

MINUTES OF KEIYO SOUTH NATIONAL GOVERNMENT CONSTITUENCY  
DEVELOPMENT COMMITTEE MEETING HELD ON TUESDAY 22/10/2019 NG-CDF  
OFFICE NYARU

**Members Present Designation**

1. Caren Jeruto	F.A.M
2. George Onyango	D.C.C
3. Victor Kimaiyo	Chairman
4. Wilson Kosgei	Secretary
5. Sarah Kibinge	Member
6. Jeremiah Chirchir	Member
7. Michael Maiyo	Member
8. Salome Kiptum	Member
9. Johnstone Chemweno	Member

**Absent With Apology**

**Designation**

1. Purity Koima	Secretary
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**Agenda**

1. Preliminaries
2. Reading and confirmation of previous minutes and Matters arising
3. Sports
4. Chepsirei TVC
5. Project prioritization
6. Project proposal approval
7. Reallocations
8. Project proposal submission

**MIN 1/19: Preliminaries**

The meeting started at 10:30 am with a word of prayer from Mrs. Sarah Kibinge. The chairman welcomed the members and gave briefing on the agenda.

**MIN 2/19: Reading and confirmation of the previous minutes**

Secretary read through the previous minutes and were proposed to be a true record by Mr. Michael Maiyo and seconded by Mrs. Salome Kiptum.

**Matters arising**

Projects that were scheduled for commissioning had been commissioned except;

- i. Ngobisi primary school
- ii. Munyek primary school
- iii. Teber ST. Benedicts primary school
- iv. Enego primary school

Members agreed that all the projects with unutilized funds in the bank accounts to be recalled and be reallocated to other projects

- i. Kamwosor primary school
- ii. Kiptenden primary school
- iii. Metkei girls secondary school
- iv. Oinabyat dam
- v. Tugumoi primary school
- vi. Kimwarer water project
- vii. Chepsigot Market Project
- viii. Soy Division Environment project

FAM was tasked to write letters to the institution instructing them to write cheques to NG-CDF. The DCC also instructed that a letter be written to the ministry of education so as to ensure action is taken against the head teacher of Kipkanao primary school.

#### **MIN 3/19: Sports**

Members were informed that the sports activities for last financial year were purchase of sports equipments and balls to youth groups supporting sports Tournaments and athletic championships. Members were further informed that due the diversity of the beneficiaries there was need to find the best way to implement the project.

After a lengthy discussion members resolved to form a sports subcommittee within the NGCDFC and co-opt at least one representative of youths, Athletic Kenya Keiyo South branch and primary school teacher.

#### **MIN 4/19: Chepsirei TVC commissioning**

Members approve a budget of ksh100,000 for media announcement, banners and tents.

#### **MIN 5/19:Project prioritization**

FAM took the members through each ward project proposals and after lengthy discussion members approved all the projects without any alterations. All the wards adhered to what was captured the strategic plan.

Members recommended that the following projects be considered for additional funding because of their infrastructures are very poor


- i. Kabawa primary school – one classroom
- ii. Kimoloi primary school – toilets
- iii. Mencheiwa primary School- toilets
- iv. Turesia mixed day secondary school- one classroom
- v. St. Benedict Teber mixed day secondary school- one classroom
- vi. Kapchorwa primary school-toilets
- vii. Kaptagat DEB primary school- toilets
- viii. Kamosong Primary school –toilets
- ix. Motorcycle
- x. On environment the committee agreed that the modern toilets be done in the following schools
  - a. Kitany primary school-Ablution block and septic tank school population is very high
  - b. Flax primary school-Bio digester toilet

xi. On sports, the committee agreed to support the youth groups' athletic championships sports tournaments in schools.

