

MINUTES OF MEETING HELD ON 15 NOVEMBER 2018 AT THE BOARD ROOM STARTING 10.00AM

MEMBERS PRESENT

1. Mr. Charles Limo	Chairman
2. Mr. Joshua K. Bore	Fund Account Manager
3. Mr. Talam Tiony	Secretary
4. Mrs, Sarah Melly	Member
5. Mr. Ezekiel Yego	M&E Chair
6. Mrs. Leah Ngeno	Bursary Chair
7. Ms. Elizabeth Chelangat	Member
8. Mr. Victor Kipkogei	Member
9. Mr. Alfred Rotich	Member
10. Solomon Kitayi	Assistant County Commissioner

Agendas;

1. Apologies for absence
2. Preliminaries
3. Confirmation of the previous minutes meeting held on 03rd October 2018
4. Matters Arising
5. 2018/2019 FY Projects Proposals
6. Sports and Environment projects implementation

MIN 01 – 1 – NG-CDFC/NHC/11/12/2018 - PRELIMINARIES;

The Chairman welcomed all the NG-CDFC members present to the meeting and requested Mrs. Leah Ngeno to open with a word of prayer. He then welcomed the secretary to go through the previous minutes.

MIN 01 – 02 – NG-CDFC/NHC/11/12/2018 - REVIEWS OF THE PREVIOUS MINUTES;

The Secretary read the previous minutes dated 15th November 2018 and were confirmed as the true deliberation by proposer Mr. Victor Kipkogei and seconder Mrs. Sarah Melly.

MIN 01 – 03 – NG-CDFC/NHC/11/12/2018 – MATTERS ARISING;

There was no matters arising and therefore the Chairman proceeded with the listed agendas of the day


Charles K. Limo
Chairman


Talam Tiony
Secretary

MIN 01 – 04 – NG-CDFC/NHC/11/12/2018 – 2018/2019 PROJECTS PROPOSALS;

The NG-CDFC members deliberated on all the projects proposed from all the four wards of Nandi Hills Constituency guided by the views collected in all the four wards in a Public Participation exercise in February 2018. Every ward representative gave priorities on projects that are immediate and those that are projected in the long term. At this point, the funds account Manager gave the members the budget ceiling of Ksh 109,040,875.52 as provided by the board in this financial year. It was agreed that this year's proposal be based on the statutory budget ceilings, priority on completion of all ongoing projects, starting of very needy cases and atleast two flagships projects in line with the government Big Four Agenda. The ongoing projects as discussed and approved by the NG-CDFC are:

Primary school ongoing projects

Amount	Activity	Amount
Ogirgir Primary School	Construction of one classroom; from slab to walling, plastering, shutters, painting	700,000
Keben Primary School	Completion of two classroom; plastering, shutters, painting	400,000
Lolkireny Primary sch	Completion of two classroom; plaster and painting	400,000
Ollessos hills primary school	Completion of three classroom; plastering, shutters, painting	300,000
Koimur Pri School	Completion of two classroom to painting	400,000
Kimwoki Primary School	Construction of one classroom; from slab to walling, plastering, painting	700,000
Chebinyiny Primary school	Construction of one classroom; from slab to walling	200,000
Kogamei Primary School	Completion of two classroom; plastering, shutters, painting	400,000
Nukiati Primary School	Construction of one classrooms; plastering, shutters and painting	700,000
Nduroto Primary School	Completion of two classroom; plastering, shutters, painting	400,000
Chepkunyuk Pri School	Construction of one classroom; from slab to walling, shutters, painting	700,000
Lelwak Primary School	Completion of two classroom; plastering, shutters, painting	400,000

