



**National Government Constituencies Development Fund**  
Keiyo North Constituency  
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## **NG-CDF**

### **MINUTES OF NG-CDFC MEETING HELD ON SEPTEMBER 22<sup>ND</sup>, 2020 AT NG-CDF BOARDROOM**

#### **MEMBERS PRESENT**

1. PROF.PAUL TARUS	CHAIRMAN
2. MR. JULIUS MAIYO	DCC KEIYO NORTH
3. MILCAH SUGUT	FUND MANAGER
4. KENNETH CHEROP	SECRETARY
5. MAUREEN KEROR	MEMBER
6. EVELYNE CHELAL	MEMBER
7. DUNCAN KIMAIYO	MEMBER
8. TEREZA KIYENG	MEMBER
9. JOHN K. CHIRCHIR	MEMBER
10. PENATETA KWAMBAI	MEMBER

#### **ABSENT WITHOUT APOLOGY**

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#### **IN ATTENDANCE**

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#### **AGENDA**

1. Preliminaries
2. Reading and confirmation of previous minutes
3. Matters arising
4. Approval of project proposals for FY 2020/2021
5. NGCDFC and staff Training.
6. Emergency requests

#### **MIN 1/09/2020: PRELIMINARIES**

The Chairman called the meeting to order at 10.30am

The meeting started with a word of prayer by Penateta Kwambai.

The agenda was read and adopted after being proposed by Penateta Kwambai and seconded by Everlyne Chelal

**MIN 2/09/2020: READING AND CONFIRMATION OF PREVIOUS MINUTES**

The minutes of the previous meeting was read and confirmed as true deliberations of that day by John Chirchir and seconded by Maureen Keror.

**MIN 3/09/2020: MATTERS ARISING**

Project prioritization was done as scheduled and the exercise was successful. PMCs attended and participated actively in the exercise and project proposals for the two financial years prioritized.

Gratuity for the former accounts clerk is being processed.

Chelingwa Secondary School and Kamokos Primary schools visits could not be done as planned. M & E sub-committee to plan for another site visit.

**MIN 4/09/2020: APPROVAL OF PROJECT PROPOSALS FOR FY 2020/2021**

The FAM tabled the ward reports of the proposed projects prioritized during public participation for financial year 2020/2021 and the budget estimates for each project.

The committee adopted the ward report and the following projects were approved for funding in FY 2020/2021.

Project name	Project activity	Original Estimate cost (Kshs.)	Cumulative cost(Kshs)	Amount Allocated (Kshs.)	Status
<b>Administration</b>					
Employee salaries	Payment of employees' salaries and gratuity	2,890,980	-	2,890,980	New
N.S.S.F	Payment to NSSF deductions	51,120	-	51,120	New
N.H.I.F	Payment to NHIF deductions	57,900	-	57,900	New



Committee expenses	Payment of Committee sitting allowances and subsistence	2,000,000	-	2,000,000	New
Goods and services	Purchase of fuel, repairs and maintenance of motor vehicle and office buildings, Purchase of stationeries, telephone, travel and subsistence, office tea, and other office expenditure	2,040,632.41	-	2,040,632.41	New
<b>Monitoring and Evaluation</b>					New
NG-CDFCs/PMCs and staff Capacity building	Training of NG-CDFCs/PMCs and staff on NG-CDF related issues	1,504,754		1,504,754	New
Goods and services	Purchase of fuel, repairs and maintenance of motor vehicle and office buildings, Purchase of stationeries, telephone, travel and subsistence, office tea, and other office expenditure	1,000,000	-	1,000,000	New
Committee allowances	Payment of Committee sitting allowances, transport, conferences	1,000,000	-	1,000,000	New
<b>Emergency</b>	To cater for unforeseen occurrences within the constituency during the financial year	7,192,206.90	-	7,192,206.90	New
Bursary Secondary schools	Payment of bursary for needy students	19,000,000	-	19,000,000	New
Bursary Tertiary institutions	Payment of bursary for needy students	18,015,348	-	18,015,348	New
Sports	Organizing sports tournament in the constituency and the winning teams to be awarded with trophies, balls and games, and purchase of uniforms, kits to schools and active teams.	1,370,938	-	1,370,938	New
<b>Environment</b>					New
Bugar Day Secondary School	Purchase and installation of 2 energy saving jikos of 300 litres	480,000	-	480,000	New
Muno Day Secondary School	Purchase and installation of 2 energy saving jikos of 150 litres	300,000	-	300,000	New

