

**THE MINUTES OF MOGOTIO NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT  
FUND COMMITTEE MEETING HELD ON 21<sup>ST</sup> SEPTEMBER 2020 AT NG-CDF BOARDROOM  
AT 10.00AM**

**MEMBERS PRESENT**

- |                        |            |
|------------------------|------------|
| 1. Samuel K.Kiprop     | Chairman   |
| 2. Pauline J. Koech    | Secretary  |
| 3. George Kamau        | Ex-officio |
| 4. Albert Mwaringa     | DCC        |
| 5. John Ludi Khoima    | Member     |
| 6. Carolyne J.Kibwalei | Member     |
| 7. Norah J. Sirma      | Member     |
| 8. Carolyne Kagongo    | Member     |
| 9. Mutai Kipkoech      | Member     |
| 10. Joseph Chepkwony   | Member     |

**INATTENDANCE**

- |                   |                |
|-------------------|----------------|
| 1. Gideon Ngetich | Clerk of Works |
|-------------------|----------------|

**AGENDA**

1. Prayer
2. Introduction
3. Reading And Confirmation Of Previous Minutes
4. Matters Arising
5. Projects And Bursary Funds Disbursement
6. Tabling Of Reports And Circulars
  - (a) Ward Consultative Forums Reports
  - (b) NG-CDF Board Circulars
  - (c) Project Status Report
  - (e) Gazettement of Mogotio NGCDF Members
  - (g) Performance Contract
7. Submission Of Project Proposals FY 2020/2021
8. A.O.B

The meeting started with a word of prayer from Mrs. Pauline Koech

**MOGOTIO NG-CDF/01/2020/2021: INTRODUCTION**

The Chairman called the meeting to order at 11.00 a.m.

He welcomed the members to the meeting and thanked them for their attendance. The Chair thanked members for attendance this being the first meeting after the introduction by the Government of containment measures against the spread of COVID 19. The Chair thanked members for support during the pandemic.

He reiterated that He has been in constant communication with the members for purposes of knowing how they were faring in view of the corona virus pandemic.



He thanked God for protecting the members, their families, the staff and Mogotio Constituents against the marauding corona virus.

He explained the measures taken by Mogotio NG-CDF to curb the spread of the virus. The measures included the following

1. Holding public awareness sessions on the Virus in conjunction with the department of public health
2. Installing hand washing machines at Mogotio NG-CDF Offices
3. Purchase of hand sanitizers for Mogotio NG-CDF Office
4. Internal office rearrangements to ensure social and physical distance

The Chair thanked the Area Member Parliament for his contributions towards the fight against corona virus and undertook to assist him to reduce the impact of corona virus on the constituents which have impacted all spheres of life.

He invited members to engage fully in the deliberation as the agenda items were key in shaping the future of the constituency in terms of development

#### **MOGOTIO NG-CDF/02/2020/2021: READING AND CONFIRMATION OF PREVIOUS MINUTES.**

The minutes of the previous meeting were read. They were confirmed as true record of the meeting's deliberation.

The minutes were proposed by Carolyn Kibwalei and seconded by John Ludi Khoima

#### **MOGOTIO NG-CDF/03/2020/2021: MATTERS ARISING.**

##### **(i) Kaburgei primary school-land buying**

The meeting heard that the local leadership and the school BOM were trying to resolve the land dispute between the school and the seller of the land. The meeting was informed that the matter was reported to the relevant investigative bodies by the school.

The Second land buyer was also summoned to provide information on the land. The FAM reminded the committee on the need to ensure due diligence on land buying projects in order to minimize disputes which are sometimes very costly to the community.

##### **(ii) PMC Training**

The meeting noted that this training was long overdue. It was however reported that the training was delayed by the outbreak of covid-19 in March 2020 which led the Government to decree containment measures to curb the spread of the disease. The Fund is monitoring the situation and will conduct the training as soon as the covid-19 virus is managed and controlled. The meeting felt that the training is important to the PMCs in order to equip them with necessary skills and knowledge to implement projects.

##### **(iii) Movement of Mogotio NGCDF Main Bank account**

The Mogotio NGCDF main Bank account was successfully moved to KCB Bank Ltd Mogotio branch. The account was with Equity bank Ltd, Eldama Ravine Branch. The office looks forward to good working relationship with the new banker. The chairman's ID on page 6 is thus corrected as 10 376 596

##### **(iv) Tian primary school**

There were reported procurement challenges at the school. The office had dispatched the clerk of works to assist the school to anchor their procurement function on procurement laws. The school will also benefit more from the soon to be held training. The members were requested to be on the lookout in their locality and assist the projects wherever there are challenges.

Handwritten signature and initials, possibly 'J. Prop' or similar, written in black ink.