Charles K. Limo
Chairman

Talaam Tiony
Secretary

Simbi Primary	Completion of three classroom; plaster and painting	400,000
Kaputi Primary School	Completion of two classroom; plastering, shutters, painting	400,000
St Mathias Pri School	Renovation of four classrooms: walls repairs, plastering, painting	400,000
Cheptililik Pri School	Purchase of land: 0.3 acres @ 800,000 and completion of One classroom : plastering, shutters, painting @200,000	1,000,000
Kabikwen Primary School	construction of one classroom; from slab to completion	1,000,000
Nandi Hills Township primary	Construction of one classrooms; from slab to walling, plastering, painting	700,000
Kipsamoo Pri School	construction of two classrooms	500,000
Tururo Primary School	Completion of two classroom; plastering, shutters, painting	500,000
Emitiot primary Tereno	Construction of one classroom; from slab to walling, plastering, painting	900,000
Mosine Primary	Completion of two classroom; plaster and painting	400,000
Kimolonik Pri School	Construction of one classroom; from slab to walling	500,000
Kipsebwo Pri School	Completion of one classroom; plaster and painting	300,000
AIC Chesigan Pri Sch	Purchase of one acre of land	1000,000
Sirwo Primary School	Construction of one classrooms; plastering, shutters and painting to completion	400,000
Mogobich Primary School	Completion of one classroom; from slab to walling	500,000
Kapchanga Primary School	Completion of three classroom; plaster and painting	450,000

Charles K. Luma
Chairman

Muny
Talaam Tion
Secretary

Lengon Primary School	Construction of one classroom; from slab to walling, plastering, painting	700,000
Ainapngetyuny Pri Sch	Completion of two classrooms (storeyed) slab and plastering	400,000
Cherobon Pri School	Construction of one classroom	500,000
Chemalal Hill View Academy	Purchase of land: 0.8 acres@ 800,000 and completion of a classroom : plastering, shutters, painting @200,000	1000,000
Total		17,650,000

The NG-CDFC noted that the following projects were erroneously not included in the ongoing projects report but has been captured in the project proposal for the financial year 2018/2019

Project Name	Activity	Amount allocated
Kaplelmet Secondary school	Construction of one classrooms; from slab to completion	1,600,000
Kaptien Secondary School	Construction of one classrooms; from slab to completion	400,000
Keteng Secondary School	Completion of two classrooms, from walling, roofing, plastering to finishing	900,000
Kipkimba Secondary School	completion of 1 classroom; plastering, shutters, ceiling and painting	200,000
Kosoiywo Secondary School	Construction of one classrooms; plastering, shutters and painting	400,000
Tereno Girls secondary	Completion of one classroom; plastering, painting, ceiling and shutters	250,000
Kimugul Secondary school	Completion of four classrooms: ceiling, painting, windows and doors, finishing	400,000
Ollessos Day Secondary school	Completion of Laboratory: from ceiling, doors, windows, painting and finishing	400,000
Sochoi Boys Secondary school	Completion of Dinning	400,000


Charles K. Kim
Chairman


Takaam Tiom
Secretary

	hall: from ceiling, doors, windows, painting and finishing	
Choimim Secondary School	Completion of 1 classroom; walling, plastering and painting	300,000
Taboiyat Secondary school	Completion of one classroom: ceiling, plastering, painting	250,000
Total		5,500,000

As per the ongoing projects report, the NG-CDFC noted that the following ongoing projects were already funded in the financial year 2017/2018 and the works are going on.

Project Name	Activity	Amount approved	Amount Allocated 2017/2018	Project Status
Kapsean Pri School	Construction of 2 Class rooms	500,000	500,000	Ongoing
Kipsamoo Primary School	renovation by plastering, painting and cielinging of 3 classroom	500,000	500,000	Ongoing
Kimolonik primary school	plastering, painting and cielinging to completion of 1 classrooms	500,000	500,000	Ongoing
Timobo Primary School	plastering, painting and ceilinging to completion of 1 classroom.	500,000	500,000	Ongoing
Serengonik Primary School	Walling, roofing, plastering, painting and cielinging to completion of 2 classrooms	1000,000	500,000	Ongoing
Mogobich Primary School	renovation plastering, painting and cielinging to completion of 3 classroom	500,000	200,000	Ongoing

Charles Kihuro
Chairman.

