



National Government Constituencies Development Fund Board  
Nandi Hills Constituency  
Public Works Office  
P.O Box 181-30301  
Nandi Hills.  
Tel: +254725289356  
Email: [cdnandihills@ngcdf.go.ke](mailto:cdnandihills@ngcdf.go.ke)

15 SEPTEMBER, 2020

**MINUTES OF MEETING HELD ON 15<sup>TH</sup> SEPTEMBER 2020 AT THE BOARD ROOM**

**STARTING 9.00AM:**

**MEMBERS PRESENT**

- |                             |   |                      |
|-----------------------------|---|----------------------|
| 1. Mr Alfred Rotich         | - | Chairman             |
| 2. Mr Joshua Bore           | - | Fund Account Manager |
| 3. Mr TalaamTiony           | - | Secretary            |
| 4. Mr Charles Limo          | - | Member               |
| 5. Mrs. Sarah Melly         | - | Signatory            |
| 6. Ezekiel Yego             | - | M&E Chair            |
| 7. Mrs. Leah Ngeno          | - | Bursary Chair        |
| 8. Mrs. Elizabeth Chelangat | - | Member               |
| 9. Mr. Victor Kipkogei      | - | Member               |

**Agendas;**

1. Preliminaries
2. Apologies
3. Confirmation of the previous minutes meeting held on 08<sup>th</sup> September 2020
4. Matters Arising
5. Approval of Project Proposals for FY 2020/2021

**MIN 01 – 19 – NG-CDFC/NHC/15/09/2020– PRELIMINARY;**

- The Chairman opened the meeting by welcoming NG-CDFC members present for the days deliberations, he then requested Ezekiel Yego to open with a word of prayer.
- He then welcomed the Secretary to go through the previous minutes.

**MIN 02 – 19 – NG-CDFC/NHC/15/09/2020–READING OF THE PREVIOUS MINUTES;**

- The Secretary read the previous minutes dated 28<sup>th</sup> August, 2020 and were confirmed as true deliberation by proposer Mrs. Leah Ngeno and seconder Mr. Victor Kipkogei.

**MIN 03 – 19 – NG-CDFC/NHC/15/09/2020 – MATTERS ARISING;**

- There were no matters arising and therefore the Chairman proceeded to the next agenda in the order paper.

**MIN 04– 19 – NG-CDFC/NHC/15/09/2020 –APPROVALS OF PROJECTS PROPOSALS FOR FY 2020/2021;**

The NG-CDFC members approved the projects for 2020/2021 Financial Year to be listed in order of their priorities and urgency by the NG-CDFC ward representatives.

The Chairman proposed the following set up on the 2020/2021 FY proposals to be adopted by NG-CDFC members:



-That all ongoing projects to be factored for completion in every ward.

-That security project to be included from each ward.

The NG-CDFC members unanimously resolved that this 2020-2021 financial year proposals be based on the statutory budget ceiling, prioritizing on completion of ongoing projects within the following categories;

-Education Primary Schools Proposed Projects

-Education Secondary Schools Proposed Projects

-Security facilities Proposed Projects

-Environment Proposed Projects

-Sports Proposed Projects

-Administration and Recurrent Expenditure Budget

-Monitoring and Evaluation Budget

The NG-CDFC members approved the deliberated list of Projects Proposals for 2020/2021 FY as listed below and mandated the FAM, NG-CDFC Chairman and NG-CDFC Secretary to submit the same to the NG-CDF Board for approval;

SR NO	Project Name	Original Cost	Project Activity	Cumulative Allocation	Amount Allocated	Current Status
<b>ADMINISTRATION AND RECURRENT EXPENDITURE AP1</b>						
1	Employees Salaries	2,150,000.56	Payment of Staff Salaries		2,150,000.56	New
2	Staff Gratuity	505,622.40	Payment of Staff Gratuity		505,622.40	New
3	Goods and Services	2,930,509.80	Purchase of Fuel, Vehicle repairs and maintenance, printing, stationary, telephone, travel, advertising, labeling/branding, consultancy and subsistence, office tea, office utility bills, website operation cost, asset tagging, risk management, comprehensive insurance for motor vehicle and legal services.		2,930,509.80	New
4	NG-CDF Office Equipment	400,000.00	Purchase of one laptop (Kshs 100,000.00), purchase of one printer (Kshs 70,000.00) and purchase of curtains and fixing curtain boxes (Kshs 230,000.00) for the new office at DCCs premise.		400,000.00	New
	NSSF	129,600.00	Payment of NSSF deductions		129,600.00	New


