



National Government Constituencies Development Fund
CHERANG'ANY CONSTITUENCY
District Headquarters
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**NG-CDFC MEETING HELD ON 13TH MARCH -2019 AT THE NG-CDFC BOARD ROOM-
KACHIBORA**

Members Present

1. George Okaro- Fund Account Manager
2. Eunice Njeri- Chairperson
3. Wilson Too- Secretary
4. Martin O. Were- Member
5. Stanley Birech- Member
6. Benjamin Barngetuny- Member
7. Alice N. Mwangi- Member
8. Daisy Cheptoo- Member
9. Timothy Lagat- Member
10. Callista Kendi A.C.C

In attendance John Lelei . Sub –County D.A

AGENDA

1. Prayer
2. Welcoming Remarks by Chairperson
3. Reading and confirmation of previous minutes
4. Matters arising
5. Re-submission of project proposal for FYR 2018-2019
6. Advertisement of prequalification of contractors, supplier and services providers
7. Internship
8. Budget
9. A.O.B

Min 1 NG-CDF/13/3/2019 Prayer

The meeting started with a word of prayer from Daisy Jeptoo at 10.25 am

Min 2 NG-CDF/13/3/2019 Preliminaries

The Chairlady Eunice Njeri welcomed members to the meeting. The chair thanked members for keeping time and performing their duties.

Min 3 NG-CDF/13/3/2019 reading and confirmation of previous minutes

The secretary read through the minutes of the previous sitting and were proposed by Alice Njeri Mwangi and Seconded by Timothy Lagat as the true deliberation of the last meeting.

Min 4 NG-DF/13/3/2019 matters Arising

- I. The committee noted and raised issues on emergencies in every ward.
- II. The committee noted that after the PMC Training, the projects management should do their work plans, minutes and BQs so as to facilitate immediate releasing of cheques.
- III. Some school PMC,s seem to suggest that using Machine cut stones may increase expenditure , but the PMC,s must use the stones (Machine cut).

Min 5 NG-DF/13/3/2019 Re-submission of project proposal for FYR 2018-2019

The Board (NG-CDF) had rejected the first proposal due to , omission of ongoing projects for the same Financial Year thus necessating the committee to review the proposal and amend as required by the NG-CDF Board.

(A) The projects that were omitted have been included as follows.

1. Secondary school education

1. Nyasiland secondary school Kshs 1,000,000 construction of two classrooms. Kshs 400,000 for pending activity i.e plaster, flooring, painting, doors, windows and labelling the NG-CDFC,s had inadequate funds to allocate for the completion of project hence to be considered in the next financial year.
2. Nyakinywa secondary school kshs 3,500,000 final payment of school bus 52 seater purchase.
3. AIC Kimoson secondary school kshs 500,000 roofing of dining hall and blundering.
4. Chematich secondary school kshs 4,500,000 final payment for purchase of 52 seater school bus.
5. Immaculate conception Kemeloi secondary school kshs 500,000 for construction of one classroom.
6. St Lukes Taito Secondary school kshs 500,000 construction of one classroom.
7. Kesogon Secondary school kshs 1,000,000 construction of two classrooms to completion.
8. Milima Secondary school kshs 500,000 plaster, windows pane and painting of a laboratory. Ksh 2,000,000 for pending activity i.e Plaster, flooring, doors, windows, painting fittings, plumbing, gas system and labelling the NG-CDFC,s had inadequate funds to allocate for the completion of project hence to be considered in the next financial year.
9. St Augustine Munyaka Secondary school kshs 500,000 completion of dining hall and ceiling board. Ksh 1,200,000 for pending activity i.e Plaster, windows, doors, flooring and labelling the NG-CDFC,s had inadequate funds to allocate for the completion of project hence to be considered in the next financial year.
10. Wiyeta Girls Secondary school kshs 1,000,000 plaster, windows /doors painting and labelling of dining hall. Kshs 3,000,000 for pending activity i.e Flooring, plastering, painting and labelling of dining hall the NG-CDFC,s had inadequate funds to allocate for the completion of project hence to be considered in the next financial year.
11. Kipsaina secondary school kshs 500,000 completion of a lab plaster, windows and painting.
12. Sitatunga Secondary school, kshs 300,000 completion of plumbing and fittings of laboratory.
13. Friends Michai secondary school kshs 500,000 construction of one classroom to completion.

