

MINUTES OF EMGWEN NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE MEETING HELD AT 10:20AM ON JANUARY 12, 2023 AT NG-CDF COMMITTEE ROOM.

MEMBERS PRESENT:

1. JOHN BUSIENEY	CHAIRMAN
2. MARGARET BUSIENEI	SECRETARY
3. WESLEY MAINA	FAM/ MEMBER
4. SAMSON KOSGEI	MEMBER
5. RODAH CHEBET	MEMBER
6. DENIS ANGAYA	MEMBER
7. EUSILAH JEPNGETICH	MEMBER
8. WINY CHEPTOO	MEMBER
9. OBED N MOSEE	DCC/MEMBER
10. BERNARD KIPKORIR	MEMBER

AGENDA

1. PROCEEDINGS.
2. READING AND CONFIRMATION OF THE PREVIOUS MINUTES.
3. MATTERS ARISING.
4. WARD REPORT.
5. EMGWEN NGCDF PROJECT PROPOSALS SUBMISSION OF FINANCIAL YEAR 2022/2023.
6. A.O.B

MIN 01/12/JANUARY/2022/2023/03: PROCEEDINGS.

Chairperson called the meeting to order at 10:20 Am, thanked members for their punctuality in attending the meeting. He then requests Rodah Chebet to lead with a word prayer.

MIN 02/12/JANUARY/2022/2023/03: READING AND CONFIRMATION OF THE PREVIOUS MINUTES.

The secretary read the previous minutes of the meeting held on December 30, 2022. The minutes were proposed Samson Kosgei and seconded by Winny Cheptoo as the true records of the proceedings of that day.

MIN 03/12/JANUARY/2022/2023/03: MATTERS ARISING.

FAM informed the committee members that the ongoing projects are progressing well and being supervised by the technical officers from the public works.

Members agreed to visit the ongoing projects as a routine check on the progress as monitoring and evaluation.

MIN 04/12/JANUARY/2022/2023/03: WARD REPORT.

Chairperson informed the committee that pursuant to the provision of NGCDF Act 2015 section 27 (1) which provides that; the chairperson of constituency committee shall within the first year of a new parliament and at least once every two years thereafter, convene an open forum public meeting in every ward in their constituency to deliberate on the development matters in each ward and constituency.

Chair noted that forums were conveyed through notices on public and chiefs, all residents in wards were gathered together for the exercise at various meeting point as their central place of the wards.

The meeting started at 9:30Am in the morning. The Representative from NG-CDFC, The Area chiefs & assistant chiefs, Opinion leaders, Village elders, PMC's members for the projects in ward and adversely members of the public within the wards were present.

All the wards in the constituency carried out public participation and prioritized the following projects;

Projects priorities identified in the KILIBWONI Ward

The committee resolved to prioritize the projects of the as per locations because of the wide range of ward;

Arwos Location New Projects			
1.	Ndubeneti Secondary School	Purchase of a 46-seater school Bus	9,800,000,000
2.	Kaptendon Primary School	Construction of Administration block	2,500,000
3.	Ngomwo Primary School	Construction of Administration block	2,500,000
4.	Ngomwo Primary School	Construction of pit latrine	500,000
Kilibwoni Location New Projects			



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1.	Kilibwoni Boys High School	Construction of boys dormitory	3,500,000
2.	Kilibwoni Primary School	Renovations of floor of 8 classrooms.	1,500,000
3.	Kapnyeberai Primary School	Construction of ablution block and gate	1,500,000
4.	Kiptilalon Primary School	Construction of Administration Block	2,500,000
5.	Our Lady Of Victory Girls Kapnyeberai	Painting of dormitories	3,900,000
6.	Katanin Primary School	Construction of Administration Block	2,500,000
7.	Chief's Office	Construction of Administration Office	1,500,000
8.	Kilibwoni Boys High School	Construction of Toilets	2,500,000
Terige Location New Projects			
1.	St.Michael Boys High School Terige	Renovation Of 8 classrooms	2,500,000
2.	Songoliet Primary School	Construction of Administration Block	2,500,000
3.	Songoliet Secondary School	Purchase of land	3,600,000
4.	Cheplassei Primary School	Purchase of land	1,000,000
5.	Emdin Primary School	Construction of Administration Block	2,700,000
6.	Kiplolok Primary School	Construction of Administration Block	2,500,000
7.	Terige Primary School	Renovations of 8 classrooms	1,000,000
8.	Terige High School	Renovations of Dormitories	4,000,000
Lolminingai Location New Projects			
1.	Ack Kaibeio Academy	Construction of 6 classrooms	3,600,000
2.	Kiplolok Primary School	Purchase of land	4,000,000
3.	Lutiet Primary School	Renovations of 8 classrooms	1,000,000