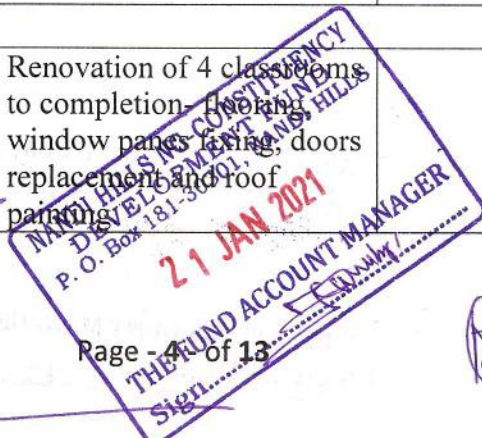


6	NHIF	54,600.00	Payment of NHIF deductions		54,600.00	New
7	Committee Expenses	2,055,000.00	Payment of committee sitting allowances, transport, conferences costs, travelling and accommodation, publication and public awareness.		2,055,000.00	New
	<b>TOTAL</b>	<b>8,225,332.76</b>			<b>8,225,332.76</b>	
<b>MONITORING , EVALUATION AND CAPACITY BUILDING</b>						
1	Goods and Services	1,242,466.38	Purchase of fuel, vehicle repairs and maintenance, printing, stationary, airtime, travel and subsistence.		1,242,466.38	New
2	Committee Expenses	1,472,800.00	Payment of committee allowances, transport, conferences costs.		1,472,800.00	New
3	NG-CDFC/PM C Capacity Building	1,397,400.00	Undertake training of the NG-CDFC/PMC/COC/Staff on NG-CDF related issues		1,397,400.00	New
	<b>TOTAL</b>	<b>4,112,666.38</b>			<b>4,112,666.38</b>	
<b>EMERGENCY</b>						
1	Emergency reserve	7,192,206.90	To cater for any unforeseen occurrences in the Constituency during the Financial Year		7,192,206.90	New
	<b>TOTAL</b>	<b>7,192,206.90</b>			<b>7,192,206.90</b>	
<b>ENVIRONMENT</b>						
1	Nandi Hills Constituency Environmental Project	2,100,000.00	Construction of Cerengoni and Kapchorua Forest Station offices - foundation, slab, walling, roofing, plastering, windows/windowpanes and doors fixing, ceiling and wiring @ Kshs 1,050,000.00 respectively.		2,100,000.00	New
	<b>TOTAL</b>	<b>2,100,000.00</b>			<b>2,100,000.00</b>	
<b>Sports</b>						

NANDI HILLS NG-CONSTITUENCY  
 DEVELOPMENT FUND  
 P. O. Box 8130301, NANDI HILLS  
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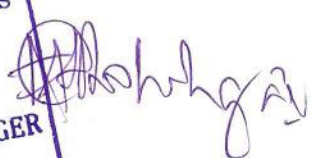
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1	Sports	1,486,453.44	Organizing constituency sports tournament where games kits, trophies and balls will be awarded to winning teams		1,486,453.44	New
	<b>TOTAL</b>	<b>1,486,453.44</b>			<b>1,486,453.44</b>	
<b>BURSARY</b>						
1	Bursary Secondary Schools	14,434,719.83	Payment of bursary to needy students, mock examinations and continuous assessment tests.		14,434,719.83	New
2	Bursary Tertiary Institutions	19,837,500.00	Payment of bursary to needy students		19,837,500.00	New
	<b>TOTAL</b>	<b>34,272,219.83</b>			<b>34,272,219.83</b>	
<b>OTHERS</b>						
1	NG-CDF Strategic Plan Review	700,000.00	Review of 2017/2018 - 2021/2022 NG-CDF Nandi Hills Strategic Plan		700,000.00	New
2	NG-CDF Office	700,000.00	Partitioning of spare office at DCCs premise to host NG-CDF Nandi Hills office.		700,000.00	New
3	Completed projects branding	300,000.00	NG-CDF projects branding on 30 completed projects @ 100,000.00.		300,000.00	New
4	NG-CDF Motorcycle	400,000.00	Purchase of a motorcycle of an engine capacity of 200cc to enhance mobility of the Clerk of Works for day to day tracking of the progress of implementation of projects.		400,000.00	New
	<b>TOTAL</b>	<b>2,100,000.00</b>			<b>2,100,000.00</b>	
<b>PRIMARY SCHOOLS</b>						
1	Kipkimba Primary School	400,000.00	Renovation of 4 classrooms to completion. Replacing window panes, fixing doors replacement and roof painting		400,000.00	New


