



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND  
SOY CONSTITUENCY**

NG-CDF Building Next to County Commissioners Office Uasin-Gishu

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**NG-CDFC MEETING HELD ON 1 OCTOBER 2019 AT THE NG-CDF BOADROOM**

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**MEMBERS PRESENT**

- |                       |             |
|-----------------------|-------------|
| 1. Felix Bett         | Chairperson |
| 2. Mondester Rotich   | Secretary   |
| 3. Luka Kimosop       | FAM         |
| 4. Hassan Ali Bule    | DCC         |
| 5. Samson Kosgei      | Member      |
| 6. StellahCheptoo "   |             |
| 7. Micah Cheruiyot    | "           |
| 8. Henry Tum          | "           |
| 9. Mercy Maru         | "           |
| 10. Titus Sitienei ,, |             |

**IN ATTENDANCE**

1. Daniel Kirongo COM

**AGENDA**

1. Reading and confirmation of the minutes of the previous meeting dated 10<sup>th</sup> September 2019.
2. Matters arising from the minutes of the previous meeting dated 10<sup>th</sup> September 2019.
3. Projects prioritization review.
4. NCA Letter to constituencies.
5. preparation and online submission of project proposal for financial year 2019/2020.
6. proposal for financial year 2019/2020.
7. AOB

**PRELIMINARY**

The meeting begun at 10:00 am by a word of prayer by Samson Kosgey.

**MIN 01/05/10/2019 READING AND CORNFIRMATION OF MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting dated 10<sup>th</sup> September 2019 were read through by the NG-CDFC secretary, it was proposed by Micah Cheruiyot and seconded by Stella Cheptoo as being what were discussed in the previous meeting. The minutes were therefore adopted.

**MIN 02/05/10/2019: MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING**

Members were informed that trade skills sponsorship is ongoing and are almost completing their training, publicity office has been established under the office of the chairperson. Sports project implementation is almost complete and are awaiting finals and awarding the winning teams with trophies and uniforms.

#### **MIN 03/05/10/2019 PROJECT PRIORITIZATION REVIEW**

Members were informed that the ward project prioritization exercise took place as it was planned and the following findings were identified;

- a). Pit latrine project is a serious need that was raised across the board
- b). Uprising of new primary and secondary schools and lack of land was realized.
- c). Members of public raising many concerns that are not practical in nature.
- d). Abandoned incomplete projects by the Ministry of Education for Example St. Stephens Jabali secondary school single Laboratory project was abandoned by the ministry of Education.

Members discussed and resolved that construction of pit latrines be included in environment funds and further funding of St. Stephen Jabali secondary school for completion of a single lab that was abandoned.

#### **MIN 04/05/10/2019 NCA LETTER.**

Members were informed that a letter from NCA was received indicating that all NG-CDF funded be registered with the National Construction Authority. Members discussed and recommended that all new projects will be required to register with the Authority.

#### **MIN 05/05/10/2019 PREPARATION AND ONLINE SUBMISSION OF CONSTITUENCY PROJECT PROPOSALS FOR THE 2019/2020 FINANCIAL YEAR.**

Members were informed that a circular dated 24<sup>th</sup> September 2019 was received which indicated that in preparing Constituency Project Proposals, NG-CDF Committees' attention is drawn to the following requirements:

1. Basis of identification of project proposal
2. Eligible projects under the Act
3. Project proposals co-funded with other agencies
4. Completion of ongoing projects before embarking on new ones
5. Labelling/branding of constituency projects
6. Adhering to statutory ceilings
7. Preparation of constituency strategic plan
8. Budgetary provision for employment of NG-CDFC staff
9. Procurement of NG-CDFC motor vehicle / motorcycle
10. Declaration of appropriation in aid
11. Project envisaged in 2019/2020 NG-CDFC Performance Contract.
12. Clearance of outstanding issues with regard to previous financial years project proposals.
13. Project proposal submission
14. Project proposal coding
15. Authentication of NG-CDFC Minutes
16. Timeline for submission of project proposal.

