



**NG-CDF**

National Government Constituencies Development Fund  
Laikipia East Constituency

P.O Box 920 - 10400,  
Nanyuki.

Website: [www.ngcdf.go.ke](http://www.ngcdf.go.ke) Email: [cdflaikipiaeast@ngcdf.go.ke](mailto:cdflaikipiaeast@ngcdf.go.ke)

**MINUTES OF LAIKIPIA EAST NG-CDFC MEETING HELD ON 10<sup>TH</sup> JANUARY 2023 AT THE NG-CDF OFFICE BOARDROOM AT 12:30Pm**

**MEMBERS PRESENT**

1. Ms. Beth Waithera Muchiri-Chairperson
2. Mr. Samuel Kimani- Fund Account Manager
3. Ms. Doreen Kanana - Secretary
4. Mr Godfrey Gaitho Githitu- Member
5. Mr. John Maina Waweru- Member
6. Mr William Gitonga- Member
7. Ms. Peninah Kihara- Member
8. Ms. Racheal Gatana- Member
9. Mr. Stephen Mathenge- Member

**ABSENT WITH APOLOGY**

1. Patrick Muli
2. Joshua Marete

**Agenda**

1. Preliminaries
2. Public participation report and summary of distribution of projects per ward
3. Prioritization and approval for Project proposal.
4. Advertisement of NG-CDFC Staff
5. Release of Office Retention and other payments.
6. AOB.

**MIN 1 of 10/01/2023: PRELIMINARIES**

The meeting was opened at 12:30 pm with word of prayer led by Gitonga and there after the chairperson welcomed them and invited them to participate fully in the meeting.

**MIN 2 of 10/01/2023: PUBLIC PARTICIPATION REPORT AND SUMMARY OF DISTRIBUTION OF PROJECTS PER WARD**

The Chairperson tabled the public participation report. She later congratulated the committee for turning up. The committee were very happy for visiting all the five wards of the Constituency. Members resolved to visit again each and every school in future to that they can ascertain how far each of the school is as far as infrastructure is concerned. Members from Ngobit ward was tasked to come up with a program of managing the vast ward as it appeared large in size.



## NG-CDF

The Manager further took the members through the NG-CDF Board circular and confirmed to the members that the first process of project identification was done according to the law. He cited that it is always good to undertake everything according to the NG-CDF Act to avoid many issues with the Board.

Below is a summary of the projects' distribution per ward;

TIGITHI WARD			
S/N	PROJECT NAME	ACTIVITY	AMOUNT
1	Tigithi Primary School	Renovation of four classrooms	2,000,000.00
2	Makadamia Primary School	Construction of Adminstration block	3,000,000.00
3	Castle Police Station	Construction of a Police Station	2,500,000.00
4	Mitero Primary School	Construction of two classrooms	2,400,000.00
5	Weruini Primary School	Construction of one classroom	1,200,000.00
6	Kihato Primary School	Construction of one classroom	1,200,000.00
7	Tharua Secondary School	Construction of single Laboratory	4,700,000.00
	<b>TOTAL</b>		<b>17,000,000.00</b>
UMANDE WARD			
	PROJECT NAME	ACTIVITY	AMOUNT
1	Nyarigenu Secondary School	Completion of administration block	3,000,000.00
2	Tetu Primary School	Construction of two classrooms	2,400,000.00
3	Mugumo Primary School	Construction of toilets	700,000.00
4	Mugumo Primary School	Construction of one classroom	1,200,000.00
5	Murungai Primary School	Construction of one classroom	1,200,000.00
6	Bingwa Secondary School	construction of hall	2,000,000.00





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7	Nyariginu Police Post	Construction of police post	2,500,000.00
8	Kalalu Primary School	Construction of one classroom	1,200,000.00
	<b>TOTAL</b>		<b>14,200,000.00</b>
<b>NGOBIT WARD</b>			
	<b>PROJECT NAME</b>	<b>ACTIVITY</b>	<b>AMOUNT</b>
1	Imenti Primary School	Construction of two classrooms	2,400,000.00
2	Wiyumiriririe Primary School	Construction of one classroom	1,200,000.00
3	Sirma Primary School	Construction of one classroom	1,200,000.00
4	Rutunguru Primary School	Construction of one classroom	1,200,000.00
5	Ngobit Secondary School	Phase 1 Fencing of the school compound	1,500,000.00
6	Ol-Tafeta Primary School	Construction of one classroom	1,200,000.00
7	Mutaro Primary School	Construction of one classroom	1,200,000.00
8	Bahati Primary School	Construction of one classroom	1,200,000.00
9	Munyaka Primary School	Construction of one classroom	1,200,000.00
10	Withare Secondary School	Construction of a laboratory	4,500,000.00
	<b>TOTAL</b>		<b>16,800,000.00</b>
<b>THINGITHU WARD</b>			
	<b>PROJECT NAME</b>	<b>ACTIVITY</b>	<b>AMOUNT</b>
2	Matanya Primary School	Construction of one classroom	2,400,000.00
3	Sweet Water Primary School	Construction of one classroom	1,200,000.00
4	Mirera Primary School	Construction of one classroom	2,400,000.00



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8	Njoguini Primary School	Construction of one classroom	1,200,000.00
9	Tamakis Primary School	Construction of one classroom	1,200,000.00
10	Ruai Police Post	Construction of staff quarters	
	<b>TOTAL</b>		<b>8,400,000.00</b>
<b>NANYUKI WARD</b>			
	<b>PROJECT NAME</b>	<b>ACTIVITY</b>	<b>AMOUNT</b>
1	Nkando Primary School	Construction of one classroom	1,200,000.00
2	Nturukuma Primary School	Construction of one classroom	1,200,000.00
3	Mt. Kenya Primary School	Construction of two classroom	2,400,000.00
4	Garison Primary School	Construction of one classroom	1,200,000.00
5	St. Jude Secondary School	Construction of two classroom	2,500,000.00
	<b>TOTAL</b>		<b>8,500,000.00</b>

### MIN 3 of 10/01/2023: PRIORITIZATION AND APPROVAL FOR THE PROPOSAL

After a lengthy discussion, the members approved the following projects,

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD						
PROJECT PROPOSALS FOR LAIKIPIA EAST NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND						
S/N	PROJECT NAME	PROJECT ACTIVITY	ORIGINAL COST	CUMMULATIVE ACTIVITY	AMOUNT ALLOCATED	STATUS
<b>ADMINISTRATION AND RECURRENT EXPENDITURE</b>						
1	Contractual Employees	Payment of 10 staff Basic salaries (Annex 1)	2,787,360	-	2,787,360	New