  

  
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2	Township Primary School	800,000.00	Completion of 1 classroom - Plastering, fixing doors, windowpanes, ceiling and wiring.	700,000.00	100,000.00	Ongoing
3	Keteng Primary School	700,000.00	Completion of 1 Classroom - plastering, fixing doors, windowpanes, ceiling, and wiring	500,000.00	200,000.00	Ongoing
4	Kosoiywo Primary School	900,000.00	Renovation of 6 classrooms to completion - fixing of ring beam, plastering, floor repair, iron sheets replacements and fixing of windowpanes		900,000.00	New
5	Mosine Primary School	900,000.00	Renovation of 6 classrooms to completion - fixing of ring beam, plastering, floor repair, iron sheets replacements and fixing of windowpanes		900,000.00	New
6	Cheptililik Primary School	1,200,000.00	Final payment on purchase of 0.2 acre of land (kshs 400,000).	800,000.00 (2018/2019 FY)	400,000.00	Ongoing
7	Soiyet Primary School	700,000.00	Construction of 1 classroom to completion		700,000.00	New
8	Sinendet Primary School	400,000.00	Renovation of 4 classrooms to completion- floor repair, window panes repairs, doors replacement, interior and exterior painting		400,000.00	New
9	St Paul's ACK Kaptien Pri Sch	600,000.00	Renovation of 4 classrooms to completion - Plastering, windows and doors fixing, ceiling, wiring and painting.		600,000.00	New
10	Ogirgir Primary School	700,000.00	Construction of 1 classroom to completion		700,000.00	New
11	Kapchumba Primary School	1,500,000.00	Purchase of 1.5 acres of land for school expansion		1,500,000.00	New
12	Cheptingting Primary School	700,000.00	Construction of 1 classroom to completion		700,000.00	New

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13	Lolduga Primary School	400,000.00	Renovation of 4 classrooms to completion - floor repair, window panes repairs, doors replacement, interior and exterior painting		400,000.00	New
14	Sochoi Primary School	400,000.00	Renovation of 4 classrooms to completion - floor repair, window panes repairs, doors replacement, interior and exterior painting		400,000.00	New
15	Chemalal View Academy	700,000.00	Construction of 1 classroom to		700,000.00	New
16	Kimugul Primary School	200,000.00	Renovation of 2 classrooms to completion - floor repair, windowpanes fixing, doors replacement, painting interior and exterior.		200,000.00	New
17	Lengon Primary School	200,000.00	Renovation of 2 classrooms to completion- floor repairs, windowpanes repairs, doors replacement and painting		200,000.00	New
18	Tereno Primary School	700,000.00	Completion of 1 classroom - floor, plastering, windows/windowpanes and doors fixing, ceiling and wiring.	500,000.00	200,000.00	Ongoing
19	Kapkoros Primary School	1,100,000.00	Completion of 2 classroom - plastering, windows/windowpanes and doors fixing, ceiling and wiring.	900,000.00 (2018/2019FY)	200,000.00	Ongoing
20	Mogobich Primary School	600,000.00	Renovation of 4 classrooms to completion - floor repairs, ring beam fixing, iron sheets replacement, windowpanes repairs, doors replacement.		600,000.00	New
21	Timobo Primary School	800,000.00	Completion of 1 classroom - floor, Plastering, windows, doors fixing, ceiling, wiring and painting.	500,000.00	300,000.00	Ongoing
22	Kisoga Primary School	750,000.00	Construction of 1 classroom to completion		750,000.00	New

