

THE MINUTES OF MOGOTIO NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE MEETING HELD ON 16TH NOVEMBER 2018 AT NG-CDF BOARDROOM AT 10.00AM

MEMBERS PRESENT

- | | |
|------------------------|------------|
| 1. Samuel K.Kiprop | Chairman |
| 2. Pauline J.Koech | Secretary |
| 3. George Kamau | Ex-officio |
| 4. Carolyne Ngina | Rep, DCC |
| 5. John Ludi Khoima | Member |
| 6. Carolyne J.Kibwalei | Member |
| 7. Norah J.Sirma | Member |
| 8. Carolyne Kagongo | Member |
| 9. Mutai Kipkoech | Member |
| 10. Joseph Chepkwony | Member |

IN-ATTENDANCE

- | | |
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| 1. Hon.Dr. Daniel Tuitoek | Member of Parliament, Mogotio Constituency |
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AGENDA.

1. PREAMBLE
2. READING AND CONFIRMATION OF PREVIOUS MINUTES
3. MATTERS ARISING
4. OVERVIEW OF FINANCIAL YEAR 2018/2019
 - (i) PROJECT STATUS
 - (ii) BURSARY
 - (iii) PREQUALIFICATION OF CONTRACTORS
5. SUBMISSION OF FINANCIAL YEAR 2018/2019 PROJECT PROPOSALS
6. A.O.B

The meeting started with a word of prayer from Carolyne Kibwalei

MOGOTIO NG-CDF/01/2018/2019: PREAMBLE

The Chairman called the meeting to order at 11.00AM. He welcomed the members into the meeting and thanked them for their coming and support by participating in various NGCDF activities and operations. He commended members for their timely arrival despite the transportation challenges occasioned by the crackdown on PSV Vehicles. He read the meeting's agenda and ushered other members to reflect on the agenda items and add any other issue they felt may require attention of the committee. He requested members to deliberate the agenda exhaustively especially on the allocation of FY 2018/2019 funds to various projects to ensue equity.

Samuel Kiprop *Pauline J. Koech*

MOGOTIO NG-CDF/02/2018/2019: READING AND CONFIRMATION OF PREVIOUS MINUTES.

The minutes of the previous meeting were read.

They were confirmed as true record of the meeting's deliberation. The minutes were proposed by Joseph Chepkwony and seconded by Mutai Kipkoech.

MOGOTIO NG-CDF/03/2018/2019: MATTERS ARISING.

(i) Bursary

The bursary cheques for the second tranche were released to the beneficiaries. There were however some cheques that remain uncollected in the NGCDF Office. The members were requested to check on the beneficiaries and ask them to collect the cheques.

The office to continue dispatching the cheques physically to school where possible and other explore modalities of dispatching the cheques.

The office was requested to ensure that the institutions acknowledge receipt of the cheques and issues equivalent receipts for every student for purposes of audit verification and reference.

The meeting noted that there were a considerable number of bursary cheques that were cancelled and replaced as a result of many factors including failure by the applicants to fill the forms appropriately, change of institutions of learning by students and other inherent errors.

The committee undertook to avoid such errors in future by enhancing the vetting process. In total about kshs.26M was disbursed and awarded as bursary to the students.

The bursary application form was reviewed in order to ensure that it captures all relevant information and that it is cost effective for the beneficiary students to photocopy and fill the forms.

(ii) Mogotio Township secondary school

The committee was informed that the implementation of the proposed secondary school was underway. The school projects were at tendering stage.

The school is expected to take off in January 2019. The committee agreed to allocate adequate resources for the school in order to ensure that the schools take-off is smooth and successful.

The tender was opened and the evaluation is to start soon. There was however need to allocate more funds to the new school as it requires more facilities including administration blocks, laboratories, fencing and others. The master plan for the school had already been done.

(iii) Prequalification of contractors and suppliers

The committee heard that an advert was placed in both the Daily Nation and Standard newspapers on 16th November 2018 on registration of Suppliers and contractors.

The process will culminate into consolidation of procurement resources and compilation of a list of qualified contractors and suppliers based on the evaluation criteria as established.

The committee members were advised to ensure that they sensitize the local community where they come from especially the contractors, suppliers and local fundis to ensure they prequalify.

Alot of emphasis is to be put on sensitization of the youth, women and PWDs to ensure that they take up the categories reserved for them under the Access to Government Procurement Opportunities (AGPO).



The committee was informed that the prequalification /registration of contractors and suppliers was a requirement of the Public procurement and asset disposal act 2015. The law requires that contractors and suppliers of works ,goods and services be drawn from a pool of prequalified contractors and suppliers. The deadline for dropping the prequalification documents is 11th December 2018. The duration was extended to enable as many bidders to pick and fill the documents which are available free of any charges at the Mogotio NGCDF office

The Mogotio NGCDF staff will distribute and mount the adverts across the constituency. Social media platforms will also be used to spread the information

(iv) Mobile laboratory benches and Desk projects

The committee was informed that the project had been undertaken through the School Equipment Production Unit an Agency with the ministry of Education.

