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| **NG-CDF** | **National Government Constituencies Development Fund**  **Laikipia West Constituency**  **NG-CDF building**  **NEXT TO D.C.C Nyahururu office**  **P.O Box 2084-20300**  **Nyahururu.**  **Tel: -**  **Email: cdflaikipiawest@ngcdf.go.ke** |

**MINUTES OF LAIKIPIA WEST NG-CDFCMEETING HELD ON 16/09/2020 AT THE NGCDF OFFICE BOARDROOM AT 10:00AM.**

**MEMBERS PRESENT**

1. Patrick Muriithi……………………………………………......Chairman.
2. PriscahNjeri……………………………………………….…...Secretary.
3. Erik Gitonga……………………………………………………Member.
4. Lucy Njeri………………………………………………………Member.
5. Paul Kiptarus …………………………………………………...Member.
6. Francis Njega…………………………………………………...Member.
7. Winnie Wanjiku……………….………………….…………...Member.
8. Samuel Mwangi…………….….………………………….…...F.A.M.
9. Benedict Munyoki…………………….…………….……...…. D.C.C.

**AGENDA**

1. Prayers
2. Reading and confirmation of previous minutes
3. Matters arising
4. Projects proposal financial year 2020/2021
5. A.O.B

**MIN 1/NGCDFC 16/09/2020: PRAYERS**

The chairman called the meeting to order at 10:35 Am and requested Priscah Njeri to open the meeting with a word of prayer. He welcomed all members and thanked them for being punctual, and he urged members to give priorities to the needy cases in the constituency when considering the projects to be forwarded to the NGCDF Board. He thanked the members sincerely for their commitment during the year 2019/2020 and the way they have paid impromptu visits to the projects and how valuable were the feedback towards improving the quality of works.

**MIN 2/NGCDFC 16/09/2020: READING AND CONFRIMATION OF PREVIOUS MINUTES**

The Secretary read through the minutes of the previous meeting. The minutes were confirmed to be the true copy of the deliberations by Erik Gitonga who was seconded by Winnie Wanjiku.

**MIN 3/NGCDFC 16/09/2020: MATTERS ARISING**

There were no matters arising from the previous minutes.

**MIN 4/NGCDFC 16/09/2020: PROJECTS PROPOSAL FINANCIAL YEAR 2020/2021**

In line with the Ward reports, Strategic plan and the NG-CDF Board circular referenced NG-CDFB/CEO/BOARD CIRCULARS Vol. II (024) dated10th August,2020, the committee discussed the projects and this the final approved list as tabulated below:

**SUMMARY PER VOTES:**

|  |  |  |
| --- | --- | --- |
| **Serial** | **Name of project** | **Amount allocated** |
| 163/AP1 | Administration/recurrent. | 8,225,872.76 |
| 163/AP2 | Monitoring and evaluation/capacity building. | 4,112,936.38 |
| 163/2640200 | Emergency reserve. | 7,192,206.90 |
| 163/2640100 | Bursary. | 25,000,000.00 |
| 163/2630204 | Primary School projects. | 68,670,000.00 |
| 163/2630205 | Secondary School projects. | 10,840,000.00 |
| 163/2640509 | Sports activities. | 500,000.00 |
| 163/2640507 | Security projects. | 9,080,000.00 |
| 163/3110504 | Environment activities. | 2,076,863.27 |
| 163/3111403 | Other projects. | 1,150,000.00 |
| 163/3110701 | Motor Bikes. | 150,000.00 |
| **Total** | | **137,097,879.31** |

**A.I.A (Appropriation in aid)**

During the financial year ending 2019-2020 the committee collected a total of ksh 9,000 as A.I.A in sale of tender documents. The committee proposed that the amount be used under good and services to buy stationery for office use. This is because the stationery used was under the same category.