Members discussed and agreed that the committee will adhere to the said requirements.

MIN06/05/10/2019 PROPOSAL FOR FINANCIAL YEAR 2019/2020.

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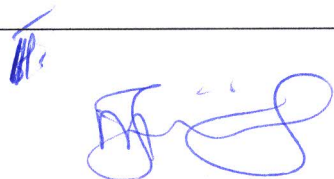
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Members discussed and prepared project proposal for the Financial year 2019/2020 as indicated below;

NO	PROJECT NAME	ACTIVITY	project cost(kshs)	STATUS
<b>ADMINISTRATION</b>				
1	NG-CDF COMMITTEE EXPENSES	Payment of committee Sitting allowances, conference, and transport costs.	1,500,000.00	New
2	EMPLOYEE SALARIES	Payment of employee salaries	2,707,620.58	New
3	EMPLOYEE GRATUITY	payment of employee gratuity	1,250,162.87	New
4	GOODS AND SERVICES	Purchase of stationery, motor vehicle, motor bicycle fuel, repairs and maintenance and insurance cover, travel and subsistence, office tea, newspapers and payment of utilities .	2,640,000.00	New
5	NSSF	Payment of NSSF deductions	70,000.00	New
6	NHIF	Payment of NHIF deductions	75,000	New
<b>MONITORING AND EVALUATION</b>				
1	NG-CDF COMMITTEE EXPENSES	Payment of committee allowances, Conference, transport costs.	1,500,000.00	New
2	NG-CDFC/ PMC CAPACITY BUILDING	Undertake training of NG-CDFCs, PMCs, NG-CDFC staff on NG-CDF related issues.	1,521,391.72	New
3	GOODS AND SERVICES	Purchase of stationery, motor vehicle, motor bicycle fuel, repairs and maintenance , travel and subsistence.	1,100,000.00	New
<b>EMERGENCY</b>				
1	EMERGENCY RESERVE	To cater for any unforeseen occurrences in the financial year.	7,198,241.38	New
<b>ENVIRONMENT</b>				
1	SDA AINAMOI PRIMARY SCHOOL	Construction of 4 door pit latrine to completion	250,000.00	New

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2	LAMAON PRIMARY SCHOOL	Construction of 4 door pit latrine to completion	250,000.00	New
3	NDABARNACH PRIMARY SCHOOL	Construction of 4 door pit latrine to completion	250,000.00	New
4	KILIMA PRIMARY SCHOOL	Construction of 4 door pit latrine to completion	250,000.00	New
<b>SPORTS</b>				
1	ZIWA WARD FOOTBALL TOURNAMENT	Organizing sports tournament in the ward and winning teams to be awarded with balls, trophies and games kit.	200,000.00	New
2	SEGERO/BARSOMBE WARD FOOTBALL TOURNAMENT	Organizing sports tournament in the ward and winning teams to be awarded with balls, trophies and games kit.	200,000.00	New
3	SOY WARD FOOTBALL TOURNAMENT	Organizing sports tournament in the ward and winning teams to be awarded with balls, trophies and games kit.	200,000.00	New
4	KAPKURES WARD FOOTBALL TOURNAMENT	Organizing sports tournament in the ward and winning teams to be awarded with balls, trophies and games kit.	200,000.00	New
5	MOISBRIDGE WARD FOOTBALL TOURNAMENT	Organizing sports tournament in the ward and winning teams to be awarded with balls, trophies and games kit.	200,000.00	New
6	KUINET/KAPSUSWA WARD FOOTBALL TOURNAMENT	Organizing sports tournament in the ward and winning teams to be awarded with balls, trophies and games kit.	200,000.00	New
7	KIPSOMBA WARD FOOTBALL TOURNAMENT	Organizing sports tournament in the ward and winning teams to be awarded with balls, trophies and games kit.	200,000.00	New
<b>BURSARY</b>				