A total of 14 laboratory benches were delivered to all the day schools in the constituency. It was reported that the schools were eagerly awaiting for the benches for use in the 2018 KCSE Examinations. The project was delayed a little as a result of clarifications sought by the Board secretariat before approval as the concept was relatively new.

The laboratory benches are intended to improve the performance of science subjects, demystify sciences beside making sciences interesting subjects for students

Sore, Koitebes and Lombogishu secondary school used the mobile laboratory benches during the 2018 KCSE Examinations

Thanks to the mobile laboratory benches and their versatility, the teachers will now demonstrate practically at the place of their convenience including classroom, field or any other place appropriate

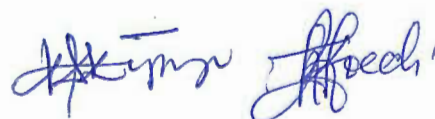
The committee recommended the purchase of primary schools science kits that will help in exposing pupils at an early stage to science. This is in line with the National Government goal of achieving an industrialized Nation.

The committee undertook to implement the project in phases for all the schools in the constituency.

The meeting was also informed that the Desk Project was underway. A total of 600 desks are to be made at a cost of kshs.2300/ per desk. The meeting heard that already a total of 200 desks had been delivered and awaiting distribution to the various schools across the constituency. The committee noted that many schools especially primary schools had no desks and hence the need to add more funds towards realizing that every pupil is comfortable as he/she continues to acquire knowledge

(v) Mogotio NGCDF Audit-Financial Year 2017-2018

The committee was informed that the auditors from the Auditor General's Office visited the constituency and conducted an audit of the Mogotio NGCDF Financial Statements for the Financial year 2018/2019. The audit queries raised were responded to accordingly and the auditors gave a qualified opinion. The FAM gave an explanation on the types of opinion given by the auditors including unqualified, qualified, disclaimer and adverse mention. The FAM further tabled the audit report for information of the Committee. The committee on consideration of the audit report resolved to improve on internal control systems and move from the qualified opinion to unqualified opinion. The auditors sampled some projects across the constituency and visited them. They recommended ways and means to improve on processes especially procurement which the office is addressing.



(vi) Reallocation of funds

The FAM advised that reallocation of funds from one activity to another is allowed only with the approval of NGCDF Board secretariat in Nairobi as enshrined in the NGCDF Act 2015.

All projects with requests for reallocation or change of activity are required to submit their requests to the NGCDF Committee for consideration and onward transmission to the Board in Nairobi for approval. The FAM advised that there were statutory schedules to be filled on reallocations and submitted to the Board. The office was requested to make followup on Reallocation and advise the affected PMCs accordingly.

(vii) Emergency projects

Emergency cases will be addressed on need basis. There is need to ensure that emergency funds available throughout the year in order to address emerging emergency cases

MOGOTIO NG-CDF/04/2018/2019: OVERVIEW OF FINANCIAL YEAR 2018/2019 OPERATIONS

(i) Project status

The committee was informed that the Constituency had received fully the allocation for the FY 2017/2018 from the Board Secretariat which was disbursed to the main Constituency account with Equity Bank Ltd –Eldama Ravine branch. A total of kshs.98,189,655.16 was disbursed and subsequently released to the projects as grants for implementation.

The projects are being implemented by the Project Committees across the constituency and are at different levels of completion. The NGCDF Committee and the Office is making close followup to ensure smooth implementation

A report on all the ongoing projects was tabled for the information of the meeting and adoption. The report was compiled by the Mogotio NGCDF Field officers led by the Clerk Of Works. The report gives a detailed description of the activities funded and implementation status. The report gives the estimated cost to complete the stated activities and the amounts disbursed to the projects to date.

The meeting heard that the report is used to update the Project Implementation Status (PIS) report which is send to the Board secretariat quarterly. The report captured a total of 170 projects across the constituency which is ongoing. The committee undertook to complete all the ongoing projects within three years as provided for in **the NGCDF Act 2015 and as directed by the NGCDF Board and the Office of the President.**

The Committee delved into the report at length and noted the following:

- a) There were a considerable number of projects which were ongoing and needed completion
- b) There was need to make frequent visits to projects to monitor progress, thus the need to enhance monitoring and evaluation of projects
- c) There was need to complete all the ongoing projects and compile a list of completed projects in order to prepare for commissioning
- d) Many projects were school based projects which signals the importance with which the community attaches to educational matters

The report on fund disbursement to various projects was also tabled. The report showed disbursements to each project and the activities funded. On deliberation the committee adopted the reports as tabled

The committee resolved that all ongoing projects to undergo both a financial and technical evaluation in order to determine their funding requirements and for sustainability.