MIN 6/19: Project proposal approvals  
 Members approved the following projects for funding in 2019/2020 financial year;

Project Proposal 2019/2020 Financial Year					
	Project Name	Project Number	Project activity	Amount Allocated	Current Status
1	Employees Salaries	4-028-150-2110000-100-2019/2020-001	Payment of staff salaries and gratuity	3,340,000.00	Ongoing
2	Goods and Services	4-028-150-2210000-100-2019/2020-002	Purchase of fuel, repairs and maintenance of motor vehicle and office buildings, Purchase of stationeries, telephone, travel and subsistence, office tea, and other office expenditure	2,705,163.44	Ongoing
3	NSSF	4-028-150-2120101-100-2019/2020-003	Payment of NSSF Deductions	72,000.00	Ongoing
4	NHIF	4-028-150-2120201-100-2019/2020-004	Payment of NSSF Deductions	78,000.00	Ongoing
5	Committee Expenses	4-028-150-2210802-100-2019/2020-006	Payment of Committee sitting allowances, transport, conferences	2,052,000.00	Ongoing
6	Goods and Services	4-028-150-2210000-111-2019/2020-001	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, e.t.c	523,581.72	Ongoing

7	Committee Expenses	4-028-150-2210802-111-2019/2020-002	Payment of Committee sitting allowances, transport, conferences	2,000,000.00	Ongoing
8	CDFC,PMC and STAFF Capacity Building	4-028-150-2210700-111-2019/2020-003	Undertake Training of the PMCs/CDFCs & staff on CDF Related issues	1,600,000.00	Ongoing
9	Bursary Secondary Schools	4-028-150-2640101-103-2019/2020-001	Payment of bursary to needy student	22,800,000.00	Ongoing
10	Bursary colleges and university	4-028-150-2640102-103-2019/2020-002	Payment of bursary to needy student	15,200,000.00	Ongoing
11	special Schools	4-028-150-2640105-103-2019/2020-003	Payment of bursary to needy student with special needs	486,762.72	Ongoing
12	Emergency	4-028-150-2640200-101-2019/2020-001	To cater for any unforeseen occurrences in the constituency during the financial year	7,198,241.38	Ongoing



13	Environment	4-028-150-2640510-110-2019/2020-001	Flax primary school -Construction of Ablution block and septick tank ksh 1,549,054 Kitany primary school - Construction of Bio digester Toilet ksh 1,200,000	2,749,054.48	Ongoing
14	Sports	4-028-150-2640508-112-2019/2020-001	Supportingof sports activities in schools and youths by holding sports tournaments and athletics Championships in the ward and at sub county. purchase of sports equipments, uniforms and trophies	2,749,054.48	Ongoing
15	Purchase of furniture	4-028-150-3111000-100-2019/2020-005	Purchase of office furniture( 100 plastic chairs,15 office chairs and 2 large tables for NGCDF hall, I conference table	400,000.00	new
16	Purchase of Motorcycle	4-028-150-3111000-100-2019/2020-006	Purchase of one of 125CC Motorcycle	550,000.00	
	<b>PRIMARY</b>				
17	Ngobisi Primary School	4-028-150-2630204-104-2019/2020-001	Construction of 5 door toilet and urinal to completion	600,000.00	New

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18	Sesia Primary School	4-028-150-2630204-104-2019/2020-002	Construction of 5 door toilet and urinal to completion	600,000.00	New
19	Kawochii Primary School	4-028-150-2630204-104-2019/2020-003	Construction of 5 door toilet and urinal to completion	600,000.00	New
20	Chop Primary School	4-028-150-2630204-104-2019/2020-004	Rehabilitation of one classroom floors and painting	200,000.00	New
21	Kabawa Primary School	4-028-150-2630204-104-2019/2020-005	Construction of two classroom to completion	2,200,000.00	New
22	Munyek Primary School	4-028-150-2630204-104-2019/2020-006	Construction of one classroom to completion	1,100,000.00	New
23	Chepsirei Primary School	4-028-150-2630204-104-2019/2020-007	Rehabilitation of classroom	400,000.00	New
24	Kapkosom Primary School	4-028-150-2630204-104-2019/2020-008	Construction of one classroom to completion	1,100,000.00	New
25	Kapkosom Primary School	4-028-150-2630204-104-2019/2020-009	Construction of 5 door toilet and urinal	600,000.00	New
26	Kimoloi Primary School	4-028-150-2630204-104-2019/2020-010	Construction of one classrooms to completion	1,100,000.00	New
27	Kapsamich Primary School	4-028-150-2630204-104-2019/2020-011	Construction of two classrooms to completion	2,200,000.00	New

