



**NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND
MARAKWET WEST CONSTITUENCY
P.O BOX 110-30705
KAPSOWAR**

NG-CDFC MEETING HELD ON 15TH OCTOBER 2019 AT NG-CDF BOARDROOM.

MEMBERS PRESENT

- | | | |
|-----|------------------|----------------------------|
| 1. | Florence Kiprof | Fund Account Manager |
| 2. | John Otieno | Deputy County Commissioner |
| 3. | John Kosgei | NG-CDFC Chairperson |
| 4. | Ronald Ruto | NG-CDFC Secretary |
| 5. | Paul Chelimo | Member |
| 6. | Joseph Sirma | Member |
| 7. | Judith Kipchumba | Member |
| 8. | Cyrus Korir | Member |
| 9. | Margaret Komen | Member |
| 10. | Hasca Rotich | Member |

PRAYER

The meeting started with a word prayer at 09:30a.m by Joseph Sirma.

AGENDA

1. Reading and confirmation of previous minutes
2. Matters arising
3. Ward meeting report
4. Project Proposal 2019/2020fy.
5. Barumbat and Litei sec School Buses
6. A.O.B

MIN 001/15/10/2019: READING AND CONFIRMATION OF PREVIOUS MINUTES.

Minutes were read by secretary, confirmed by Margaret Komen and seconded by Hasca Rotich

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MIN 002/15/10/2019: MATTERS ARISING.

The public participation exercise was very successful. There were no challenges during the process.

MIN 003/15/10/2019: WARD MEETING REPORT

Members went through the various ward reports. It was observed that all the on-going projects had been captured as per regulations.

Members unanimously agreed to allocate enough funds for on-going projects to ensure that they are completed before new ones are started.

MIN 004/15/10/2019: PROJECT PROPOSAL 2019/2020FY.

The members discussed on the projects to be funded based on the cost estimates and the statutory deductions. It was agreed that projects be allocated enough funding to avoid projects taking too long to be completed. For the school buses the amount allocated will be enough for purchase excluding insurance costs since NGCDFC will not enter into asset financing.

The members unanimously agreed to fund the following projects: -

ADMINISTRATION AND RECURRENT				
NAME OF PROJECT	G.F.S CODE	ACTIVITY	AMOUNT (KSHS)	STATUS
Employees' Salaries	4-028-148-2110000-100-2019/2020-001	Payment of staff salaries and gratuity	3,384,518	Ongoing
Goods and Services	4-028-148-2110000-100-2019/2020-002	Purchase of fuel, repairs and maintenance, printing, stationery, Telephone, travel and subsistence, office tea	1,806,764.76	Ongoing
NSSF	4-028-148-2110000-100-2019/2020-003	Payment of NSSF deductions	19,200	Ongoing
Committee Expenses	4-028-148-2110000-100-2019/2020-004	Payment of committee sitting allowances, transport, conferences	2,300,000	Ongoing
EMERGENCY				
Emergency	4-028-148-2630205-104-2018/2019-001	To cater for unforeseen eventualities in the Constituency	7,198,241.38	Ongoing
BURSARY				
Bursary Secondary School	4-028-148-2640100-103-2019/2020-001	Payment of bursary to needy students	18,000,000	Ongoing



