

**LAIKIPIA NORTH NG-CDFC MEETING HELD ON 27<sup>th</sup> SEPTEMBER 2021 AT DOLDOL NG- CDF OFFICE**

**MEMBERS PRESENT:**

- |                            |   |                            |
|----------------------------|---|----------------------------|
| 1. John K. Ole Tingoi      | - | Chairman                   |
| 2. Isaak Hassan Adan       | - | Fund Account Manager       |
| 3. Josephine Puda Lima     | - | Secretary                  |
| 4. Ephantus Mwai           | - | Member                     |
| 5. Fredrick Loibash Lokale | - | Member                     |
| 6. Langa Lekairab Sakui    | - | Member                     |
| 7. Margaret N. Lenambeti   | - | Member                     |
| 8. Teresia Wambui          | - | Member                     |
| 9. Benjamin Nzioka         | - | Deputy County Commissioner |

**AGENDA**

1. Confirmation of Previous Meeting Minutes
2. CDF Projects Proposal for Financial Year 2021/2022
3. A.O.B

**MIN 01/09/2021: CONFIRMATION OF PREVIOUS MEETING MINUTES**

The meeting was started with the word of prayer from Langa Lekairab Sakui, the Chairperson welcomed all members and thanked them for being punctual and he urged members to contribute to the meeting agendas. The secretary read through the minutes of the previous meeting. The minutes were confirmed to be true copy of the deliberations held by Ephantus Mwai who was seconded by Margaret Lenambeti.

**MIN 02/09/2021: CDF PROJECTS PROPOSAL BUDGET FOR FINANCIAL YEAR 2021/2022**

The Chairperson briefed members that the committee is required to submit project proposals for the financial year 2021/2022 in time to get funds, the fund account manager told members that the NG-CDF Committee is supposed to submit projects proposals to the NG - CDF Board as per the guidelines of the National Government projects.

The Fund Account Manager informed members that the constituency had been allocated a total of **Kshs.137,088,879.00** The Fund account manager briefed members on the guidelines for project proposal

 - Secretary  
 - Chairman

presentation he also informed members on the eligible projects. The manager informed members that all devolved functions are no longer eligible under the new NG-CDF act.

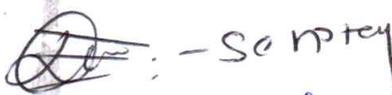
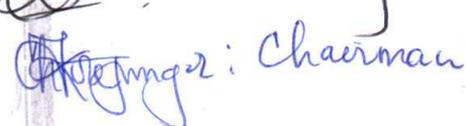
The Fund Account Manager informed members that the constituency did not have any On-going projects as per the Project Implementation Status report. The report was tabled and the members agreed to fund completely new projects.

The committee members discussed the priorities from all the wards as per the meetings held in all the four wards.

After lengthy deliberations the NG- CDF committee agreed on the following projects to be funded in the Financial Year 2021 – 2022 in all the four wards in the Constituency.

 : - Secretary  
 - Chairman.

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Employees' Salaries	3,400,000.00	0.00	Payment of staff salaries	2,650,000.00	New
Gratuity for Employees	750,000.00	0.00	Payment of Staff Gratuity	750,000.00	New
Goods and Services	2,945,732.00	0.00	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea expenses	2,945,732.00	New
Goods and Services	80,000.00	0.00	Purchase of 1 laptop	80,000.00	New
Goods and Services	100,000.00	0.00	Purchase of 1 executive office seat and 2 file cabinets	100,000.00	New
NSSF	28,800.00	0.00	Payment of NSSF Deductions	28,800.00	New
NHIF	70,800.00	0.00	Payment of NHIF Deductions	70,800.00	New
Committee Expenses	1,600,000.00	0.00	Payment of Committee sitting allowances, transport, conferences expenses	1,600,000.00	New
<b>Sub Total</b>				<b>8,225,332.00</b>	
Goods and Services	1,182,665.00	0.00	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence expenses	1,182,665.00	New
Committee Expenses	1,880,000.00	0.00	Payment of Committee sitting allowances, transport, conferences expenses	1,880,000.00	New
CDFC/PMC Capacity Building	1,050,000.00	0.00	Undertake Training of the PMCs/NG-CDFCs/NG-CDFC Staff on CDF Related issues	1,050,000.00	New
<b>Sub Total</b>				<b>4,112,665.00</b>	