**(v) Mogotio day secondary school**

The school is the brainchild of Mogotio NGCDF. The Fund has invested heavily in the school by constructing four classrooms, temporary kitchen and latrines. The construction of the school gate and fencing is at procurement stage. The school admitted students for Form 1 and learning is in progress. The meeting was informed that the school has 3 TSC teachers being assisted by BOM teachers. The school still needs more support for facilities. The Fund to continue supporting the school and mobilizing other financiers including KCB Bank ltd to assist the school. The members were requested to market the school in order to improve its enrolment

**(vi) Communication**

The meeting emphasized on the need to improve on communication. Timely information is key in decision making. The meeting was informed that the office has a dedicated mobile line for communication purposes and the responsible officer is the secretary.

The meeting agreed that there was need to increase visibility of the operations of the Fund by doing the following:

- (a) Ensuring all projects are labeled and signboards erected
- (b) Putting up noticeboards in strategic places across the constituency
- (c) Hiring interns on casual basis/short contracts to assist in project labeling ,branding and supervise projects
- (d) PMCs to be required to label ,brand and erect signboards

The meeting heard that the spokesperson of NGCDF is the chair assisted by the area member of parliament. The performance contract (PC) requires that the duo appear in a radio station and sensitize the public on NGCDF operations in the constituency

The meeting also requested the concerned parties to handle information with care to ensure confidentiality

**(vii) AIC Totona girls secondary school**

The school has been funded by Mogotio NGCDF to buy 15 acres land for construction of the school. The land buying process is complete and the school is seeking for funds for the infrastructure. The committee undertook to consider the school for future funding. The meeting proposed that the school name be changed to AIC Kisanana Totona mixed day secondary school

**(viii) Office renovation**

The meeting was informed that renovation of Mogotio NGCDF office will start soon. There were delays occasioned by preparation of the requisite documents including the plans and drawings, bill of quantities, and tender documents. The FAM explained that the areas that are most pressing to start with include the toilets, paintworks and the shelves. The meeting resolved to request the department of public health to seek for alternative office to free the NGCDF registry

**(ix) Bursary**

The meeting delved into bursary matters at length. It was generally agreed that bursary funds are the most visible and felt by the community. The Bursary committee was hailed for its dedication and commitment to ensuring equity in bursary award. There were several proposals advanced on how to award bursary to day schools. The committee agreed on the need to support day schools within Mogotio constituency by seeking creative ways of encouraging students to seek day schools within Mogotio. There was a proposal to only award bursary to day schools within Mogotio constituency. The committee however felt that this proposal though well intended requires public sensitization and awareness. The other proposal was to differentiate the

Handwritten signature and initials in black ink, appearing to be 'Dech' and 'DMP'.

amounts awarded to day schools within Mogotio and day schools outside Mogotio. There was a meeting of mind that day schools within Mogotio needed alot of support to grow and improve performance. The bursary committee was requested to look into this matter alongside other issues raised to enhance bursary award process. The bursary forms and matrix was to be revisited for fine tuning especially on parameters such as 'needy with income' to be replaced with 'needy with some little income' The FAM tabled circular dated 18<sup>th</sup> June 2020 and referenced NGCDF/CEO/BOARD CIRCULARS VOL 11(021) on guidelines on administration of bursary schemes and circular dated 18<sup>th</sup> June 2020 and referenced NGCDF/CEO/BOARD CIRCULARS VOL 11(022) on Financing and implementation of social security projects. The bursary committee was tasked to study these two circulars and advice on implementation. The committee resolved to consider full bursary award for total orphans.

The committee was also informed that the Fund had engaged the services of Postal Corporation of Kenya (PCK) to assist in the dispatch of Bursary cheques across the country. This is meant to reduce the backlog of uncollected cheques in the office.

#### (x) Tractors

The disposal through donation of Mogotio NG-CDF tractors was in progress. The meeting was informed that the applications were invited through adverts and were dropped in the tender box. The meeting agreed to open the tender box on Friday 2<sup>nd</sup> October 2020 and jumpstart the process. The following members were selected to spearhead the opening of applications:

- (a) Mutai Kipkoech
- (b) John Ludi Khoima
- (c)Carolyne Kagongo
- (d) Procurement Office

The office was requested to make the relevant organization for the day.

The committee also requested the office to plan on minor repairs of the tractors to prepare them for handover.

#### (xi) Staffing

The committee was informed that the Mogotio NGCDF staff appreciated the increase in salary.

The committee to seek other ways to train and motivate for increased productivity

The committee constituted a disciplinary committee to hear the case of suspended security officer (Mr. Ayub Salim) and the Driver (Mr. Justus Chepkui Laktano ) who had received a warning letter. The committee consists of:

- |                      |             |
|----------------------|-------------|
| (a) Pauline Koech    | Chairperson |
| (b) Mutai Kiploech   | Member      |
| (c) Carolyne Kagongo | Member      |
| (d) John Ludi Khoma  | Member      |
| (e) DCC              | Member      |

The committee is to organize for a session and call the concerned officers to explain themselves and recommend way forward

The committee was informed that the court case against the Fund by former employees was ruled by a Nakuru court. The case was ruled in favour of the former employees. The court however dismissed some prayers by the employees and awarded them Ksh.138,000 out of ksh.1,796,120/ which they were demanding. The committee agreed and resolved to pay as ordered by the court and also settle all