4.	Ndubeneti Secondary School	Construction of Administration Block	2,500,000
5.	Kapkagaon Secondary School	Construction of Dinning hall	3,500,000
6.	Kabore Primary School	Construction of Administration Block	1,700,000
7.	Sinendo Primary School	Construction of 2 classrooms	1,000,000
8.	Lutiet Primary School	Construction of Administration Block	1,500,000
9.	Kapkagaon Pri	Construction of Administration Block	2,500,000
Tulon Location New Projects			
1.	Kapchumba Primary School	Renovations of 8 classrooms	1,000,000
2.	Kiptenden Primary School	Renovations of 8 classrooms	1,000,000
3.	Barngetuny Secondary School	Purchase of land	2,000,000
4.	Ack St.Thomas Sec	Construction of science laboratory	4,000,000
5.	Barngetuny Secondary School	Construction of science laboratory	4,000,000
6.	Kapchumba Primary School	Construction of 4 classrooms	2,400,000
7.	Sda Tendwet Primary School	Construction of 2 classrooms	1,600,000
8.	Tulon Primary School	Construction of Administration Block	2,800,000
Kaplamai Location New Projects			
1.	Kapchemoiywo Primary School	Renovations of 8 classrooms	1,000,000
2.	Kaptagunyo Primary School	Renovations of 8 classrooms	1,000,000
3.	Kapsumbeiywo Primary school	Renovations of 8 classrooms	1,000,000
4.	Kaplamai Primary School	Purchase of land	1,800,000
5.	Kaplamai Primary School	Construction of Library	2,000,000

6.	Aic Cheribisi Academy	Construction dormitory	2,200,000
7.	Aic Kapchemoiywo Primary School	Constructions of Toilets	600,000
Kabirirsang Location New Projects			
1.	Kabirirsang Secondary School	Purchase of 52 seater school bus	6,000,000
2.	Kabirirsang Primary School	Construction of Administration block	1,000,000
3.	St.George Academy	Purchase of land	3,000,000
4.	Kiptamuk Pri	Renovations of 8 classrooms	1,300,000
5.	Kabirirsang Secondary School	Construction of dormitory	1,800,000
6.	Aic Kiptaragon Academy	Construction of dining hall	2,900,000
7.	Kapsumbeiywo Primary School	Construction of administration block	2,500,000
8.	Chesuwe Secondary School	Purchase of school land	3,000,000
9.	Aic Chesuwe Primary School	Construction of 4 classrooms	2,000,000
Kipsigak Location New Projects			
1.	Kipsotoi Primary	Renovations of 8 classrooms	1,000,000
2.	St.Marys Sugut Primary School	Renovations of 2 classrooms	400,000
3.	Aic Kapkoibai Primary School	Construction of dormitory	2,500,000
4.	Aic Kapkoibai Primary School	Purchase of 1 acre of land	1,500,000
5.	Mugunya Primary School	Construction of 2 classrooms	1,000,000
6.	Kipsigak Primary School	Renovations of classrooms	1,500,000
Kipture Location New Projects			
1.	Aic Kaptumoo Primary School	Construction of modern toilets	1,100,000
2.	Aic Olangata Primary School	Constructions of two classrooms	1,600,000
3.	Kipkeibon Primary School	Construction of toilets	1,000,000



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4.	Kipkeibon Secondary School	Construction of kitchen	1,000,000
5.	Kipkeibon Secondary School	Fencing of secondary school compound.	1,000,000
6.	Aic Kaboen Primary School	Purchase of 2 acre land	3,000,000
7.	Kipture Primary School	Renovations of classrooms	1,500,000
8.	Kipture Chief's Office	Construction of AP camp	3,000,000

Projects priorities identified in the KAPSABET Ward

New Projects			
Kamobo Location			
1.	Kamobo Primary School	Construction of administration block/library	2,500,000
2.	St. Josephs Kiptarei Primary School	Construction of 2 classrooms	1,600,000
3.	Kamobo Assistant Chief's Office	Construction of administration office	1,500,000
4.	Ack Kolong Primary School	Construction of administration block	2,500,000
5.	Kamobo Secondary School	Construction of administration block	2,800,000
6.	Simteret Primary School	Construction of administration block	2,500,000
7.	Meswo Primary School	Renovations of classrooms	1,000,000
8.	St. Philips Kamatargui Primary School	Purchase of 1 acres of land	3,000,000
9.	Kiropket Primary School	Construction of pit latrine	800,000
10.	St. Joseph Kiptarei Primary School	Construction of administration block	2,500,000
11.	Kapsabet Secondary School For The Deaf	Construction of dormitory	2,000,000