23	Ainapngetu ny Primary School	800,000.00	Completion of 2 classrooms - Plastering, windows, doors fixing, ceiling, wiring and painting.	400,000.00	400,000.00	Ongoi ng
24	Kimwogi Primary School	1,300,000.00	Completion of 2 classrooms- plastering, windows/windowpanes and doors fixing, painting both interior and exterior walls, ceiling and wiring.	700,000.00  (2018/2019 FY) only one classroom was funded	600,000.00	Ongoi ng
25	Kipkorom Primary School	700,000.00	Construction of 1 classroom to completion		700,000.00	New
26	Cherobon Primary School	500,000.00	Renovation of 4 classrooms to completion - floor repair, ring beam fixing, windowpanes replacement, doors replacement, and verandah repairs.		500,000.00	New
27	Kapchanga Primary School	1,250,000.00	Completion of 4 classrooms @ 200,000.00 - floor, plastering, windows, windowpanes and door fixing, ceiling and wiring.	450,000.00  (2018/2019) Only three classrooms were bing completed	800,000.00	Ongoi ng
28	Kitechgaa Primary School	900,000.00  (700,000 for classroom construction and 200,000 for renovation of two classrooms)	Completion of 1 classroom @ 200,000.00 - plastering, windows, windowpanes and door fixing, ceiling and wiring and Renovation of 2 classrooms @ 100,000.00 - floor repairs, ring beam fixing, windowpanes replacement, door replacement and verandah repairs.	500,000.00  (2018/2019 FY)	400,000.00  (200,000 for completion and 200,000 for renovation)	Ongoi ng  New
29	Kapsokio Primary School	1,200,000.00	Completion of 2 classrooms @ 150,000.00 - Plastering, windows, windowpanes and doors fixing, ceiling, wiring and painting.	900,000.00  (2018/2019 FY)	300,000.00	Ongoi ng


  
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30	Lengubei Primary School	800,000.00	Completion of 1 classroom - plastering, windows/windowpanes and door fixing, painting, ceiling and wiring.	700,000.00	100,000.00	Ongoing
31	Nukiat Primary School	700,000.00	Construction of one classroom to		700,000.00	New
32	Nduroto Primary School	1,500,000.00	Completion of a Library - roofing, plastering, windows/windowpanes and door fixing, verandah plastering, ceiling, wiring and painting. Capacity?	500,000.00 (2016/2017 FY)	1,000,000.00	Ongoing
33	Chepkunyu k Primary School	300,000.00	Renovation of 2 classrooms to completion - floor repairs, iron-sheets replacement, windowpanes repairs, doors replacement and painting.		300,000.00	New
34	Choimim Primary School	700,000.00	Completion of 1 classroom - plastering, windows, windowpanes and doors fixing, ceiling, wiring and painting	500,000.00 (2018/2019 FY)	200,000.00	Ongoing
35	St Stephen Chebilat Primary School	1,300,000.00	Completion of 2 classrooms @ 150,000.00 - plastering, windows, windowpanes and doors fixing, ceiling, wiring and painting.	1,000,000.00 (2017/2018 FY) only one classroom was funded at 1m	300,000.00	Ongoing
36	Sile Primary School	200,000.00	Renovation of 2 classrooms to completion - floor repairs, windowpanes repairs, doors replacement, painting and verandah repairs.		200,000.00	New
37	Kaputi Primary School	200,000.00	Renovation of 2 classrooms to completion - plastering, windows & windowpanes repairs and door replacement, ceiling, wiring and painting.		200,000.00	New

MANDEHILLS ASSEMBLY CONSTITUENCY  
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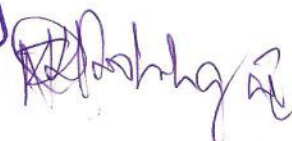