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NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD						
PROJECT PROPOSALS FOR LAIKIPIA EAST NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND						
S/N	PROJECT NAME	PROJECT ACTIVITY	ORIGINAL COST	CUMMULATIVE ACTIVITY	AMOUNT ALLOCATED	STATUS
2	Casual Labour and Internship	Payment of 1 intern's Basic Wages ( <i>Annex 1</i> )	180,000.00	-	180,000.00	New
3	NSSF	Payment of employer contribution to NSSF for 10 staffs. ( <i>Annex 2</i> )	24,000.00	-	24,000.00	New
4	Gratuity-Contractual Employees	Payment of gratuity to 10 NG-CDFC staff ( <i>Annex 3</i> )	864,000.00	-	864,000.00	New
5	Medical Insurance	Payment of medical insurance to 10 NG-CDFC staff (NHIF) ( <i>Annex 4</i> )	60,000.00	-	60,000.00	New
7	Electricity	Payment of Electricity charges	60,000.00		60,000.00	New
8	Water & Sewerage Charges	Payment of Water & Sewerage Charges	48,000.00		48,000.00	New
9	Telephone, Telex, Facsimile and Mobile Phone Service	Payment of Telephone & internet Expenses	160,000.00		160,000.00	New
10	Electronics & Fittings	Internet connection.	100,000.00		100,000.00	New
11	Courier and Postal Services	Payment of Courier and Postal Services	20,000.00		20,000.00	New
12	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)	Payment of Travel Costs ( <i>Annex 5</i> )	120,000.00		120,000.00	New
13	Accommodation - Domestic Travel	Payment of Accommodation - Domestic Travel ( <i>Annex 5</i> )	300,000.00		300,000.00	New
14	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance ( <i>Annex 5</i> )	504,000.00		504,000.00	New



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NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD						
PROJECT PROPOSALS FOR LAIKIPIA EAST NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND						
S/N	PROJECT NAME	PROJECT ACTIVITY	ORIGINAL COST	CUMMULATIVE ACTIVITY	AMOUNT ALLOCATED	STATUS
15	Catering Services (Receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	360,000.00		360,000.00	New
16	NGCDFC Allowance	Payment of NGCDFC allowances (meetings are assumed to be 2 per month) <i>(Annex 6)</i>	1,128,000.00		1,128,000.00	New
17	General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	450,661.00		450,661.00	New
18	Supplies and Accessories for Computers and Printers	Payment of Supplies and Accessories for Computers and Printers	400,000.00		400,000.00	New
19	Sanitary and Cleaning Materials, Supplies and Services	Payment of Sanitary and Cleaning Materials, Supplies and Services	150,000.00		150,000.00	New
20	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport	900,000.00		900,000.00	New
21	Other Fuels (wood, charcoal, cooking gas etc...)	Payment of Other Fuels (wood, charcoal, cooking gas etc)	100,000.00		100,000.00	New
22	Bank Service Commission and Charges	Payment of Bank service commission and charges	19,896.00		19,896.00	New
<b>MONITORING EVALUATION AND CAPACITY BUILDING</b>						
23	Telephone, Telex, Facsimile and Mobile Phone Service	Payment of Telephone Expenses	20,000.00	-	20,000.00	New





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PROJECT PROPOSALS FOR LAIKIPIA EAST NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND						
S/N	PROJECT NAME	PROJECT ACTIVITY	ORIGINAL COST	CUMMULATIVE ACTIVITY	AMOUNT ALLOCATED	STATUS
24	Travel Allowance	Payment of Travel Allowance for NG-CDF Staff & NG-CDFC ( <i>Annex 7</i> )	219,000.00	-	220,000.00	New
25	Remuneration of facilitators and Contract Based Training Services- Drug and HIV trainings are mandatory.	Remuneration of Instructors and Contract Based Training Services during NG-CDF Staff, NG-CDFC and PMCs Training	150,000.00	-	150,000.00	New
26	Hire of Training Facilities and Equipment	Payment of Hire of Training Facilities and Equipment	280,000.00	-	280,000.00	New
27	Accommodation Allowance	Payment of Accommodation Allowance for NG-CDF Staff & NG-CDFC ( <i>Annex 8</i> )	500,000.00	-	500,000.00	New
28	Catering Services (Receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks during NG-CDF Staff, NG-CDFC and PMCs Training	706,417.00	-	706,417.00	New
29	Other Committee Expenses	Payment of Other committee expenses	416,451.00	-	416,451.00	New
30	NGCDFC Allowance	Payment of NGCDFC allowances ( <i>Annex 9</i> )	1,180,000.00	-	1,180,000.00	New
31	General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	100,000.00	-	100,000.00	New
32	Supplies and Accessories for Computers and Printers	Payment of Supplies and Accessories for Computers and Printers	140,000.00	-	140,000.00	New



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S/N	PROJECT NAME	PROJECT ACTIVITY	ORIGINAL COST	CUMMULATIVE ACTIVITY	AMOUNT ALLOCATED	STATUS
33	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport	450,000.00	-	450,000.00	New
34	Maintenance Expenses- Motor Vehicles	Payment of Maintenance Expenses- Motor Vehicles- NGCDFC Motor Vehicles	150,000.00	-	150,000.00	New
<b>EMERGENCY RESERVE</b>						
35	Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,636,190.00	-	7,636,190.00	New
<b>SPORTS PROJECTS</b>						
36	Constituency Sports Tournament	Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits	2,601,752.00	-	2,601,752.00	New
37	South Rift Regional Sports Tournament	Facilitation of regional sports tournament in partnership with other constituencies within the region.	300,000.00	-	300,000.00	New
<b>LAIKIPIA EAST NG-CDF STRATEGIC PLAN</b>						
38	Laikipia East NG-CDF Strategic Plan	To facilitate in preparation, facts collection designing, typesetting and printing of Laikipia East Constituency Strategic plan for the period between 2023-2027 (Annex 10)	2,200,000.00	-	2,200,000.00	New
<b>BURSARY</b>						
39	Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	33,500,000	-	33,500,000	New





