**MINUTES OF ALDAI NG CDFC COMMITTEE MEETING HELD ON 14/11/2018 AT CDF BOARDROOM STARTING AT 09.05AM**

**MEMBERS PRESENT**

1. VINCENT C. KOGO CHAIRMAN
2. BEATRICE CHEROP MEMBER
3. ROSE J. MUTAI SECRETARY
4. MICHAEL ODIT ONYANGO FAM
5. JANE MUGUNI MEMBER
6. GRACE JELAGAT MEMBER
7. MAURINE CHEPLETING MEMBER
8. AMOS SEREM MEMBER
9. DANIEL M. OBUDO DCC NANDI SOUTH
10. CHARLES TARUS MEMBER

AGENDA

1. PRELIMINARIES
2. READING AND CONFIRMATION OF PREVIOUS MINUTES
3. MATTERS ARISING
4. CONSTITUENCY PROJECT PROPOSAL 2018/2019
5. Ongoing projects 2017/2018
6. A.O.B

**MIN 1/NG CDFC/11/2018: PRELIMINARIES**

The meeting began with a word of prayer from Charles Tarus. The chairman welcomed the members to the meeting and requested for their cooperation and participation.

**MIN 2/NG CDFC/11/2018: READING AND CONFIRMATION OF PREVIOUS MINUTES**

The Minutes of the previous meeting were proposed and seconded by Ms.Jane Muguni and Amos Serem respectively as true record of the previous meeting.

**MIN3/NG CDFC/11/2018: MATTERS ARISING**

There were no matters arising from the previous minutes

**MIN4/NG CDFC/11/2018: PROPOSAL 2018/2019KSHS.109,040,875.52**

The meeting was informed about the Circular from the National government constituency development fund board dated 30/10/2018 on the preparation and submission of constituency project proposals for the 2018/2019 financial year totaling to Ksh.109,040,875.52. The Fund Account Manager took the meeting through the circular and emphasized the need to fund the projects in line with the Aldai Constituency strategic plan. After lengthy deliberations the meeting agreed to fund the following projects:

