



**LAIKIPIA NORTH NG - CDFC MEETING HELD ON 25<sup>th</sup> SEPTEMBER 2023 AND 26<sup>th</sup> SEPTEMBER 2023 AT DOLDOL NG - CDF OFFICE**

**MEMBERS PRESENT**

- |                                |                              |
|--------------------------------|------------------------------|
| 1. Maria Adeket Iyanai         | - Chairperson                |
| 2. Isaak Hassan Adan           | - Fund Account Manager       |
| 3. Dickson Makin Leshepa       | - Secretary                  |
| 4. Bernard George Otieno       | - Deputy County Commissioner |
| 5. Charles Kimotho Ndung'u     | - Member                     |
| 6. Naundoi Lomoni Rukinyi      | - Member                     |
| 7. Julia Nyambura Wachira      | - Member                     |
| 8. Daniel Kimalel Matunge      | - Member                     |
| 9. Julia Cheporwas Lochingamoi | - Member                     |
| 10. Rapasi Henry Naiputari     | - Co-opted Member            |

**AGENDA**

1. Confirmation of Previous Meeting Minutes
2. NG-CDF projects prioritization per ward
3. NG-CDF Projects Proposal for Financial Year 2023/2024
4. A.O.B.

*Na' - Chairperson*

*[Signature] Secretary*



**MIN: 01/09/2023: CONFIRMATION OF PREVIOUS MEETING MINUTES**

The meeting was started with the word of prayer from Henry Rapasi, the Chairperson welcomed all members and thanked them for being punctual and she urged members to contribute to the meeting agendas. The secretary read through the minutes of the previous meeting. The minutes were confirmed to be true copy of the deliberations held by Julia Nyambura who was seconded by Daniel Kimalel.

**MIN: 02/09/2023: SUMMARY OF PROJECTS DISTRIBUTION PER WARD.**

The chairman read to the committee all the prioritized projects from the four wards, after lengthy discussions the committee agreed to fund the following projects in each ward:

**1. Segera Ward**

S/No	Project Name	Project Activity	Amount
1.	Muramati Primary School	Construction to completion of one Classroom at Kshs.1,200,000 and Purchase of 30 desks @ Kshs.6,000.00	1,380,000.00
2.	Uasonyiro Primary School	Construction to completion of one classroom	1,200,000.00
3.	Olgirgir Primary School	Construction to completion of 2 classrooms(Kshs 2,400,000.00) and construction of 5 toilets to completion (one to cater for PWDs) Kshs 300,000.00	2,700,000.00
4.	Tangi Nyeusi Primary School	Construction to completion of a 2 roomed staff house	1,500,000.00
5.	Mbogoini Primary School	Construction to completion of one Classroom at Kshs.1,200,000 and Purchase of 30 desks @ Kshs.6,000.00	1,380,000.00
6.	Kariunga Chiefs Office	Construction to completion of an administration block comprising of 3 rooms, boardroom and reception area at	2,700,000.00

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		Kshs.2,500,000.00 and Purchase of office furniture i.e.  2 Reception chairs @ Kshs.32,000.00, 3 File cabinets @ Kshs.45,000.00, 3 office tables @ Kshs.36,000.00, 2 executive desks @ Kshs.40,000.00, 2 executive seats @ Kshs.25,000.00 and 11 office chairs @ Kshs.22,000.00	
7.	Ngarengiro Police Station	Construction to completion of one staff house comprising of 5 rooms	3,500,000.00
8.	Mukima Primary School	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
9.	Olgirgir Primary School	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
10.	Endana Primary School	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
11.	Irura Primary School	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
<b>TOTAL</b>			<b>15,160,000.00</b>

## 2. Mukogodo West Ward

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*[Signature]* Secretary





National Government Constituencies Development Fund Board

Laikipia North Constituency

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S/No	Project Name	Project Activity	Amount
1.	Ilmotiok Primary School	Construction to completion of two Classrooms	2,400,000.00
2.	Tiamamut Primary School	Construction to completion of two classrooms.	2,400,000.00
3.	Saramba Primary School	Construction to completion of a 2 roomed staff house	1,500,000.0
4.	Kurum Day Mixed Secondary School	Construction to completion of a 45 students' capacity single laboratory.	4,200,000.00
5.	Ilpolei Primary School	Construction to completion of one classroom	1,200,000.00
6.	Kurum Primary School	Construction to completion of a 2 roomed staff house	1,500,000.00
7.	Soitoudo Primary School	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
8.	Tiamamut Primary School	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
9.	Kimanjo Primary School	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
<b>TOTAL</b>			<b>13,800,000.00</b>