A handwritten signature in black ink, appearing to read 'Pauline Koech', is written over a circular official stamp. The stamp contains some illegible text and a central emblem.

associated legal costs of the case in order to settle the matter. The committee thus resolved to make the following payments

No	Payee	Amount (Ksh)
1	Geoffrey Otieno & Company advocates	138,000
2	Geoffrey Otieno & Company advocates	108,625
3	Githiru & Company advocates	190,300

The final legal fees were arrived at after intense negotiation by the parties involved  
The committee requested the Fund to operate within the ambit of the law to avoid unnecessary litigations.  
The committee rooted for out of court settlements in case of disputes

### **MOGOTIO NG-CDF/04/2020/2021: PROJECTS AND BURSARY FUNDS DISBURSEMENT**

The meeting was informed that the NGCDF Board had disbursed a sum of ksh.69,367,724.17 which was the remaining balance in the FY 2019/2020. On deliberation, the committee resolved that the Funds be released to the various projects for implementation. The FAM informed the committee that the relevant AIEs for the funds had been received thanks to close followup by the Area Member of Parliament with the NG-CDF Board in Nairobi

The committee felt that the funds were urgently required to address school infrastructure development in preparation for opening especially during the covid-19 period. The committee thus resolved to make the following payments:

#### **Refer to Appendix: MOGOTIO NG-CDF/FY 2019-2020 FUNDS/001**

Other payments approved included the following:

1. Postal Corporation of Kenya Ksh.10,000/

### **MOGOTIO NG-CDF/05/2020/2021: TABLING OF REPORTS AND CIRCULARS**

#### **a) WARD CONSULTATIVE REPORTS**

The FAM tabled the report on the proceeding of open public meetings/ward consultative report. The meetings were held across the constituency from 09/09/2019 to 12/09/2019.

The report gives a detailed priority projects that the community wishes the Mogotio NGCDF undertakes in the FY 2019/2020 and 2020/2021

The committee heard that the open public meetings was meant to allow the public participate in the development agenda of the constituency as a key constitutional principle and as provided by section 27(1) of the NGCDF Act 2015.

The committee deliberated on the report and made the following comments

- (i) There were so many ongoing projects that require to be completed.
- (ii) The community had prioritized many projects among them were devolved functions. This demonstrates that there were so many challenges affecting the community. There was therefore need for partnership and multisectoral approaches to tackle the challenges affecting the community
- (iii) There was need to educate the public on division of functions between the two levels of governments that is the National Government and County Government.
- (iv) There was need to explore methods of engaging the youth, women and PWDs in the development agenda. Few women, youths and PWDs attended the open public meetings compared to men.



The committee delved at length on this report and adopted it for use as a guide for development in the constituency for the next two years. The report was proposed by Joseph Chepkwony and seconded by Norah Sirma.

The ward consultative report therefore forms part of official Mogotio NG-CDF document.

**b) NG-CDF Board CIRCULAR REF: NG-CDF/CEO/BOARD CIRCULARS VOL.11 (024)**

The FAM tabled the circular referenced: NG-CDF/CEO/BOARD CIRCULARS VOL. 11(024) dated 10<sup>th</sup> August 2020 from NG-CDF Board Secretariat. The circular gives a comprehensive guide to the preparation and submission of project proposals to the board for approval and funding consideration. The circular also gives the allocation to constituencies across the country. Mogotio constituency allocation is ksh.137,088,879.31

In summary the circular divulged the following:

- (i) **Open public meeting:** The ward public forum meetings were held in the FY 2019-2020
- (ii) **Project eligibility:** Projects to conform to section 24 of the NG-CDF Act 2015 which provides that fundable projects to fall within functions of the National Government. Projects supporting political activities, religious bodies, recurrent costs, personal awards, those supporting specific club or group of people and those falling under devolved functions to be excluded.
- (iii) **Project Co-funding:** The Board may admit projects co-funded with other development partners so long as the part funded by NGCDF is well defined.
- (iv) **Completion of ongoing projects:** The NG-CDF committee to focus on completion of ongoing projects as provided for in law. Mogotio NGCDF Has no pending outstanding issues with the Board secretariat
- (v) **Labeling/branding of projects:** The cost of labeling /branding to be incorporated in the Bill of quantities
- (vi) **Statutory ceiling:** The committee required to adhere to statutory ceilings for all the projects as provided. Specifically the committee to ensure that it adheres to the ceiling on the following projects; administration and recurrent costs, emergency reserve, sports activities, environment activities, monitoring and evaluation, social security programmes and bursary scheme.
- (vii) **Strategic plan:** all projects to be aligned with the strategic plan and sustainable development goals.
- (viii) **NGCDF-Staff:** Constituencies to ensure optimal level of staffing and budget adequately for their remuneration/compensation.
- (ix) **NGCDF Offices:** The committee to prioritize office construction. This is meant to ensure proper service delivery for the constituents.
- (x) **Motor vehicles:** The committee to ensure that it has a working and serviceable motor vehicle and motor cycle to assist in monitoring and evaluation among other operations.
- (xi) **Declaration of appropriation in aid:** The FAM is required to collect AIA and declare all accruals for incorporation into the constituency Fund.
- (xii) **NGCDFC Performance contract:** projects in the performance contract to be included in the project proposals.
- (xiii) **Project proposals:** Project proposals to be submitted through the National Government Constituencies Development Fund Management Information System (NG-CDFMIS). The format for submission is as provided in the system.
- (xiv) **Project proposal coding:** NG-CDFMIS will automatically generate the codes. FAM to ensure projects details are SMART compliant and keenly put in the system.
- (xv) **Authentication of NGCDFC Minutes:** project proposal details to be captured in minutes. Each page of the minute to be numbered, signed and stamped by the chair and secretary
- (xvi) **Submission deadline:** The NGCDF Committee to submit project proposals by 30<sup>th</sup> September 2020



