



NG-CDF EMGWEN

National Government Constituencies Development Fund
Emgwen Constituency
P.O Box 1215 - 30300,
Kapsabet, Kenya.
Tel: 0721885464
Email: emgwen@ngcdf.go.ke | Website: www.ngcdf.go.ke

MINUTES OF EMGWEN NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE MEETING HELD AT 10:00 AM ON NOVEMBER 4, 2020 AT NG-CDF COMMITTEE ROOM.

MEMBERS PRESENT:

1. SHADRACK ROTICH	CHAIRMAN
2. BARNABAS KEMBOI	SECRETARY
3. WESLEY MAINA	FAM/ MEMBER
4. JULIUS MAIYO	MEMBER
5. BENSON KETER	MEMBER
6. MILLICENT JEMUTAI	MEMBER
7. GETRUDE SUGUT	MEMBER
8. RAEJ JEPTUM	MEMBER
9. GEORGE MATUNDURA	DCC/MEMBER
10. JOHANA CHULAI	MEMBER

AGENDA

1. PROCEEDINGS.
2. READING AND CONFIRMATION OF THE PREVIOUS MINUTES.
3. MATTERS ARISING.
4. EMGWEN NGCDF PROJECT PROPOSALS SUBMISSION OF FINANCIAL YEAR 2020/2021.
5. A.O.B

MIN 01/03/NOVEMBER/2020/2021/09: PROCEEDINGS.

Chairperson called the meeting to order at 10:00 Am, thanked members for their punctuality in attending the meeting, requesting for a social distance of one metre apart.

He then requests Rael Jeptum to lead with a word prayer.

MIN 02/03/NOVEMBER/2020/2021/09: READING AND CONFIRMATION OF THE PREVIOUS MINUTES.

The secretary read the previous minutes of the meeting held on September 22, 2020. The minutes were proposed by Benson Keter and seconded by Julius Maiyo as the true records of the proceedings of that day.

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MIN 03/03/NOVEMBER/2020/2021/09: MATTERS ARISING.

FAM informed the committee members that following the recent funds disbursement by the board, he has mobilized for FMC documentation to enable process of the funds and disbursed to their respective accounts, for the projects to commence immediately. The technical team from public works should ensure quality workmanship is observed to the later.

Chair informed the committee that all ongoing projects are going on well despite Covid 19 regulations, the institutions are observing keenly. Members agreed to visit the ongoing projects for their routine check on the progress.

MIN 04/03/NOVEMBER/2020/2021/09: EMGWEN NG-CDF PROJECT PROPOSALS SUBMISSION OF FINANCIAL YEAR 2020/2021

The Fund Manager informed members that the budget ceiling per Constituency in 2020/2021 is Kshs 137, 088,879.31.

The chairman tabled the project proposals from the four wards in the constituency before the committee for deliberations, the proposals tabled were for the following wards: Kilibwoni, Kapsabet, Kapkangani and Chepkumia ward.

The chairperson noted that some of the projects were not completed due to rise of prices of local and hardware materials, classrooms were redesigned to a standard classroom of 8 X 9 meters and the introduction of gal sheets from MRM. After a long discussion the committee agreed that the ongoing projects to be funded in this Fy 2020/2021 as per their estimate costs to completion to enable benefit the community.

The chairperson noted that most of the institutions across the constituency have experience a lot of challenges with ablution block, the committee discussed and agreed to fund neediest with environment funds.

The committee went through the proposals one by one and found out that most of the projects that had been forwarded were:

1. Secondary schools
2. Primary schools



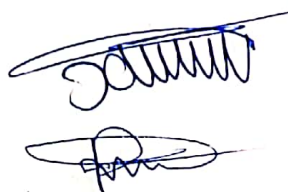
3. Security

The Fund Account Manager took members through the regulations guiding the preparations of project proposals, NGCDFB circular and particularly the statutory. He stressed to members that the NGCDF board is very strict and that an allocation of funds to a project should be able to complete that project. He went further to remind members that any ongoing projects should be given priority so that are completed and handed over to the community for use.