1	BURSARY SECONDARY SCHOOLS	Payment of bursaries to needy students in secondary schools.	14,267,307.59	New
2	BURSARY TERTIARY INSTITUTIONS	Payment of bursaries to needy students in tertiary institutions.	20,600,000.00	New
1	NG-CDF OFFICE MOTO CYCLE	Purchase of Yamaha AG 125 MTD-716-041-18-Trail 2/4 stroke 125CC with 1 year comprehensive insurance.	450,000.00	new
	<b>PRIMARY SCHOOLS</b>			
1	KIBOROKWA PRIMARY SCHOOL	Renovation of 4 classrooms to completion(Flooring & wall plaster repair, installation of steel doors, windows and painting)	800,000.00	NEW
2	CHEPTERIT PRIMARY SCHOOL	Renovation of 2 classrooms to completion(Flooring & wall plaster repair, installation of steel doors, windows and painting)	400,000.00	NEW
3	KUINET PRIMARY SCHOOL	Renovation of 2 classrooms to completion(Flooring & wall plaster repair, installation of steel doors windows and painting)	600,000.00	NEW
4	KIDIWA PRIMARY SCHOOL	Renovation of 5 classrooms to completion(replacing asbestos with iron sheets)	800,000.00	NEW
5	JABALI PRIMARY SCHOOL	Renovation of 4 classrooms to completion(Flooring & wall plaster repair, installation of steel doors windows and painting)	800,000.00	NEW
6	MOIS BRIDGE PRIMARY SCHOOL	Renovation of 5 classrooms to completion(Flooring & wall plaster repair, installation of steel doors, windows and painting).	1,000,000.00	NEW
7	CHELABAL PRIMARY SCHOOL	Renovation of 4 classrooms to completion (Flooring & wall plaster repair, installation of steel doors, windows and	800,000.00	NEW

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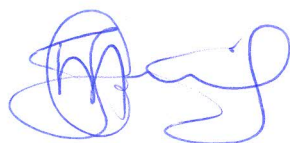
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		painting).		
8	KISABEI PRIMARY SCHOOL	Renovation of 5 classrooms to (Flooring & wall plaster repair, installation of steel doors, windows and painting).	1,000,000.00	NEW
9	SINONIN PRIMARY SCHOOL	Renovation of 5 classrooms to completion (Flooring & wall plaster repair, installation of steel doors, windows and painting).	1,000,000.00	NEW
10	LOLKINYEI PRIMARY SCHOOL	Renovation of 4 classrooms to completion (installation of steel doors, windows and replacement of worn-out iron sheets).	700,000.00	NEW
11	LIMNYOMOI PRIMARY SCHOOL	Renovations of 3 classrooms to completion (Flooring & wall plaster repair, installation of steel doors, windows and painting).	600,000.00	NEW
12	CHEPTUON PRIMARY SCHOOL	Construction of 1 classroom to completion at Kshs 850,000 and purchase of 20 two seater pupils' desks at Kshs 50,000.	900,000.00	NEW
13	KAPCHAN PRIMARY SCHOOL	Construction of 2 classrooms to completion at Kshs 1,700,000 and purchase of 40 two seater pupils' desks at Kshs 100,000.	1,800,000.00	NEW
14	CHEPTARIT PRIMARY SCHOOL	Construction of 1 classroom to completion at Kshs 850,000 and purchase of 20 two seater pupils' desks at Kshs 50,000.	900,000.00	NEW
15	LAMAYWET PRIMARY SCHOOL	Construction of 1 classroom to completion at Kshs 850,000 and purchase of 20 two seater pupils' desks at Kshs 50,000.	900,000.00	NEW
16	KABIANGA SISAL PRIMARY SCHOOL	Construction of 1 classroom to completion at Kshs 850,000 and purchase of 20 two seater pupils' desks at Kshs 50,000.	900,000.00	NEW