### 3. Sosian Ward

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S/No	Project Name	Project Activity	Amount
1.	Mathanji Primary School	Construction to completion of one classroom.	1,200,000.00
2.	Narok Primary School	Construction to completion of one classroom	1,200,000.00
3.	Morijoh Primary School	Construction to completion of one classroom.	1,200,000.00
4.	Ndunyu Primary School	Construction to completion of two classrooms	2,400,000.00
5.	Ndonyoriwo Primary School	Construction to completion of one classroom	1,200,000.00
6.	Mutarakwa Primary School	Construction to completion of one classroom.	1,200,000.00
7.	Kandutura Primary School	Construction to completion of an administration block comprising of 3 rooms, boardroom and reception area at Kshs.2,500,000.00 and Purchase of office furniture i.e.  2 Reception chairs @ Kshs.32,000.00, 3 File cabinets @ Kshs.45,000.00, 3 office tables @ Kshs.36,000.00, 2 executive desks @ Kshs.40,000.00, 2 executive seats @ Kshs.25,000.00 and 11 office chairs @ Kshs.22,000.00	2,700,000.00
8.	Githima Day Secondary School	Construction to completion of an administration block comprising of 3 rooms, staff room and reception area at Kshs.3,500,000.00 and Purchase of office furniture – i.e.	3,800,000.00

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*[Signature] - Secretary*



		2 executive desks @ Kshs.40,000.00, 2 executive office chairs @ Kshs.25,000.00, 13 office chairs @ Kshs.39,000.00, 13 office desks @ Kshs.104,000.00, 4 filing cabinets @ Kshs.60,000.00 and 2 reception chairs @ Kshs.32,000.00	
9.	Narok Primary School	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
10.	Kanjul Primary School	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
11.	Kandutura Primary School	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
12.	Mathanji Primary School	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
<b>TOTAL</b>			<b>15,700,000.00</b>

#### 4. Mukogodo East Ward

S/No	Project Name	Project Activity	Amount
1.	Doldol Primary School	Construction to completion of one classroom.	1,200,000.00





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2.	Kairigire Bidii Primary School	Construction to completion of an administration block comprising of 3 rooms, boardroom and reception area at Kshs.2,500,000.00 and Purchase of office furniture i.e.  2 Reception chairs @ Kshs.32,000.00, 3 File cabinets @ Kshs.45,000.00, 3 office tables @ Kshs.36,000.00, 2 executive desks @ Kshs.40,000.00, 2 executive seats @ Kshs.25,000.00 and 11 office chairs @ Kshs.22,000.00	2,700,000.00
3.	Ngarendare Primary School	Purchase of three quarter acre school land	1,500,000.00
4.	Lokusero Primary School	Construction to completion of a 2 roomed staff house	1,500,000.00
5.	Bokish Primary School	Construction to completion of one Classroom	1,200,000.00
6.	Ngenia Primary School	Purchase of 51 seater Isuzu FTR90 School bus	10,700,000.00
7.	Sirimon laikipia Day Secondary School	Construction to completion of an administration block comprising of 3 rooms, staff room and reception area at Kshs.3,500,000.00 and Purchase of office furniture – i.e. 2 executive desks @ Kshs.40,000.00, 2 executive office chairs @ Kshs.25,000.00, 13 office chairs @ Kshs.39,000.00, 13 office desks @ Kshs.104,000.00, 4 filing cabinets @ Kshs.60,000.00 and 2 reception chairs @ Kshs. 32,000.00	3,800,000.00
8.	Bokish Primary School	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank	200,000.00

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*[Signature]* Secretary



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		base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	
9.	Olkingei Primary School	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
10.	Olotasha Primary School	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
11.	Sirimon Primary School	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
12.	Doldol Primary School	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
<b>TOTAL</b>			<b>23,600,000.00</b>

**MIN: 03/09/2023: PROJECTS PROPOSAL BUDGET FOR FINANCIAL YEAR 2023/2024**

The Chairperson briefed members that the committee is required to submit project proposals for the financial year 2022/2023 in time to get funds, the fund account manager told members that the NG- CDF Committee is supposed to submit projects proposals to the NG - CDF Board as per the guidelines of the National Government projects.

The Fund Account Manager informed members that the constituency had been allocated a total of **Kshs.166,593,720.00** The Fund account manager briefed members on the guidelines for project proposal presentation and also informed members on the eligible projects. The manager informed members that all devolved functions are no longer eligible under the new NG-CDF act.

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Secretary






The Fund Account Manager informed members that the constituency did not have any ongoing projects as per the Project Implementation Status report. The report was tabled and the members agreed to fund completely new projects.