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PROJECT PROPOSALS FOR LAIKIPIA EAST NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND						
S/N	PROJECT NAME	PROJECT ACTIVITY	ORIGINAL COST	CUMMULATIVE ACTIVITY	AMOUNT ALLOCATED	STATUS
40	Bursary -Tertiary Institutions	Payment of bursary to needy students in Tertiary Institutions	11,250,000	-	11,250,000.	New
41	Social Security Program- NHIF	Payment of NHIF to 1,000 elderly and vulnerable persons in the Constituency.	6,000,000	-	6,000,000	New
<b>ENVIROMENT</b>						
42	Kabanga Primary School	Construction to completion of two blocks of eight doors pit latrines: 4 door pit latrines for girls with one chamber catering for the needs of Persons with Disabilities and 4 door pit latrines for boys with one chamber catering for the needs of Persons with Disabilities.	1,500,000.00		1,500,000.00	
43	Mwihoko Primary school	Construction to completion of a three door pit latrines for girls with one chamber catering for the needs of Persoons with Disabilities.	700,000.00		700,000.00	
<b>CONSTITUENCY OVERSIGHT COMMITTEE</b>						
44	Committee allowances	Payment of committee allowances for 5 COC members.	375,000.00	-	375,000.00	New
45	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance for 5 COC members.	100,000		100,000	New
46	Monitoring and Evaluation	Payment of Monitoring and Evaluation expenses for 5 COC members.	375,000		375,000	New
47	Hire of training facilities	Payment for hire of training facilities.	180,000		180,000	New



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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD**

**PROJECT PROPOSALS FOR LAIKIPIA EAST NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND**

S/N	PROJECT NAME	PROJECT ACTIVITY	ORIGINAL COST	CUMMULATIVE ACTIVITY	AMOUNT ALLOCATED	STATUS
48	Payment of catering services	Payment of catering services	100,876		100,876	New
49	Payment of instructors	Payment of instructors	100,000		100,000	New
50	Payment of travel allowance for 5 members	Payment of travel allowance for 5 members	20,000		20,000	New
51	Purchase of fuel and lubricants	Purchase of fuel and lubricants	300,000		300,000	New
<b>PRIMARY SCHOOLS PROJECTS</b>						
52	Tigithi Primary School	Renovation to completion of four classrooms: Flooring, Plastering, fixing of doors and windows, painting and fixing of gutters.	2,000,000.00	0	2,000,000.00	New
53	Makadamia Primary School	Construction to completion of an Administration block with four Offices and a staff room.	3,000,000.00	0	3,000,000.00	New
54	Mitero Primary School	Construction to completion of two classrooms.	2,400,000.00	0	2,400,000.00	New
55	Weruini Primary School	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New
56	Kihato Primary School	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New
57	Tetu Primary School	Construction to completion of two classrooms.	2,400,000.00	0	2,400,000.00	New
58	Mugumo primary school	Construction to completion of one block of three doors pit latrines for boys with one chamber catering for the	700,000.00	0	700,000.00	New





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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD**

**PROJECT PROPOSALS FOR LAIKIPIA EAST NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND**

S/N	PROJECT NAME	PROJECT ACTIVITY	ORIGINAL COST	CUMMULATIVE ACTIVITY	AMOUNT ALLOCATED	STATUS
		needs of Persons with Disabilities				
59	Mugumo primary school	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New
60	Murungai Primary School	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New
61	Kalalu Primary School	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New
62	Imenti Primary School	Construction to completion of two classrooms.	2,400,000.00	0	2,400,000.00	New
63	Wiyumiriririe Primary School	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New
64	Sirma Primary School	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New
65	Rutunguru Primary School	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New
66	Oltafeta Primary school	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New
67	Mutaro Primary School	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New
68	Bahati Primary School	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New
69	Munyaka Primary School	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New



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**PROJECT PROPOSALS FOR LAIKIPIA EAST NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND**

S/N	PROJECT NAME	PROJECT ACTIVITY	ORIGINAL COST	CUMMULATIVE ACTIVITY	AMOUNT ALLOCATED	STATUS
70	Matanya Primary School	Construction to completion of two classrooms.	2,400,000.00	0	2,400,000.00	New
71	Sweet Waters Primary School	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New
72	Mirera Primary School	Construction to completion of two classrooms.	2,400,000.00	0	2,400,000.00	New
73	Njoguini Primary School	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New
74	Tamakis Primary School	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New
75	Nkando Primary School	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New
76	Nturukuma Primary School	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New
77	Mt. Kenya Primary School	Construction to completion of two classrooms.	2,400,000.00	0	2,400,000.00	New
78	Garison Primary School	Construction to completion of one classroom.	1,200,000.00	0	1,200,000.00	New
<b>SECONDARY SCHOOLS PROJECTS</b>						
79	ST. Jude Secondary School	Construction to completion of two classrooms.	2,400,000.00	0	2,400,000.00	New
80	Tharua Secondary School	Construction to completion of a 40 students' capacity single Laboratory.	4,700,000.00	0	4,700,000.00	New





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PROJECT PROPOSALS FOR LAIKIPIA EAST NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND						
S/N	PROJECT NAME	PROJECT ACTIVITY	ORIGINAL COST	CUMMULATIVE ACTIVITY	AMOUNT ALLOCATED	STATUS
81	Nyariginu Secondary School	Construction to completion of an administration block with three offices and a staffroom.	3,000,000.00	0	3,000,000.00	New
82	Bingwa Secondary School	Construction of a 400 students' capacity dining hall (Co-funding with Olpajeta Conservancy): lintel, roofing, external and internal finishes, fixing of doors and windows	2,000,000.00	0	2,000,000.00	New
83	Ngobit Boys Secondary School	Fencing to completion of five acres school compound with concrete poles and Chain link.	1,500,000.00	0	1,500,000.00	New
84	Withare Secondary School	Construction to completion of a 40 students' capacity laboratory.	4,600,000.00	0	4,600,000.00	New
<b>SECURITY PROJECTS</b>						
85	Castle Police Post	Construction to completion of a police post with three offices, two cells and a reporting Office.	2,500,000.00	0	2,500,000.00	New
86	Nyariginu Police Post	Construction to completion of a police post with three offices, two cells and a reporting Office.	2,500,000.00	0	2,500,000.00	New
<b>TOTAL</b>					<b>145,087,603.00</b>	

The committee resolved to prioritize the above listed projects and authorized the able Fund Account Manager to forward the same to Nairobi for the approval.