14. AIC Biribiriet secondary school kshs 1,500,000 completion of laboratory plaster, windows and doors.
15. Amani secondary school kshs 200,000 completions of two classrooms, plaster painting and labelling.
16. Bishop Crowley Baraka secondary school kshs 500,000 completion of two classrooms, plaster and painting.
17. Friends Bwake Girls kshs 500,000 completion of dorm plaster painting and labelling of a dormitory.
18. St Joseph Cheptil Secondary school kshs 500,000 completion of a laboratory doors/windows and plaster.
19. SDA Moige Secondary school kshs 500,000 construction of one classroom to completion.
20. St Marys Kipsingori Girls Secondary school kshs 700,000 plaster, plundering painting and labelling of Dormitory.
21. St Thomas Kongoli secondary school kshs 500,000 roofing and windows panes of a dormitory.
22. Friends Hututu Girls secondary school kshs 800,000 construction of a dormitory to roofing.
23. St Mary's Cheptobot Secondary school kshs 500,000 construction of one classroom to completion.
24. St Ignatius High school Kapkarwa kshs 3,500,000 final payment for 52 seater school bus purchase.
25. St Peters Mito Mbili Girls secondary school kshs 500,000 completion of a dining hall, plastering and painting labelling. NG-CDFC,s had inadequate funds to complete the pending activities i.e flooring, plaster, windows, doors, painting and labelling amounting to kshs 1,000,000 for the project, hence to be considered in the next financial year.
26. Geta Secondary school kshs 3,500,000 final payment of 52 seater school bus purchase.
27. AIC Kipkeikei Girls secondary school 1,000,000 payment for purchase of 52 seater school bus.
28. Kapcheplaget secondary school kshs 3,500,000 final payment for 52 seater bus.
29. AIC Tuigoin Secondary school 2,500,000 Construction of storey 4 classroom.
30. Benon Secondary school kshs 1,000,000 completion of a laboratory plaster, window panes, doors, fitting and labelling.
31. Top Suwerwa Secondary school kshs 1,000,000 construction of two classrooms to completion.
32. St Pauls Kiptoror Secondary school kshs 800,000 completion of a laboratory plaster, window panes painting, plumbing and fittings.
33. Yuya secondary school kshs 500,000 ceiling, panes, plaster, door, of a dormitory.
34. St Charles Lwanga Botwa Secondary school Kshs 500,000 completion of administration block, plaster, door, windows. NG-CDFC,s had inadequate funds to complete the pending activities i.e flooring, plaster, painting and labelling amounting to kshs 500,000 for the completion of the project, hence to be considered in the next financial year.
35. Kapsara Secondary school kshs 500,000 completion of administration block, plaster, floor, door. NG-CDFC,s had inadequate funds to complete the pending activities i.e roofing, plaster, windows and doors fitting, plumbing and painting amounting to kshs 1,500,000 for the completion of the project, hence to be considered in the next financial year.
36. Kiptenden secondary school kshs 300,000 completion of two classroom, windows doors and painting.

37. Kipkeikei secondary school kshs 1,500,000 for pending activities i.e creation of track, ordinary and VIP stands, toilets and changing room the NG-CDFC,s had inadequate funds to allocate for the completion of the project hence to be considered in the next financial year.
38. Makutano secondary school kshs 1,800,000 for pending activities i.e Plastering, flooring, fittings, painting, plumbing and Gas the NG-CDFC,s had inadequate funds to allocate for the completion of the project hence to be considered in the next financial year.
39. Mateket secondary school kshs 1,200,000 for pending activities, i.e Plumbing, wiring, gas, plaster, painting and labelling the NG-CDFC,s had inadequate funds to allocate for the completion of the project hence to be considered in the next financial year.
40. Noigam secondary school kshs 2,000,000 for pending activities, i.e Plumbing, gas connection, fittings and labelling NG-CDFC,s had inadequate funds to allocate for the completion of the project hence to be considered in the next financial year.
41. Motosiet secondary school kshs 500,000 for pending activities, i.e Window and door panes, plaster, painting and labelling, NG-CDFC,s had inadequate funds to allocate for the completion of the project hence to be considered in the next financial year.