(ii) Bursary

The committee was informed that bursary was disbursed and awarded through the locational bursary committees accordingly. An amount of Kshs.26M was disbursed as bursary to about 6500 beneficiary students

An amended **Mogotio Bursary Application Forms and Bursary Data Capture Forms** .The committee adopted the two forms to be used in the application and vetting of bursary in the constituency in future

The committee resolved that the process of capturing bursary data start earnestly to prepare for release of bursary in January 2019.The NGCDF Committee members were requested to work hand in hand with the locational bursary committees to ensure that the exercise is successful.

The committee resolved to fund students for skill based training in the constituency. The training will assist the students acquire highly specialised skills and enable the trainees become self-reliant. The field of study will include:

- a) Welding
- b) Electrical
- c) Plumbing
- d) Catering and hospitality
- e) Hair dressing
- f) Mechanics
- g) Driving

The beneficiary students will be drawn from the wards in an agreed formula and arrangement.

The modality for the skill based programme was proposed as thus:

	Course	Numbers of trainees
1	Welding	20
2	Electrical	24
3	Plumbing	20
4	Catering	10
5	Hairdressing	5
6	Mechanics	5
7	Driving	50

The beneficiary trainees are to be drawn from the wards as follows

Mogotio ward	Emining ward	Kisanana ward
Noiwet	Emining	Kisanana
Rosoga	Cheberen	Olkokwe
Kiptoim	Kimose	Waseges
Kipngorom	Radad	Kipkitur
Sirwa	Majimoto	Mugurin
		Molosirwe

The courses to be undertaken shall be short based courses preferably offered by institutions within Mogotio Constituency. Such institutions will include Emining technical, Mogotio polytechnic and Majimoto polytechnic.

The committee commended the proposed skill based training as a good way of addressing unemployment amongst the youth.

(iii) Prequalification of contractors and suppliers

The prequalification documents are available in the Office for those interested as advertised in both the Nation and Standard newspapers on 8th November, 2018. The members were requested to disseminate the information to all the stakeholders in order to ensure as many prospective bidders are harnessed.

MOGOTIO NG-CDF/04/2018/2019: SUBMISSION OF PROJECT PROPOSALS FY 2018/2019

The committee was informed that the NGCDF Board had released two circulars to guide the submission of project proposals for the Financial year 2018/2019.

The FAM tabled the two circulars for the information of the committee and perusal. The circular were referenced NG-CDFB/CIRCULARS Vol.11 (008) dated 30th October 2018 and NG-CDF/CIRCULARSVol.11 (009) dated 8th November 2018 respectively.

The circulars discussed and explained the following issues in depth:

- (i) Basis of identification of project proposals: The projects eligible for funding need be a product of open public meeting's deliberation in the wards. The project must be aligned to the Constituency strategic plan and National Government policy as outlined in the Big four agenda and vision 2030
- (ii) Project eligibility: projects that are with respect of works and services falling within the functions of the national government under the constitution. Constituencies are advised to exclude projects supporting political bodies/activities, religious bodies/activities, recurrent costs of facilities, personal awards and projects falling under devolved functions
- (iii) Co-funding with other agencies: The board may consider part funding with other agencies so long as the part funded by NGCDF funds is defined and the other financiers has no objection
- (iv) Completion of ongoing before embarking on new ones: Constituencies are directed to prioritize completion of ongoing projects as enshrined in the NGCDF Act 2015 and adhere to Presidential directive on stoppage of starting of new projects
- (v) Labeling/branding of constituency projects: The NGCDF Committee is required to ensure that the cost of labeling projects is incorporated in the Bill of Quantities and adhere to Board's guidelines while labeling and branding projects
- (vi) Adherence to statutory ceiling: the committee is advised to adhere to the ceilings as provided in NGCDF Act 2015 while preparing proposals
- (vii) Preparation of constituency strategic plan: NGCDF Committees required to prioritize preparation of strategic plans as per the guideline provided by the Board
- (viii) Construction of NGCDF Office: constituencies are urged to prioritize construction of offices and ensure completion
- (ix) Declaration of Appropriation in Aid: The committee is required to declare all accrual as they form part of the subsequent years constituency fund
- (x) Clearance of outstanding issues with regard to previous financial years project proposals: The NGCDF Committees are required to tackle all outstanding issues with the Board to enable disbursement of funds still pending with the Board
- (xi) Project submission format: All projects to be submitted through the prescribed format for consideration
- (xii) Project coding: All projects to be coded as required and both softcopy and hard copy send to the Board secretariat
- (xiii) Authentication of NG-CDF minutes: all proposed projects to be duly captured in minutes and each page to be numbered, signed and stamped by the Chairman and Secretary
- (xiv) Timeline for submission of project proposals: the NG-CDFCs required to submit proposals by 30th November 2018



- (xv) The preparation, submission and approval of project proposal to be done through NG-CDFMIS
 (xvi) The automated NG-CDFMIS to run parallel with the manual system