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Iten School for the Deaf	Purchase and installation of 1 energy saving jiko of 150 litres	140,000	-	140,000	New
Kessup Day secondary school	Purchase and installation of 2 lightening arresters	160,000	-	160,000	New
Kibargoiyet Day Secondary school	Purchase and installation of 1 energy saving jiko of 150 litres	140,000	-	140,000	New
Kokwao Secondary school	Purchase and installation of 1 energy saving jiko of 150 litres	150,000	-	150,000	New
<b>Primary schools</b>					
Anin Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, walling and roof painting to completion.	450,000	-	450,000	New
Berese Primary School	Construction of classroom to completion	700,000	-	700,000	New
Bugar Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, walling and roof painting to completion.	450,000	-	450,000	New
Bugar Special School	Construction of 20 student capacity dormitory to completion	1,000,000	-	1,000,000	New
Chebokokwa Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, walling and roof painting to completion.	450,000	-	450,000	New
Chebonet Primary School	Renovation of 4 classrooms; Re-roofing and flooring.	650,000	-	650,000	New
Chegilet Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Chelingwa Primary School	Construction of one classroom to completion	700,000	-	700,000	New
Chepkogin Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Cheptarit Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New



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Chesitek Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Iten Primary School	Construction of 3 door pit latrine for teachers to completion	150,000	-	150,000	New
Iten School for the Deaf.	Construction of classroom to completion	700,000	-	700,000	New
Kabore Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Kabulwo Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Kamariny Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Kameza Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion at Kshs.450,000 and Construction of 4 door pit latrine with urinal to completion at Kshs.200,000	650,000	-	650,000	New
Kapchelal Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Kapkei primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Kapkessum Primary School	Construction of 8 door pit latrine with a urinal to completion	400,000	-	400,000	New
Kapkoi Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Kaplamai Primary School	Renovation of 3 classrooms to completion; Re-plastering, re-flooring, tiling, wall and roof painting.	450,000	-	450,000	New
Kapsio Primary School	Additional funding for Purchase of land- 1/4 of an acre to	1,600,000		600,000	Ongoing

	completion The project was allocated Kshs.1 million in 2019/20 for purchase of one acre land. However, the area was placed under municipality by the county government hence the current rates for land are higher.		1,000,000		
Kapsisi Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Kapsoiyo Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Kaptel Primary School	Construction of one classroom to completion	700,000	-	700,000	New
Kapteren Primary School	Renovation of 7 classrooms; Re-roofing and gutters to completion	600,000	-	600,000	New
Kaptum Primary School	Construction of one classroom at Kshs.700, 000 to completion and completion of one classroom; flooring and painting at Kshs.150, 000.	850,000	600,000	850,000	New
Katalel Primary School	Construction of one classroom to completion.	700,000	-	700,000	New
Kayoi Primary School	Renovation of administration block; comprising of 4 offices and 1 staffroom to completion; Fitting of doors and painting.	200,000		200,000	New
Kendur Primary School	Completion of one classroom; tiling and painting.	750,000	600,000.00	150,000	Ongoing
Kermuk Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Kessup Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Kewapsos Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling,	450,000		450,000	New

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	wall and roof painting to completion.		-		
Kibargoiyet Primary School	Construction of 8 door pit latrine with urinal to completion	400,000	-	400,000	New
Kibendo Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Kiboi Primary School	Completion of administration block; comprising of 3 roomed offices and 1 staffroom; Plastering, flooring and painting.	1,500,000	900,000.00	600,000	Ongoing
Kipchawat Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Kipkenda Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Kipkulot Primary School	Construction of one classroom to completion	700,000	-	700,000	New
Kipsabu Primary School	Renovation of one classroom; Re-plastering, re-flooring, tiling, wall and roof painting at Kshs.150,000 and construction of 6 door pit latrine with urinal to completion (Kshs.300,000)	450,000	-	450,000	New
Kiptingo Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Kiptoit Primary School	Construction of one classroom to completion	700,000	-	700,000	New
Kiptoro Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Kipyegor Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Kobil Primary School	Renovation of 9 classrooms to completion; Re-roofing	600,000	-	600,000	New