2. Primary school Education

1. Botwa Sabwani school kshs 500,000 construction of one classroom to completion.
2. AIC Kimoson primary school kshs 500,000 renovation of 4 Classrooms.
3. Ngonyek primary school kshs 500,000 renovation of dormitory.
4. Nyakinywa Primary school kshs 500,000 renovation of 4 classrooms.
5. Chematich primary school kshs 500,000 construction of one classroom to completion.
6. Sinyereri primary school kshs 500,000 renovation of 5 classrooms.
7. Mukuyu primary school kshs 500,000 renovation of 5 classrooms plaster, floor and painting.
8. Saiwa primary school kshs 500,000 construction of one classroom to completion.
9. Tumaini primary school kshs 500,000 construction of one classroom to completion.
10. Ekegoro primary school kshs 500,000 completions of five classrooms plaster, painting doors/ windows.
11. Munyaka primary school kshs 500,000 renovation of 5 classrooms.
12. Happy Valley Primary school kshs 500,000 completion of 5 classrooms.
13. Barmalel primary school kshs 500,000 completion of 3 classroom plaster, windows/ doors painting. NG-CDFC,s had inadequate funds to complete the pending activities i.e flooring, plaster, windows, doors fittings and painting amounting to kshs 900,000 for the completion of the project, hence to be considered in the next financial year.
14. Twiga primary school kshs 500,000 renovation of 4 classrooms plaster, floor and painting window panes.
15. Velos primary school kshs 500,000 purchase of school land.
16. Sinoko Bahati primary school kshs 500,000 construction of one classroom to completion.
17. Surungai primary school kshs 500,000 construction of one classroom.
18. Kapkarwa primary school kshs 500,000 purchase of solar panel and water pump.
19. Mito Mbili primary school kshs 500,000 renovation of 4 classrooms plaster, floor and painting labelling.
20. Eronge primary school kshs 500,000 plaster, windows, door painting and labelling of 2 classrooms.
21. Chepsiro primary school kshs 500,000 plaster, door/ windows and painting.

22. Kiptendent primary school kshs 500,000 construction of one classroom to completion.
23. St Michael Moiben primary school kshs 600,000 completion of 2 classrooms, plaster, doors/windows panes and painting.
24. Riwo primary school kshs 500,000 completion of two classrooms, plastering, flooring painting, fixing doors and windows.
25. Simatwet primary school kshs 500,000 completions of 4 classrooms plaster, doors/windows panes and painting.
26. Tarakwa primary school kshs 500,000 completion of 4 classrooms floor, plaster, doors and painting.
27. Kapsirowa primary school kshs 500,000 completion of 2 classrooms, plaster, doors, windows painting labelling.
28. Kapyemit primary school kshs 500,000 construction of one classroom to completion.
29. Kongasis primary school kshs 500,000 completion of 4 classrooms plaster, floor doors and painting.
30. Timaa primary school kshs 500,000 completion of five classrooms painting and labelling.
31. St Christopher Primary school kshs 500,000 completion of five classroom doors, windows & painting labelling.
32. Mwanga primary school kshs 200,000 for pending activity i.e doors and windows panes, painting and labelling the NG-CDFC,s had inadequate funds to allocate for the completion of the project hence to be considered in the next financial year.
33. Milima primary school kshs 200,000 for pending activities i.e plaster, painting and labelling the NG-CDFC,s had inadequate funds to allocate for the completion of the project hence to be considered in the next financial year.
34. Kabolet primary school kshs 600,000 for pending activities i.e plaster, flooring, windows, doors, painting and labelling the NG-CDFC,s had inadequate funds to allocate for the completion of the project hence to be considered in the next financial year.
35. Sango primary school kshs 400,000 for pending activities i.e Flooring, plastering, painting, doors and windows, painting and labelling, NG-CDFC,s had inadequate funds to allocate for the completion of the project hence to be considered in the next financial year.