Bursary Tertiary Institutions	4-028-148-2640100-103-2019/2020-002	Payment of bursary to needy students	16,000,000	Ongoing
MONITORING & EVALUATION				
Committee Expenses	4-028-148-2210802-111-2019/2020-001	Payment of committee allowances transport, conferences	2,440,000	Ongoing
NG-CDFC/PMC Capacity Building	4-028-148-2210802-111-2019/2020-003	To facilitate capacity building/training of NG-CDFC members/PMCs and staff on NG-CDF related issues	1,400,000	Ongoing
NG-CDF Office				
NG-CDF Office Equipment	4-028-148-3111002-100-2019/2020-001	Purchase of one office laptop	100,000	New
PRIMARY SCHOOL PROJECTS				
St. Paul Kapachelos Primary School	4-028-148-2630204-104-2019/2020-001	Completion of 1 Classroom (plastering, floor screeding , windows panes & painting)	200,000	Ongoing
Hossen Primary School	4-028-148-2630204-104-2019/2020-002	Completion of 2 Classrooms (floor screeding, painting & window fitting)	200,000	Ongoing
Kabarar Primary School	4-028-148-2630204-104-2019/2020-003	Renovation of 4 Classrooms to completion (roofing, painting and window fitting)	800,000	New
Kipsaiya Primary School	4-028-148-2630204-104-2019/2020-004	Renovation of 1 Classroom to completion (fixing doors and windows , plastering & painting)	250,000	New
Sinon Primary School	4-028-148-2630204-104-2019/2020-005	Completion of 2 Classrooms (plastering of 1 classroom, painting and window panes)	250,000	Ongoing
Sebelit Primary School	4-028-148-2630204-104-2019/2020-006	Construction of 2 Classrooms to completion	1,200,000	New
Koibarak Primary School	4-028-148-2630204-104-2019/2020-007	Completion of 1 Classroom (plastering, floor screeding ,window fitting &painting)	200,000	Ongoing



Kasubwa Primary School	4-028-148-2630204-104-2019/2020-008	Completion of 2 Classrooms (floor screeding, fixing of window panes & painting for the 2 classrooms and plastering of one of the classrooms)	210,000	Ongoing
Kaptabuk Primary School	4-028-148-2630204-104-2019/2020-009	Completion of 2 Classrooms (plastering, floor screeding, window & door fitting & painting)	300,000	Ongoing
Matira Primary School	4-028-148-2630204-104-2019/2020-010	Completion of 4 Classrooms (Plastering, floor screeding, window & door fittings & painting,)	500,000	Ongoing
Kapsiw Primary School	4-028-148-2630204-104-2019/2020-011	Construction of 1 Classroom to completion	600,000	New
A.I.C Ngorngoroi Primary School	4-028-148-2630204-104-2019/2020-012	Purchase of 0.5 acres Land	500,000	New
Kipsinot Primary School	4-028-148-2630204-104-2019/2020-013	Construction of 6 door pit Latrine to completion	300,000	New
Tunyo Primary School	4-028-148-2630204-104-2019/2020-014	Renovation of 3 Classrooms to completion (roofing, window & door fitting & painting)	700,000	New
Chepkum Primary School	4-028-148-2630204-104-2019/2020-015	Construction of 3 Classrooms to Completion	1,800,000	New
Chepsigor Primary School	4-028-148-2630204-104-2019/2020-016	Construction of 1 Classroom to completion	600,000	New
Koitional Primary School	4-028-148-2630204-104-2019/2020-017	Construction of 10 door pit latrine to completion	500,000	New
Kipkener Primary School	4-028-148-2630204-104-2019/2020-018	Renovation of 4 Classrooms to completion (Plastering, Floor screeding, roofing, window & doors fitting & painting)	700,000	New
Kilos Primary School	4-028-148-2630204-104-2019/2020-019	Completion of Administration Block comprising of Head teacher's office, deputy Head teacher's office and	300,000	Ongoing