After lengthy deliberations the NG- CDF committee agreed on the following projects to be funded in the Financial Year 2023 – 2024 in all the four wards in the Constituency.

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
<b>ADMINISTRATION AND RECURRENT EXPENDITURE</b>					
Contractual Employees	3,005,976.00	0.00	Payment of 9 staffs' basic salaries (Annex 1)	3,005,976.00	New
Gratuity	725,772.00	0.00	Payment of 9 staffs' gratuity (Annex 2)	725,772.00	New
Leave allowances	36,000.00	0.00	Payment of 9 staffs' leave allowance.  (Kshs.4,000.00 X 9 = 36,000.00)	36,000.00	New
Housing Levy	100,000.00	0.00	Payment of housing levy deductions for 9 staffs members	100,000.00	New
Electricity	40,000.00	0.00	Payment of electricity bills	40,000.00	New
Courier / postal Services	280,000.00	0.00	Payment of courier / postal services	280,000.00	New
Domestic Subsistence Allowance	450,000.00	0.00	Payment of night out allowances for 9 committee members, Fund account manager and Sub County accountant	450,000.00	New
Fuel/ Lubricants	950,000.00	0.00	Payment of fuel for the proposed vehicle to be purchased	950,000.00	New

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Mei - Chairperson  
 - Secretary



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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Office Furniture	192,000.00	0.00	Purchase of 2 cabinets at Kshs.60,000, 2 executive seats at Kshs.56,000 and 2 executive tables at Kshs.76,000.00	192,000.00	New
Office Laptop	150,000.00	0.00	Purchase of Office Laptop Hp probook 450 g8 intel i7 12gen 8gb ram/512 ssd/2gbg graphic card/ 15.6 screen display.	150,000.00	New
NG - CDFC Allowances	1,128,000.00	0.00	Payment of NG-CDFC allowances – <b>Annex 3</b>	1,128,000.00	New
Office Supplies	1,000,000.00	0.00	Purchase of office supplies	1,000,000.00	New
Bank Charges	70,000.00	0.00	Payment of account charges	70,000.00	New
Motor Vehicle Insurance	435,000.00	0.00	Provision of insurance for the proposed vehicle to be purchased	435,000.00	New
Motor Vehicle Maintenance	600,000.00	0.00	Payment of motor vehicle expenses	600,000.00	New
NG – CDFC Uniform	79,800.00	0.00	Purchase of NG – CDFC branded shirts & T shirts	79,800.00	New
Internet Services	54,000.00	0.00	Provision of internet services	54,000.00	New
Computer Accessories	465,795.00	0.00	Purchase of computer accessories	465,795.00	New

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*[Signature]* - Secretary



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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
NSSF	233,280.00	0.00	Payment of NSSF Deductions for 9 members of staff each at Kshs.25,920 P. A	233,280.00	New
<b>TOTAL</b>				<b>9,995,623.00</b>	
<b>MONITORING AND EVALUATION</b>					
NG – CDFC Allowance	1,380,000.00	0.00	Payment of NG – CDFC allowances ( <i>Annex 4</i> )	1,380,000.00	New
Refined Fuel & lubricants for transport	400,000.00	0.00	Purchase of refined Fuel & Lubricants for transport for proposed vehicle to be purchased	400,000.00	New
Motor vehicle expenses	300,000.00	0.00	Payment of maintenance expenses for the proposed vehicle to be purchased	300,000.00	New
Publishing & Printing Services	200,000.00	0.00	Payment of publishing & printing services	200,000.00	New
Catering services	300,000.00	0.00	Payment of catering services	300,000.00	New
General office supplies	300,000.00	0.00	Purchase of general office supplies	300,000.00	New
Computer accessories	200,507.00	0.00	Purchase of computer accessories	200,507.00	New
Daily subsistence allowance	200,000.00	0.00	Payment of daily subsistence allowance for 9 NG-CDF committee members, Fund account manager and Sub County accountant	200,000.00	New
Travel allowance	300,000.00	0.00	Payment of travel allowance of NG-CDFC on NG-CDFC training	300,000.00	New