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17	KOSIRAI NORTH PRIMARY SCHOOL	Construction of 1 classroom to completion at Kshs 850,000 and purchase of 20 two seater pupils' desks at Kshs 50,000.	900,000.00	NEW
18	MIKWEN PRIMARY SCHOOL	Construction of 1 classroom to completion at Kshs 850,000 and purchase of 20 two seater pupils' desks at Kshs 50,000.	900,000.00	NEW
19	ITIGO PRIMARY SCHOOL	Construction of 1 classroom to completion at Kshs 850,000 and purchase of 20 two seater pupils' desks at Kshs 50,000.	900,000.00	NEW
20	BONDENI PRIMARY SCHOOL	Construction of 2 classrooms to completion at Kshs 1,700,000 and purchase of 40 two seater pupils' desks at Kshs 100,000.	1,800,000.00	NEW
21	ST TERESA OF AVILLA TEGEIYAT PRI SCH	Construction of 1 classroom to completion at Kshs 850,000 and purchase of 20 two seater pupils' desks at Kshs 50,000.	900,000.00	NEW
22	VUMILIA PRIMARY SCHOOL	Construction of 2 classrooms to completion at Kshs 1,700,000 and purchase of 40 two seater pupils' desks at Kshs 100,000.	1,800,000.00	NEW
23	LALAKIN PRIMARY SCHOOL	Construction of 1 classroom to completion at Kshs 850,000 and purchase of 20 two seater pupils' desks at Kshs 50,000.	900,000.00	NEW
24	KAMBUGU PRIMARY SCHOOL	Construction of 1 classroom to completion at Kshs 850,000 and purchase of 20 two seater pupils' desks at Kshs 50,000.	900,000.00	NEW
25	KONGASIS PRIMARY SCHOOL	Construction of 1 classroom to completion at Kshs 850,000 and purchase of 20 two seater pupils' desks at Kshs 50,000.	900,000.00	NEW
26	ST MATHEWS LAMAYWET PRI SCHOOL	Construction of 1 classroom to completion at Kshs 850,000 and purchase of 20 two seater pupils' desks at Kshs 50,000.	900,000.00	NEW
27	KIPTANUI PRIMARY SCHOOL	Construction of 1 classroom to completion at Kshs 850,000 and	900,000.00	NEW

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		purchase of 20 two seater pupils' desks at Kshs 50,000.		
28	CHEMOROROCH PRIMARY SCHOOL	Construction of 1 classroom to completion at Kshs 850,000 and purchase of 20 two seater pupils' desks at Kshs 50,000.	900,000.00	NEW
29	KAPKATET PRIMARY SCHOOL	Construction of 2 classrooms to completion at Kshs 1,700,000 and purchase of 40 two seater pupils' desks at Kshs 100,000.	1,800,000.00	NEW
30	AIC TENAI PRIMARY SCHOOL	Construction of 20 bed capacity dormitory to completion	1,500,000.00	NEW
31	AIC MOGOON PRIMARY SCHOOL	Construction of 20 bed capacity dormitory to completion	1,500,000.00	NEW
32	AIC KABOBO PRIMARY SCHOOL	Purchase of 40 two seater pupils desks.	100,000.00	NEW
33	MAJIMAZURI PRIMARY SCHOOL	Purchase of 20 two seater pupils desks.	50,000.00	NEW
34	CCI NABISWA PRIMARY SCHOOL	Purchase of 20 two seater pupils desks	50,000.00	NEW
	<b>SECONDARY SCHOOL</b>			
1	ST. STEPHENS JABALI SEC. SCHOOL	Completion of a Laboratory with capacity of 24 students(tiling, gas piping, lab tables, 40 stools, plumbing, electrical works and painting)	1,500,000.00	Ongoing
2	AIC ITIGO SECONDARY SCHOOL	Purchase of 51 seater Isuzu school bus.	7,500,000.00	NEW
3	AIC TELDET SECONDARY SCHOOL	Construction of a single laboratory to completion with capacity of 24 students.	3,500,000.00	NEW
4	AIC KAMAIYWO SECONDARY SCHOOL	Construction of a single laboratory to completion with capacity of 24 students	3,500,000.00	NEW
5	AIC SIRIKWA SECONDARY SCHOOL	Construction of a single laboratory to completion with capacity of 24 students	3,500,000.00	NEW
6	ZIWA SECONDARY SCHOOL	Construction of a single laboratory to completion with capacity of 24 students	3,500,000.00	NEW