The budget ceiling for each constituency is Kshs.109,040,875.52 this includes emergency allocation of Kshs.5,738,993.45


The Committee further read the ward report prepared after the open public meeting in the wards to familiarize with the content

Like in the previous year, the committee resolved to allocate funds at the locational level to ensure that there is even distribution of projects across the constituency. The committee in this regard felt that focusing on the location as the unit for allocation of funds will ensure fairness and address unique challenges experienced by various locations

On consideration of regional balancing, statutory provision, ongoing projects requirements and the priority list presented through the ward meetings, the Committee resolved to allocate the Financial Year 2018/2019 funds (kshs.109,040,875.52) as follows:

Allocation

NO.	PROJECT NAME	AMOUNT
1	Administration and Recurrent expenditure (6%)	6,542,872.53
2	Monitoring and Evaluation and Capacity Building (3%)	3,271,436.27
3	Bursaries (31.2%)	34,000,000
4	Social security programme(2.7%)	2,925,658.25
6	Sports (2%)	2,180,957.51
7	Environmental Projects (2%)	2,180,957.51
8	Emergency (5%)	5,738,993.45
11	Total for statutory provisions	56,840,875.52
12	Other projects(both ongoing and new)	52,200,000.00
	Total	109,040,875.52

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Bursary

No	Name of project	Activity to be funded	Estimated cost (Kshs.)	Amount Allocated (Kshs.)	status
1	Bursary Secondary Schools (20.2%)	To assist bright but needy students from the Constituency in secondary schools through bursary support	22,000,000	22,000,000.00	Ongoing
2	Bursary Tertiary Schools (9.2%)	To assist bright but needy students from the Constituency in colleges and universities through bursary support	10,000,000.00	10,000,000.00	Ongoing
3	Bursary Special Schools (1.8%)	To assist students from the Constituency in special schools across the country through bursary support	2,000,000.00	2,000,000.00	Ongoing
4	Social Security Programme (2.7%)	Towards provision of medical insurance cover for vulnerable families including Orphans and Vulnerable Children (OVCs), poor older persons, Persons with Disabilities (PWDs) and destitute families in partnership with NHIF as shall be identified within the Constituency.	2,925,658.25	2,925,658.25	Ongoing
Total Allocation (Kshs)				36,925,658.25	

1. Sirwa location

No	Name of project	Activity to be funded	Estimated cost (Kshs.)	Amount Allocated(Kshs.)	status
1	Benongoi primary school	Completion of one classroom-flooring, walling, plastering and roofing	900,000	500,000	ongoing
3	Sore primary school	Completion of one classroom-walling, roofing, plastering, fixing doors and windows	900,000	500,000	ongoing
4	Kaburgei primary school	Completion of land buying-6 acres @ 300,000 per acre	1,800,000	300,000	ongoing
5	Sore secondary school	Completion of the laboratory-internal fixing, paintworks, plastering, doors and window fixing	3,600,000	600,000	ongoing

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6	Kaplaimoi primary school	Completion of one classroom-plastering, roofing and painting	900,000	400,000	ongoing
7	Chemorgong primary school	Completion of one classroom-flooring, walling, plastering and roofing	900,000	500,000	ongoing
	Sirwa Secondary school	Completion of the laboratory – plastering, fixing doors and windows, and finishings	2,000,000	500,000	ongoing
	TOTAL			3,300,000	

2. Kimngorom location

No	Name of project	Activity to be funded	Estimated cost(kshs)	Amount allocated	status
1	Kapterit primary school	Completion of two classrooms-flooring, fixing doors and windows, plastering and paintworks	1,800,000	500,000	ongoing
2	Kimngorom primary school	completion of dormitory-flooring and plastering	3,000,000	500,000	ongoing
3	kimngorom girls secondary school	Completion of two classroom-flooring, walling, plastering and roofing	1,800,000	600,000	ongoing
	TOTAL			1,600,000	

3. Cheberen location

No.	Name of project	Activity to be funded	Estimated cost(kshs)	Amount allocated(kshs)	status
1.	Cheberen chiefs office	Completion of chiefs office-Paintworks, ceiling, flooring, keying, internal fixings and finishings	1,500,000	400,000	ongoing
2.	Kaplogos primary school	completion of one classroom-flooring, walling, plastering and roofing	900,000	500,000	ongoing
3.	Cheberen secondary school	Completion of two classroom-flooring, walling, plastering and roofing	1,800,000	500,000	ongoing
4.	Tian primary school	completion of one	900,000	500,000	ongoing

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		classroom-flooring, walling, plastering and roofing			
5.	Ngembamoi primary school	completion of one classroom-flooring, walling, plastering and roofing	900,000	500,000	ongoing
6.	Ngentui primary school	completion of administration block-roofing, fixing doors and windows, plastering	1,500,000	300,000	ongoing
	TOTAL			2,700,000	