## NG-CDF

### MIN 4 of 10/01/2023: ADVERTISEMENT FOR NG-CDFC STAFF

The Fund Account Manager took the members through the circular and the guide on the recruitment of the staff as presented below;

#### LIST OF STAFF

NO	JOB TITLE	JOB SCALE
1	Assistant Accountant	CSG 11
2	Clerk of Works/Works Assistant	CSG 11
3	Project clerk	CSG 13
4	Information Communication Technology Assistant	CSG12
5	Records Management	CSG12
6	Administrative Assistant/ Secretary	CSG12
7	Driver	CSG 13
8	Front Office/ Receptionist	CSG 13
9	Office Assistant	CSG 14
10	Security Officers	CSG 14

The members resolved to advertise the following positions as soon as possible.

Members agreed that it was necessary to have very competent staff so that the services of the work can be effective and efficient.

The FAM indicated to the committee that the requirement of the jobs was as follows;

#### GUIDELINE FOR JOBS ADVERT FOR LAIKIPIA EAST NG-CDFC

S/NO	PARTICULARS	REQUIREMENT	JOB GROUP	SALARY
1	Account Assistant	<ol style="list-style-type: none"> <li>1. Bachelors of Commerce- Accounting Option/ Business Management Degree</li> <li>2. Certified Public Accountant- CPA K</li> <li>3. Proficiency in Accounting Packages</li> <li>4. Three years' experience in a busy accounting institution.</li> <li>5. Registered with a professional body- ICPAK</li> </ol>	CSG 11	30,170.00





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S/NO	PARTICULARS	REQUIREMENT	JOB GROUP	SALARY
2	Clerk of Works/Works Assistant	<ol style="list-style-type: none"> <li>1. Diploma in Building Construction and Civil works</li> <li>2. Proficiency in Autocad &amp; Achicard</li> <li>3. General Knowledge in interpretation of bill of quantity</li> <li>4. Three years' experience in the relevant field.</li> <li>5. Registered with NCA</li> </ol>	CSG 11	30,170.00
3	Project clerk	<ol style="list-style-type: none"> <li>1. Proficiency in AutoCAD &amp; Achicard</li> <li>2. General Knowledge in interpretation of bill of quantity</li> <li>3. Two years' experience in the relevant field.</li> <li>4. MUST be registered with NCA</li> </ol>	CSG 13	21,500.00
5	Information Communication Technology Assistant	<ol style="list-style-type: none"> <li>1. Diploma in information Technology from a credited institution.</li> <li>2. Proficiency in photography and report writing.</li> <li>3. One year experience in a relevant field.</li> </ol>	CSG12	24,500.00
6	Procurement Officer/Records Management	<ol style="list-style-type: none"> <li>1. Degree in Supply Chain Management</li> <li>2. Proficiency in Computer packages</li> <li>3. Experience on procurement matters and e-records management.</li> <li>4. Two years' experience.</li> </ol>	CSG12	24,580.00
7	Administrative Assistant/Secretary	<ol style="list-style-type: none"> <li>1. Diploma in Secretarial studies</li> <li>2. Ability in Typing 50 words per minutes</li> <li>3. Proficiency in Short hand -80 words per minute</li> <li>4. Business English -Level two</li> </ol>	CSG12	24,580.00



**NG-CDF**

**National Government Constituencies Development Fund**  
**Laikipia East Constituency**  
P.O Box 920 - 10400,  
Nanyuki,  
Website: [www.ngcdf.go.ke](http://www.ngcdf.go.ke) Email: [cdflaikipiaeast@ngcdf.go.ke](mailto:cdflaikipiaeast@ngcdf.go.ke)

S/NO	PARTICULARS	REQUIREMENT	JOB GROUP	SALARY
8	Driver	1. Minimum of Form 4 2. Valid driving License 3. Five years' Experience	CSG 13	21,500.00
9	Front Office/ Receptionist	1. Minimum of form 4 2. Ability to speak and write in English and Swahili 3. Ability to Manage Organizations Correspondences	CSG 13	21,500.00
10	Office Assistant	1. Minimum of basic education- class 8.	CSG 14	16,890.00

The Committee resolved to advertise the position and get the most qualified staffs,

**MIN 5 of 10/01/2023: RELEASE OF OFFICE RETENTION AND OTHER PAYMENTS**

The committee resolved and authorized to process the payment for the following items,

NO	PARTICULARS	AMOUNT
1	Laikipia East NG-CDF Office retention- Mt Kenya Hard Rock	3,600,000
2	Standard News paper	82,000
3	Stationery	30,000
4	Staff salaries arrears	200,000
5	Water and Electricity	30,000
6	Committee Allowances	335,000

**ANNEXES.**

**Annex 1: Staff salaries (Admin and recurrent expenditure)**

S/No	Staff description	Scale	Rate	Total Amount
1	Assistant Accountant	CSG 11	30,170.00	362,040.00
2	Clerk of Works/Works Assistant	CSG 11	30,170.00	362,040.00
3	Project clerk	CSG 13	21,500.00	258,000.00





## NG-CDF

4	Information Communication Technology Assistant	CSG 12	24,500.00	294,000.00
5	Records Management	CSG 12	24,580.00	294,960.00
6	Administrative Assistant/ Secretary	CSG 12	24,580.00	294,960.00
7	Driver	CSG 13	21,500.00	258,000.00
8	Front Office/ Receptionist	CSG 13	21,500.00	258,000.00
9	Office Assistant	CSG 14	16,890.00	202,680.00
10	Security Officers	CSG 14	16,890.00	202,680.00
				<b>2,787,360.00</b>
	<b>Wages of Casuals &amp; interns</b>			
1	1 intern	CSG 15	15,000.00	180,000.00

### Annex 2: NSSF

S/No	Employee	Scale	Rate	No. of Months	Total
1	Assistant Accountant	CSG 11	200.00	12	2,400.00
2	Clerk of Works/Works Assistant	CSG 11	200.00	12	2,400.00
3	Project clerk	CSG 13	200.00	12	2,400.00
4	Information Communication Technology Assistant	CSG 12	200.00	12	2,400.00
5	Records Management	CSG 12	200.00	12	2,400.00
6	Administrative Assistant/ Secretary	CSG 12	200.00	12	2,400.00
7	Driver	CSG 13	200.00	12	2,400.00
8	Front Office/ Receptionist	CSG 13	200.00	12	2,400.00
9	Office Assistant	CSG 14	200.00	12	2,400.00
10	Security Officers	CSG 14	200.00	12	2,400.00
					<b>24,000.00</b>