Projects priorities identified in the KAPKANGANI Ward

New project			
1.	Chepkoiyo primary School	Construction of 2 classrooms	1,600,000
2.	Tebesonik primary school	Construction Of boys Toilets	1,600,000



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3.	Kamenon Primary School	Construction of Administration block	3,000,000
4.	Ack kipsugur Primary	Construction of 2 classrooms	1,600,000
5.	Ack kipsugur mixed secondary	Construction of Dinning Hall	3,200,000
6.	Aic Kiborgok Girls secondary	Construction of two classrooms	1,200,000
7.	Kiborgok hill primary school	Construction of 2 classrooms	1,200,000
8.	Sirwa yala primary school	Construction of 3 classrooms	1,500,000
9.	Mombor primary school	Renovations of 10 classrooms	1,000,000

Projects priorities identified in the CHEPKUMIA Ward

New projects			
1.	Burende Hill Primary	Renovations of 8 Classrooms	1,000,000
2.	Chebonge Primary	Construction of 2 classrooms	1,600,000
3.	Mogoiywo hill primary school	Construction of 2 classrooms	1,600,000
4.	Kimnyoasis Sec School	Purchase of one acre land	1,000,000
5.	Mogoiywo hill primary school	Construction of boys toilets	800,000
6.	Senetwo primary school	Construction of administration block	3,000,000
7.	IPA kaimosi primary school	Construction of administration block	2,600,000
8.	Kalyet primary school	Construction of administration block	2,600,000
9.	Kabwareng secondary school	Construction of library	2,900,000
10.	Kabaskei primary school	Construction of 4 classrooms	2,400,000

MIN 05/12/JANUARY/2022/2023/03: EMGWEN NG-CDF PROJECT PROPOSALS SUBMISSION OF FINANCIAL YEAR 2022/2023.

The Chairperson informed members that the budget ceiling per Constituency in 2022/2023 is

Kshs 138, 215,033.

The chair tabled the project proposals from the four wards in the constituency before the committee for deliberations, the proposals tabled were for the following wards: Kilibwoni, Kapsabet, Kapkangani and Chepkumia ward.

The chairperson noted that some of the projects were not completed due to rise of prices of local and hardware materials, classrooms were redesigned to a standard classroom of 8 X 9 meters and the introduction of gal sheets from MRM, the committee agreed to fund one classroom at estimate of Kshs.800,000 to enable completion as advised by the technical team from public works. After a long discussion the committee agreed that the ongoing projects to be funded in this FY 2022/2023 as per their estimate costs to completion to enable benefit the community.

The chairperson noted that most of the institutions across the constituency have experience a lot of challenges with ablution block, the committee discussed and agreed to fund neediest with environment funds.

Purchase of Constituency Motorbike

FAM informed the committee that one of the other requirements by the board is the purchase of motorbike which will be used to easy the movement of monitoring and evaluation of the projects, after lengthy discussion, the committee committed to allocate enough funds in the next financial year for purchase of motorbike as it was a requirement by the Board.

The committee also noted some ongoing projects which their estimates changed, previously the estimates from the public works department was for full contract but from the previous designing to implementation of labour based which is cost effective and faster because of local available materials.

The committee opt for full contract to some of the projects where technical officer from the public works will proper supervises the project at every progress and frequent monitoring and evaluation by the committee, which the cost estimates were changed.

The committee went through the proposals one by one and found out that most of the projects that had been forwarded were:

1. Secondary schools
2. Primary schools
3. Security

The Fund Account Manager took members through the regulations guiding the preparations of project proposals, NGCDFB circular and particularly the statutory. He stressed to members that the NGCDF board is very strict and that an allocation of funds to a project should be able to complete that project. He went further to remind members that any ongoing projects should be given priority so that are completed and handed over to the community for use.

After going through the statutory, the committee observed that the amount of money available was so little to be able to cater for the projects they had intended to fund in this financial year. The Committee approved allocations of Kshs. 138,215,033.00 to Fund projects. The attached list of projects was therefore anonymously accepted by the committee and recommended for funding in the financial year 2022/2023 as follows;

ProjectName	ProjectActivity	OriginalCost Estimate	CumulativeAllocation	Amount Allocated	Current Status
ADMINISTRATIONANDRECURRENTEXPENDITURE(6%)					
Compensation of employees					
Contractual employees	Payment of staff Basic salaries	2,324,708.00		2,324,708.00	New
Casual labour and Internship	Payment of 2 staff Basic Wages	240,000.00		240,000.00	New
Gratuity-contractualemployees	Payment of gratuity to 7 NG-CDFC staff	720,969.00		720,969.00	New
Leaveallowance	PaymentofLeaveallowance to NGCDFC staff	28,000.00		28,000.00	New