- (xvii) **Adherence to Public Finance Management Act and Procurement Laws:** All projects to be within the budgetary allocation and only proceed to implementation with approved budget. Procurement to be for a complete phase.
- (xviii) **Constituency interventions to covid-19 pandemic:** Constituencies to be creative and proactive in addressing the covid-19 challenges within the law. Focus should be to stimulate the local economy especially the AGPO groups

The circular went further to give the budget allocation for each constituency in the country. The meeting thanked the Board for allocating a sum of ksh.137,088,879.31 to the constituency

The committee resolved to complete the preparation of strategic plan by end of the year.

The meeting felt that the strategic plan was a key planning tool which will add value to the Fund. The FAM was directed to fastrack the project to ensure success.

The committee thanked the Board for the advisory and undertook to be as compliant as possible to ensure all projects proposed were approved and funded accordingly.

#### **c) Project status report**

The report on Project Implementation Status (PIS) was also tabled. The meeting deliberated on the report at length. The report gave a detailed analysis of the status of all funded projects in the last two financial years.

The report captured the project name, activity funded, year of funding, estimated cost, allocation, amount disbursed, specific activities completed, pending activities and the amount required for completion.

The report was intended to assist the committee understand and grasp the funding requirements of ongoing projects.

The committee noted that there was good progress on implementation of projects. There was therefore need to allocate adequate funds for completion of all ongoing projects.

#### **d) Gazettement of Mogotio NGCDF Committee members**

The gazettement of the Mogotio NGCDF Committee members was successfully done. The membership was thus renewed for a further two years with effect from 14<sup>th</sup> April 2020. Communication will be done to the members accordingly. The members thanked the Area Member of Parliament and pledged to work hard with him to ensure his plan and goals for the constituency comes to fruition.

#### **e) Performance Contract for FY 2020/2021**

The Chairman informed members that there was a workshop conducted by the Board at star buck hotel in Eldoret between 07/08/2020 and 10/9/2020. The workshop focused on financial statements submission for FY 2019/2020 and Performance contract evaluation for previous two years. Performance contract for FY 2020/2021 was also signed. The PC gives a list of agreed measurable parameters to be achieved by the committee. The Office was requested to send a soft copy to members for reading and comprehension



**MOGOTIO NG-CDF/06/2020/2021: SUBMISSION OF PROJECT PROPOSALS FOR FY 2020/2021**

The committee discussed the the ward consultative report, the project status report and the NG-CDF Board circular on preparation and submission of project proposals for FY 2020/2021. The reports were prepared to enable the committee take on board all the necessary information needed to be able to allocate funds to various projects in the constituency

The committee on deliberation resolved to allocate funds at the locational level to ensure that there is even distribution of projects across the constituency.

The committee felt that focusing on the location as the unit for allocation of funds will ensure fairness and address unique challenges experienced by various locations.

On consideration of regional balancing, statutory provision, ongoing projects requirements and the priority list presented through the ward consultative report, the Committee resolved to allocate the Financial Year 2020/2021 funds (kshs.137,088,879.31) as follows:

S/NO	NAME OF PROJECT	ACTIVITIES FUNDED	ESTIMATED COST (Ksh)	CUMMULATIVE ALLOCATION (Ksh)	AMOUNT ALLOCATED (Ksh)	STATUS
	<b>PRIMARY SCHOOLS</b>					
1	Sitet primary school	Purchase of 5 acre land @ 100,000 per acre	500,000.00	250,000.00	250,000.00	ongoing
2	Cheberen primary school	Purchase of 5 acre land for expansion of the school@200,000/ per acre	1,000,000.00	-	500,000.00	new
3	Koitebes primary school	Purchase of 5 acre land for expansion@300,000/ per acre	1,500,000.00	-	750,000.00	New
4	Maji moto primary school	Purchase of 5 acre land for expansion of the school@ 100,000/ per acre	500,000.00	-	250,000.00	New
5	Kipkitur primary school	Purchase of 5 acre land for expansion of the school @ 150,000/ per acre	750,000.00	-	350,000.00	new