|  |  |  |
| --- | --- | --- |
| **Project Name** | **Project Activity** | **Amount Allocated** |
|  |  |  |
| Employees’ Salaries | Payment of staff salaries and gratuity | 2,300,000.00 |
| Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, etc. | 1,618,452.95 |
| Purchase of Furniture/equipment | Purchase of File Cabinets, Office equipment and Computers | 600,000.00 |
| NSSF | Payment of NSSF Deductions | 24,000.00 |
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 2,000,000.00 |
| Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, etc. | 671,021.15 |
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 600,205.12 |
| CDFC/PMC Capacity Building | Undertake Training of the PMCs/CDFCs on CDF Related issues | 2,000,000.00 |
| Emergency | To cater for any unforeseen occurrences in the constituency during the financial year | 5,738,993.45 |
| Sports | Carry out Constituency Sports tournament and Purchase of Balls | 2,180,817.51 |
| Bursary Secondary Schools | Payment of bursary to needy student | 12,300,000.00 |
| Bursary Tertiary Schools | Payment of bursary to needy student | 15,000,000.00 |
| Environment | Purchase ,Transportation and Planting of seedlings in the following institutions: Amkiruk Pry, Boi Pry, Chemong Pry, Aldai NG CDF, Enego Pry, Iboe Pry, Kaborowo Pry, Kabuson Pry, Kamarini Pry, Kaptumek Pry, Kipsartuk Pry, Kibora Pry, Kereri Pry, Koibarak Pry, Chepkongony Sec, Kapkeben Mixed, Teldet Sec, Kimaren Girls, Kapkures Sec, Kesengei TTI, Manman Sec, Nderio Pry, Kapkenduiywo Sec, Lelgoi Pry | 2,176,799.24 |
| **Primary School Projects** |  |  |
| Amkiruk Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Boi Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Chemong Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Chepturer Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Enego Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Iboe Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Kaborowo primary School | Construction of 2 classrooms to completion | 1,200,000.00 |
| Kabuson primary school | Renovation 2 classroom(Flooring, plastering, roofing and Painting) | 500,000.00 |
| Kamarich Primary School | completion and 1 classroom(Plastering, windows and Doors and Plastering, painting) | 300,000.00 |
| Kamarini Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Kapchebuchek Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Kapkegenda Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Kapkitony Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Kapkoi Primary School | Renovation of 4 Classroom (Flooring and Painting) | 400,000.00 |
| Kapkongai Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Kaptumek Primary School | Renovation(Staffroom and 4classrooms)Roofing, Plastering and Painting | 950,000.00 |
| Kapyanga Primary school | Construction of 1 classroom to completion | 600,000.00 |
| Kereri Primary School | Completion of Dormitory(Walling, roofing and Plastering) | 600,000.00 |
| Kesengei Primary School | Renovation of 5 classrooms(Flooring, Plastering and Painting) | 500,000.00 |
| Kibora Primary School | Purchase of land 1 Acre | 600,000.00 |
| Kimerek Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Kipchawat Primary School | Completion of 2 classrooms(Doors, plastering, windows, floor and painting) | 600,000.00 |
| Kipkuti Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Kiplengwai Primary School | Purchase of land 0.5Acres | 1,200,000.00 |
| Kipletito Primary School | Completion of 2 classrooms(Doors, plastering, windows, floor and painting) | 600,000.00 |
| Kiprotgorik Primary School | Purchase of land 0.2 Acres | 300,000.00 |
| Kipsartuk Primary School | Completion of 4 Classrooms(Plastering and Painting) | 600,000.00 |
| Kiptaruswo Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Kitapkoi primary School | Construction of 1 classroom to completion | 600,000.00 |
| Koibarak Primary School | Completion of 2 classrooms(Doors, plastering, windows, floor and painting) | 600,000.00 |
| Koimet Primary School | Construction of 1 classroom to completion | 500,000.00 |
| Koitabut Primary School | Renovation of 5 classrooms(Flooring ,Plastering and Painting) | 500,000.00 |
| Koyo Primary School | Renovation 3 classroom(Flooring, plastering, roofing and Painting) | 600,000.00 |
| Lebelen Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Legemet Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Lelgoi Primary School | Construction of 2 classrooms to completion | 600,000.00 |
| Mogoywo primary School | Renovation of 4 Classrooms (Flooring and Painting) | 400,000.00 |
| Nderio Primary School | Purchase of Land (1 Acre ) | 500,000.00 |
| Samitui Primary School | Renovation of 5 classrooms(Flooring ,Plastering and Painting) | 500,000.00 |
| Saos Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Simotwo Primary School | Purchase of land 0.8 Acres | 500,000.00 |
| Soi Primary School | Renovation of 5 classrooms(Flooring, plastering, roofing and Painting) | 500,000.00 |
| St.Teresa Chemelei Primary School | Purchase of 1 acre land | 800,000.00 |
| Teldet Primary School | Construction of 1 classroom to completion | 600,000.00 |
| Tendwet Primary school | Construction of 1 classroom to completion | 600,000.00 |
| **Secondary School Projects** |  |  |
| Aldai Boys High  School | Construction of Dining Hall to completion | 10,034,533.10 |
| Dr. Sally Kosgei Secondry School | Completion of Laboratory (Plastering, windows & Doors, painting) | 600,000.00 |
| Kapkeben Mixed Day Secondry School | Completion 2 of classrooms (Painting, Plastering, wiring) | 400,000.00 |
| Kapkenduywo Secondary School | Completion of Laboratory (Walling, Plastering, windows & Doors, painting) | 1,000,000.00 |
| Kapkeruge Secondary School | Construction of 1 classroom to completion | 600,000.00 |
| Kapkures Secondary School | Purchase of Bus (Capacity 51 Final Payment) | 3,246,053.00 |
| Kapsaos Secondary School | Purchase of a school bus (Capacity 54-Seater) | 6,400,000.00 |
| Keburo Secondary School | Completion of Laboratory (Plastering, windows & doors, painting) | 600,000.00 |
| Kimaren Girls Secondary School | Construction of Administration Block to completion | 3,000,000.00 |
| Koitabut Secondary School | Purchase of Bus Capacity 33-Seater (Final Payment) | 2,800,000.00 |
| Manman Secondary School | Construction of 1 classroom to completion | 600,000.00 |
| Ndurio Secondary School | Construction of a dining hall to completion | 1,500,000.00 |
| Serem Secondary School | Completion of Laboratory (plastering, windows & doors, painting) | 1,000,000.00 |
| Teldet Secondary School | Construction of 1 classroom to completion | 600,000.00 |
| **Tertiary Institutions** |  |  |
| Kesengei TTI | Completion of 4 lecture halls (Roofing, windows & Doors, Plastering &Painting) | 1,500,000.00 |
| **Security** |  |  |
| Police Post- Kaptumo | Construction of Administration block to completion | 1,000,000.00 |
| **TOTAL** |  | **109,040,875.52** |

**MIN5/NGCDF/11/2018: Ongoing projects 2017/2018**

A member brought to the attention of the meeting three projects which were ongoing and had not been included in the Financial year 2018/2019 proposal namely Kiptulus Secondary school, Bonjoge boys’ secondary school and St. Peters Chepkongony Primary School. The chairman informed the meeting that both Kiptulus Secondary school and Bonjoge boys had organized for harambee towards the same projects. He further stated that St. Peters Chepkongony primary school which is a boarding school sponsored by Anglican Church of Kenya were the initiators of the project and that NG CDF Aldai Constituency had assisted where it could. After lengthy deliberations, the meeting resolved as follows; In the event that the said harambee do not raise the required funding, the projects shall be funded in full during the financial year 2019/2020

**MIN6/NG CDFC/11/2018: A.O.B**

There being no other business, the meeting was adjourned at 1. 30p.m with a word of prayer from Charles Tarus

Prepared By: Secretary ……………………………...Date……………………………………

Signed By: Chairman………………………………..Date…………………………………….