After going through the statutory, the committee observed that the amount of money available was so little to be able to cater for the projects they had intended to fund in this financial year. The Committee approved allocations of **Kshs. 137,088,879.31** to Fund projects. The attached list of projects was therefore anonymously accepted by the committee and recommended for funding in the financial year 2020/2021 as follows;

Project Name	Project Activity	Amount Allocated	Current Status
Employees' Salaries	Payment of staff salaries and gratuity	2,825,332.76	New
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	1,240,000.00	New
NSSF	Payment of NSSF Deductions	70,000.00	New
NHIF	Payment of NHIF Deductions	90,000.00	New
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	4,000,000.00	New
Goods and Services	Purchase of fuel, printing, stationery, Airtime, travel and subsistence	812,666.37	New

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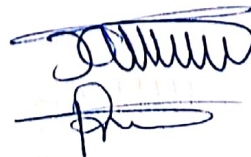
Committee Expenses	Payment of Committee allowances during M&E, transport, conferences	2,300,000.00	New
NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues	1,000,000.00	New
Bursary Secondary Schools	Payment of bursary to needy student in secondary schools	17,718,368.10	New
Bursary Tertiary Schools	Payment of bursary to needy student in Tertiary institutions	15,691,777.59	New
Bursary Special School	Payment of bursary to needy students in Special institutions	3,800,000.00	New
Sports Activities	Organizing constituency sports tournament where the winning teams/ schools to be awarded with trophies, balls, and games kits.	2,741,777.59	New
Emgwen Technical Training Institute	Construction of 2 pit latrines to completion (4 doors for girls at kshs. 200,000 and 4 doors for boys with urinal at kshs. 300,000).	500,000.00	New
Kipkeibon Secondary School	Construction of 2 pit latrines to completion (4 doors for girls at kshs. 200,000 and 4 doors for boys with urinal at kshs. 300,000).	500,000.00	New
Tulon Primary School	Construction of 2 pit latrines to completion (4 doors for girls at kshs. 200,000 and 4 doors for boys with urinal at kshs. 300,000).	500,000.00	New
Kiminda Chief's office	Construction of one pit latrines to completion (4 doors for girls at kshs. 200,000)	200,000.00	New

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[Handwritten signatures]



Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90	New
Tulon Chief's office	completion of Chief's office with 5 Rooms; Roofing, Fixing Doors and Windows, Flooring, Plastering, Ceiling and Painting	500,000.00	Ongoing
Emgwen technical Training Institute	Fencing of 2 acres of land; Heavy gauge 6 feet Chain link @ Kshs.800,000.00, Concrete posts @ Kshs.500,000.00 and installation of main gate @Kshs.300,000.00 with sentry of 3 doors flash toilets @kshs.400,000.00.	2,000,000.00	New
IPA primary School	Renovations of 8 classrooms to completion; Replacing of Roofing, flooring and painting.	1,000,000.00	New
Kabaskei Primary School	Construction of 2 classrooms to completion	1,200,000.00	New
Terige Primary School	Renovations of 8 classrooms to completion; floor tiles and painting.	1,000,000.00	New
Emdin Primary School	Renovations of 8 classrooms to completion; floor tiles and painting.	1,000,000.00	New






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Kipture Primary School	Renovations of 8 classrooms to completion; floor tiles, plastering and painting.	1,000,000.00	New
Mberia Toileltany Primary School	Renovations of 8 classrooms to completion; floor tiles and painting.	1,000,000.00	New
Ac Tegat Primary School	Renovations of 8 classrooms to completion; Replacing of Roofing, floor tiles and painting.	3,000,000.00	New
Tiryo Primary School	Renovations of 8 classrooms to completion; floor tiles, plastering and painting.	1,000,000.00	New
Kapkagaon Primary School	Renovations of 8 classrooms to completion; floor tiles, plastering and painting.	1,000,000.00	New
Kiptamuk primary School	Renovations of 8 classrooms to completion; floor tiles, plastering and painting.	1,000,000.00	New
Kapkesengin Primary School	Completion of 5 roomed Administration Block; plastering, painting, floor, windows, doors and ceiling.	1,000,000.00	Ongoing
Mosobecho Primary School	Renovation of 8 classrooms to completion; Plaster of walls, repair of floors, painting and replacing doors.	1,000,000.00	New
St. Marys Sugut Primary School	Renovation of 8 classrooms to completion; Plaster of walls, floor tiles, painting and replacing doors.	1,000,000.00	New
Kapsabet Township Primary School	Renovation of 8 classrooms to completion; Plaster of walls, repair of floor tiles, painting and replacing doors.	2,000,000.00	New
AC Tegat Primary School	Completion of 5 roomed Administration Block; plastering, painting, floor, windows, doors and ceiling.	700,000.00	Ongoing