38	Cheptabach Primary School	700,000.00	Construction of 1 classroom to completion		700,000.00	New
39	Taboiyat Primary School	400,000.00	Renovation of 4 classrooms to completion - floor repairs, windowpanes and doors replacement, verandah repairs, interior & exterior and iron sheets painting.		400,000.00	New
40	Chebinyiny Primary School	700,000.00	Completion of 1 classroom - plastering, windows, windowpanes and door fixing, ceiling wiring, and painting.	500,000.00	200,000.00	Ongoing
41	Kapkembur Primary School	300,000.00	Renovation of 4 classrooms to completion - floor plastering, windowpanes fixing, doors replacement and painting.		300,000.00	New
42	Kapchuriai Primary School	400,000.00	Renovation of 4 classrooms to completion - floor plastering, verandah repairs, windowpanes fixing, doors replacement and painting.		400,000.00	New
43	Ndubusat Primary School	700,000.00	Construction of 1 classroom to completion		700,000.00	New
44	Tigityo Primary School	700,000.00	Construction of 1 classroom to completion		700,000.00	New
45	Kogamei Primary School	600,000.00	Completion of 1 classroom - Plastering, fixing windows, windowpanes, door, ceiling and wiring and painting.	400,000.00 (2018/2019 FY) was allocated for completion of 2 classroom	200,000.00	Ongoing
46	Kaptuma Primary School	700,000.00	Completion of 1 classroom - Plastering, fixing, windows, windowpanes, door, ceiling, wiring and painting.	500,000.00 (2017/2018 FY)	200,000.00	Ongoing


  
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	<b>TOTAL</b>				<b>21,950,000.00</b>	
<b>SECONDARY SCHOOLS</b>						
1	Cheplelach bei Day Sec School	1,850,000.00	Completion of a Science Lab - plastering, floor terrazzo, fixing of door and windows, windowpanes, door fixing, ceiling, wiring, and painting. capacity	1,000,000.00 (2015/2016F Y)	850,000.00	Ongoing
2	Sochoi Boys Secondary School	1,100,000.00	Construction of a Dining Hall extension due to high student population- slab, walling, roofing, plastering, floor terrazzo, fixing of door and windowpanes, ceiling and wiring.	400,000.00 (2018/2019 FY)	700,000.00	Ongoing
3	Koilot Day Secondary School	7,200,000.00	Purchase of a 45 Seater School Bus		7,200,000.00	New
4	Keteng Secondary School	1,300,000.00	Completion of 2 classrooms @ 200,000.00 (plastering, ceiling, doors, windows/windowpanes, ceiling, wiring and painting	900,000.00 (2018/2019 FY) Allocation was for completion of the two classrooms	400,000.00	Ongoing
5	Kosoiywo Secondary School	300,000.00	Science Laboratory gas system Installation and water piping system.		300,000.00	New
6	St Mary's High School Soiyet	1,400,000.00	Completion of 2 classrooms @ 200,000.00 - Plastering, windows, doors fixing, ceiling, wiring and painting.	1,000,000.00 (2018/2019 FY) Was allocated 4m for construction of lab	400,000.00	Ongoing

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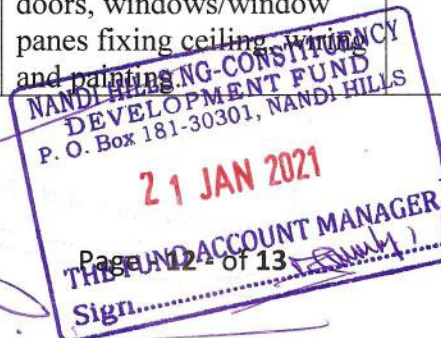
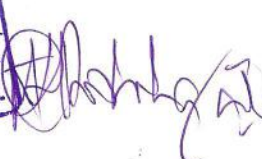