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ProjectName	ProjectActivity	OriginalCost Estimate	CumulativeAllocation	Amount Allocated	Current Status
Houseallowance	Payment of House allowancesto7NGCDFCstaff	432,000.00		432,000.00	New
Transportallowance	PaymentofTransportallowancesto7NGCDFCstaff	345,984.00		345,984.00	New
Domestic Travel andSubsistence					
TravelCosts(airlines,bus,railway,mileageallowances,etc.)	PaymentofTransportExpenses	80,000.00		80,000.00	New
Accommodation-DomesticTravel	Paymentofaccommodationondomestic travel	720,000.00		720,000.00	New
Daily Subsistence Allowance	PaymentofDailySubsistenceAllowance	48,000.00		48,000.00	New
TravelAllowancesforNGCDFCtrainings	PaymentofTravelAllowance	140,000.00		140,000.00	New
Committeeallowances					
NGCDFCallowances	Payment of NGCDFCallowancecharges	1,768,000.00		1,768,000.00	New
GoodsandServices					
Advertising,AwarenessandPublicity Campaigns	Payment of Advertising,AwarenessandPubl	100,000.00		100,000.00	New

ProjectName	ProjectActivity	OriginalCost Estimate	CumulativeAllocation	Amount Allocated	Current Status
	icity Campaigns				
CourierandPostal Services	PaymentofCourierand PostalServices	132,000.00		132,000.00	New
Electricity	PaymentofElectricity Charges	60,000.00		60,000.00	New
InternetConnections	PaymentofInternet Connections	60,000.00		60,000.00	New
RefinedFuelsand Lubricants forTransport	PurchaseofRefinedFuels andLubricantsforTransportofGKvehicles	450,000.00		450,000.00	New
SanitaryandCleaning Materials,Supplies andServices	PurchaseofSanitaryand CleaningMaterials, SuppliesandServices	20,000.00		20,000.00	New
Subscriptions to Newspapers, MagazinesandPeriodicals	PaymentofSubscriptions to Newspapers, MagazinesandPeriodicals	17,228.00		17,228.00	New
Suppliesand Accessories forComputers andPrinters	PurchaseofSuppliesand AccessoriesforComputersandPrinters	50,000.00		50,000.00	New
Telephone,Telex, FacsimileandMobilePhoneService	PaymentofTelephone Expenses	54,000.00		54,000.00	New
OtherExpenses					
MotorVehicle	PaymentofMotorVehi				New

ProjectName	ProjectActivity	OriginalCost Estimate	CumulativeAllocation	Amount Allocated	Current Status
Insurance	Insurance	300,000.00		300,000.00	
PurchaseofUniforms andClothing-Staff	PurchaseofUniformsand ClothingforNGCDFCO ffe	20,000.00		20,000.00	New
General Office Supplies(papers ,pencils,forms,s mallofficeequip mentetc)	Purchase ofGeneralOffice Supplies(papers, pencils,forms, small officeequipment)	127,012.00		127,012.00	New
Bankservice commissiona ndcharges	PaymentofBankservice commissionandcharg es	55,000.00		55,000.00	New
MONITORING,EVALUATIONANDCAPACITYBUILDING(3%)					
Accommod ation Allowance	Payment of Accommodation Allowance of NG-CDFC, National Government Officers and PMC on NG-CDF related issues	820,000.00		820,000.00	New
Accommodation	Payment of Foreign Accommodation Expenses	150,000.00		150,000.00	New
Accommodation-Domestic Travel	Payment of accommodation on domestic travel	250,000.00		250,000.00	New
Catering Services(receptio ns),Accommodati	Payment of catering Services(receptions	200,000.00		200,000.00	New

ProjectName	ProjectActivity	OriginalCost Estimate	CumulativeAllocation	Amount Allocated	Current Status
on, Gifts, Food and Drinks),Accommodation, Gifts, Food and Drinks				
Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	200,000.00		200,000.00	New
Daily Subsistence Allowance	Payment of Foreign Daily Subsistence Allowance	200,000.00		200,000.00	New
General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	300,000.00		300,000.00	New
Hire of Training Facilities and Equipment	Hire of Training Facilities and Equipment on NG-CDF related issues	100,000.00		100,000.00	New
Internet Connections	Payment of Internet Connections	30,000.00		30,000.00	New
NG-CDF allowance	Payment of NG-CDF allowance	750,000.00		750,000.00	New
Other committee expenses	Payment of Other committee expenses	400,000.00		400,000.00	New
Production and Printing of Training Materials	Payment of Production and Printing of Training Materials on NG-CDF related issues	100,000.00		100,000.00	New
Publishing and Printing	Payment of Publishing and Printing Services	20,000.00		20,000.00	New