		staffroom (floor Screeding and ceiling) at Kshs. 200,000 and Purchase of furniture i.e 10 side drawer tables at Ksh. 60,000 and 10 chairs at Kshs.40,000.		
Barsumbat Primary School	4-028-148-2630204-104-2019/2020-020	Construction of 6 door pit Latrine to completion.	300,000	New
Kapkata Primary School	4-028-148-2630204-104-2019/2020-021	Construction of 6 door pit Latrine to completion.	300,000	New
Chesuman Primary School	4-028-148-2630204-104-2019/2020-022	Construction of 6 door pit Latrine to completion.	300,000	New
Kipkundul Primary School	4-028-148-2630204-104-2019/2020-023	Completion of Administration Block comprising of Head teacher's office, deputy head teacher's office, senior teacher's office, staffroom, boardroom, library guidance and counselling room, secretary's office and Kitchen (plastering, ceiling, flooring, door fixing, window panes, fascia board & painting)	900,000	Ongoing
Kapsigot Primary School	4-028-148-2630204-104-2019/2020-024	Completion of 1 Classroom(plastering, door& windows fixing, window panes, Fascia board & painting)	200,000	Ongoing
Kibirech Primary School	4-028-148-2630204-104-2019/2020-025	Completion of 1 Classroom (plastering, fixing door, windows and window panes ,Fascia board & painting)	150,000	Ongoing
Chemulany Primary School	4-028-148-2630204-104-2019/2020-026	Completion of 1 Classroom(Floor screeding , verandah, window panes, Fascia board & painting)	150,000	Ongoing
Kabaillel Primary School	4-028-148-2630204-104-2019/2020-027	Completion of 1 Classroom(plastering, floor screeding door & Window fixing, Fascia board & painting)	200,000	Ongoing



Mugula Primary School	4-028-148-2630204-104-2019/2020-028	Construction of 2 Classrooms to completion	1,200,000	New
St. Christopher Tartar Primary School	4-028-148-2630204-104-2019/2020-029	Construction of 1 Classroom to completion	600,000	New
Mosongo Primary School	4-028-148-2630204-104-2019/2020-030	Construction of 2 Classrooms to completion	1,200,000	New
Kamasat Primary School	4-028-148-2630204-104-2019/2020-031	Renovation of 2 Classrooms to completion (plastering, roofing, fixing window panes, fascia board & painting)	500,000	New
Kaptapkiting Primary School	4-028-148-2630204-104-2019/2020-032	Completion of 4 Classrooms (plastering, floor screeding, fixing window panes & painting)	500,000	Ongoing
Kapkutung Primary School	4-028-148-2630204-104-2019/2020-033	Completion of 6 Classrooms (plastering, floor screeding, fixing window panes & painting)	900,000	Ongoing
Kapkanyar Primary School	4-028-148-2630204-104-2019/2020-034	Completion of 1 Classroom (fixing of window panes & painting)	100,000	Ongoing
Kipsambach Primary School	4-028-148-2630204-104-2019/2020-035	Completion of 1 Classroom (plastering, fixing of window panes & painting) at Kshs. 200,000 and Construction of 6 door Pit Latrine to completion at Kshs.300,000	500,000	Ongoing
Kibuga Primary School	4-028-148-2630204-104-2019/2020-036	Purchase of 2 acres of Land	800,000	New
Kasaon Primary School	4-028-148-2630204-104-2019/2020-037	Construction of 1 classroom to completion at Kshs. 500,000 and Construction of 4 door pit latrine to completion at Kshs. 200,000	700,000	New

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Kipteber Primary School	4-028-148-2630204-104-2019/2020-038	Renovation of 2 Classrooms to completion (roofing & painting)	500,000.	New
Kipsero Primary School	4-028-148-2630204-104-2019/2020-039	Renovation of 3 Classrooms to completion (roofing & painting)	500,000	New
Moek Kapkures Primary School	4-028-148-2630204-104-2019/2020-040	Completion of 2 Classrooms (plastering, floor screeding, door & windows fittings & painting)	350,000	Ongoing
Yatoi Primary School	4-028-148-2630204-104-2019/2020-041	Completion of a 50 student capacity Library(roofing, plastering , floor screeding, door & window fixing & painting)	1,000,000	Ongoing
Chebai Primary School	4-028-148-2630204-104-2019/2020-042	Fencing of 450 Metres school compound using concrete poles and chain link	400,000	New
Simat Primary School	4-028-148-2630204-104-2019/2020-043	Construction of 1 Classroom to Completion	600,000	New
Koitugum Primary School	4-028-148-2630204-104-2019/2020-044	Construction of 6 door Pit Latrine to completion	300,000	New
Kaptiony Primary School	4-028-148-2630204-104-2019/2020-045	Completion of Administration Block comprising of staffroom, head teacher's office, deputy head teacher's office (painting & window panes)	180,000	Ongoing
Torokwo Primary School	4-028-148-2630204-104-2019/2020-046	Construction of 1 Classroom to Completion	600,000	New
Chepkawai Primary School	4-028-148-2630204-104-2019/2020-047	Construction of 1 Classroom to Completion	500,000	New
Lochin Primary School	4-028-148-2630204-104-2019/2020-048	Completion of 2 Classrooms (plastering, floor screeding, window fixing, Fascia board & painting)	400,000	Ongoing
Kemeloi Primary School	4-028-148-2630204-104-2019/2020-049	Construction of 1 Classroom to Completion	600,000	New