Tataam Tony
Secretary

Tereno Primary School	Completion of 4 class rooms	600,000	500,000	Ongoing
Kitechgaa Pri Sch	plastering, painting and cielinging to completion	600,000	500,000	Ongoing
Great Highlands Prep	plastering, painting and cielinging to completion of 1 classroom	500,000	500,000	Ongoing

The following ongoing projects as reflected in the ongoing projects report were not factored in the 2018/2019 F/Y proposal but the NG-CDFC resolved that they will be factored in in the financial years 2019/2020 and 2020/2021:

Project Name	Activity	Balance to completion
Koilot Primary School	Renovation of 8 class rooms	3,000,000
Ndururo Primary School	Construction of 2 class rooms	800,000
Cheplelachbei Primary School	Construction of 2 class rooms	900,000
Cheptuingeny Primary School	Renovation of 8 class rooms	2,000,000
Ollessos Primary Sch	Construction of 2 class rooms	900,000
Sochoi Pri School	Renovation of class rooms	1,500,000
Lolduga Pri School	Construction of 2 class rooms	1,500,000
Taboyat Primary School	Completion of 8 class rooms	3,500,000
Siwo Primary School	Renovation of 8 class rooms	2,000,000
Ngame Primary School	Construction of 2	1,200,000

Charles K. Kim
Chairman

Tatam Tiony
Secretary

	class rooms	
St Ludovico pri	Construction of 2 class rooms	1,400,000
Kaptien Pri School	Completion of 2 class rooms	1,000,000
Kapkoros Pri School	Construction of 2 class rooms	900,000
Kipkorom Primary School	Renovation of 8 class rooms	1,400,000
Kapleimet Primary Sch	Renovation of 8 class rooms	2,200,000
Kapsokio Sec School	Construction of 2 Class rooms	900,000
Kisoga Pri School	Completion of 2 class rooms	400,000
TOTAL		25,500,000

After lengthy deliberations, the committee agreed on the following projects to be funded in the financial year 2018-2019 as per the categories below:

- Education Primary Schools Proposed Projects
- Education Secondary Schools proposed Projects
- Security proposed projects
- Environment
- Budget for recurrent expenditure
- Budget for monitoring and evaluation
- Sports

The NG-CDFC members agreed and resolved that the drawn list of Projects Proposals for the financial year 2018/2019 be submitted to the NG-CDF Board for approval as follows:

Charles K'limo
Chairman

Tajam Tony
Secretary

Project Name	Project Number	Original Cost	Activity	Amount	Status
Administration/Recurrent API					
Employees' Salaries	4-029-153-2110000-100-2018/19-001	2,000,000	Payment of staff salaries and gratuity	2,000,000	Ongoing
Goods and Services	4-029-153-2210000-100-2018/19-002	2,085,420.69	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel, advertising, branding, consultancy and subsistence, office tea, etc.	1,884,504.73	Ongoing
Office furniture/equipments	4-029-153-3110000-100-2018/19-003	600,915.96	Purchase of office camera and lense., office cheque writing machine and curtains	600,915.96	New
NSSF	4-029-153-2120101-100-2018/19-004	50,000.00	Payment of NSSF Deductions	50,000.00	Ongoing
NHIF	4-029-153-2120201-100-2018/19-005	50,000.00	Payment of NHIF Deductions	50,000.00	Ongoing
Committee Expenses	4-029-153-2210802-100-2018/19-006	1,957,031.84	Payment of Committee sitting allowances, transport, conferences	1,957,031.84	Ongoing
		6,542,452.53		6,542,452.53	

Charles K. Kimu
Charles K. Kimu
 Chairman

Tatam Tiom
Tatam Tiom
 Secretary

Project Name	Project Number	Original Cost	Activity	Amount	Status
Monitoring & evaluation AP2					
Goods and Services	4-029-153-2210000-111-2018/19-001	805,070.26	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence,	805,070.26	Ongoing
Committee Expenses	4-029-153-2210802-111-2018/19-003	1,246000.00	Payment of Committee sitting allowances, transport, conferences	1,246,000.00	Ongoing
CDFC/PMC Capacity Building	4-029-153-2210700-111-2018/19-004	1,420,156.00	Undertake Training of the PMCs/CDFCs/Staff on CDF Related issues	1,420,156.00	Ongoing
		3,271,226.26		3,271,226.26	
Emergency					
Emergency	4-029-153-2640200-101-2018/19-001	5,738,993.45	To cater for any unforeseen occurrences in the constituency during the financial year	5,738,993.45	Ongoing
Environmenta l					
Nandi hills constituency Environment	4-029-153-2640509-110-2018/19-001	2,180,817.51	Purchase and installation of 10,000 litres water tanks, piping, construction of tank stands and planting of trees for the following institutions; Olessos Pry Sch, Kaptuma	2,180,817.51	Ongoing