ProjectName	ProjectActivity	OriginalCost Estimate	CumulativeAllocation	Amount Allocated	Current Status
Services					
Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	100,000.00		100,000.00	New
Remuneration of Instructors and Contract Based Training Services	Remuneration of Instructors and Contract Based Training Services during NG-CDF Staff, NG-CDFC and PMCs Training on NG-CDF related issues	50,000.00		50,000.00	New
Telephone, Telex, Facsimile and Mobile Phone Service	Payment of Telephone expenses	176,450.00		176,450.00	New
Travel Allowance on training	Payment of Travel Allowance of NG-CDFC, National Government officers and PMC's on NG-CDF related issue.	300,000.00		300,000.00	New
CONSTITUENCY OVERSIGHT COMMITTEE EXPENSES (1%)					
Travel Costs (airlines, bus, railway, mileage allowances, etc.)	Payment of Transport Expenses	200,000.00		200,000.00	New
Accommodation Allowance	Payment of Accommodation Allowance	300,000.00		300,000.00	New

ProjectName	ProjectActivity	OriginalCost Estimate	CumulativeAllocation	Amount Allocated	Current Status
Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	150,000.00	-	150,000.00	New
Committee allowances	Payment of Daily allowance charges	300,000.00	-	300,000.00	New
Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	250,000.00	-	250,000.00	New
General Office Supplies(papers ,pencils,forms,s mall office equipment etc)	Purchase of General Office Supplies (papers, pencils,forms, small office equipment)	100,000.00	-	100,000.00	New
EDUCATION BURSARY ANDSOCIAL SECURITY PROGRAMS(RECOMMENDED35%)					
Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	26,285,192.00		26,285,192.00	New
Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	18,000,000.00		18,000,000.00	New
Bursary Special Institutions	Payment of bursary to needy students in special Institutions	3,000,000.00		3,000,000.00	New
EMERGENCY RESERVE					
Emergency Reserve	To cater for any unforeseen	7,636,190.00	-	7,636,190.00	New

ProjectName	ProjectActivity	OriginalCost Estimate	CumulativeAllocation	Amount Allocated	Current Status
	occurrences in the constituency during the financial year				
ENVIRONMENTAL PROJECTS(2%)					
Mogoiywo Hill Primary School	Construction to completion of 6 doors pit latrines for girls with two chambers catering for Persons With Disabilities and a handwashing facility	350,000.00	-	350,000.00	New
St.Marys kapchorwa Secondary School	Construction to completion of 8 doors pit latrines for boys with two chambers catering for the Persons With Disabilities and a hand washing facility	400,000.00		400,000.00	New
SPORT PROJECT (2%)					
Constituency SportsTournament	Carry out Constituency Football Sports tournament at Kshs.850,000)and the winning teams/Schools to be awarded with trophies, balls, goal	2,350,000.00	-	2,350,000.00	New



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	nets and games kits at Kshs. 1,500,000.				
Regional Sports Tournament	Facilitate regional sports tournament in partnership with other Constituencies within the Region.	350,000	0	350,000	New
PRIMARY SCHOOL PROJECTS					
Kabaskei Primary School	Completion of two classrooms: Fixing of window panes, plastering, painting and electrical installation.	1,600,000.00	1,200,000.00	400,000.00	Ongoing
Tebesoni Primary School	Completion of 5 roomed Administration Block: Fixing of window panes, plastering, painting and electrical installation	2,500,000.00	1,000,000.00	1,500,000.00	Ongoing
St. Georges Kabirirsang Primary School	Completion of two classrooms: Flooring, plastering, painting and electricity installation	1,600,000.00	1,200,000.00	400,000.00	Ongoing
	Completion of	1,600,000.00	1,200,000.00	400,000.00	Ongoing



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Chepkoiyo Primary School	two classrooms: Flooring, plastering, painting and electricity installation				
St.Roberts Arwos Primary School	Completion of 5roomed Administration Block:Fixing of window panes,plastering,painting and electricity installation Based on the valuation report of the outstanding works, the amount allocated is adequate to complete the project.	3,000,000.00	2,000,000.00	1,000,000.00	Ongoing
AIC Cheliliaf Primary School	Completion of 80 beds capacity Girls Dormitory: Flooring, fixing of window panes,plastering, painting and electricity installation	3,700,000.00	1,000,000.00	2,700,000	Ongoing
Sasimon Ade Primary School	Completion of four	4,000,000.00	2,000,000.00	2,000,000.	Ongoing