## NG-CDF

### Annex 3: Gratuity

S/No	Staff description	Scale	Rate	Total Amount
1	Assistant Accountant	CSG 11	30,170.00	112,232.40
2	Clerk of Works/Works Assistant	CSG 11	30,170.00	112,232.40
3	Project clerk	CSG 13	21,500.00	79,980.00
4	Information Communication Technology Assistant	CSG12	24,580.00	91,437.60
5	Records Management	CSG12	24,580.00	91,437.60
6	Administrative Assistant/Secretary	CSG12	24,580.00	91,437.60
7	Driver	CSG 13	21,500.00	79,980.00
8	Front Office/ Receptionist	CSG 13	21,500.00	79,980.00
9	Office Assistant	CSG 14	16,890.00	62,830.80
10	Security Officers	CSG 14	16,890.00	62,830.80
				<b>864,379.20</b>

### Annex 4: NHIF

S/No	Staff description	Scale	Rate	Total Amount
1	Assistant Accountant	CSG 11	500.00	6,000.00
2	Clerk of Works/Works Assistant	CSG 11	500.00	6,000.00
3	Project clerk	CSG 13	500.00	6,000.00
4	Information Communication Technology Assistant	CSG12	500.00	6,000.00
5	Records Management	CSG12	500.00	6,000.00
6	Administrative Assistant/Secretary	CSG12	500.00	6,000.00
7	Driver	CSG 13	500.00	6,000.00
8	Front Office/ Receptionist	CSG 13	500.00	6,000.00
9	Office Assistant	CSG 14	500.00	6,000.00
10	Security Officers	CSG 14	500.00	6,000.00





## NG-CDF

60,000.00

### Annex 5: DSA (Admin and recurrent expenditure)

Annex 5: DSA (Admin and recurrent expenditure)

Payment of Daily Subsistence Allowances					
Official travel to	No of Days in a	No Months of	Rate	Total	
Nairobi	Month				
FAM Scale 4	3	12	14,000.00	504,000.00	
Accommodation- domestic travel					
Members	No of Days	Rate	Rate P. A	Total	
10	3	10,000	30,000	300,000.00	
Travel costs					
Members	No of Days	Rate	Rate P. A	Total	
10	2	6,000	12,000	120,000.00	

### Annex 6: NG-CDF Committee allowance (Admin and recurrent expenditure))

Payment of Committee Allowances						
2210811	NGCDFC Allowance	Members	9	10,000.00	90,000.00	960,000.00
		Chair	1	14,000.00	14,000.00	168,000.00
						1,128,000.00

### Annex 7: Travel allowance (Monitoring and Evaluation)

NG-CDFC & STAFF TRAVEL ALLOWANCES				
Particulars	No	Rate	NO of Official trips	Total
NG-CDFC Members	10	3000	6	180,000.00
Staff	13	3000	1	39,000.00
				219,000.00

### Annex 8: Accommodation allowance (Monitoring and Evaluation)

NG-CDFC Accommodation
-----------------------



## NG-CDF

Particulars	No of Members	No of days	Rate	Total
NG-CDFC Members	10	10	5,000.00	500,000.00

### Annex 9: NG- CDFC allowance (Monitoring and evaluation)

Monitoring and evaluation allowance			
Particulars	No of days	Rate	Total Amount
9 Members	19	45,000.00	855,000.00
Chairman	19	7,000.00	133,000.00
Public Works	19	5,000.00	95,000.00
Clerk of Works	19	3,000.00	57,000.00
Support staff	19	2,000.00	38,000.00
Airtime			2,000.00
			<b>1,180,000.00</b>

### Annex 10: Strategic plan

1.	Item	No Of Pax	No Of Wards/Freq	Rate (Kshs)	Total
2.	Refreshments and for Stakeholders consultations	50	5	400	200,000
3.	Technical and support team Facilitation & Logistics				100,000
4.	Consultancy Fee				1,500,000
5.	Refreshments and Facilitation Stakeholders Validation Forums	40	5	1000	160,000
6.	Fact Sheet Data Collection				
7.	Printing of Final Document				100,000
8.	Launching				140,000
	<b>TOTAL</b>				<b>2,200,000</b>

### Annex 11: Constituency Oversight Committee





**NG-CDF**

National Government Constituencies Development Fund

Laikipia East Constituency

P.O Box 920 - 10400,

Nanyuki.

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Description	Members	Rate	No. of meetings per year	Total Amount (PA)
Committee Allowance	5	5000	15	375,000.00
Daily Subsistence Allowance	5	10,000	2	100,000
Monitoring & Evaluation Allowance	5	5,000	15	375,000.00
Hire of training facilities				180,000.00
Payment of catering services				100,876.00
Payment of instructors				100,000.00
Payment of travel allowance for 5 members				20,000.00
Purchase of fuel and lubricants				300,000.00
<b>Total</b>				<b>1,450,876.00</b>

**AOB**

There being no other business, the meeting ended at 02:55 pm with a prayer from Ms Peninah Kihara

*Prepared and signed by*

MS Doreen Kanana (Secretary)

Date 10<sup>th</sup> Jan 2023

*Minutes Confirmation and signed by*



National Government Constituencies Development Fund

Laikipia East Constituency


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**NG-CDF**

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Date 10/Jan/2022  
Ms. Beth Muchiri (NG-CDFC Chairperson)





**NG-CDF**

National Government Constituencies Development Fund  
Laikipia East Constituency  
P.O Box 920 - 10400,  
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13<sup>TH</sup> JAN 2023

The Chief Executive Officer,

NG-CDF BOARD,

Harambee Sacco Plaza

P.O Box 46682-0100

NAIROBI

Dear sir,

RE:PROJECT PROPOSALS F/Y 2022/2023-LAIKIPIA EAST

Enclosed herewith please find copies of the following documents that relate to the above subject matter;

CDFC minutes on project allocation for F/Y 2022/2023


-completed third schedule

-fourth schedule

-ward report

-minutes

We thank you for your continued support and cooperation.