4. Koitebess location

No	Name of project	Activity to be funded	Estimated cost(Kshs)	Amount allocated(Kshs)	status
1	Aram primary school	Completion of one classroom-flooring, walling, plastering and roofing@kshs.500000 and completion of 4 door latrine-paintworks and plastering@kshs.100,000	1,000,000	600,000	ongoing
2	Koitebess primary school	Completion of one classroom-flooring, walling, plastering and roofing	900,000	400,000	ongoing
3	chepkokon primary school	completion of one classroom-flooring, walling, plastering and roofing	900,000	500,000	ongoing
	TOTAL			1,500,000	

5. Rosoga location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1.	Rosoga secondary school	completion of the laboratory-painting and plastering and finishings	3,600,000	600,000	ongoing
2.	Ebenezer primary school	completion of two classroom-flooring, walling, plastering and roofing	1,800,000	500,000	Ongoing
3.	Kures primary school	completion of one classroom-flooring, walling, plastering and roofing	900,000	500,000	ongoing
	TOTAL			1,600,000	

6. Kiptoim location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1.	Lombogishu secondary school	Completion of the laboratory-fixing doors and windows, plastering, flooring and finishings	3,600,000	600,000	ongoing
2	Kiptoim secondary school	completion of two classrooms-fixing doors and windows, plastering, flooring and paintworks	1,800,000	500,000	ongoing
3	Kiptoim chiefs office	Completion of chiefs office-fixing doors and windows, plastering, flooring, painting and finishings	1,500,000	400,000	ongoing
4	Sagasagik primary school	Construction of a new 4 door latrine for boys	350,000	250,000	New
5	Iolbugo primary school	completion of one classroom-flooring, walling, plastering and roofing	900,000	500,000	ongoing
	TOTAL			2,250,000	

7. Lembus Mogotio

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1	Iomanira primary school	Completion of one classroom-Fixing doors and windows ,plastering, kneeling, fascia boarding and general finishing	900,000	300,000	ongoing
2	Ngusero primary school	completion of two classroom-flooring, walling, plastering and roofing	1,800,000	500,000	ongoing
3	Kipsogon primary school	completion of one classroom-flooring, walling, plastering and roofing	900,000	500,000	ongoing
4	Logiri primary school	completion of two classrooms-flooring, walling, plastering and roofing	1,800,000	500,000	ongoing
6	St.Mary primary	completion of one	900,000	300,000	ongoing

	school	classroom-slabbing, flooring, plastering, fixing doors and windows			
7	Chemogoch primary school	completion of the renovation of two classrooms-flooring, roofing, plastering and paintworks	500,000	300,000	ongoing
8	Kelelwa Hill primary	completion of one classroom-flooring, walling, plastering and roofing	1,800,000	500,000	ongoing
9	Noiwett primary school	completion of one classroom-flooring, walling, plastering and roofing	900,000	500,000	ongoing
10	Reuben cheruiyot secondary school	completion of one classroom-flooring, walling, plastering and roofing	900,000	600,000	ongoing
11	Kelelwa primary school	completion of two classroom-flooring, walling, plastering and roofing	1,800,000	500,000	ongoing
	TOTAL			4,500,000	

8. Kimose location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1.	Bikwen Gobat primary school	completion of two classroom-flooring, walling, plastering and roofing	1,800,000	500,000	ongoing
2	Kimose chiefs office	Completion of chiefs office-roofing, fixing doors and windows and plastering	1,500,000	300,000	ongoing
3	Borokwo primary school	completion of two classroom-flooring, walling, plastering and roofing	1,800,000	500,000	ongoing
4	Chemoinoi primary school	Completion of one classroom-plastering and finishings	900,000	300,000	ongoing
5	Embogong primary school	completion of two classroom-flooring, walling, plastering and	1,800,000	500,000	ongoing

		roofing			
6	Kimose secondary school	completion of one classroom-flooring, walling, plastering and roofing	900,000	600,000	ongoing
7	Kimose primary school	Completion of two classroom-walling, roofing, fixing doors and windows	1,800,000	400,000	ongoing
8	Kipchobet primary school	completion of two classrooms-fixing doors and windows, flooring and plastering	1,800,000	500,000	ongoing
9	Sosion primary school	completion of 4door latrines-walling, roofing, fixing doors and windows, plastering and finishing	400,000	200,000	ongoing
TOTAL				3,800,000	

9. Emining location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1	Kapcheluguny primary school	completion of one classroom-fixing doors and windows, plastering and finishings	900,000	500,000 300,000 <i>Handwritten signature and note: "Handwritten note: 300,000"</i>	ongoing
2	Oterit secondary school	Completion of one classroom-flooring, walling, plastering and roofing	900,000	500,000	ongoing
3	Sorti primary school	completion of two classroom-flooring, walling, plastering and roofing	1,800,000	500,000	ongoing
4	Kabarbesi primary school	completion of the renovation of 3 classrooms- flooring, plastering and roofing	800,000	500,000	ongoing
5	Emining primary school (special school for the blind)	completion of two classroom-flooring, walling, plastering and roofing	900,000	400,000	new
6	Kamalanget primary school	completion of one classroom-flooring, walling, plastering and roofing	900,000	500,000	ongoing
7	Emining primary school	completion of two classroom-flooring, walling, plastering and	1,800,000	500,000	ongoing