ProjectName	ProjectActivity	OriginalCost Estimate	CumulativeAllocation	Amount Allocated	Current Status
	classrooms: Flooring, plastering, painting and electricity installation				
Kabongwa Primary School	Completion of two classrooms: Flooring, plastering, painting and electricity installation	1,600,000.00	1,200,000.00	400,000.00	Ongoing
Kamobo Primary School	Construction of 5 roomed administration block comprising of Head Teacher's office, Deputy Headteacher's office, Senior teacher's office ,Secretary's Office and Staffroom to roofing level	2,500,000.00	-	1,000,000.00	New
St.Josephs Kiptarei Primary school	Construction to completion of two classrooms	1,600,000.00	-	1,600,000.00	New
Kamenon Primary school	Construction of 5 roomed administration block comprising of Head Teacher's office, Deputy Headteacher's	2,500,000.00	-	1,000,000.00	New

ProjectName	ProjectActivity	OriginalCost Estimate	CumulativeAllocation	Amount Allocated	Current Status
	office, Senior teacher's office ,Secretary's Office and Staffroom to roofing level				
Ack kipsugur primary School	Construction to completion of two classrooms	1,600,000.00	-	1,600,000.00	New
Burende Hill Primary School	Renovations to completion of 8 classrooms; plaster ofwalls,hacking, flooring,painting and replacement of doors.	1,000,000.00	-	1,000,000.00	New
Chebonge primary school	Construction to completion oftwoclassrooms	1,600,000.00	-	1,600,000.00	New
Mogoiywo Hill primary School	Construction to completion oftwoclassrooms	1,600,000.00	-	1,600,000.00	New
Kiptenden primary School	Renovations to completion of 8 classrooms; plaster ofwalls,hacking, flooring,painting and replacement of doors.	1,000,000.00	-	1,000,000.00	New
SDA Tendwet primary School	Construction to completion of two classrooms	1,600,000.00	-	1,600,000.00	New
Kapchemo iywo Primary School	Renovations to completion of 8 classrooms; plaster ofwalls,hacking, flooring,painting and replacement of	1,000,000.00	-	1,000,000.00	New

ProjectName	ProjectActivity	OriginalCost Estimate	CumulativeAllocation	Amount Allocated	Current Status
	doors.				
AicKaptumoo Primary School	Construction to completion of 8 doors pit latrines with two door catering for Persons With Disabilities with hand washing facility	800,000.00	-	800,000.00	New
AicOlangata primary School	Construction to completion of two classrooms	1,600,000.00	-	1,600,000.00	New
Kapsumbe iywo primary School	Renovations to completion of 8 classrooms; plaster of walls, hacking, flooring, painting and replacement of doors.	1,000,000.00	-	1,000,000.00	New
Kaptagunyo Primary School	Renovations to completion of 8 classrooms; plaster of walls, hacking, flooring, painting and replacement of doors.	1,000,000.00	-	1,000,000.00	New
SECONDARY SCHOOL PROJECTS					
Kipkeibon Secondary School	Completion of storey building of twin science laboratory of 80 students capacity (40 students on ground	7,500,000.00	4,000,000.00	1,000,000.00	Ongoing

ProjectName	ProjectActivity	OriginalCost Estimate	CumulativeAllocation	Amount Allocated	Current Status
	<p>floor and 40studentson first floor); Flooring, plastering, painting and electricity installation</p> <p>The procurement process for the project is yet to begin hence the committee has resolved to allocate additional funds to the project in 2023/24 FY</p>				
<p>Chepkumia Secondary School</p> <p>The project was initially started in 2018/2019. FAM to allocate adequate funds to completion</p>	<p>Completion of 500 capacity dining hall; Roofing, Flooring, Window vanes, plastering, painting and electricity installation</p> <p>The project is at slab level with pillars erected but there is still Kshs.2 million yet to be utilized hence the committee resolved to allocated kshs.2.5 million to the project and additional for completion in 2023/24 FY</p>	13,000,000	6,000,000.00	2,100,000.00	Ongoing

ProjectName	ProjectActivity	OriginalCost Estimate	CumulativeAllocation	Amount Allocated	Current Status
ACK St.Thomas Kapchumba Secondary School	Completion of two classrooms: Flooring, plastering, painting and electricity installation	1,600,000.00	1,200,000.00	400,000.00	Ongoing
Fr.Kuhn Mixed Secondary School	Completion of 80 beds girls dormitory: Flooring, plastering, fixing of windows and doors, painting and electricity installation	5,000,000.00	3,000,000.00	2,000,000.00	Ongoing
ACK St.Thomas Kapchumba Secondary School	construction of 45 capacity Science laboratory to roofing level	3,500,000.00	-	1,000,000.00	New
Barngetuny Secondary School	Construction to roofing level of a 45 capacity Science laboratory	3,500,000.00	-	1,000,000.00	New
Barngetuny Secondary School	Purchase of one acre of land Including processing of title deed	2,000,000.00	-	2,000,000.00	New
Ndubeneti Secondary School	Purchase of a 46 seater (ISUZU FSR90N COWL E2)				New