7	Jean Marie Day Sec School	27,000,000.00	Ongoing construction of storied tuition block of 9 classrooms, foundation, slab, walling ,1st floor slab, walling, plastering, fixing doors and windows, painting and finishing.	8,500,000.00 (2018/2019 & 2019/2020 FY)	14,500,000.00	Ongoing
8	Kipsebwo Day Sec School	13,700,000.00	Ongoing construction of storied tuition block of 12 classrooms and 4 offices, slab for ground floor, pillars, walling for the 1st floor, windows and doors fixing and painting on ground floor.	7,700,000.00 (2018/2019 & 2019/2020 FY)	6,000,000.00	Ongoing
9	Kaplelemet Day Sec School	12,150,000.00	Ongoing construction of storied tuition block of 9 classrooms, walling ,1st floor slab, walling, plastering, fixing doors and windows, painting and finishing.	10,100,000.00 (2017/2018, 2018/2019 & 2019/2020 FYs)	12,150,000.00	Ongoing
10	Tereno Girls Secondary School	1,650,000.00	Completion of 2 classrooms @ 200,000.00 - plastering, windows, windowpanes, doors fixing, ceiling, wiring, and painting.	1,250,000.00 (2017/2018 & 2018/2019 FY) Only one classroom in 17/18 which is presumed ot have been completed in 18/19	400,000.00	Ongoing
11	Kimugul Day Secondary School	1,300,000.00	Completion of 2 classrooms @ 200,000.00 - plastering, fixing, windows/windowpanes, doors, ceiling, wiring and painting.	900,000.00 (2017/2018 & 2018/2019 FY)	400,000.00	Ongoing
12	Kipkoror Day Secondary School	1,550,000.00	Completion of 2 classrooms - plastering, windows and doors fixing, ceiling, wiring and painting.	1,250,000.00	300,000.00	Ongoing



			windowpanes.			
13	Lelwak Boys Secondary School	5,000,000.00	Completion of a 120 student capacity Dining Hall- plastering, floor finishing, fixing of door and windows and window panes, ceiling and wiring.	4,000,000.00	1,000,000.00	Ongoing
14	Kaputi Day Secondary School	900,000.00	Completion of 1 classroom - plastering, windows, windowpanes, door fixing.	750,000.00	150,000.00	Ongoing
15	Cheptabach Day Secondary School	7,200,000.00	Purchase of 45 Seater School Bus		7,200,000.00	New
16	Taboiyat Day Secondary School	1,000,000.00	Purchase of 1 acre piece of land for school expansion		1,000,000.00	New
	<b>TOTAL</b>				<b>52,950,000.00</b>	
<b>SECURITY FACILITY</b>						
1	Sochoi Chiefs Office	1,200,000.00	Completion 3 roomed chief's office - plastering, windows/windowpanes, door fixing, ceiling, wiring, and painting.	700,000.00	500,000.00	Ongoing
2	Mogoon AP Staff quarters	500,000.00	Construction of staff houses (two single roomed houses) - foundation, slab, walling, roofing and finishing.		500,000.00	New
3	Kosoiywo Chiefs Office	1,100,000.00	Completion of chief's office - plastering, doors, windows/window panes fixing ceiling, wiring and painting. capacity	700,000.00	400,000.00	Ongoing
4	Kipsebwo Chiefs Office	1,100,000.00	Completion of 3 roomed chief's office - plastering, doors, windows/window panes fixing ceiling and painting.	700,000.00	400,000.00	Ongoing

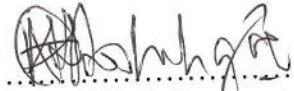
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5	Ainapnetu ny Chiefs Office	1,100,000.00	Completion of chief's office - plastering, doors, windows/window panes fixing ceiling, wiring and painting. capcity	700,000.00	400,000. 00	Ong oin g
6	Kapkoros Chiefs Office	1,200,000.00	Completion 3 roomed chief's office - plastering, windows/windowpanes, door fixing, ceiling, wiring, and painting.	700,000.00	500,000. 00	Ong oin g
	<b>TOTAL</b>				<b>2,700,00 0.00</b>	
	<b>GRAND TOTAL</b>				<b>137,088, 879.31</b>	

There being no other business to deliberate, the meeting ended at 3.00pm with a word of prayer from Elizabeth Chelangat.

  
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**Talaam Tiony**  
Secretary



  
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**Alfred Rotich**  
Chairman