3. Security

1. Karara Assistant Chief Office kshs 300,000 completion of the office, plaster, doors, floor, windows panes painting and labelling.
2. Kapsara police patrol base kshs 500,000 completions of block, roofing, plaster, doors windows and painting.
3. Kapkarwa Assistant Office kshs 200,000 plaster, doors windows painting and labelling.
4. Millimani AP Camp kshs 300,000 painting, ceiling, wiring of AP Camp.
5. Chiefs Office Chepsiro AP Camp Kshs 300,000 painting of AP Camp houses and labelling. NG-CDFC,s had inadequate funds to complete the pending activities i,e Plaster, windows and doors, painting and labelling amounting to kshs 300,000 for the completion of the project, hence to be considered in the next financial year.
6. Kipsaina police post kshs 300,000 constructions of office plastering, doors, and windows painting labelling.
7. Kipsingori AP Camp kshs 300,000 completions of 3 staff houses, walling roofing doors windows and labelling.
8. Makutano AP Camp kshs 300,000 plastering, windows doors, painting & labelling.

9. Munyaka AP Camp kshs 300,000 plaster, windows doors painting and labelling.
10. Biribiriet Assistant Chiefs Office kshs 300,000 plaster doors, windows painting & labelling.
11. Kahuho AP Camp kshs 300,000 plaster windows doors painting and labelling.
12. Karara Assistant Chiefs Office, plaster flooring windows pen and labelling.
13. Kapsara Patrol Base kshs 500,000 completion, roofing plaster, windows, doors painting & Labelling.
14. Kakarwa Assistant Chiefs Office kshs 200,000 completion plaster, doors, windows painting & labelling.

NO	VOTE	AMOUNT
1	Administration/Recurrent expenditure	6,542.35
2	Monitoring & Evaluation/capacity building	3,271,225.25
3	Emergency	5,738,998.45
4	Sport	888,197.47
5	Security	3,400,000
6	Bursary/Social security	24,000,000
7	Primary school	15,800,000
8	Secondary school	40,400,000
9	Purchase of Motor Vehicle	6,500,000
10	Office Renovation	1,000,000
11	Purchase of Office Furniture	1,500,000
	TOTAL	109,040,875.52

(B) After a lengthy discussion the committee agreed unanimously to allocate funds in all ongoing projects this financial year so as to complete the ongoing projects and those that were allocated insufficient funds this financial year 2019/2020. The projects will be allocated funds fully.

Min 6 NG-DF/13/3/2019 Advertisement for prequalification of suppliers, services providers and contractors

The committee after a length of discussion they approved the prequalification of suppliers and services providers and contractors the advertisement to be done as soon as possible. The procurement officer is working on documents to be sold for bidders after which the date for advert will be agreed upon with the procurement officer.

Min 7 NG-DF/13/3/2019 Internship

The committee to recruit, an intern who is doing building and construction technology the committee to recruit, Accounts Assistant and Records Management Officer.

Min 8 NG-DF/13/3/2019 Budget

The approved budget for sitting allowance in the meeting

1. The committee approved allowance for executive, chair, FAM and Secretary to Nairobi 3 days Night out to NG-CDF Board with the reviewed project proposal so as to confirm any changes or amendments to the proposal instantly and signed at NG-CDF Board.
2. The committee approved the budget for pre-qualification of suppliers (advertising, preparation of tender document) at a budget of kshs 82,750
3. Sitting and Travel for Members
10 members @ kshs 5,000 =kshs 50,000

Chair @ kshs 7,000

= Kshs 7,000

Travel for 11 members @ kshs 1,000 = kshs 11,000

TOTAL =Kshs 68,000

Min 9 NG-DF/13/3/2019 A.O.B

- i. The DCC requested Members to keep up on the way of handling of issues since the pressure outside the committee had reduced drastically.
- ii. Members for Chepsiro/ Kiptoror Ward requested the committee to fastern the emergency for Kapsirowa primary school.

Being no other business the meeting adjourned at 1.15 pm with the word of prayer from Alice Njeri.

Minutes Prepared by,

Secretary

Signature

Date

Wilson Too

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Confirmed by,

Chairperson

Signature

Date

Eunice Muiruri

Eunice Muiruri
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13/3/2019
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