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		roofing			
	TOTAL			3,200,000	

10. Ngubereti location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1.	Kapkararam primary school	Completion of 4 door latrine for boys-roofing, fixing doors and windows and painting	400,000	100,000	ongoing
2	Kapkararam primary school	completion of two classroom-flooring, walling, plastering and roofing	1,800,000	500,000	ongoing
3	Ngubereti chiefs office	Completion of chiefs office-plastering, flooring and paintworks	1,500,000	400,000	ongoing
	TOTAL			1,000,000	

11. Koibos-soi location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1	Radad primary school	completion of two 4 door latrine for girls(kshs.100,000)-plastering and paintworks and boys(kshs 300,000) ,fixing doors and windows, plastering, floor screeding and paintworks	700,000	400,000	ongoing
2	Chemutung primary school	Completion of a 4 door latrine for boys-flooring, walling roofing plastering and painting	350,000	250,000	ongoing
3	Chemutung primary school	Completion of a 4 door latrine for girls for girls-flooring, walling, roofing, plastering and paintworks	350,000	250,000	ongoing
4	Lelen primary school	completion of two classrooms-flooring, walling, plastering and roofing	1,800,000	500,000	ongoing
5	Chepyorgin primary school	completion of two classroom-walling flooring, walling,	1,800,000	500,000	ongoing

		plastering and roofing			
6	Kwirindoche primary school	Completion of two classroom-flooring, walling, plastering and roofing	1,800,000	500,000	ongoing
7	Kiskis primary school	completion of two classroom-flooring, walling, plastering and roofing	1,800,000	500,000	ongoing
8	Molok primary school	Construction of a new 4 door latrine for boys	350,000	200,000	new
9	Molok primary school	Construction of a new 4 door latrine for girls	350,000	200,000	new
	TOTAL			3,300,000	

12. Koibos location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1.	Kipteweret primary school	Completion of one classroom-plastering and finishings	900,000	300,000	ongoing
2	AIC Maji moto secondary school	completion of staff houses-extension of the house to accommodate more teachers-walling, flooring, roofing and plastering	1,500,000	500,000	ongoing
3	Kapyemit primary school	completion of two classroom-flooring, walling, plastering and roofing	1,800,000	500,000	ongoing
4	Kapyemit primary school	Construction of teachers quarters	300,000	300,000	new
5	Emsos primary school	completion of one classroom-roofing, plastering ,flooring and finishing	900,000	300,000	ongoing
	TOTAL			1,900,000	

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13. Kamar location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1.	Tingtinyon primary school	Completion of two classroom- fixing of doors and windows, plastering, glazing, painting and screeding	1,800,000	600,000	Ongoing
2	Kamar secondary school	completion of two classrooms-roofing, plastering and finishings	1,900,000	500,000	ongoing
3	Molos primary school	completion of two classroom-flooring, walling, plastering and roofing	1,800,000	500,000	ongoing
	TOTAL			1,600,000	

14. Simotwe location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1.	Simotwe chiefs office	Completion of office block-plastering, fixing doors and windows, flooring and finishings	1,500,000	400,000	ongoing
2	Mugurin secondary school	completion of laboratory-roofing, fixing doors and windows and plastering	3,200,000	600,000	ongoing
3	Kokwemoi primary school	Completion of one classroom-fixing doors and windows, flooring, plastering and finishing	1,800,000	500,000	ongoing
4	Kibulwe primary school	Completion of two classroom-Flooring, roofing and plastering, labeling and keying	1,800,000	300,000	ongoing
5	St.Maximillian kolbes primary school	completion of one classroom-roofing, fixing doors and windows	900,000	300,000	ongoing
	TOTAL			1,800,000	

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15. Kapkechui location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1	Koibarak secondary school	Completion of laboratory- Piping, gas system and cylinder, laboratory benches and tables, fume chamber, and sinks and finishing	2,500,000	600,000	ongoing
2	Koibarak secondary school	completion of 4 door latrine for boys-slabbing, walling, roofing, plastering and finishings	350,000	300,000	ongoing
3	Kipkitur secondary school	completion of two classroom-flooring, walling, plastering and roofing	1,800,000	1,000,000	ongoing
4	Koibarak primary school	completion of one classroom-flooring, walling, plastering and roofing	900,000	500,000	ongoing
	TOTAL			2,400,000	