: - Secretary  
: Chairman

Emergency	7,192,207	0.00	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,207.00	New
<b>Sub Total</b>				<b>7,192,207.00</b>	
Bursary Secondary Schools	20,479,075	0.00	Payment of bursary to needy student	20,479,075.00	New
Bursary Tertiary Schools	15,326,850.00	0.00	Payment of bursary to needy student	15,326,850.00	New
<b>Sub Total</b>				<b>35,805,925.00</b>	
Sports	2,741,750.00	0.00	Facilitation of constituency football tournament and purchase of uniforms, balls and trophies for the winning teams.	2,741,750.00	New
<b>Sub Total</b>				<b>2,741,750.00</b>	
Lairagwan Primary School	2,360,000.00	0.00	Construction of two (2) Classroom to completion ( Kshs 2,200,000) and purchase of 40 desks each @ Kshs 4,000.00 ( Kshs 160,000)	2,360,000.00	New
Kisargei Primary School	650,000.00	0.00	Construction of 10 door pit latrines to completion (2 latrines to cater for PWDs)	650,000.00	New
Uasonyiro Primary School	2,600,000.00	0.00	Construction of an administration block to completion comprising of 3 rooms and staff room ( Kshs 2,500,000) and office furniture i.e 3 tables, 6 chairs, boardroom table and 3 file cabinets ( Kshs 100,000)	2,600,000.00	New

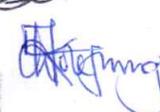
*[Signature]* - Secretary  
*[Signature]* - Chairman

Irura Primary School	2,600,000.00	0.00	Construction of an administration block to completion comprising of 3 rooms and staff room ( Kshs 2,500,000) and purchase of office furniture i.e 3 tables, 6 chairs, boardroom table and 3 file cabinets ( Kshs 100,000)	2,600,000.00	New
Muramati Primary School	650,000.00	0.00	Construction of 10 door pit latrines to completion (2 latrines to cater for PWDs)	650,000.00	New
Tangi Nyeusi Primary School	650,000.00	0.00	Construction of 10 door pit latrines to completion (2 latrines to cater for PWDs)	650,000.00	New
Endana Primary School	1,500,000.00	0.00	Construction of a 2 roomed staff house to completion	1,500,000.00	New
Jikaze Primary School	2,200,000.00	0.00	Construction of two (2) Classrooms to completion	2,200,000.00	New
Sieku Primary School	1,500,000.00	0.00	Construction of a 2 roomed staff house to completion	1,500,000.00	New
Mia Moja Primary School	2,500,000.00	0.00	Construction of an administration block to completion comprising of 3 rooms and staff room.	2,500,000.00	New
Chumvi Primary School	380,000.00	0.00	Construction of 2 door pit latrine to completion one to cater for PWDs ( Kshs 130,000) and purchase of office furniture i.e Executive chairs and desks 4 sets, teachers lockers and chairs 5 sets, 2 file cabinets, reception chair 1 set of 4 and boardroom table and chairs 1 set ( Kshs 250,000)	380,000.00	New

 - Secretary

 - Chairman

Sirimon Primary School	2,000,000.00	0.00	Renovation of 8 classrooms i.e. flooring, painting, fixing doors and windows, roofing and veranda to completion.	2,000,000.00	New
Ngabolo Primary School	400,000.00	0.00	Purchase of 100 desks each @ Kshs 4,000.00	400,000.00	New
Kimanjo Primary School	240,000.00	0.00	Purchase of 60 desks each @ Kshs 4,000.00	240,000.00	New
Nkiloriti Primary School	1,260,000.00	0.00	Construction of one (1) Classroom to completion ( Kshs 1,100,000) and purchase of 40 desks. each @ Kshs 4,000.00 ( Kshs 160,000.00)	1,260,000.00	New
Island Primary School	2,200,000.00	0.00	Construction of two (2) Classrooms to completion	2,200,000.00	New
Veterinary Primary School	1,100,000.00	0.00	Construction of one (1) classroom to completion	1,100,000.00	New
Lowabene Primary School	1,500,000.00	0.00	Construction of a 2 roomed staff house to completion	1,500,000.00	New
Olmaisor Primary School	400,000.00	0.00	Purchase of 100 desks each @ Kshs 4,000.00	400,000.00	New
Olmoran Special School	2,500,000.00	0.00	Construction of two (2) Classrooms to completion	2,500,000.00	New
Ntabas Primary School	2,000,000.00	0.00	Equipping of borehole to completion i.e pump installation with its accessories like control panel , submersible and underground cables, galvanized pipes and pipe to main tank.	2,000,000.00	New