*Doel*  
*21/10/2021*



6	Kapsok primary school	completion of 2 classrooms : walling, lintel, roofing, plastering, fixing doors and windows	2,000,000.00	1,000,000.00	1,000,000	ongoing
7	Benongoi primary school	Completion of two classroom-flooring, walling, plastering and roofing	2,100,000.00	1,600,000.00	500,000.00	ongoing
8	Sore primary school	Completion of two classrooms-walling, roofing, plastering, fixing doors and windows	1,500,000.00	1,000,000.00	500,000.00	Ongoing
9	Kaplaimoi primary school	Completion of two classroom-walling, roofing painting, fixing doors and windows	2,100,000.00	1,500,000.00	600,000.00	ongoing
10	Chemorgong primary school	Completion of one classroom-flooring, walling, plastering and roofing	900,000.00	600,000.00	300,000.00	ongoing
11	Kipkigei primary school	Completion of one classroom-flooring, plastering, fixing doors and windows	1,000,000.00	500,000.00	500,000.00	ongoing
12	Kapterit primary school	Completion of two classrooms-flooring, plastering, fixing doors and windows and paintworks	1,800,000.00	1,200,000.00	600,000.00	Ongoing
13	Kimngorom primary school	Construction of a new classroom	1,000,000.00	-	500,000.00	New



14	Tian primary school	Completion of two classrooms-flooring, walling, plastering and roofing	1,500,000.00	1,000,000.00	500,000.00	ongoing
15	Oinopsos primary school	Completion of one classroom-flooring, plastering, fixing doors and windows	800,000.00	500,000.00	300,000.00	Ongoing
16	Ngembamoi primary school	Completion of two classrooms:plastering ,flooring,fixing doors and windows	1,500,000.00	1,000,000.00	500,000.00	Ongoing
17	Chepkokon primary school	Completion of one classroom-flooring, plastering, fixing door and windows	800,000.00	500,000.00	300,000.00	Ongoing
18	Ebenezer primary school	Construction of a new classroom	1,000,000.00	-	500,000.00	new
19	Kures primary school	Construction of a new classroom	1,000,000.00	-	500,000.00	new
20	Lombala primary school	Completion of one classroom; plastering, flooring, fixing steel windows and door, painting.	800,000.00	500,000.00	300,000.00	Ongoing
21	Matebei primary school	Completion of one classroom: plastering, flooring, fixing doors and windows	800,000.00	500,000.00	300,000.00	Ongoing
22	Sagasagik primary school	Renovation of two classrooms : plastering, flooring, replacing doors and windows	300,000.00	-	300,000.00	New
23	Olbat primary school	Construction of a new classroom	1,000,000.00	-	500,000.00	New



24	Esageri school for the deaf	Construction of a new classroom	800,000.00	-	400,000.00	New
25	AIC Esageri primary school	Renovation of two classrooms: replacement of roof, replacement of doors and windows, plastering and flooring	600,000.00	-	300,000.00	New
26	Mogotio primary school	Completion of one classroom-Fixing doors and windows ,plastering, kneeling, fascia boarding and general finishing	1,100,000.00	500,000.00	600,000.00	ongoing
27	Lomanira primary school	Completion of one classroom-Fixing doors and windows ,plastering, kneeling, fascia boarding and general finishing	800,000.00	500,000.00	300,000.00	ongoing
28	Ngusero primary school	Completion of two classroom-flooring, plastering and fixing doors and windows	1,500,000.00	1,000,000.00	500,000.00	Ongoing
29	Kipsogon primary school	Construction of a new classroom	1,000,000.00	-	500,000.00	New
30	Logiri primary school	Construction of one new classrooms	1,000,000.00	-	500,000.00	New
31	St. Mary primary school	Construction of one new classrooms	1,000,000.00	-	600,000.00	New
32	Noiwet primary school	Construction of one new classroom	1,000,000.00	-	500,000.00	New

33	Kelelwa primary school	Renovation of one classroom flooring, replacement of roofing sheets, replacement of door and windows and paint works	300,000.00	-	300,000.00	New
34	Bikwen Gobat primary school	Construction of a new classroom	1,000,000.00	-	500,000.00	New
35	Borokwo primary school	Completion of one classroom: plastering, fixing doors and windows, flooring and paintworks	1,000,000.00	500,000.00	500,000.00	ongoing
36	Chemoinoi primary school	Completion of one classroom: linteling, fixing doors and windows	1,000,000.00	500,000.00	500,000.00	ongoing
37	Kimose primary school	Completion of one classrooms- plastering, flooring, fixing doors and windows and paintworks	900,000.00	400,000.00	500,000.00	Ongoing
38	Kipchobet primary school	completion of one classrooms-fixing doors and windows, flooring and plastering	900,000.00	600,000.00	300,000.00	ongoing
39	Sosion primary school	Completion of one classrooms walling, lintel and roofing	1,100,000.00	600,000.00	500,000.00	ongoing
40	Embogong primary school	Construction of one new classroom	1,000,000.00	-	500,000.00	New
41	Sorti primary school	Completion of two classroom-flooring, plastering, and roofing	2,100,000.00	1,600,000.00	500,000.00	ongoing
42	Nato primary school	Construction of one new classroom	1,000,000.00	-	500,000.00	New

