3. Henry Tum
3.	28/8/2020	Ziwa	1. Felix bett 2. Mondester Rotich 3. Sammy Kosgei
4.	31/8/2020	Segero/Barsombe	1. Felix Bett 2. Mondester Rotich 3. Mercy Maru
5.	1/09/2020	Kuinet/ Kapsuswa	1. Felix Bett 2. Mondester Rotich

AOB

There being no other item for discussion the meeting ended at 1342hrs by a word of prayer from Mondester Rotich

Prepared by

Mondester Rotich Secretary Sign.....

Confirmed by

Felix Bett Chairperson Sign.....