 - Security  
 - Chairman

Louniek Primary School	500,000.00	0.00	Completion of 1 classroom i.e. plastering, flooring, fixing doors and windows, veranda and painting ( Kshs 340,000.00) and purchase of 40 desks each @ Kshs 4,000.00 ( Kshs 160,000.00). The classroom was initially done by County of Laikipia but they never completed.	500,000.00	New
Ngarendare Primary School	1,100,000.00	0.00	Construction of one (1) Classroom to completion	1,100,000.00	New
Dam Mbili Primary School	240,000.00	0.00	Purchase of 60 desks @ 4,000.00	240,000.00	New
Mutarakwa Primary School	260,000.00	0.00	Construction of 4 toilets to completion ( one to cater for PWDs)	260,000.00	New
Gathanji Primary School	2,500,000.00	0.00	Construction of an administration block to completion comprising of 3 rooms and staff room.	2,500,000.00	New
<b>Sub Total</b>				<b>35,790,000.00</b>	
Mukima Secondary School	1,500,000.00	0.00	Construction of a 2 roomed staff house to completion	1,500,000.00	New
Sirimon Laikipia Day Secondary School	1,200,000.00	0.00	Construction of a modern kitchen to completion	1,200,000.00	New
Doldol Day Secondary School	2,600,000.00	0.00	Construction of two (2) Classrooms to completion –( Kshs 2,200,000.00) and purchase of 80 lockers and chairs (Kshs 400,000)	2,600,000.00	New
Chumvi Secondary School	4,200,000.00	0.00	Construction of science laboratory of 60 students capacity to completion	4,200,000.00	New

: - Secretary  
 - Chairman

Kurum Day Secondary School	2,600,000.00	0.00	Construction of two (2) Classrooms to completion –( Kshs 2,200,000.00) and purchase of 80 lockers and chairs (Kshs 400,000)	2,600,000.00	New
Ilpolei Day Mixed School	7,721,000	0.00	Purchase of 46 seater bus Isuzu FSR 90	7,721,000.00	New
Githima Secondary School	1,100,000.00	0.00	Construction of one (1) Classroom to completion	1,100,000.00	New
Mithuri Secondary School	1,200,000.00	0.00	Construction of a modern kitchen to completion	1,200,000.00	New
Ngenia Secondary School	4,250,000.00	0.00	Construction of 100 students capacity dormitory to completion	4,250,000.00	New
St. Francis Girls High School	4,250,000.00	0.00	Construction of 100 students capacity dormitory to completion	4,250,000.00	New
<b>Sub Total</b>				<b>30,621,000.00</b>	
Kimangandura Chiefs Office	2,600,000.00	0.00	Construction of 4 roomed chiefs office to completion (Kshs 2,500,000) and purchase of office furniture i.e 3 tables, 6 chairs, boardroom table and 3 file cabinets (Kshs 100,000)	2,600,000.00	New
Kurum Chiefs Office	2,500,000.00	0.00	Construction of 4 roomed chiefs office to completion	2,500,000.00	New
Sosian Chiefs Office	2,500,000.00	0.00	Construction of 4 roomed chiefs office to completion	2,500,000.00	New
Mia Moja chiefs office	2,500,000.00	0.00	Construction of 4 roomed chiefs office to completion (Kshs 2,500,000)	2,500,000.00	New
Ethi Chiefs Office	2,500,000.00	0.00	Construction of 4 roomed chiefs office to completion (Kshs 2,500,000)	2,500,000.00	New

 - Secretary

 - Chairman

<b>Sub Total</b>	<b>12,600,000.00</b>	
<b>GRAND TOTAL</b>	<b>137,088,879.00</b>	

The committee members requested the Fund Account Manager to do the necessary documentation for project proposal approval by NG-CDF board. The committee also requested the Area Member of Parliament to follow up with the board for fast approval of the projects.

**MIN 03/09/2021 A.O.B.**

Committee members agreed on the following;

1. Committee sitting allowance for the meeting of Kshs.52,000.00 to be paid.
- 2.The Fund Account manager to be paid night out allowances for the days he will travel to Nairobi head office while submitting monthly returns and projects proposal to the NG - CDF Board.
3. The tyres for GK B 216 F to be paid as per the invoice, LPO, delivery and receipts.
4. The committee agreed to go for M and E for 8 days to monitor and evaluate the on going projects and hand over the complete projects. The committee agreed on the exercise budget of Kshs.420,000.00 the same to be charged from M and E vote head.
5. The two office cleaners to be paid Ksh.5,000.00 each per month for their services.
6. The two security officers working at the NG-CDF Offices to be paid Kshs.9,000.00 every month.
7. Office stationery and other office expenses to be paid as per the receipts and invoices.
8. The fuel from Hafare Investments Ltd to be paid as per the invoice, LPO and detail orders.
9. Anytime the NG-CDF vehicle goes for service at Mutindwa motors, the bills to be paid as per the LSO'S, invoices and ETR receipts.

There being no other business the meeting ended with a word of prayer from Teresia Wambui.

**Minutes Compiled by;**

**Minutes Confirmed by;**

**The Secretary**

**The Chairperson**

Signature.....  
Date..... 27/09/2021.....

Signature.....  
Date..... 27/09/2021.....