Doeh  
20/12/17

43	Kamalanget primary school	construction of one new classroom	1,000,000.00	-	500,000.00	New
44	Kabogor primary school	Completion of one classroom: fixing door and windows, plastering, flooring and paint works	800,000.00	500,000.00	300,000.00	Ongoing
45	Oterit primary school	Completion of one classroom: fixing door and windows, plastering, flooring and paintworks	800,000.00	500,000.00	300,000.00	Ongoing
46	Kapkararam primary school	completion of two classrooms-fixing doors and windows, flooring ,plastering and paintworks	1,600,000.00	1,100,000.00	500,000.00	Ongoing
47	Legetetwe primary school	Completion of a four room administration block: fixing doors and windows, plastering, flooring, and paint works	1,500,000.00	1,000,000.00	500,000.00	Ongoing
48	Legetetwe primary school	Construction of one new classroom	1,000,000.00	-	500,000.00	New
49	Chemutung primary school	Construction of one new classroom	1,000,000.00	-	500,000.00	new
50	Chepyyorgin primary school	Renovation of two classrooms:Plastering ,flooring,replacing doors and windows and paintworks	300,000.00	-	300,000.00	new

*Handwritten signature*  
*Handwritten signature*

51	Letoi primary school	Completion of one classroom-Roofing, plastering, fixing doors and windows, flooring and paintworks	1,000,000.00	500,000.00	500,000.00	ongoing
52	Kiskis primary school	Construction of one new classroom	1,000,000.00	-	500,000.00	New
53	Molok primary school	Completion of one classroom : roofing, fixing door and windows, plastering, flooring and painting	900,000.00	400,000.00	500,000.00	Ongoing
54	Kipteweret primary school	Completion of one classroom- roofing, plastering, flooring, fixing doors and windows and paintworks	1,000,000.00	500,000.00	500,000.00	ongoing
55	Kapyemit primary school	completion of one classrooms-walling, lintel, roofing and fixing doors and windows	1,000,000.00	500,000.00	500,000.00	ongoing
56	Majimoto primary school	Renovation of one classroom flooring, replacement of roofing sheets, replacement of door and windows and paint works	300,000.00	-	300,000.00	new
57	Tingtinyon primary school	Completion of two classroom- fixing of doors and windows, plastering, glazing, painting and screeding	2,100,000.00	1,500,000.00	600,000.00	Ongoing
58	Kokwenmoi primary school	Construction of one new classroom	1,000,000.00	-	500,000.00	New

*Roeh*  
*Suprop*

59	Kibulwe primary school	Construction of one new classroom	1,000,000.00	-	500,000.00	New
60	Kapkundul primary school	Construction of one new classroom	1,000,000.00	-	500,000.00	New
61	St. Maximillian Kolbes primary school	Construction of one new classroom	1,000,000.00	-	500,000.00	New
62	Koibarak primary school	Construction of one new classroom	1,000,000.00	-	500,000.00	New
63	Muguyuni primary school	Completion of one classroom: plastering, flooring, fixing door and windows and painting	800,000.00	500,000.00	300,000.00	Ongoing
64	Molosirwe primary school	Renovation of one classrooms replacement of dilapidated roof, plastering, flooring and replacing doors and windows	300,000.00	-	300,000.00	New
65	Chebarer primary school	Completion of one classroom: roofing, plastering, fixing doors and windows and painting	1,000,000.00	500,000.00	500,000.00	ongoing
66	Magoi primary school	Construction of one new classroom	1,000,000.00	-	500,000.00	new
67	Molosirwe primary school	Fencing of school compound-Fencing will use barbed wire and treated posts	200,000.00	-	200,000.00	New

*Handwritten signature and initials*

68	Kabergei primary school	completion of one classroom: roofing, fixing door and windows, plastering, flooring, keying, painting	1,100,000.00	600,000.00	500,000.00	ongoing
69	Ngendalel primary school	Renovation of two classrooms: plastering, flooring replacement of doors and windows and paintworks	500,000.00	-	500,000.00	new
70	Koisaram primary school	Completion of one classroom-fixing doors and windows, plastering, flooring, screeding and paintworks	1,000,000.00	500,000.00	400,000.00	Ongoing
71	Kisanana primary school	Completion of one classroom: fixing door and windows, plastering, flooring and paint works	800,000.00	500,000.00	300,000.00	Ongoing
72	Kamasai primary school	Construction of a new classroom	1,000,000.00	-	500,000.00	New
73	Pombo primary school	completion of two classrooms-fixing doors and windows, flooring and plastering	1,500,000.00	1,000,000.00	500,000.00	Ongoing
74	Kitecho primary school	Construction of one new classroom	1,000,000.00	-	500,000.00	new
75	Kipnyuguny primary school	Renovation of one classrooms: plastering, flooring and paint works	300,000.00	-	300,000.00	New
76	Kiribot primary school	Construction of one new classroom	1,000,000.00	-	600,000.00	New