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Yatia Primary School	4-028-148-2630204-104-2019/2020-050	Construction of 2 Classrooms to completion	1,200,000	New
Chebororwa Primary School	4-028-148-2630204-104-2019/2020-051	Completion of Administration Block comprising of staffroom, head teacher's office, deputy head teacher's office, guidance and counseling room, senior teachers office and special unit office (floor screeding, windows panes, ceiling & painting)	1,000,000	Ongoing
Kabelyo Primary School	4-028-148-2630204-104-2019/2020-052	Purchase of furniture (15 side drawer tables at Ksh. 120,000 and 15 staffroom chairs at Kshs. 80,000)	200,000	New
Lamaon Primary School	4-028-148-2630204-104-2019/2020-053	Construction of 1 Classroom to Completion	500,000	New
Tekwei Primary School	4-028-148-2630204-104-2019/2020-054	Construction of 1 Classroom to Completion	500,000	New
Tenden Primary School	4-028-148-2630204-104-2019/2020-055	Construction of 3 Classroom to Completion	1,800,000	New
Kapkoros Primary School	4-028-148-2630204-104-2019/2020-056	Renovation of 5 classrooms to completion (Roofing, plastering, window panes fascia board and painting)	800,000	New
Chogoo Primary School	4-028-148-2630204-104-2019/2020-057	Renovation of 4 classrooms and an office to completion (plastering, floor screeding, window panes & painting)	500,000	New
Kilima Primary School	4-028-148-2630204-104-2019/2020-058	Renovation of 6 classrooms to completion (roofing, plastering, window panes & painting)	800,000	New
Kaplenge Primary School	4-028-148-2630204-104-2019/2020-059	Renovation of 2 Classrooms to completion (plastering, floor screeding, door & window fittings & painting)	500,000	New

Soiyo Primary School	4-028-148-2630204-104-2019/2020-060	Renovation of 3 Classrooms to completion (plastering, floor screeding, fascia board, window panes, flooring and painting)	600,000	New
Mindililwo Primary School	4-028-148-2630204-104-2019/2020-061	Completion of 2 classrooms (plastering, floor screeding, Fascia board & painting)	200,000	Ongoing
Chebara primary School	4-028-148-2630204-104-2019/2020-062	Purchase of 40 wooden lockers	200,000	New
Sitoton Primary School	4-028-148-2630204-104-2019/2020-063	Renovation of 3 classrooms to completion (plastering, floor screeding, door& window fittings & painting)	500,000	New
Kitonget Primary School	4-028-148-2630204-104-2019/2020-064	Construction of 2 Classrooms to completion	1,000,000	New
St. Joseph Kipkutee Primary School	4-028-148-2630204-104-2019/2020-065	Completion of 3 classrooms (plastering, floor screeding, window & door fittings, fascia board and painting)	500,000	ongoing
SECONDARY SCHOOL PROJECTS				
A.I.C Cheles Mixed Day Sec. School	4-028-148-2630205-104-2019/2020-001	Construction of a 40 capacity student Laboratory (foundation and walling)	1,500,000	New
Kaptabuk Mixed Day Sec. School	4-028-148-2630205-104-2019/2020-002	Completion of a 35 student capacity laboratory (work tops, Plumbing works, gas piping, fume chamber & drainage)	1,600,000	Ongoing
Kasubwa Mixed day Sec. School	4-028-148-2630205-104-2019/2020-003	Construction of 2 Classrooms to completion	2,000,000	New
St.Benedicts Araror Girls Sec. School	4-028-148-2630205-104-2019/2020-004	Construction of 6 door pit Latrine to completion at kshs. 400,000 and fencing of 250 meters school compound using chain link and concrete poles at Kshs. 300,000.	700,000	New