Charles K. Kimu
Charles K. Kimu
 Chairman

Tataam Tiony
Tataam Tiony
 Secretary

Project Name	Project Number	Original Cost	Activity	Amount	Status
			Primary Sch, Sirwa Primary Sch, Lengon Primary Sch, Soiyet primary school and Keteng primary school each kshs363,469.58.		
Sports					
Nandi hills constituency sports	4-029-153- 2640509-112- 20178/19-001	2,180,817.51	Organizing constituency sports tournament where sports kits will be awarded to winning teams.	2,180.817.51	Ongoing
Bursary					
Bursary Secondary Schools	4-029-153- 2640101-103- 2017/18-001	12,304,087.55	Payment of bursary to needy student	12,304,087.55	Ongoing
Bursary Tertiary Schools	4-029-153- 2640101-103- 2017/18-002	14,956,131.33	Payment of bursary to needy student	14,956,131.33	Ongoing
				27,260,218.88	
SECONDAR Y SCHOOLS					
Ainapngetuny Secondary	4-029-153- 2630205-104- 2018/2019-001	2,000,000	Construction of schools science laboratory	2,000,000	New
Chepngetuny Secondary	4-029-153- 2630205-104- 2018/2019-002	750,000	Construction of one classroom	750,000	New
Alfred Keter Choimim Secondary school	4-029-153- 2630205-104- 2018/2019-003	1,000,000	Construction of 1 classroom (700,000) and Completion of 1 classroom; walling, plastering and	1,000,000	New/Ongoin g

Charles K. Limu
Charles K. Limu
Chairman

Tataam Tiony
Tataam Tiony
Secretary

			painting (300,000)		
Jean Marie Secondary School	4-029-153- 2630205-104- 2018/19-004	4,000,000	Construction of two storeyed tuition block: from foundation, slab and pillars	4,000,000	New
Taboiyat secondary school	4-029-153- 2630205-104- 2018/19-005	7,000,000	Purchase of 51 seater school bus	7,000,000	New
kaplelmet secondary school	4-029-153- 2630205-104- 2018/19-006	1,600,000	Additional funds for construction of two storeyed tuition block: from foundation, slab, pillars	1,600,000	Ongoing
Kaptien Secondary School	4-029-153- 2630205-104- 2018/19-007	400,000	Completion of science laboratory: roofing, plastering, painting	400,000	Ongoing
Keben Day secondary School	4-029-153- 2630205-104- 2018/19-008	1,300,000	purchase of one acre of land	1,300,000	New
Keteng Secondary School	4-029-153- 2630205-104- 2018/19-009	900,000	Completion of two classrooms, from walling, roofing, plastering to finishing	900,000	Ongoing
Kipkimba secondary school	4-029-153- 2630205-104- 2018/19-010	750,000	construction of 1 classroom (550,000) and completion of 1 classroom; plastering, shutters, ceiling and painting (200,000)	750,000	New/Ongoing
Kipkoror Secondary Classroom)	4-029-153- 2630205-104- 2018/19-011	750,000	construction of one classroom to completion	750,000	New

Charles K. Lim
Charles K. Lim
Chairman

Tataam Tiom
Tataam Tiom
Secretary

Kisebwo Secondary (Classrooms)	4-029-153-2630205-104-2018/19-012	2,000,000	Construction of two storeyed tuition block: from slab to walling of four classrooms	2,000,000	New
Koilot Day (Land)	4-029-153-2630205-104-2018/19-013	1,300,000	Purchase of 1 acre of land	1,300,000	New
Kosoiywo Secondary School (Laboratory)	4-029-153-2630205-104-2018/19-014	400,000	Completion of laboratory; ceiling, painting, plastering and general finishes	400,000	ongoing
Lelwak Secondary school (Dining Hall)	4-029-153-2630205-104-2018/19-015	2,000,000	Construction of Dining hall	2,000,000	New
Mogobich Secondary School (classroom)	4-029-153-2630205-104-2018/19-016	750,000	Construction of one classroom	750,000	New
St. Mary's High school Soiyet (Classroom)	4-029-153-2630205-104-2018/19-017	1,400,000	Construction of a laboratory	1,400,000	New
Tereno Girls secondary school (land)	4-029-153-2630205-104-2018/19-018	250,000	Completion of one classroom; plastering, painting, ceiling and shutters	250,000	Ongoing
Kimugul Secondary (classroom)	4-029-153-2630205-104-2018/19-019	400,000	Completion of four classrooms: ceiling, painting, windows and doors, finishing	400,000	Ongoing
Kaputi Secondary school (classroom)	4-029-153-2630205-104-2017/18-020	750,000	Construction of one classroom: from foundation to completion	750,000	New
St. John's Chepkunyuk Secondary school (classroom)	4-029-153-2630205-104-2018/19-021	750,000	Construction of one classroom	750,000	New