16. Molo Sirwe location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1	Molosirwe primary school	completion of an ongoing 4 door latrine block for boys-flooring, walling, roofing, fixing doors and windows	450,000	200,000	ongoing
2	Chebarer primary school	completion of two classroom-flooring, walling, plastering and roofing	1,800,000	400,000	ongoing
3	Sitet primary school	purchase of 5 acres land at a cost of kshs.100,000 per acre	500,000	250,000	new
4	Molosirwe secondary school	Completion of Girls dormitory-plastering, internal fixing and fixing doors and windows	3,200,000	600,000	ongoing
5	Chepyuan primary school	completion of two classroom-flooring, walling, plastering and roofing	1,800,000	500,000	ongoing
	TOTAL			1,950,000	

17. Olkokwe location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1.	Kabergei primary school	Completion of two latrines- 4 door latrine block for boys (kshs 100,000- plastering and paintworks and 2 door latrine block for teachers (kshs 200,000)- flooring, walling, roofing, plastering and finishing.	550,000	300,000	ongoing
2	Olkokwe secondary school	purchase of additional beds for the girls who are boarding	500,000	400,000	ongoing
3	Ngendalel primary school	completion of one classroom-flooring, walling, plastering and roofing	900,000	500,000	ongoing
4	Olkokwe police post	Completion of Police lines- extension of the house units to accommodate more officers-slabbing, flooring walling and roofing	500,000	200,000	ongoing
TOTAL				1,400,000	

18. Kisanana location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1.	Koisaram primary school	Completion of 2 classrooms- fixing doors and windows, plastering, flooring, screeding and paintworks	900,000	300,000	ongoing
2	Kisanana chiefs office	Completion of office block- roofing, fixing doors and windows and fascia boarding	1,500,000	400,000	ongoing
3	AIC Totona Girls secondary school	Purchase of 15 acres land-a sum of kshs.2M already paid	2,800,000	400,000	ongoing
4	Kisanana secondary school	Construction of a new dormitory to replace the burned dormitory	4,000,000	1,000,000	new
TOTAL				2,100,000	

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19. Kapnosgei location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1.	Kapnosgei primary school	Completion of Renovation of 3 classrooms by replacing the roof, flooring, plastering and paintworks	500,000	400,000	ongoing
2	Kamasai primary school	completion of two classroom-flooring, walling, plastering and roofing	1,800,000	500,000	ongoing
3	Kapnosgei chiefs office	Construction of a new office block	1,500,000	500,000	new
	TOTAL			1,400,000	

20. Ngendalel location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1.	Pombo primary school	completion of two classroom-flooring, walling, plastering and roofing	900,000	500,000	ongoing
2	Kitecho primary school	completion of one classroom-flooring, walling, plastering and roofing	900,000	500,000	ongoing
3	Kipnyunguny primary school	Completion of two classrooms-fixing doors and windows, plastering, floor screeding, paintworks	900,000	300,000	ongoing
	TOTAL			1,300,000	

21. Kabuswo location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1.	Kabuswo primary school	completion of two classroom-flooring, walling, plastering and roofing	900,000	600,000	ongoing
2	Kiribot primary school	completion of two classroom-flooring, walling, plastering and roofing	900,000	600,000	ongoing

3	Kiribot primary school	Completion of one latrine block - 4 door for girls-slabbing, walling, roofing, fixing doors and plastering	350,000	200,000	ongoing
4	Kabuswo chiefs office	Completion of office block-Walling, roofing and flooring	1,500,000	300,000	ongoing
	TOTAL			1,700,000	

22. Sinende location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1.	Chebirebei primary school	completion of two classroom-flooring, walling, plastering and roofing	1,800,000	600,000	ongoing
2	Nyalilbuch primary school	completion of two classroom-flooring, walling, plastering and roofing	1,900,000	500,000	ongoing
3	Waseges primary school	Construction of teachers quarters	500,000	400,000	new
4	Sinende chiefs office	completion of the chiefs office 2 door latrine-slabbing, walling, roofing, plastering and paintworks	300,000	200,000	ongoing
5	Sinende secondary school	Construction of a new dormitory	4,000,000	1,000,000	new
	TOTAL			2,700,000	

23. Oldebes location

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1	Oldebes primary school	completion of one classroom-flooring, walling, plastering and roofing	900,000	500,000	ongoing
2	Oldebes primary school	completion of 4 door latrine for girls-flooring, walling, roofing, fixing doors plastering and finishing	350,000	300,000	ongoing
3	Oldebes secondary	Completion of one classroom-Plastering,	900,000	300,000	ongoing

	school	flooring, screeding and paintworks			
4	Chomiek primary school	Completion of latrine block for boys- slabbing, walling, roofing, fixing doors and windows, plastering, floor screeding and painting	350,000	300,000	ongoing
	TOTAL			1,400,000	

The Committee approved the following budget for other statutory voteheads

1. Sports activities (2% of the allocation)

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1	Mogotio Constituency sports tournament	Carry out Constituency sports tournament and the winning teams/schools to be awarded with trophies, balls and games kits	2,180,957.51	2,180,957.51	new
	TOTAL			2,180,957.51	