Below is the tabulated code- list:

| **Project Name** | **Original Cost** | **Cumulative Allocation** | **Project Activity** | **Amount Allocated** | **Current Status** |
| --- | --- | --- | --- | --- | --- |
| **Administration/Recurrent** |  |  |  |  |  |
| Employees’ salaries | 4,200,000.00 | - | Payment of staff salaries, NHIF and gratuity | 4,200,000.00 | On- going |
| Goods and services | 2,582,303.45 | - | Purchase of fuel, repairs and maintenance, printing, office equipment, computers, furniture, stationery, telephone, travel and subsistence, office tea. | 2,582,303.45 | On- going |
| NSSF | 100,000.00 | - | Payment of NSSF deductions | 100,000.00 | On- going |
| Committee allowances | 1,343,569.31 | - | Payment of committee sitting allowances | 1,343,569.31 | On- going |
| **Monitoring and evaluation** |  |  |  |  |  |
| Goods and services | 600,000 |  | Purchase of fuel, repairs and maintenance, printing, stationery, airtime, travel and subsistence. | 600,000 | On- going |
| Committee allowances | 2,000,000.00 | - | Payment of committee M/E allowances | 2,000,000.00 | On- going |
| CDFC/PMC capacity building | 1,512,936.38 | - | Undertake training of the PMCS/CDFCS on NG-CDF related issues | 1,512,936.38 | On- going |
| **Emergency (5% of the fund**) | **7,198,241.38** | - | To cater for any unforeseen occurrences in the constituency during the financial year | **7,192,206.90** | On- going |
| **Bursary** |  |  |  |  | On- going |
| Bursary Secondary Schools | 13,000,000.00 | - | Payment of bursary to needy students in Secondary Schools | 14,000,000.00 | On- going |
| Bursary tertiary schools | 12,000,000.00 | - | Payment of bursary to needy students to University and Tertiary institutions. | 11,000,000.00 | On- going |
| **Primary Schools** |  |  |  |  |  |
| D.E.B Rumuruti primary school. | 2,500,000.00 | - | Construction of administration block comprising of Head teachers, deputy head teacher, staffroom sectary’s office and a store to completion | 2,500,000.00 | New |
| Gatero Primary School. | 1,150,000.00 | - | Construction of one classroom to completion | 1,150,000.00 | New |
| Chereta Primary School | 2,500,000.00 | 1,500,000.00 | Completion of administration block comprising of Head teachers, deputy head teacher, staffroom sectary’s office and a store. (ceiling finishes paints and decorations) to completion. | 240,000.00 | On- going |
| G.G. Kinamba primary. | 2,000,000.00 | - | Renovation of six classrooms(plastering, roofing , flooring, doors, windows and painting) | 2,000,000.00 | New |
| G.G. Kinamba special Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Huhoini Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Kaichakun Primary School. | 1,150,000.00 |  | Construction of one classroom to completion. | 1,150,000.00 | New |
| Kangumo Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Karaba Primary School. | 2,900,000.00 | 1,100,000.00 | Completion of administration block. comprising of Head teachers, deputy head teacher, staffroom, sectary’s office and a store. (roofing, ceiling finishes, plastering, floor finishes, painting and decoration.) to completion. | 1,800,000.00 | On going |
| Kiahiti Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Kiamariga Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Kiambogo Primary School. | 1,000,000.00 | - | Renovation of four classrooms (flooring , roofing, doors, windows and painting). | 1,000,000.00 | New |
| Kianjogu Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Kio Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Kiriko Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Kiriti Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Kiwanja Primary School. | 600,000.00 | - | Construction of five door unit pit latrine to completion. | 600,000.00 | New |
| Kundarilla Primary School. | 1,500,000 | - | Renovation of four classrooms (curtain wall, plastering, Flooring, windows, doors and roofing) and drainage wall. | 1,500,000.00 | New |
| Kwanjiku Special Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Laikipia Ranching Primary School. | 1,350,000.00 | 1,100,000.00 | Completion of one classroom (internal and external finishes, rain water guttering, painting and decoration) | 250,000.00 | On-going |
| Lariak Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Lobere Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Losogwa Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Maina Primary School. | 2,650,000.00 | - | Renovation of six classrooms (flooring, roofing, plastering, Doors, windows and painting). | 2,650,000.00 | New |
| Manguo Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Manyatta Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Mariakani Primary School. | 1,400,000.00 | 1,100,000.00 | Completion of one classroom (internal and external finishes, painting and decoration) | 300,000.00 | On going |