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28	Kapletingi Primary School	4-028-150-2630204-104-2019/2020-012	Rehabilitation of 9 classrooms (plastering, flooring, and painting)	1,500,000.00	New
29	Kibonge Primary School	4-028-150-2630204-104-2019/2020-013	Construction of one classroom to completion	1,100,000.00	New
30	Simotwo Primary School	4-028-150-2630204-104-2019/2020-014	Construction of 4 door toilet and urinal to completion	500,000.00	New
31	Tambul Primary School	4-028-150-2630204-104-2019/2020-015	Construction of 4 door toilet and urinal	500,000.00	New
32	Chepkosom Primary School	4-028-150-2630204-104-2019/2020-016	Construction of 4 door toilet and urinal to completion	500,000.00	New
33	Tulwobei Primary School	4-028-150-2630204-104-2019/2020-017	Construction of 4 door toilet and urinal to completion	500,000.00	New
34	Kipkabus Downs Primary School	4-028-150-2630204-104-2019/2020-018	Rehabilitation of 5 classrooms	600,000.00	New
35	Kapsowek Primary School	4-028-150-2630204-104-2019/2020-019	Construction of one classroom to completion	1,100,000.00	New
36	Mencheiwa Primary School	4-028-150-2630204-104-2019/2020-020	Construction of two classroom to completion	2,500,000.00	New
37	Kapsergong Primary School	4-028-150-2630204-104-2019/2020-021	Construction of two classrooms to completion	1,900,000.00	New

38	Kamwosor Primary School	4-028-150-2630204-104-2019/2020-022	Construction of one classroom to completion	1,100,000.00	New
39	Kibomet Primary School	4-028-150-2630204-104-2019/2020-023	Construction of three classrooms to completion	3,300,000.00	New
40	Mokwo Primary School	4-028-150-2630204-104-2019/2020-024	Completion of PTA funded classroom (plastering, fixing of doors and windows and painting)	400,000.00	New
41	Kapchorwa Primary school	4-028-150-2630204-104-2019/2020-025	Construction of 4 door toilet and urinal to completion	500,000.00	New
42	Kamosong Primary school	4-028-150-2630204-104-2019/2020-026	Construction of 4 door toilet completion	400,000.00	New
43	Kaptagtat DEB primary School	4-028-150-2630204-104-2019/2020-027	Construction of 4 door toilet and urinal to completion	500,000.00	New
44	Kimoloi Primary School	4-028-150-2630204-104-2019/2020-028	Construction of 3 door toilet	348,865.92	New
<b>SECONDARY</b>					
45	Lelboinet Secondary School	4-028-150-2630205-104-2019/2020-001	Construction of two classrooms to completion	2,800,000.00	new
46	Ketigoi Secondary School	4-028-150-2630205-104-2019/2020-002	Construction of 4 door toilet to completion	400,000.00	New



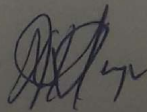
47	Kapchebelel Secondary School	4-028-150-2630205-104-2019/2020-003	Construction of one classroom to completion	1,200,000.00	New
48	Kipsaos Secondary School	4-028-150-2630205-104-2019/2020-004	Construction of boys dormitory Co-Funded with PTA (PTA activities- Foundation up to roofing and NG-CDF activities - Plastering, fixing of doors & windows, floor and painting )	1,700,000.00	New
49	Chepsigot Secondary School	4-028-150-2630205-104-2019/2020-005	Construction of administration block	3,200,000.00	New
50	Muskut Mixed Day Secondary School	4-028-150-2630205-104-2019/2020-006	Construction of science laboratory and equipping(plumbing, lab work tables)	4,000,000.00	New
51	St. Mary's Kitany Secondary School	4-028-150-2630205-104-2019/2020-007	Construction of two classrooms to completion	1,800,000.00	New
52	Biwott Mixed Day Secondary School	4-028-150-2630205-104-2019/2020-008	Construction of one classroom to completion	1,000,000.00	New
53	Kiptulos Secondary School	4-028-150-2630205-104-2019/2020-009	Construction of administration block to completion	2,600,000.00	New
54	Kaptilol Mixed Day Secondary School	4-028-150-2630205-104-2019/2020-010	Construction of one classroom to completion	1,100,000.00	New