2. Environment activities(2% of the allocation)

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1	Bebogoi community water catchment area	Planting of trees to conserve this environment from degradation (Kshs.100,000)both indigenous and exotic species will be planted. This environment is an important source of water for the community. A sum of kshs.100,000 will also be used to protect the trees from destruction by fencing with barbed wire and treated poles)	200,000	200,000	new
2	Chomiek Assistant Chiefs office	Tree planting.A sum of kshs.100,000 will be used to plant both indigenous and exotic tree species.The balance(kshs.130,957.51) will be used for fencing with barbed wire and treated poles in order to protect the trees and ensure maturity	230,957.51	230,957.51	new
3	Kapkein primary school	Construction of a 4 door latrine for boys who are currently using the bush thus degrading the environment	200,000	200,000	new
4	Sore primary school	Construction of a 4 door latrine for boys who are currently using the bush thus degrading the environment	250,000	250,000	new
5	Kimngorom AP lines	Construction of two door latrine for the officers and the public currently using	200,000	200,000	new

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		the field nearby thus harmful to the environment			
6	Ainopsos primary school	Construction of a 4 door latrine for boys who are currently using the bush thus degrading the environment	400,000	250,000	new
7	Cheberen primary school	Construction of a 4 door latrine for boys who are currently using the bush thus degrading the environment	400,000	250,000	new
8	Matebei primary school	Construction of a 4 door latrine for boys who are currently using the bush thus degrading the environment	350,000	250,000	new
9	Rosoga primary school	Construction of 2 door latrine for staff who are currently using the bush thus degrading the environment	100,000	100,000	new
10	Logiri primary school	Construction of 2 door latrine for staff who are currently using the bush thus degrading the environment	250,000	250,000	new
TOTAL			2,180,957.51	2,180,957.51	

3. Administration and recurrent expenditure (6%)

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1.	Employee salaries	Payment of staff salaries, wages, NHIF, and staff gratuity	2,200,000	2,200,000	ongoing
2	NSSF	NSSF deductions	50,000	50,000	ongoing
3	Goods and services	Purchase of office furniture, fuel, repairs and maintenance ,printing, stationery ,telephone.travel and subsistence	2,000,000	2,000,000	

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4	Committee expenses	Payment of Committee allowances, transport, conferences	2,292,872.53	2,292,872.53	ongoing
	TOTAL		6,542,872.53	6,542,872.53	

4. Monitoring and evaluation and capacity building

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1.	NG-CDFC/PMC Capacity Building	Undertake training of the PMCs, staff and NG-CDFCs on NG-CDF Issues	1,556,896.00	1,556,896.00	ongoing
2	Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	714,540.27	714,540.27	ongoing
3	Committee Expenses	Payment of Committee allowances, transport, conference	1,000,000.00	1,000,000.00	ongoing
	TOTAL		3,271,436.27	3,271,436.27	

5. Mogotio NGCDF Motor Cycle

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1.	Mogotio NGCDF Motor Cycle	purchase of NGCDF Motorcycle to aid in field operations and run office errands where the use of NGCDF Vehicle will be inapplicable or uneconomical	500,000.00	500,000.00	ongoing
	Total			500,000.00	

6. Mogotio NGCDF Office

No	Name of project	Activity to be funded	Estimated cost	Amount allocated	status
1	Mogotio NGCDF Office	completion of the ablution block, septic tank, painting, receptionist desk and office shelves	2,500,000.00	1,000,000.00	ongoing
	Total		2,500,000.00	1,000,000.00	

The committee requested the FAM to expeditiously prepare all necessary documents and reports for submission of the proposals to the NGCDF Board Secretariat for approval and subsequent disbursement of funds to the Constituency.




MOGOTIO NG-CDF/06/2018/2019: AOB

- >The committee to consider planting macadamia trees under the environment project
- >Members to keep NGCDF information and meeting deliberations confidential to avoid adverse publicity.
- >The committee to monitor project progress frequently in order to ensure smooth implementation of projects.
- >The Manager, Equity Bank Ltd visited and made a presentation on the CSR programme with the Bank-the wings to fly scholarship programme was mentioned among other programmes. A schedule of wings to fly beneficiaries from Mogotio Constituency was provided for information. The Bank Undertook to do more under CSR including the borehole whose request had been received.
- >The committee to consider supporting the youth through showcasing their skills and talent through the Mogotio Youth Expo. The committee was requested to explore ways of supporting the activity
- >The committee approved an amount of kshs.1M to the sports development Committee for sports activities

There being no other business to be discussed the meeting ended with a word of prayer from Carolyne Kangogo at 6.00pm.

The minutes were confirmed by;

Secretary PAULINE J. KOECH Sign [Signature] Date 28/11/2018
Chairman SAMUEL R. KYROP Sign [Signature] Date 28/11/2018