| Marura Primary School. | 2,500,000.00 | 1,500,000.00 | Completion of administration block. comprising of Head teachers, deputy head teacher, staffroom, sectary’s office and a store. (ceiling finishes, floor finishes, painting and decoration.) to completion. | 300,000.00 | On going |
| Milimani Primary School. | 1,500,000.00 | - | Renovation of four classrooms (flooring, roofing, plastering and painting). | 1,500,000.00 | New |
| Munanda Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Murichu Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Muruai Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Mutamaiyu Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Muthengera Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Mwireri Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Ndindika Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Ndurumo Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Ngarachi Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Ng’eresha Primary School. | 1,500,000.00 | - | Renovation of four classrooms (flooring, plastering, windows, doors and painting). | 1,500,000.00 | New |
| North TetuPrimary School. | 1,150,000.00 | - | Construction of one classroom to completion | 1,150,000.00 | New |
| Nyahururu DEB Primary School. | 7,000,000.00 | 2,300,000.00 | Completion of a multi -purpose hall (super structure, doors & windows, roofing, internal and external finishes, electrical installations, painting, guttering & decorations) holding 350 students per session. | 4,700,000.00 | On-going |
| Nyakinyua Primary School. | 1,150,000.00 |  | Construction of one classroom to completion. | 1,150,000.00 | New |
| OlArabel Primary School. | 1,150,000.00 |  | Construction of one classroom to completion. | 1,150,000.00 | New |
| Oljabet Primary School. | 2,800,000.00 | 2,000,000.00 | Completion of administration block. comprising of Head teachers, deputy head teacher, staffroom, sectary’s office and a store. (ceiling finishes, floor finishes, painting and decoration.) to completion. | 800,000.00 | On going |
| Rugongo Primary School. | 1,300,000.00 | 1,100,000.00 | Completion of one classroom (internal and external finishes, rainwater harvesting, painting and decoration) | 200,000.00 | On going |
| Rumuruti special Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Shamanei Primary School. | 1,000,000.00 | - | Renovation of five classroom (floor ,plaster, roof and painting) | 1,000,000.00 | New |
| Silale Primary School. | 1,230,000.00 | 1,100,000.00 | Completion of one classroom (internal and external finishes, painting and decoration) | 130,000.00 | On going |
| Simotwo Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Sipili Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Siron Primary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Tandare Primary School. | 8,400,000.00 | 2,800,000.00 | Completion of renovations to 14 no. Classrooms (internal and external finishes, windows and doors, roof replacement, painting and decoration) | 5,600,000.00 | On going |
| Uaso Narok primary school. | 1,150,000.00 | - | Construction of one classroom to completion | 1,150,000.00 | New |
| Mbogoini Primary School. | 1,150,000.00 | - | Construction of one classroom to completion | 1,150,000.00 | New |
| **Secondary schools** |  |  |  |  |  |
| Uaso Narok Secondary School. | 840,000.00 | 600,000.00 | Completion of six door toilets (roofing, internal and external finishes, doors and painting). | 240,000.00 | On going |
| Brethren Secondary School. | 2,775,000.00 | 1,575,000.00 | Completion of laboratory structure measuring 8.5 x 11.5 holding 40 students. (roofing, internal and external finishes, rainwater harvesting, painting and decoration). | 1,200,000.00 | On going |
| Ndururi Secondary School. | 2,775,000.00 | 1,575,000.00 | Completion of laboratory structure measuring 8.5 x 11.5 holding 40 students. (roofing, internal and external finishes, rainwater harvesting, painting and decoration). | 1,200,000.00 | On going |
| Muhotetu girls Secondary School. | 2,500,000.00 | 1,500,000.00 | Completion of administration block. comprising of Principal, deputy principal, staffroom, sectary’s office and a store. (ceiling finishes, floor finishes, painting and decoration.) to completion. | 1,000,000.00 | On going |
| Pesi day Secondary School. | 1,500,000.00 | 1,000,000.00 | Completion of laboratory installations measuring 8.3 x 15 m holding 40 students. (gas and water installation and paintings) | 300,000.00 | On going |