  
P.O. BOX 920 - 10400 NANYUKI  
NANCY MWANGI ACCOUNT MANAGER

FUND ACCOUNT MANAGER

LAIKIPIA EAST CONSTITUENCY

**National Government Constituencies Development Fund**

Project Reports Date: 05/18/2023

**THIRD SCHEDULE(ss. 25(6),(11) and 29(1))  
CONSTITUENCY PROJECTS SUBMISSION FORM**

CONSTITUENCY NO. 164 CONSTITUENCY NAME: LAIKIPIA EAST FINANCIAL YEAR: 2022-2023

SERIAL	NAME OF PROJECT	AMOUNT ALLOCATED (KSHS)
164/AP1	Administration/Recurrent	8,635,917.00
164/AP2	Monitoring and evaluation/Capacity Building	4,312,868.00
164/2640100	Bursary/Mocks/Cats	50,750,000.00
164/2640200	Emergency Projects	7,636,190.00
164/2640507	Security Projects	5,000,000.00
164/2640509	Sports Activities	2,901,752.00
164/2640510	Environmental Projects	2,200,000.00
164/2211310	Contracted Professional Services - e.g Strategic Planning	2,200,000.00
164/2630209	Capital Grants to Primary Schools	41,700,000.00
164/2630210	Capital Grants to Secondary Schools	18,200,000.00
164/114	Constituency Oversight Committee	1,550,876.00
TOTAL		145,087,603

Chairman

Signature

Date



7/02/2023

WANGARI BETH MURUGI  
7/02/2023

Nancy Wangari Murangi



## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 164

Constituency Name LAIKIPIA EAST

County Laikipia

Project Number AP1

Project Title Administration/Recurrent

Sector Administration & Recurrent

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 8,635,917.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Contractual Employees	4-0031-164-2110201-100-2022-2023-1	Payment of 10 staff Basic salaries	New Project	2,767,360.00
Casual Labour and Internship	4-0031-164-2110202-100-2022-2023-2	Payment of 1 interns Basic Wages	New Project	180,000.00
NSSF	4-0031-164-2120101-100-2022-2023-3	Payment of employer contribution to NSSF for 10 staffs.	New Project	24,000.00
	4-0031-164-2710102-100-2022-2023-4	Payment of gratuity to 10 NG-CDFC staff	New Project	864,000.00
Medical Insurance	4-0031-164-2210910-100-2022-2023-5	Payment of medical insurance to 10 NG-CDFC staff (NHIF)	New Project	60,000.00
Electricity	4-0031-164-2210101-100-2022-2023-6	Payment of Electricity charges	New Project	60,000.00
Water & Sewerage Charges	4-0031-164-2210102-100-2022-2023-7	Payment of Water & Sewerage Charges	New Project	48,000.00
Telephone, Telex, Facsimile and Mobile Phone Service	4-0031-164-2210201-100-2022-2023-8	Payment of Telephone & internet Expenses	New Project	160,000.00
Internet connection.	4-0031-164-2210202-100-2022-2023-9	Payment of Internet connection.	New Project	100,000.00
Courier and Postal	4-0031-164-2210203-100-2022-2023-10	Payment of Courier and Postal	New Project	20,000.00

**National Government Constituencies Development Fund**  
Fourth Schedule Report

Services		Services		
Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)	4-0031-164-2210301-100-2022-2023-11	Payment of Travel Costs	New Project	120,000.00
Accommodation - Domestic Travel	4-0031-164-2210302-100-2022-2023-12	Payment of Accommodation - Domestic Travel	New Project	300,000.00
Daily Subsistence Allowance	4-0031-164-2210303-100-2022-2023-13	Payment of Daily Subsistence Allowance	New Project	504,000.00
Catering Services (Receptions), Accommodation, Gifts, Food and Drinks	4-0031-164-2210801-100-2022-2023-14	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	New Project	360,000.00
NGCDFC Allowance	4-0031-164-2210811-100-2022-2023-15	Payment of NGCDFC allowances (meetings are assumed to be 2 per month)	New Project	1,126,000.00
General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)	4-0031-164-2211101-100-2022-2023-16	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	New Project	450,661.00
Supplies and Accessories for Computers and Printers	4-0031-164-2211102-100-2022-2023-17	Payment of Supplies and Accessories for Computers and Printers	New Project	400,000.00
Sanitary and Cleaning Materials, Supplies and Services	4-0031-164-2211103-100-2022-2023-18	Payment of Sanitary and Cleaning Materials, Supplies and Services	New Project	150,000.00
Refined Fuels and Lubricants for Transport	4-0031-164-2211201-100-2022-2023-19	Purchase of Refined Fuels and Lubricants for Transport	New Project	900,000.00
Bank Service Commission and Charges	4-0031-164-2211301-100-2022-2023-20	Payment of Bank service commission and charges	New Project	19,896.00
TOTAL:				8,635,917.00

Person completing form

SIGNATURE:

*[Signature]*

DATE:

7. 02, 2023

NAME:

Nancy Wangari M.

POSITION:

Exm



## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 164

Constituency Name LAIKIPIA EAST

County Laikipia

Project Number AP1

Project Title Monitoring and Evaluation

Sector Monitoring & Evaluation

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 4,312,868.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Telephone, Telex, Facsimile and Mobile Phone Service	4-0031-164-2210201-111-2022-2023-1	Payment of Telephone Expenses	New Project	20,000.00
Travel Allowance	4-0031-164-2210701-111-2022-2023-2	Payment of Travel Allowance for NG-CDF Staff & NG-CDFC	New Project	220,000.00
Remuneration of facilitators and Contract Based Training Services- Drug and HIV trainings are mandatory.	4-0031-164-2210702-111-2022-2023-3	Remuneration of Instructors and Contract Based Training Services during NG-CDF Staff, NG-CDFC and PMCs Training	New Project	150,000.00
Hire of Training Facilities and Equipment	4-0031-164-2210704-111-2022-2023-4	Payment of Hire of Training Facilities and Equipment	New Project	280,000.00
Accommodation Allowance	4-0031-164-2210710-111-2022-2023-5	Payment of Accommodation Allowance for NG-CDF Staff & NG-CDFC	New Project	500,000.00
Catering Services (Receptions), Accommodation, Gifts, Food and Drinks	4-0031-164-2210801-111-2022-2023-6	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks during NG-CDF Staff, NG-CDFC and PMCs Training	New Project	706,417.00
Other Committee Expenses	4-0031-164-2210811-111-2022-2023-7	Payment of Other committee expenses	New Project	410,451.00

**National Government Constituencies Development Fund**  
Fourth Schedule Report

NGCDFC Allowance	4-0031-164-2210811-111-2022-2023-8	Payment of NGCDFC allowances	New Project	1,180,000.00
General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)	4-0031-164-2211101-111-2022-2023-9	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	New Project	100,000.00
Supplies and Accessories for Computers and Printers	4-0031-164-2211102-111-2022-2023-10	Payment of Supplies and Accessories for Computers and Printers	New Project	140,000.00
Refined Fuels and Lubricants for Transport	4-0031-164-2211201-111-2022-2023-11	Purchase of Refined Fuels and Lubricants for Transport	New Project	450,000.00
Maintenance Expenses- Motor Vehicles	4-0031-164-2220101-111-2022-2023-12	Payment of Maintenance Expenses- Motor Vehicles-NGCDFC Motor Vehicles	New Project	150,000.00
TOTAL:				4,312,868.00

Person completing form

SIGNATURE:

*[Signature]*

DATE:

7.02.2023

NAME:

Nancy Wangari M.