St. peters Kapkata Sec. School	4-028-148-2630205-104-2019/2020-005	Ongoing construction of one storey tuition block (slab works on first floor of wings B and C comprising four classrooms and two laboratories with a student capacity of 40 each) NB: parents contribution (Ksh.4,000,000) and ministry contribution (Ksh.4,200,000)	3,000,000	Ongoing
St. peters Kapkata Sec. School	4-028-148-2630205-104-2019/2020-006	Purchase of 48 seater school bus	7,000,000	New
Kaberewo Mixed Day Sec. School	4-028-148-2630205-104-2019/2020-007	Completion of a 35 student capacity Laboratory (construction work tops, Plumbing, gas piping, and fume chamber)	1,800,000	Ongoing
Kimnai Girls Sec. School	4-028-148-2630205-104-2019/2020-008	Completion of a 600 student capacity Dinning hall (plastering, floor screeding, doors & windows fixing & painting)	1,500,000	Ongoing
Koisungur Boys Sec.School	4-028-148-2630205-104-2019/2020-009	Completion of a 600 student capacity Dinning Hall (Electrical Wiring)	140,000	Ongoing
Korongoi Mixed Day Sec. School	4-028-148-2630205-104-2019/2020-010	Construction of 1 Classroom to Completion	600,000	New
Kapterit Sec. School	4-028-148-2630205-104-2019/2020-011	Construction of a 40 student capacity Laboratory to completion	4,000,000	New
St. Stephen Koitugum Sec. School	4-028-148-2630205-104-2019/2020-012	Construction of 1 Classroom to Completion	600,000	New
Chebiemit Boys Sec. School	4-028-148-2630205-104-2019/2020-013	Construction of a 300 student capacity dormitory (Foundation, slabbing and pillars)	2,000,000	New
Jemunada Sec. School	4-028-148-2630205-104-2019/2020-014	Completion of a 40 student capacity laboratory (water and gas system, wiring, ceiling board and painting)	900,000	Ongoing

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Chebara Girls Sec. School	4-028-148-2630205-104-2019/2020-015	Completion of a 159 student capacity dormitory funded by parents(Plastering, floor screeding, door& window fixing, fascia board and painting)	1,000,000	New
Cheptongei Mixed Day Sec. School	4-028-148-2630205-104-2019/2020-016	Construction of two classrooms to completion	2,000,000	New
Yemit Girls Sec. School	4-028-148-2630205-104-2019/2020-017	Purchase of 48 seater school bus	7,000,000	New
Kondabilet Secondary School	4-028-148-2630205-104-2019/2020-018	Construction of One Storey Administration block comprising of staffroom, Library, principal's office, deputy principal's office and Accounts Clerks office; foundation, slabbing and pillars to completion	3,000,000	New
Hossen Secondary school	4-028-148-2630205-104-2019/2020-019	Completion of 140 student capacity Dormitory students (flooring, Painting, fascia board and window panes)	1,200,000	Ongoing
SECURITY PROJECTS				
Koibarak Chiefs' Office	4-028-148-2640508-104-2019/2020-001	Completion of 3 room Chief's Office (plastering, floor screeding , door & window fixing painting)	200,000	Ongoing
Kipsaiya Chiefs Office	4-028-148-2640508-104-2019/2020-002	Purchase of Furniture for 3 room Chief's office (one executive office table at Kshs.15,000, one executive chair at Kshs.20,000 and five ordinary chairs at Kshs. 15,000) and construction of 2 door pit latrine at kshs. 100,000	150,000	New