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St. Roberts Arwos Primary School	Completion of 25m x 12.5m with baby pool 3m x 3m Swimming pool; purchase of swimming pool pump, plumbing works, electrical installations, construction of pump house, installation of pumps, fencing and installation of gate with sentry.	5,000,000.00	Ongoing
Kaptendon Primary School	Completion of 5 Roomed Administration Block, plastering, painting, flooring, windows panes, electrical installation and ceiling.	1,000,000.00	Ongoing
Kaptendon Primary School	Renovation of 8 classrooms to completion; Floor tiles, replacing of doors and painting.	1,000,000.00	New
Kaboen Primary School	Renovation of 8 classrooms to completion; Floor tiles, replacing of doors and painting.	1,000,000.00	New
Katanin Primary School	Renovation of 8 classrooms to completion; Floor tiles, replacing of doors and painting.	1,000,000.00	New
Kipkeibon Primary School	Renovation of 8 classrooms to completion; Floor tiles, replacing of doors and painting.	2,000,000.00	New
Aic Olangata Primary School	Construction of 2 classrooms to completion	1,200,000.00	New
Aic cheribisi Academy	Construction of 80 beds Girls Dormitory to roofing	1,000,000.00	New
St Roberts Arwos Primary School	Construction of 5 Roomed administration block to roofing level	2,000,000.00	New
Kiptilalon Primary School	Completion of 5 roomed Administration Block; plastering, painting, floor, windows, doors and ceiling.	1,000,000.00	Ongoing

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Ngomwo Primary School	Completion of 5 roomed Administration Block; plastering, painting, floor, windows, doors and ceiling.	1,000,000.00	Ongoing
Pr.Misoi Kapsirichoi Primary School	Construction of 2 classrooms to completion	1,200,000.00	New
Chepkoiyo Primary School	Construction of 2 classrooms to completion	1,200,000.00	New
St.Georges Kabirirsang Academy	Construction of 2 classrooms to completion	1,200,000.00	New
Burende Primary School	Completion of two classrooms; plastering, fixing of doors, windows and painting.	400,000.00	Ongoing
Kabwareng Primary School	Completion of two classrooms; plastering, fixing of doors, windows and painting.	400,000.00	Ongoing
SDA Tendwet Primary School	Completion of two classrooms; plastering, fixing of doors, windows and painting.	300,000.00	Ongoing
Cbebarus Boarder Primary School	Completion of two classrooms; plastering, fixing of doors, windows and painting.	400,000.00	Ongoing
Chepkumia Secondary School	Completion Of 200 Capacity Dining Hall; plastering, painting, fixing of doors and windows.	2,000,000.00	Ongoing

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Holy Rosary Girls High School Koibem	Completion Of 80 beds Girls Dormitory; flooring, fixing of doors and windows, plastering, painting and electrical installation.	2,000,000.00	Ongoing
Kabikwen Secondary School	Completion Of 80 beds Girls Dormitory; fixing of doors and windows, plastering, floor tiles, electrical installation and painting	1,000,000.00	Ongoing
St.Mary's Kapchorwa Secondary School-Sinteret.	Completion of four classrooms; plastering, fixing of doors, windows and painting.	600,000.00	Ongoing
Kipkeibon Secondary School	Construction of storey twin science laboratory to ring beam level.	2,000,000.00	New
Songoliet Secondary School	Completion Of 80 capacity Science Laboratory; Plastering, flooring, painting, plumbing, wiring and gas system	1,000,000.00	Ongoing
Barngetuny Secondary School	Completion of two classrooms; plastering, fixing of doors, windows and painting.	400,000.00	Ongoing
Kapkagaon Secondary School	Completion Of 120 beds Girls Dormitory; fixing of doors and windows, plastering, painting and floor tile works.	1,000,000.00	Ongoing
Ndubeneti Secondary School	Completion of one classroom; plastering, fixing of doors, windows and painting.	250,000.00	Ongoing
Tiryo Secondary School	Completion of four classrooms; plastering, fixing of doors, windows and painting.	600,000.00	Ongoing

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Holy Rosary Girls Koibem	Purchase of 52 seater school bus.	7,452,250.00	New
Kabirirsang Secondary School	Purchase of 52 seater school bus.	7,452,250.00	New
St.Barnabas Tegat Secondary School	Purchase of 52 seater school bus.	7,452,250.00	New
TOTALS		137,088,879.31	

MIN 05/04/NOVEMBER/2020/2021/09: A.O.B.

Chairman thanked all members for their participation in the meeting and being no any other business he closed the meeting at 11:30 Am with a word of prayer from Johana Chulai.

Confirmed:

NGCDFC Chairman: Shadrack Rotich Sign:  Date: 4/11/20

NGCDFC Secretary: Barnabas Kemboi sign:  Date: 4/11/20