POSITION:

FAM



**FOURTH SCHEDULE (s. 30)**  
**PROJECT DESCRIPTION FORM**

Constituency No 164

Constituency Name LAIKIPIA EAST

County Laikipia

Project Number 2640100

Project Title Bursary/Mocks/Cats

Sector Bursary

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 50,750,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Bursary - Secondary Schools	4-0031-164-2640101-103-2022-2023-1	Payment of bursary to needy students in secondary schools	New Project	33,500,000.00
Bursary -Tertiary Institutions	4-0031-164-2640102-103-2022-2023-2	Payment of bursary to needy students in Tertiary Institutions	New Project	11,250,000.00
Social Security Program- NHIF	4-0031-164-2640103-103-2022-2023-3	Payment of NHIF to 1,000 elderly and vulnerable persons in the Constituency.	New Project	6,000,000.00
TOTAL:				50,750,000.00

Person completing form

SIGNATURE:  DATE: 07.02.2023

NAME: Nancy Wangari M. POSITION: FAM

FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM

Constituency No 164  
Constituency Name LAIKIPIA EAST County Laikipia  
Project Number 2640200  
Project Title Emergency projects  
Sector Emergency  
Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31  
Original Cost Estimates, in Ksh 7,636,190.00 dated  
Amount allocated last financial year dated  
Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Emergency	4-0031-164-2640200-101-2022-2023-1	To cater for any unforeseen occurrences in the constituency during the financial year	New Project	7,636,190.00
TOTAL:				7,636,190.00

Person completing form

SIGNATURE:

DATE:

NAME:

POSITION:



Nancy Wangari M.

7 / 02 / 2023

FAM



**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 164

Constituency Name LAIKIPIA EAST

County Laikipia

Project Number 2640507

Project Title Security Projects

Sector Security

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 5,000,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Castle Police Post	4-0031-164-2640507-113-2022-2023-1	Construction to completion of a police post with three offices, two cells and a reporting Office.	New Project	2,500,000.00
Nyariginu Police Post	4-0031-164-2640507-113-2022-2023-2	Construction to completion of a police post with three offices, two cells and a reporting Office.	New Project	2,500,000.00
TOTAL:				5,000,000.00

Person completing form

SIGNATURE: 

DATE: 7, 02, 2023

NAME: Nancy Wangari M.

POSITION: FAM

**FOURTH SCHEDULE (s. 30)**  
**PROJECT DESCRIPTION FORM**

Constituency No 164

Constituency Name LAIKIPIA EAST

County Laikipia

Project Number 2640509

Project Title Sports Activities

Sector Sports

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01

to 2023-07-31

Original Cost Estimates, in Ksh 2,901,752.00

dated

Amount allocated last financial year

dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Constituency Sports Tournament	4-0031-164-2640509-112-2022-2023-1	Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits	New Project	2,601,752.00
South Rift Regional Sports Tournament	4-0031-164-2640509-112-2022-2023-2	Facilitation of regional sports tournament in partnership with other constituencies within the region.	New Project	300,000.00
TOTAL:				2,901,752.00

Person completing form

SIGNATURE: 

DATE:

7.02.2023

NAME:

Nancy Wangari M.

POSITION:

FAM

## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 164

Constituency Name LAIKIPIA EAST

County Laikipia

Project Number 2640510

Project Title Environmental Projects

Sector Environment

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 2,200,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Kabanga Primary School	4-0031-164-2640510-110-2022-2023-1	Construction to completion of two blocks of eight doors pit latrines 4 door pit latrines for girls with one chamber catering for the needs of Persons with Disabilities and 4 door pit latrines for boys with one chamber catering for the needs of Persons with Disabilities.	New Project	1,500,000.00
Mwihoko Primary school	4-0031-164-2640510-110-2022-2023-2	Construction to completion of a three door pit latrines for girls with one chamber catering for the needs of Persons with Disabilities.	New Project	700,000.00
TOTAL:				2,200,000.00

Person completing form

SIGNATURE: 

DATE: 7, 02, 2023

NAME: Nancy Wangeri M.

POSITION: FOM



**FOURTH SCHEDULE (s. 30)**  
**PROJECT DESCRIPTION FORM**

Constituency No 164

Constituency Name LAIKIPIA EAST

County Laikipia

Project Number 2211310

Project Title Contracted Professional Services - e.g  
Strategic Planning

Sector Others

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost 2,200,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Laikipia East NG-CDF Strategic Plan	4-0031-164-2211310-108-2022-2023-1	To facilitate in preparation, facts collection designing, typesetting and printing of Laikipia East Constituency Strategic plan for the period between 2023-2027	New Project	2,200,000.00
TOTAL:				2,200,000.00

Person completing form

SIGNATURE:

DATE:

NAME:

POSITION:



7, 02, 2023

Nancy Wangari M.

FAM

## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 164

Constituency Name LAIKIPIA EAST County Laikipia

Project Number 2630209

Project Title Capital Grants to Primary Schools

Sector Transfer to Other Government Entities

### Status of projects

### Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 41,700,000.00 dated

Amount allocated last financial year dated

### Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Tigithi Primary School	4-0031-164-2630209-263-2022-2023-1	Renovation to completion of four classrooms Flooring, Plastering, fixing of doors and windows, painting and fixing of gutters.	New Project	2,000,000.00
Makadamia Primary School	4-0031-164-2630209-263-2022-2023-2	Construction to completion of an Administration block with four Offices and a staff room.	New Project	3,000,000.00
Mitero Primary School	4-0031-164-2630209-263-2022-2023-3	Construction to completion of two classrooms.	New Project	2,400,000.00
Warulni Primary School	4-0031-164-2630209-263-2022-2023-4	Construction to completion of one classroom.	New Project	1,200,000.00
Kihato Primary School	4-0031-164-2630209-263-2022-2023-5	Construction to completion of one classroom.	New Project	1,200,000.00
Tetu Primary School	4-0031-164-2630209-263-2022-2023-6	Construction to completion of two classrooms.	New Project	2,400,000.00
Mugumo primary school	4-0031-164-2630209-263-2022-2023-7	Construction to completion of one block of three doors pit latrines for boys with one chamber catering for the needs of Persons with Disabilities	New Project	700,000.00
Mugumo primary school	4-0031-164-2630209-263-2022-2023-8	Construction to completion of one classroom.	New Project	1,200,000.00
Murungai Primary School	4-0031-164-2630209-263-2022-2023-9	Construction to completion of one classroom.	New Project	1,200,000.00