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Kokwao Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Kokwap Sitet Primary School	Construction of one classroom to completion	700,000	-	700,000	New
Kolol Primary School	Purchase of 1 acre of land inclusive of processing of title deed.	600,000	-	600,000	New
Komotony, Primary School	Construction of administration block with a book store and 2 offices; foundation, walling and roofing.	1,600,000	-	1,000,000	New
Korkitony Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Lamaon Primary School	Construction of one classroom to completion	700,000	-	700,000	New
Matany Primary School	Construction of one classroom to completion	700,000	-	700,000	New
Mindililwo Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Mindililwo Special School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Moi Tambach Primary School	Construction of 150 student capacity dormitory in co-funding with PTA; walling and roofing.	8,000,000	-	2,000,000	New
Msekekwa Primary School	Renovation of 3 classrooms to completion; Re-roofing of 6 classrooms.	450,000	-	450,000	New
Muno Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Nyalil Primary School	Construction of one classroom to completion	700,000	-	700,000	New
Rimoi Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to	450,000	-	450,000	New

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	completion.				
Salaba Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Singore Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
Siroch Primary School	Renovation of 2 classrooms to completion; Re-plastering, re-flooring, tiling, painting of walls (Kshs.300,000) and painting of roofs for 6 classrooms to completion (Kshs.300,000)	600,000	-	600,000	New
St. Andrews Simotwo Primary School	Renovation of 3 classrooms; Re-plastering, re-flooring, tiling, wall and roof painting to completion.	450,000	-	450,000	New
<b>Secondary schools</b>					
Anin Day Secondary School	Construction of one classroom to completion at Kshs.700,000 and 10 door pit latrine for girls and boys to completion at Kshs.500,000	1,200,000	-	1,200,000	New
Anin Girls Secondary School	Co-funding of a 300 student capacity dormitory; tiling and plumbing works of the ablution block in wing C.	3,000,000	2,000,000	1,000,000	Ongoing
Bugar Secondary school	Re-routing of the power lines within the school compound	400,000	-	400,000	New
Chebonet Secondary School	Purchase of 52 seater school bus The amount allocated will ensure one-off purchase of the bus and does not include cost of insurance	7,000,000	-	7,000,000	New
Chelingwa Secondary School	Construction of one classroom to completion at Kshs.700,000 and completion of one classroom; tiling and painting at Kshs.100,000	1,400,000	600,000.00	800,000	New

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St.Peter's Iten Day Secondary School	Completion of 2 storey tuition block comprising of 7 offices, 4 classrooms, 1 library, 1 boardroom and 6 washrooms (Construction of ramp, Painting and plumbing works) at Kshs.2,000,000 and Purchase of 51 seater school bus at Kshs7,000,000  The amount allocated will ensure one-off purchase of the bus and does not include cost of insurance	19,700,000	10,700,000	9,000,000	Ongoing /New
Kapere Secondary School	Construction of 400 student capacity dining hall; Foundation, walling and roofing.	3,000,000	-	1,500,000	New
Kabulwo Secondary School	Construction of 100 student capacity dormitory to completion	3,000,000	-	3,000,000	New
Kamariny Secondary School	Construction of one classroom to completion	700,000	-	700,000	New
Kapchelal Secondary School	Renovation of 20 student capacity laboratory; installation of gas, water systems and concrete tables.	1,000,000	-	1,000,000	New
Kapkessum Secondary School	Completion of 400 student capacity dining hall; Plastering, flooring, painting and wiring.  The project was allocated additional Kshs.2 million in 2019/20 financial year for completion. However, the amount could not complete the project due to variations during excavation and roofing.	4,000,000	3,000,000	1,000,000	Ongoing
Kapkoii Secondary School	Construction of 400 student capacity dining hall and kitchen; foundation, walling and roofing	3,000,000	-	1,500,000	New
Kapkong'a Day Secondary School	Construction of one classroom to completion	700,000	-	700,000	New
Kaptum Secondary School	Construction of one classroom to completion	700,000	-	700,000	New