Charles K. Limo
 Chairman

Tataam Troy
 Secretary

Kosoiywo Secondary school (school bus)	4-029-153-2630205-104-2018/19-022	7,000,000	51 Seater bus	7,000,000	New
Ollessos Day Secondary (Laboratory)	4-029-153-2630205-104-2018/19-023	400,000	Completion of Laboratory: from ceiling, doors, windows, painting and finishing	400,000	Ongoing
Sochoi Boys Secondary School (Dinning Hall)	4-029-153-2630205-104-2018/19-024	400,000	Completion of Dinning hall: from ceiling, doors, windows, painting and finishing	400,000	Ongoing
Cheptabach secondary school (Classroom)	4-029-153-2630205-104-2018/19-025	750,000	Construction of one classroom	750,000	New
Taboiyat secondary school (classroom)	4-029-153-2630205-104-2018/19-026	250,000	Completion of one classroom: ceiling, plastering, painting	250,000	Ongoing
		39,946,349.38		39,946,349.38	
PRIMARY SCHOOLS					
Nukiya primary school (Classrooms)	4-029-153-2630204-104-2018/19-001	700,000	Construction of one classroom: from foundation to roofing	700,000	New
Chebinyiny Primary school (Classroom)	4-029-153-2630204-104-2018/19-002	200,000	Completion of one classroom; from walling to roofing to plastering, painting and finishing	200,000	Ongoing
Lelwak primary school (Classroom)	4-029-153-2630204-104-2018/19-003	400,000	Completion of two classroom; plastering, shutters, painting	400,000	Ongoing

Charles K. Lino
Chairman.

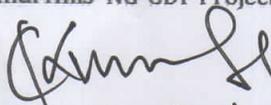
Tataam Tony
Secretary

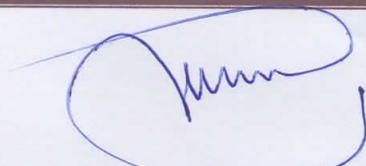
Nduroto primary school (classroom)	4-029-153-2630204-104-2018/19-004	400,000	Completion of two classroom; plastering, shutters, painting	400,000	ongoing
Kaputi primary school (Classroom)	4-029-153-2630204-104-2018/19-005	400,000	Completion of two classroom; plastering, shutters, painting	400,000	ongoing
Mogobich Primary (Classroom)	4-029-153-2630204-104-2018/19-006	500,000	Completion of two classrooms; plastering, shutters, painting	500,000	ongoing
Kapchumba Primary school (classroom)	4-029-153-2630204-104-2018/19-007	700,000	Construction of one classroom; from foundation to roofing	700,000	New
Ogigir Primary school (Classroom)	4-029-153-2630204-104-2018/19-008	700,000	Construction of one classroom; from foundation to walling, plastering, shutters, painting	700,000	New
Lessos Hills Primary school (Classroom)	4-029-153-2630204-104-2018/19-009	300,000	Completion of three classrooms; plastering, shutters, painting	300,000	Ongoing
Chepkunyuk Primary School (Classroom)	4-029-153-2630204-104-2018/19-010	700,000	Construction of one classroom; from foundation to walling, shutters, painting	700,000	New
Keben Primary (Classroom)	4-029-153-2630204-104-2018/19-011	400,000	Completion of two classrooms; plastering, shutters, painting	400,000	Ongoing
Tururo Primary school (Land)	4-029-153-2630204-104-2018/19-012	500,000	Completion of two classrooms; plastering, shutters, painting	500,000	Ongoing
Kogamei Primary (Classroom)	4-029-153-2630204-104-2018/19-013	400,000	Completion of two classrooms; plastering, shutters, painting	400,000	ongoing
Lengubei Primary school (Classroom)	4-029-153-2630204-104-2018/19-014	700,000	Construction of one classroom	700,000	new