# National Government Constituencies Development Fund

## Fourth Schedule Report

Kalalu Primary School	4-0031-164-2630209-263-2022-2023-10	Construction to completion of one classroom.	New Project	1,200,000.00
Imenti Primary School	4-0031-164-2630209-263-2022-2023-11	Construction to completion of two classrooms.	New Project	2,400,000.00
Wiyumiririe Primary School	4-0031-164-2630209-263-2022-2023-12	Construction to completion of one classroom.	New Project	1,200,000.00
Sirma Primary School	4-0031-164-2630209-263-2022-2023-13	Construction to completion of one classroom.	New Project	1,200,000.00
Rutunguru Primary School	4-0031-164-2630209-263-2022-2023-14	Construction to completion of one classroom.	New Project	1,200,000.00
Oitafeta Primary school	4-0031-164-2630209-263-2022-2023-15	Construction to completion of one classroom.	New Project	1,200,000.00
Mutaro Primary School	4-0031-164-2630209-263-2022-2023-16	Construction to completion of one classroom.	New Project	1,200,000.00
Bahati Primary School	4-0031-164-2630209-263-2022-2023-17	Construction to completion of one classroom.	New Project	1,200,000.00
Munyaka Primary School	4-0031-164-2630209-263-2022-2023-18	Construction to completion of one classroom.	New Project	1,200,000.00
Matanya Primary School	4-0031-164-2630209-263-2022-2023-19	Construction to completion of two classrooms.	New Project	2,400,000.00
Sweet Waters Primary School	4-0031-164-2630209-263-2022-2023-20	Construction to completion of one classroom.	New Project	1,200,000.00
Mirera Primary School	4-0031-164-2630209-263-2022-2023-21	Construction to completion of two classrooms.	New Project	2,400,000.00
Njoguini Primary School	4-0031-164-2630209-263-2022-2023-22	Construction to completion of one classroom.	New Project	1,200,000.00
Tamakis Primary School	4-0031-164-2630209-263-2022-2023-23	Construction to completion of one classroom.	New Project	1,200,000.00
Nkando Primary School	4-0031-164-2630209-263-2022-2023-24	Construction to completion of one classroom.	New Project	1,200,000.00
Nturukuma Primary School	4-0031-164-2630209-263-2022-2023-25	Construction to completion of one classroom.	New Project	1,200,000.00
MT. Kenya Primary School	4-0031-164-2630209-263-2022-2023-26	Construction to completion of two classrooms.	New Project	2,400,000.00
Garison Primary School	4-0031-164-2630209-263-2022-2023-27	Construction to completion of one classroom.	New Project	1,200,000.00
TOTAL:				41,700,000.00

Person completing form

SIGNATURE:

*NW*

DATE:

7, 02, 2023

NAME:

Nancy Wangari M.

POSITION:

FAM



## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 164

Constituency Name LAIKIPIA EAST County Laikipia

Project Number 2630210

Project Title Capital Grants to Secondary Schools

Sector Transfer to Other Government Entities

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 18,200,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
St. Jude Secondary School	4-0031-164-2630210-263-2022-2023-1	Construction to completion of two classrooms.	New Project	2,400,000.00
Tharua Secondary School	4-0031-164-2630210-263-2022-2023-2	Construction to completion of a 40 students capacity single Laboratory.	New Project	4,700,000.00
Nyariginu Secondary School	4-0031-164-2630210-263-2022-2023-3	Construction to completion of an administration block with three offices and a staffroom.	New Project	3,000,000.00
Bingwa Secondary School	4-0031-164-2630210-263-2022-2023-4	Construction of a 400 students capacity dining hall (Co-funding with Olpajeta Conservancy) lintel, roofing, external n internal finishes, fixing of doors and windows	New Project	2,000,000.00
Ngobit Boys Secondary School	4-0031-164-2630210-263-2022-2023-5	Fencing to completion of five acres school compound with concrete poles and Chain link.	New Project	1,500,000.00
Withare Secondary School	4-0031-164-2630210-263-2022-2023-6	Construction to completion of a 40 students capacity laboratory.	New Project	4,600,000.00
TOTAL:				18,200,000.00

Person completing form

National Government Constituencies Development Fund  
Fourth Schedule Report

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SIGNATURE:

*N*

DATE:

7.02.2023

NAME:

Nancy Wangari M

POSITION:

FAM

## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 164

Constituency Name LAIKIPIA EAST

County Laikipia

Project Number 114

Project Title Constituency Oversight Committee

Sector Constituency Oversight Committee

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost  
Estimates, in Ksh 1,550,876.00 dated

Amount allocated  
last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Committee Allowance	4-0031-164-2210802-114-2022-2023-1	Payment of committee allowances for 5 COC members.	New project	375,000.00
Payment of travel allowance for 5 members	4-0031-164-2210701-114-2022-2023-3	Payment of travel allowance for 5 members	New Project	20,000.00
Payment of instructors	4-0031-164-2210702-114-2022-2023-4	Payment of instructors	New Project	100,000.00
Hire of Training facilities	4-0031-164-2210704-114-2022-2023-5	Payment for Hire of training facilities	New Project	180,000.00
Daily subsistence Allowance	4-0031-164-2210303-114-2022-2023-14	Payment of Daily subsistence allowance	New Project	100,000.00
Monitoring and Evaluation	4-0031-164-2210303-114-2022-2023-15	Payment of Monitoring and evaluation expenses for 5 COC members	New Project	375,000.00
Payment of catering services	4-0031-164-2210801-114-2022-2023-15	Payment of catering services	New Project	100,876.00
Purchase of fuel and lubricants	4-0031-164-2211201-114-2022-2023-20	Purchase of fuel and lubricants	New Project	300,000.00



			Total:	1,550,876.00
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Person completing form

SIGNATURE: *NW* DATE: 7, 02, 2023

NAME: Nancy Wangari POSITION: FAM