55	Turesia Mixed day Secondary School	4-028-150-2630205-104-2019/2020-011	Construction of 5 door toilet and urinal	600,000.00	New
56	Turesia Mixed day Secondary School	4-028-150-2630205-104-2019/2020-012	Construction of One classroom to completion	1,000,000.00	New
57	St. Benedict Teber Mixed day Secondary School	4-028-150-2630205-104-2019/2020-013	Construction of One classroom to completion	1,000,000.00	New
58	Kapletingi Mixed Day Secondary school	4-028-150-2630205-104-2019/2020-014	Purchase of 51 seater bus	7,000,000.00	New
59	Kapchorwa Mixed Day secondary	4-028-150-2630205-104-2019/2020-015	Purchase of 51 seater bus	7,000,000.00	New
60	<b>TERTIARY</b>				
61	Chepsirie TVC	4-028-150-2630206-104-2019/2020-001	Construction of 10 door toilets	1,000,000.00	New
<b>SECURITY</b>					
62	Kapcheptek Assistant Chief's Office	4-028-150-2640507-113-2019/2020-001	Construction of Chief's Office, two door toilets and Purchase of office furniture 2 office desks,3 office chairs and 1 filing cabinet	1,500,000.00	New
63	Kabiemit Chief's Office	4-028-150-2640507-113-2019/2020-002	construction of 2 door Toilet and Purchase of office furniture(2 office desk, 7 chairs, and 1 filing cabinet)	300,000.00	New

64	Kapsogom Assistant Chief's Office	4-028-150-2640507-113-2019/2020-003	Purchase of office furniture(2 office desk,3 office chairs and 1 filing cabinet	100,000.00	New
65	Kibargoi Chief's Office	4-028-150-2640507-113-2019/2020-004	Rehabilitation of 6 offices( Erection of pillars, replacement of roof & ceiling, Plastering, fixing of tiles, painting, installation of electricity and wiring and purchase of 6 office desk and 6 office chairs)	2,700,000.00	New
66	Kaptagat Chief's Office	4-028-150-2640507-113-2019/2020-005	Construction of Chief's office	1,100,000.00	New
67	Keiyo South Sub County Police Headquarters Offices	4-028-150-2640507-113-2019/2020-006	Rehabilitation of Sub County Police Headquarters Offices(Replace of roof, replace ceiling, Plastering ,painting and flooring)	1,400,000.00	New
68	Keiyo South Sub County Deputy county Headquarters	4-028-150-2640507-113-2019/2020-007	Purchase of office furniture (1 Conference 20 table & 20 conference chairs, executive table & chair and 5 seater low back executive leather seat	500,000.00	New
<b>TOTALS</b>				<b>137,452,724.14</b>	

#### MIN 7/19: Reallocations

Members approved reallocation of unutilized funds of Ksh.584,400 which were savings after implementation of strategic plan to be used in fixing filing cabinets in three offices to address the challenge of storage space.



**MIN 8/19: Project proposal submissions**

The members approved submission of project proposal.

There being no other business, the meeting was adjourned at 1:30p.m with a word of prayer from Mr. Michael Maiyo.

**Confirm by:**

Chairman

Date

Signature

VICTOR W. KIUKUYO

22/10/2019

[Signature]

Fund Account Manager

Date

Signature

Caren Jencks

22/10/2019

[Signature]