Charles K. Kimani
 Charles K. Kimani
 Chairman

Tataam Tiomy
 Tataam Tiomy
 Secretary

Sirwa Primary school(Classroom)	4-029-153-2630204-104-2018/19-015	400,000	Completion of two classrooms; plastering, shutters, painting	400,000	ongoing
Kimugul Primary school (Classroom)	4-029-153-2630204-104-2018/19-016	400,000	Renovation of four classrooms: walls repairs, plastering, painting	400,000	Ongoing
Koimur Primary	4-029-153-2630204-104-2018/19-017	400,000	Completion of two classrooms; plastering, ceiling, painting, shutters	400,000	Ongoing
Ainapng'etuny Primary (classrooms)	4-029-153-2630204-104-2018/19-018	400,000	Completion of two classrooms; from plastering, ceiling, and painting	400,000	Ongoing
Kapchanga Primary (Classroom)	4-029-153-2630204-104-2018/19-019	450,000	Completion of three classrooms; from plastering, shutters, ceiling and painting	450,000	Ongoing
Simbi Primary(classroom)	4-029-153-2630204-104-2018/19-020	400,000	Completion of two classrooms; from plaster , ceiling and painting	400,000	Ongoing
Emitiot Primary (Classroom)	4-029-153-2630204-104-2018/19-021	900,000	Construction of one classroom; from slab to walling, plastering, painting	900,000	New
Chemalal Primary School (Classroom)	4-029-153-2630204-104-2018/19-022	1,000,000	Purchase of land: 0.8 acres@ 800,000 and completion of a classroom : plastering, shutters, painting @200,000	1,000,000	new
Lengon primary school (classroom)	4-029-153-2630204-104-2018/19-023	700,000	Construction of one classroom	700,000	New


 Charles K. Kimani
 Chairman


 Taramu Tiom
 Secretary

Kimwogi primary school (classroom)	4-029-153-2630204-104-2018/19-024	700,000	Construction of one classroom	700,000	New
Cheptililik primary school (Land and classroom)	4-029-153-2630204-104-2018/19-025	1000,000	Purchase of land: 0.3 acres @ 800,000 and completion of one classroom : plastering, shutters, painting @200,000	1,000,000	Ongoing
Soiyet primary school (Classroom)	4-029-153-2630204-104-2018/19-026	1,400,000	Construction of two classrooms	1,400,000	New
St. Mathias Kapkwang'	4-029-153-2630204-104-2018/19-027	400,000	Renovation of four classrooms: walls repairs, plastering, painting	400,000	Ongoing
Township primary school	4-029-153-2630204-104-2018/19-028	700,000	Construction of one classroom	700,000	New
Kipsebwo primary school	4-029-153-2630204-104-2018/19-029	300,000	Completion of one classroom; plaster and painting	300,000	Ongoing
Chesirikan primary school (land)	4-029-153-2630204-104-2018/19-030	1,000,000	Purchase of one acre of land	1,000,000	New
Mosine primary school (land)	4-029-153-2630204-104-2018/19-031	400,000	Completion of two classrooms; plaster and painting	400,000	Ongoing
Lessos Hills primary school (Classroom)	4-029-153-2630204-104-2018/19-032	470,000	Completion of three classrooms; plastering and painting	470,000	Ongoing
Lolkiren primary school (Classroom)	4-029-153-2630204-104-2018/19-033	400,000	Completion of two classrooms; plaster and painting	400,000	Ongoing
Cherobon primary school (Classroom)	4-029-153-2630204-104-2018/19-034	500,000	Construction of one classroom	500,000	New

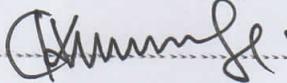
Charles K. Kimani
 Charles K. Kimani
 Chairman

Tataam
 Tataam Setiory
 Secretary

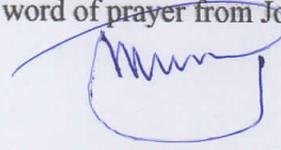
		19,820,000.00		19,820,000.00	
		109,040,875.52		109,040,875.52	109,040,875.52

There being no other business the meeting was adjourned with a word of prayer from Joshua K. Bore.

Minutes Confirmed by:



Chairman – Charles Kimutai



Secretary – Talam Tiony