ProjectName	ProjectActivity	OriginalCost Estimate	CumulativeAllocation	Amount Allocated	Current Status
	school bus fitted with seats to cater for Persons With Disability through one-off purchase basis	9,762,300	-	9,762,300.00	
Kipsigak High School	Completion of one storey building of 4 classrooms; fixing of doors and windows, plastering, painting, plumbing works and painting	6,500,000.00	5,500,000	1,000,000.00	Ongoing
SECURITY PROJECTS					
Kamobo Chief's Office	Construction to roofing level of 5 roomed Chief's office	2,000,000.00	-	1,000,000.00	New
OTHER PROJECT					
Emgwen NG-CDF Strategic Plan	To facilitate in preparation, Facts collection designing, type setting and printing of Emgwen Constituency Strategic plan for the period between 2023-2027	3,200,000	-	3,200,000.00	New
EMGWEN NG-CDF OFFICE PROJECTS					
Emgwen NG-	Construction to	12,000,000			

ProjectName	ProjectActivity	OriginalCost Estimate	CumulativeAllocation	Amount Allocated	Current Status
CDF Office Submit certified BoQs	completion of NG-CDF Office comprising of Reception, Boardroom, Registry, ICT room, Kitchen, Latrines, Store and 12 offices for (front office, Chairperson, Member of parliament, Fund Account Manager, Accounts Clerk, Secretary, Clerk of works, Projects clerk, administrative assistant, Staff lounge, Strong room with fireproof and records control)			- 12,000,000.00	
Emgwen NG-CDF Office	Fencing to completion of 1 acre of land using Heavy gauge 6 feet Chain link concrete posts at Kshs.700,000.00 and installation of metallic main gate Kshs.200,000.00 with sentry of 3 doors at Kshs.100,000.	1,000,000		- 1,000,000.00	
Emgwen NG-CDF Office	Purchase of Office equipment and furniture - 8 metallic cabinet	2,442,000.00		- 2,442,000.00	

ProjectName	ProjectActivity	OriginalCost Estimate	CumulativeAllocation	Amount Allocated	Current Status
	files @ 33,000(Kshs.264,000),12 Arm Chairs@25,000(Kshs.300,000),3 Executive arm Chairs @ 43,000(Kshs.129,000), Board 30 RoomChairs@6,000(Kshs. 210,000),4Boardroom Tables @30,000(Kshs.120,000),4 Office Executive desks @45,000(Kshs.180,000),5 Desktop Computers @ 85,000(Kshs.595,000), 1 Kyocera Photocopier Machine(Kshs.130,000),Scanner HP Scanjet (Kshs.40,000), 3Colored HP laser Jet printer@70,000(Kshs.210,000),3 Blackandwhite3HP LaserJetprinter@58,000(kshs.				

ProjectName	ProjectActivity	OriginalCost Estimate	CumulativeAllocation	Amount Allocated	Current Status
	174,000), and camera mega 12X(Kshs. 90,000)				
TOTALALLOCATION				138,215,033.00	

MIN 05/12/JANUARY/2022/2023/03: ADJOURNMENT.

Chairman thanked all members for their participation in the meeting and being no any other business, he closed the meeting at 11:40 Pm with a word of prayer from Eusilah Jepngetich.

Confirmed:

NGCDFC Chairman: John Busieney

Sign: *[Signature]* Date: 13/01/2023

NGCDFC Secretary: Margaret Busienei

Sign: *[Signature]* Date: 13/01/2023



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Contractual Employees' (Administration and Recurrent) – Annex 1

Description	Rate	Number of Months	Total amount (PA)
Contractual Employees From July-October 2022			
Accounts Assistant	32,630	4	130,520.00
Clerk of Works	32,630	4	130,520.00
Administration assistant/secretary	32,630	4	130,520.00
Records Management Assistant	32,630	4	130,520.00
Driver	25,289	4	101,156.00
Security	19,000	4	76,000.00
Office Assistant	19,000	4	76,000.00
Contractual Employees From July-October 2022 to June 2023			
Accounts Assistant	32,630	8	261,040.00
Clerk of Works	32,630	8	261,040.00
Administration assistant/secretary	32,630	8	261,040.00
Records Management Assistant	32,630	8	261,040.00
Driver	25,289	8	202,312.00
Security	19,000	8	152,000.00
Office Assistant	19,000	8	152,000.00
TOTAL			2,325,708.00