Resim Assistant Chief's Office	4-028-148-2640508-104-2019/2020-003	Purchase of furniture for a three room office (1 office table at Ksh.15,000, one Executive chair at Ksh.20,000, ten boardroom chairs at Ksh.50,000 and one boardroom table at Ksh.15,000) , Fencing 1 acre land using concrete posts and chain link at Ksh350,000 and wiring of the office at Ksh. 50,000	500,000	New
Aror Chief's office	4-028-148-2640508-104-2019/2020-004	Completion of 6 room Chief's office (Plastering, floor screeding, ceiling, fixing doors & window, fascia board & painting	1,500,000	Ongoing
Kapterit Assistant Chiefs Office	4-028-148-2640508-104-2019/2020-005	Completion of 2 room and 100 capacity multipurpose hall Chief's Office (plastering, floor screeding, door & window fixing & painting)	600,000	Ongoing
Kamoi Chief's Office	4-028-148-2640508-104-2019/2020-006	Completion of 4 room Chief's Office (plastering, floor screeding fixing door & window & painting)	300,000	Ongoing
Cherangany Chief's Office	4-028-148-2640508-104-2019/2020-007	Completion of 3 room chief's Office (plastering, doors & window fitting, fascia board) at kshs. 150,000 and Purchase of furniture (1 office table at Ksh.15,000, one Executive chair at Ksh.20,000, ten boardroom chairs at Ksh.50,000 and one boardroom table at Ksh.15,000)	250,000	Ongoing
Kaptiony Chief's Office	4-028-148-2640508-104-2019/2020-008	Purchase of furniture for 5 room chief's Office (2 office tables at Ksh. 30,000, two Executive chairs at Ksh.40,000, twelve board room chairs at Ksh. 65,000 and one boardroom table at Ksh 15,000.	150,000	New
Chebiemit Teachers Advisory Centre office	4-028-148-2640508-104-2019/2020-009	Completion of Teachers Advisory Centre office comprising of CSO's office , secretary's office and boardroom (flooring, painting and fascia board) at Ksh. 200,000,	500,000	Ongoing

		Purchase of furniture (30 ordinary chairs at Ksh. 120,000, one ordinary table at Ksh. 15,000 and one executive table at kshs. 15,000) and construction of 4 door pit latrine at kshs. 150,000		
SPORTS PROJECTS				
Kaptek primary School	4-028-148-2640509-112-2019/2020-001	Additional funds for grading 1 acre school field	500,000.00	Ongoing
Kapsumai Primary School	4-028-148-2640509-112-2019/2020-002	Additional funds for grading 1 acre school field	700,000.00	Ongoing
ENVIRONMENT PROJECTS				
St. Teresa Girls Sec. School - Koibarak	4-028-148-2640509-112-2019/2020-001	Stone pitching and construction of drainages at administration, tuition blocks and dormitories	1,500,000	New
TOTAL			137,378,724.14	

The Fund Account manager was tasked to prepare the final proposal. It was agreed that the minutes be confirmed on Tuesday 22nd October, 2019 to facilitate onward submission to NG-CDF Board.

MIN 005/15/10/2019: LITEI AND BARSUMBAT SEC SCHOOL BUSES

Inspection of Barsumbat Sec. School and St. Marks Mixed Day & Boarding Sec. School-Litei buses, as per the report from Kenya Coaches Industries Ltd(KCI), the two buses are complete. The Mechanical Officer, Procurement Officer, Sub-County Accountant and one representative from each school to inspect the projects before final payments are made. The inspection be done on Wednesday 23rd October, 2019 at KCI workshop Mombasa Road.

MIN 006/15/10/2019: A.O.B

There be no any other business the meeting ended at 2:45p.m with a word of prayer from Margaret Komen.

Minutes confirmed by: -

CHAIRPERSON: JOHN K. KOSGEI SIGN:  DATE: 22/10/2019

SECRETARY: RONALD K. RUTO SIGN:  DATE: 22/10/2019