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7	KIPSANGUI GIRLS SEC. SCHOOL	Construction of 2 classrooms to completion	1,700,000.00	NEW
8	ST PETERS KAPKOREN SECONDARY SCHOOL	Construction of 1 classroom to completion	850,000.00	NEW
9	CHEUKTA SECONDARY SCHOOL	Construction of 1 classroom to completion	850,000.00	NEW
10	KAPNGETUNY GAA SECONDARY SCHOOL	Construction to completion of 1-unit staff house with one bedroom, one sitting room, kitchen and toilet.	1,500,000.00	new
	<b>TERTIARY</b>			
1	KMTC-ZIWA CAMPUS	Construction of one storey building comprising of 5 classrooms , library, skills laboratory, 2 offices and washrooms ( phase one ground floor completion of 3 classrooms, skills laboratory and washrooms)	20,000,000.00	NEW
	<b>SECURITY</b>			
1	LEGETET ASSISTANT CHIEFS OFFICE	Purchase of 2 executive office tables ( Kshs 20,000), 2 executive chairs (Kshs 20,000), 10 ordinary chairs (Kshs 20,000), 4 ordinary tables (Kshs 20,000) and 20 boardrooms 5-seater benches (Kshs 20,000)	100,000.00	NEW
2	KOISAGAT CHIEFS OFFICE	Purchase of 2 executive office tables ( Kshs 20,000), 2 executive chairs (Kshs 20,000), 10 ordinary chairs (Kshs 20,000), 4 ordinary tables (Kshs 20,000) and 20 boardrooms 5-seater benches (Kshs 20,000)	100,000.00	NEW
3	LOWER MOIBEN CHIEFS OFFICE	Purchase of 2 executive office tables ( Kshs 20,000), 2 executive chairs (Kshs 20,000), 10 ordinary chairs (Kshs 20,000), 4 ordinary tables (Kshs 20,000) and 20 boardrooms 5-seater benches (Kshs 20,000)	100,000.00	NEW
4	JABALI ASSISTANT CHIEFS OFFICE	Purchase of 2 executive office tables ( Kshs 20,000), 2	100,000.00	NEW

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		executive chairs (Kshs 20,000), 10 ordinary chairs (Kshs 20,000), 4 ordinary tables (Kshs 20,000) and 20 boardrooms 5-seater benches (Kshs 20,000)		
5	MATUNDA CHIEFS OFFICE	Purchase of 2 executive office tables ( Kshs 20,000), 2 executive chairs (Kshs 20,000), 10 ordinary chairs (Kshs 20,000), 4 ordinary tables (Kshs 20,000) and 20 boardrooms 5-seater benches (Kshs 20,000)	100,000.00	NEW
6	KIPSOMBA CHIEFS OFFICE	Purchase of 2 executive office tables ( Kshs 20,000), 2 executive chairs (Kshs 20,000), 10 ordinary chairs (Kshs 20,000), 4 ordinary tables (Kshs 20,000) and 20 boardrooms 5-seater benches (Kshs 20,000)	100,000.00	NEW
7	KONGASIS CHIEFS OFFICE	Purchase of 2 executive office tables ( Kshs 20,000), 2 executive chairs (Kshs 20,000), 10 ordinary chairs (Kshs 20,000), 4 ordinary tables (Kshs 20,000) and 20 boardrooms 5-seater benches (Kshs 20,000)	100,000.00	NEW
	TOTAL		137,379,724.14	

AOB

There being no other item for discussion the meeting ended at 14:12 Pm by a word of prayer from Felix Bett

**Prepared by**

MondesterRotich Secretary Sign 

**Confirmed by**

Felix Bett Chairperson Sign 