*Roehi*  




77	Chebirebei primary school	Construction of one new classroom	1,000,000.00	-	600,000.00	New
78	Nyalilbuch primary school	Completion of one classroom-fixing doors and windows, flooring and plastering	1,000,000.00	500,000.00	500,000.00	ongoing
79	Waseges primary school	Completion of one classroom: fixing door and windows, plastering, floor screeding and painting	900,000.00	600,000.00	300,000.00	Ongoing
80	Oldebes primary school	Completion of one classrooms-fixing doors and windows, flooring and plastering	800,000.00	500,000.00	300,000.00	ongoing
81	Chomiek primary school	Renovation of one classrooms: plastering, flooring and painting	300,000.00	-	300,000.00	New
	<b>TOTAL</b>				<b>37,600,000.00</b>	
	<b>SECONDARY SCHOOLS</b>					
82	Koitebes secondary school	Construction of a new 40 student science laboratory	3,000,000.00	600,000.00	600,000.00	ongoing
83	Kiprota day secondary school	Purchase of 5 acre land @ 350,000/ per acre	1,750,000.00	500,000.00	800,000.00	Ongoing
84	Reuben cheruiyot secondary school	Construction of one new classroom	1,000,000.00	-	500,000.00	New
85	AIC Maji moto secondary school	Completion of staffhouse: roofing, fixing doors and windows	1,000,000.00	500,000.00	500,000.00	ongoing
86	Mugurin secondary school	Purchase of 51 seater school bus	7,000,000.00	-	7,000,000.00	New
87	Ngubereti secondary school	Purchase of 51 seater school bus	7,000,000.00	-	7,000,000.00	new

*Paul*  
*Simon*

88	Koibarak secondary school	Construction of one new classroom	1,000,000.00	-	500,000.00	new
89	Kipkitur secondary school	Construction of a 40 student science laboratory	3,000,000.00	-	600,000.00	New
90	Molosirwe secondary school	Completion of administration block: roofing and fixing doors and windows	1,800,000.00	600,000.00	600,000.00	ongoing
91	Kaplelwo secondary school	Construction of one new staff house for teachers	1,500,000.00	-	500,000.00	new
92	Radad secondary school	Construction of one new classroom	1,000,000.00	-	600,000.00	New
93	Mogotio day secondary school	Construction of a new 40 student science laboratory	2,400,000.00	-	800,000.00	New
	<b>TOTAL</b>				20,000,000.00	
<b>POWERLINE EXPANSION/POWER CONNECTION (MATCHING PROJECT WITH REREC)</b>						
94	Powerline Expansion/Power Connection	Powerline expansion for the following lines: >Kipkitur-Kapnaisi line >Radad north area >Ngentui-cheberen line, >Muserechi-Kapsuswo	7,500,000.00	-	7,500,000.00	New
	<b>TOTAL</b>				<b>7,500,000.00</b>	
	<b>ENVIRONMENT ACTIVITIES</b>					
95	Ngentui primary school	Construction of a 4 door latrine for girls whose current condition is deplorable	300,000.00	-	300,000.00	new



96	Kabogor primary school	Construction of a 4 door latrine for girls whose current condition is deplorable	300,000.00	-	300,000.00	new
97	St. Marys primary school	Construction of a 4 door latrine for boys who are currently using the bush thus degrading the environment	300,000.00	-	300,000.00	new
98	Kaburgesi primary school	Construction of a 4 door latrine for boys whose current latrine is in bad state	300,000.00	-	300,000.00	new
99	Kabarbesi primary school	Construction of a 4 door latrine for girls whose current facility is in bad state	300,000.00	-	300,000.00	new
100	Lombogishu primary school	Construction of a 4 door latrine for boys whose current facility in in bad condition	300,000.00	-	300,000.00	new
101	Sosion primary school	Purchase of 10,000 litres water tanks,construction of stands and guttering	100,000.00	-	100,000.00	new
102	Letoi primary school	Purchase of 10,000 litres water tanks,construction of stands and guttering	100,000.00	-	100,000.00	new
103	Sukunwe primary school	Purchase of 10,000 litres water tanks,construction of stands and guttering	100,000.00	-	100,000.00	new

*Boel*  
*Dupisa*

104	Bikwen gobat primary school	Purchase of 10,000 litres water tanks, construction of stands and guttering	100,000.00	-	100,000.00	new
105	Kipteweret primary school	Purchase of 10,000 litres water tanks, construction of stands and guttering	100,000.00	-	94,343.34	new
106	Kaburget primary school	Purchase of 1,000 tree seedlings, transportation to site, planting, watering and Protection @ ksh.55 (1000 seedlings @ 55 per seed=55,000)	55,000.00	-	55,000.00	new
107	Kapsok primary school	Purchase of 1,000 tree seedlings, transportation to site, planting, watering and Protection @ ksh.55 (1000 seedlings @ 55 per seed=55,000)	55,000.00	-	55,000.00	new
108	Chemorgong primary school	Purchase of 1,000 tree seedlings, transportation to site, planting, watering and Protection @ ksh.55 (1000 seedlings @ 55 per seed=55,000)	55,000.00	-	55,000.00	new