Salaries- Casual labour and Internship (Administration and Recurrent)- Annex 2

Description	Number of Employees	Rate	Number of Months	Total amount (PA)
Casual labour and Internship	2	10,000	12	240,000
TOTAL				240,000.00



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House Allowance (Administration and Recurrent) –Annex 3

Description	Rate	Number of Months	Total amount (PA)
House allowance From july- October 2022			
Accounts Assistant	6,000	4	24,000.00
Clerk of Works	6,000	4	24,000.00
Administration assistant/secretary	6,000	4	24,000.00
Records Management Assistant	6,000	4	24,000.00
Driver	4,000	4	16,000.00
Security	4,000	4	16,000.00
Office Assistant	4,000	4	16,000.00
House allowance From November 2022 -to June 2023			
Accounts Assistant	6,000	8	48,000.00
Clerk of Works	6,000	8	48,000.00
Administration assistant/secretary	6,000	8	48,000.00
Records Management Assistant	6,000	8	48,000.00
Driver	4,000	8	32,000.00
Security	4,000	8	32,000.00
Office Assistant	4,000	6	32,000.00
TOTAL			432,000.00

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Contribution to NSSF (Administration and Recurrent) - Annex 4

Description	Rate	Number of Months	Total amount (PA)
Employer Contribution to NSSF From July 2022-October 2022			
Accounts Assistant	1,080	4	4,320.00
Clerk of Works	1,080	4	4,320.00
Administration assistant/secretary	1,080	4	4,320.00
Records Management Assistant	1,080	4	4,320.00
Driver	1,050	4	4,200.00
Security	960	4	3,840.00
Office Assistant	960	4	3,840.00
Employer Contribution to NSSF From November 2022 - June 2023			
Accounts Assistant	1,080	8	8,640.00
Clerk of Works	1,080	8	8,640.00
Administration assistant/secretary	1,080	8	8,640.00
Records Management Assistant	1,080	8	8,640.00
Driver	1,050	8	8,400.00
Security	960	8	7,680.00
Office Assistant	960	8	7,680.00
TOTAL			87,480.00

Gratuity (Administration and Recurrent) - Annex 5

Description	Rate	Number of Months	Total amount (PA)
Gratuity Contractual Employees From July 2022-October 2022			
Accounts Assistant	32,630	4	40,461.2
Clerk of Works	32,630	4	40,461.2
Administration assistant/secretary	32,630	4	40,461.2



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Records Management Assistant	32,630	4	40,461.2
Driver	25,289	4	31,358.36
Security	19,000	4	23,560.00
Office Assistant	19,000	4	23,560.00
Gratuity Contractual Employees From November 2022 – June 2023			
Clerk of Works	32,630	8	80,922.4
Accounts Assistant	32,630	8	80,922.4
Administration assistant/ secretary	32,630	8	80,922.4
Records Management Assistant	32,630	8	80,922.4
Driver	25,289	8	62,718.72
Security	19,000	8	47,120.00
Office Assistant	19,000	8	47,120.00
TOTAL			720,969.48

Transport Allowance (Administration and Recurrent) - Annex 6

Description	Rate	Number of Months	Total amount (PA)
Accounts Assistant	4,808	12	57,696
Clerk of Works	4,808	12	57,696
Administration assistant/ secretary	4,808	12	57,696
Records Management Assistant	4,808	12	57,696
Driver	3,200	12	38,400
Security	3,200	12	38,400
Office Assistant	3,200	12	38,400
TOTAL			345,984.00

Leave Allowances (Administration and Recurrent) - Annex 7



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Description	Rate	Number of Months	Total amount (PA)
Accounts Assistant	4,000	12	4,000
Clerk of Works	4,000	12	4,000
Administration assistant/secretary	4,000	12	4,000
Records Management Assistant	4,000	12	4,000
Driver	4,000	12	4,000
Security	4,000	12	4,000
Office Assistant	4,000	12	4,000
TOTAL			28,000.00

Goods and services (Administration and Recurrent) – Annex 8

Items	Description	Number	Rate (Kshs)	Total Amount (Pm)	Total Amount (PA)
Advertising, Awareness and Publicity Campaigns	Payment of Advertising, Awareness and Publicity Campaigns				100,000
Courier and Postal Services	Payment of Courier and Postal Services			11,000	132,000.00
Electricity	Payment of Electricity charges			5,000	60,000
Internet Connections	Payment of Internet Connections			5,000	60,000
Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles				450,000

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