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Kibargoiyet Secondary School	Construction of two classrooms to completion	1,400,000	-	1,400,000	New
Kibendo Secondary School	Completion of 400 student capacity dining hall and kitchen; Plastering, flooring, painting.	3,500,000	2,500,000	1,000,000	Ongoing
Kokwao Secondary school	Construction of one classroom to completion	700,000	-	700,000	New
Korkitony Secondary School	Construction of one classroom to completion	700,000	-	700,000	New
Korogit Secondary School	Completion of 8 door ablution block; plumbing works and construction of septic tank.	1,300,000	800,000.00	500,000	Ongoing
Singore Girls' Secondary School	Construction of 40 students capacity twin laboratory in co-funding with parents; foundation and walling.-	5,000,000	-	1,500,000	New
St. Francis Kimuroon Secondary School	Completion of administration block comprising of 5 offices ,1 staffroom,3 washrooms and 1 kitchen; plastering, flooring and painting	2,500,000	1,500,000	1,000,000	Ongoing
<b>Security</b>					
Chegilet Assistant Chief's Office	Construction of 2 roomed assistant chief's office to completion at Kshs.900,000 and 2 door pit latrine to completion at Kshs.100,000	1,000,000	-	1,000,000	New
Chelingwa Assistant chief's office	Construction of 2 roomed assistant chief's office to completion at Kshs.900,000 and 2 door pit latrine to completion at Kshs.100,000	1,000,000	-	1,000,000	New
Chesitek Assistant chief's office	Construction of 2 roomed assistant chief's office to completion at Kshs.900,000 and 2 door pit latrine to completion at Kshs.100,000	1,000,000	-	1,000,000	New

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Irong Chief's office	Completion of the 3 roomed chief's office at Kshs.900,000- plastering, flooring and painting and construction of 2 door pit latrine to completion at Kshs.100,000	2,400,000	1,400,000	1,000,000	Ongoing
Kibendo Assistant Chief's Office	Purchase of 2 office tables at Ksh.40,000, one executive chairs at Kshs.20,000, seven visitor chairs at Kshs.25,000, 30 plastic chairs at Kshs.15,000, one cabinet at Kshs.40,000 and electricity connection at Kshs.60,000	200,000	-	200,000	New
Mindililwo Assistant Chief's Office	Construction of 2 roomed assistant chief's office to completion at Kshs.900,000 and 2 door pit latrine to completion at Kshs.100,000	1,000,000	-	1,000,000	New
Mutei Chief's office	Completion of 4 roomed chief's office- Electrical Wiring of the office.	2,300,000	2,250,000	50,000	Ongoing
Rimoi Assistant Chief's Office	Construction of 2 roomed assistant chief's office to completion at Kshs.900,000 and 2 door pit latrine to completion at Kshs.100,000	1,000,000	-	1,000,000	New
Tambach Assistant County Commisioner's Office	Renovation of 2 roomed office to completion; Re-roofing	600,000	-	600,000	New
Tambach Police station	Completion of OCS's office comprising of 10 rooms; roofing, plastering and flooring.	4,000,000	1,550,000	1,500,000	New
	<b>TOTAL</b>	<b>180,543,879.31</b>	<b>30,200,000</b>	<b>137,093,879.31</b>	

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**MIN 5/09/2020: TRAINING OF NG-CDFC AND STAFF.**

In line with the annual work plan it was resolved that the training for the committee and staff to be conducted before the PMC training is done. The Manager indicated that the topics to be covered will include ethics and corruption prevention, financial management and cross cutting issues. The constituency staff also to be trained.

It was resolved that the Fund Manager request for quotations from prequalified from hotels providing conference and seminars and also source for the facilitators.. The budget to be drawn from the capacity building vote; the facilitators to be paid a standard rate of Kshs.7, 000 equivalent to the per diem rates approved by the PSC.

**MIN 6/09/2020: EMERGENCY REQUESTS**

1. Iten School for the Deaf- request for funds to construct a three door pit latrine to replace the one which collapsed during the recent heavy rains. The committee approved Ksh.150, 000/- to construct three door pit latrine.

2. Kamokos Primary School- the school requested for funds to construct a six door pit latrine and urinal for the boys to replace the one which collapsed during the recent heavy rains. The committee approved Ksh.300, 000 to construct 6 door pit latrine.

**Adjournment**

The meeting ended with a word of prayer from Tereza Kiyeng at 1.30 pm .

Minutes prepared by

Name : Kenneth Cherop      Designation: Secretary      Sign:       Date: 22/09/2020

Confirmed for circulation

Name Prof.Paul Tarus      Designation: Chair      Sign:       Date: 22/09/2020