| Kabati Secondary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Limunga Secondary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Munyaka girls Secondary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Munyaka Secondary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Ngarachi day Secondary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| Tetu day Secondary School. | 1,150,000.00 | - | Construction of one classroom to completion. | 1,150,000.00 | New |
| **Sports activities** |  |  |  |  |  |
| Constituency tournament. | 500,000.00 | - | Carry out sports tournament within the constituency and the winning teams/ schools to be awarded trophies, balls and games kits | 500,000.00 | On going |
| **Environment activities** |  |  |  |  |  |
| Wangwachi chief office. | 250,000.00 | - | Construction of a two door unit pit latrine | 250,000.00 | New |
| Siron chief office. | 250,000.00 | - | Construction of a two door unit pit latrine | 250,000.00 | New |
| Mahianyu Primary School. | 200,000.00 | - | Purchase of 10,000 litres plastic tank @ ksh90,000 , gutters installation @ ksh 20,000 and construction of a concrete base @ ksh 90,000. | 200,000.00 | New |
| Nganoini Primary School. | 200,000.00 | - | Purchase of 10,000 litres plastic tank @ ksh90,000 , gutters installation @ ksh 20,000 and construction of a concrete base @ ksh 90,000. | 200,000.00 | New |
| Njigari police post. | 350,000.00 | - | Construction of two unit pit latrine, and a bathroom | 350,000.00 | New |
| Ndurumo police post. | 426,863.27 | - | Construction of two unit pit latrine, and a bathroom | 426,863.27 | New |
| Shamanei secondary school. | 200,000.00 | - | Purchase of 10,000 litres plastic tank @ ksh90,000 , gutters installation @ ksh 20,000 and construction of a concrete base @ ksh 90,000. | 200,000.00 | New |
| Muruku Secondary School. | 200,000.00 | - | Installation of gutter for water harvesting on the multipurpose hall. | 200,000.00 | New |
| **Security projects** |  |  |  |  |  |
| Gatirima chief office. | 1,230,000.00 | 1,100,000.00 | Completion of a three roomed office block (office ceiling , paints and decorations) | 130,000.00 | On going |
| Gituamba chief office. | 1,100,000.00 | - | Construction of a three roomed chiefs office to completion. | 1,100,000.00 | New |
| Kinamba chief office. | 400,000.00 | - | Renovation of a three roomed chief’s office to completion. (floor, plaster, roof and painting). | 400,000.00 | New |
| Matuiku Assistant chiefs office | 1,300,000.00 | - | Construction of a three roomed chiefs office up to Rental level. | 500,000.00 | New |
| Marmanet chief office. | 1,100,000.00 | - | Construction of a three roomed chiefs office to completion. | 1,100,000.00 | New |
| Muhotetu chief office. | 1,100,000.00 | - | Construction of a three roomed chiefs office to completion. | 1,100,000.00 | New |
| Mutara chief office. | 1,100,000.00 | - | Construction of a three roomed chiefs office to completion. | 1,100,000.00 | **New** |
| Mutitu chief office. | 1,200,000.00 | 1,000,000.00 | Completion of a three roomed chief’s office block to completion. (office ceiling & paints) | 100,000.00 | On going |
| Ndurumo chief office. | 1,450,000.00 | 1,100,000.00 | Completion of a three roomed chief’s office block to completion. (office ceiling & paints) | 350,000.00 | On going |
| Nyahururu chief office. | 400,000.00 | - | Renovation of a three roomed Chiefs office to completion(roof, ceiling ,floor ksh 300,000) and purchase of furniture executive chair, table and seats ksh 100,000) | 400,000.00 | New |
| Rumuruti police station. | 10,000,000.00 | - | Construction administration block comprising of Male, Female & juvenile Cells, O.B. Amoury, OCS, OCPD, Secretary, D/ OCPD offices and other three general offices up to lintel level. | 1,700,000.00 | New |
| Sipili chief office. | 1,100,000.00 | - | Construction of a three roomed chiefs office to completion. | 1,100,000.00 | New |
| **Other projects** |  |  |  |  |  |
| TSC/ministry of education office Rumuruti. | 2,800,000.00 | 2,000,000.00 | Completion of a five roomed administration block (ceiling, tiling, painting. | 800,000.00 | On going |
| Ministry of Education office Nyahururu. | 300,000.00 | - | Purchase of furniture (2 executive chairs ksh 20,000 @ for Sub County Education officer and Director of quality assurance and 2 executive tables @ ksh 80,000 and 10 visitors’ seats @ 10,000**.)** | 300,000.00 | New |
| NG CDF Motor Cycle. | 150,000.00 | - | Purchase of a 150 c/c motorcycle for clerk of works and motor cycle personal protective equipment | 150,000.00 | New |
| **Total** |  |  |  | **137,097,879.31** |  |

**MIN 5/NGCDFC/16/09/2020: A.O.B**

There being no other business the meeting was adjourned at 4:30 p.m with a word of prayer from Mrs. Lucy Kanyira.

**MINUTES CONFIRMED BY:**

Chairman: NGCDFC: Patrick Muriithi Signature …………………………….

Secretary: NGCDFC: PriscahNjeri Signature ……………………………