*Handwritten signature*

109	Kipkigei primary school	Purchase of 1,000 tree seedlings, transportation to site, planting, watering and Protection @ ksh.55 (1000 seedlings @ 55 per seed=55,000)	55,000.00	-	55,000.00	new
110	Sore primary school	Purchase of 1,000 tree seedlings, transportation to site, planting, watering and Protection @ ksh.55 (1000 seedlings @ 55 per seed=55,000)	55,000.00	-	55,000.00	new
111	Kapkein primary school	Purchase of 1,000 tree seedlings, transportation to site, planting, watering and Protection @ ksh.55 (1000 seedlings @ 55 per seed=55,000)	55,000.00	-	55,000.00	new

*Handwritten signature*

112	Tian primary school	Purchase of 1,000 tree seedlings, transportation to site, planting, watering and Protection @ ksh.55 (1000 seedlings @ 55 per seed=55,000)	55,000.00	-	55,000.00	new
113	Kapterit primary school	Purchase of 1,032 tree seedlings, transportation to site, planting, watering and Protection @ ksh.55 (1000 seedlings @ 55 per seed=56,777.59)	56,777.59	-	56,777.59	new
	<b>TOTAL</b>				<b>2,736,120.93</b>	
	<b>SPORTS ACTIVITIES</b>					
114	Mogotio Constituency sports tournament	Carry out Constituency sports tournament and the winning teams/schools to be awarded with trophies, balls and games kits	2,741,777.59	-	2,741,777.59	new
	<b>TOTAL</b>				<b>2,741,777.59</b>	
	<b>6% ADMINISTRATIO N AND RECURRENT</b>					



115	Employee salaries	Payment of staff salaries, wages, NHIF, and staff gratuity	3,000,000.00	-	3,000,000.00	new
116	NSSF	NSSF Deductions	50,000.00	-	50,000.00	new
117	Goods and services	Purchase of office furniture, fuel, repairs and maintenance ,printing, stationery ,telephone, travel and subsistence	3,000,000.00	-	3,000,000.00	new
118	Committee Expenses	Payment of Committee allowances, transport, conference	2,175,332.76	-	2,175,332.76	new
<b>TOTAL</b>					<b>8,225,332.76</b>	
<b>TRAINING, CAPACITY BUILDING, MONITORING &amp; EVALUATION</b>						
119	NG-CDFC/PMC Capacity Building	Undertake training of the PMCs, staff and NG-CDFCs on NG-CDF Issues	2,000,000.00	-	2,000,000.00	new
120	Goods and services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	1,500,000.00	-	1,500,000.00	new
121	Committee Expenses	Payment of Committee allowances, transport, conference	612,666.38	-	612,333.38	new



	<b>TOTAL</b>				<b>4,112,333.38</b>	
	<b>Social Security programme, Bursary scheme/CATs/M OCKs</b>					
122	Bursary: Secondary Schools	To assist bright but needy students from the Constituency in secondary schools through bursary support	30,000,000.00	-	30,000,000.00	new
123	Bursary :Tertiary Schools	To assist bright but needy students from the Constituency in colleges and universities through bursary support	17,981,107.76	-	17,981,107.76	new
	<b>TOTAL</b>				<b>47,981,107.76</b>	
	<b>EMERGENCY</b>					
124	Emergency	To cater for any unforeseen occurrences and emergency interventions in the Constituency during the FY 2020/2021	7,192,206.90	-	7,192,206.90	new
	<b>TOTAL</b>				<b>7,192,206.90</b>	

The committee resolved and committed to complete land buying projects and new classrooms in two phases and all other projects within three years. The committee thus resolved and undertook to ensure that all new classrooms having been funded halfway of their estimated cost shall be constructed upto roofing stage. The schools therefore will utilize the classrooms for learning and ensuring that learners keep social and physical distance to control the spread of Covid 19. The classrooms will be completed in full in the FY 2021/2022. The FAM was requested to expeditiously prepare all necessary documents and reports for submission of the proposals to the NG-CDF Board Secretariat for approval and subsequent disbursement of funds to the Constituency.





**MOGOTIO NG-CDF/07/2020/2021: A.O.B**

- >The Members thanked the Area Member of Parliament for renewal of membership and pledged to support him in his effort to uplift the constituency
- >The field officers requested to ensure projects are well labeled. Project photos are to be stored in both hard and soft copies and where possible uploaded on social media.
- >NGCDF Committee members to have responsibility and a lead role on matters of NGCDF in areas where they belong
- > The committee resolved to manage the environment projects through PMCs as required
- >All pending allowances to be paid
- >Motorbike for field services was procured and delivered
- >Clerk of works commended for improvement in his delivery
- >Letters of appointment for NGCDF Committee members to be written and delivered
- >The committee thanked the Area Member of Parliament for furniture and equipment which He had purchased for the constituency office
- >Sports activities to resume post covid-19 period
- >Distribution of balls and nets to continue across the constituency in aid of sports and talent development

There being no other business the meeting ended with a word of prayer from Mrs. Norah Sirma.

The minutes were confirmed by:

Secretary Pauline Koeh ..... Sign [Signature] ..... Date 21/09/2020

Chairman Samuel Kiprop ..... Sign [Signature] ..... Date 21/09/2020