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M. - chairperson

*[Signature]* - Secretary





Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Remuneration of instructors	60,000.00	0.00	Payment of instructors and contract-based training services on NG-CDFC training	60,000.00	New
Hire of training facilities	50,000.00	0.00	Hire of training facilities and equipment i.e. projector, P.A. system	50,000.00	New
Accommodation allowances	300,000.00	0.00	Payment of accommodation allowance- <i>Annex 5</i>	300,000.00	New
Other committee expenses	812,000.00	0.00	Payment of other committee expenses	812,000.00	New
Production & printing of training materials	195,304.00	0.00	Payment of production & printing of training materials	195,304.00	New
<b>TOTAL</b>				<b>4,997,811.00</b>	
<b>EMERGENCY</b>					
Emergency	8,768,091.00	0.00	To cater for any unforeseen occurrences in the constituency during the financial year.	8,768,091.00	New
<b>TOTAL</b>				<b>8,768,091.00</b>	
<b>BURSARY</b>					
Bursary Secondary Schools	40,000,000.00	0.00	Payment of bursary to needy students in Secondary Schools	40,000,000.00	New
Bursary Tertiary Institutions	15,612,195.00	0.00	Payment of bursary to needy students in Tertiary Institutions	15,612,195.00	New

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*[Signature]* Secretary



Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
<b>TOTAL</b>				<b>55,612,195.00</b>	
<b>SPORTS</b>					
Constituency Sports Tournament	3,200,000.00	0.00	Facilitation of constituency football tournament and purchase of uniforms, balls and trophies for the winning teams.	3,200,000.00	New
<b>TOTAL</b>				<b>3,200,000.00</b>	
<b>CONSTITUENCY OVERSIGHT COMMITTEE</b>					
Sitting Allowance	600,000.00	0.00	Payment of sitting allowances for 5 COC members for 2 meetings monthly each at Kshs.5,000	600,000.00	New
Daily Subsistence Allowance	300,000.00	0.00	Payment of Daily Subsistence Allowance for 5 COC members for 6 days each at Kshs.10,000.00	300,000.00	New
Monitoring & Evaluation Allowance	150,000.00	0.00	Payment of Daily Subsistence Allowance for 5 COC members for 5 days each at Kshs.5,000.00	150,000.00	New
Hire of training facilities	70,000.00	0.00	Hire of training facilities for 5 COC members	70,000.00	New
Payment of catering services	80,000.00	0.00	Payment of catering for 5 COC members	80,000.00	New
Payment of instructors	50,000.00	0.00	Payment of instructors 5 COC members	50,000.00	New

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Mei - Chairperson

 Secretary



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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Payment of travel allowance for 5 members	50,000.00	0.00	Payment of travel allowance for 5 members	50,000.00	New
Purchase of fuel and lubricants	200,000.00	0.00	Purchase of fuel and lubricants for proposed vehicle to be purchased	200,000.00	New
<b>TOTAL</b>				<b>1,500,000.00</b>	
<b>PRIMARY SCHOOLS</b>					
Uasonyiro Primary School	1,200,000.00	0.00	Construction to completion of one classroom	1,200,000.00	New
Olgirgir Primary School	2,700,000.0	0.00	Construction to completion of 2 classrooms at Kshs.2,400,000 and construction of 5 pit latrines to completion with one chamber for Persons with Disabilities at Kshs.300,000.00	2,700,000.0	New
Muramati Primary School	1,380,000.00	0.00	Construction to completion of one classroom at Kshs.1,200,000 and Purchase of 30 desks at Kshs.180,000 (each at Kshs.6,000)	1,380,000.00	New
Mibogoini Primary School	1,380,000.00	0.00	Construction to completion of one classroom at Kshs.1,200,000 and Purchase of 30 desks at Kshs.180,000 (each at Kshs.6,000)	1,380,000.00	New
Tangi Nyeusi Primary School	1,500,000.0	0.00	Construction to completion of a 2 roomed staff house.	1,500,000.0	New

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*Ms. - Chairperson*

*Secretary*





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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Kairigire Bidii Primary School	2,700,000.00	0.00	Construction to completion of an administration block comprising of 3 rooms, boardroom and reception area at Kshs.2,500,000 and Purchase of office furniture at Kshs.200,000: 1 File cabinet at Kshs.25,000.00, 11 teachers desks at Kshs.104,500.00, 1 executive desk at kshs.25,000.00, 1 executive seat at kshs.18,000.00 and 11 office chairs at kshs.27,500.00	2,700,000.00	New
Tiamamut Primary School	2,580,000.00	0.00	Construction to completion of two classrooms at Kshs.2,400,000.00 and purchase of 30 desks at Kshs.180,000 (Each at Kshs 6,000.00)	2,580,000.00	New
Ngenia Primary School	10,700,000.00	0.00	Purchase of 51 seater FTR90 school bus. Quotation submitted	10,700,000.00	New
NG-CDF Office Vehicle	14,080,000.00	0.00	Purchase of 10 seater Hardtop Landcruiser Model HZJ76R – RKMRS Constituency has another vehicle. Disposal process has started. Quotation submitted.	14,080,000.00	New

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*Secretary*



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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Saramba Primary School	1,500,000.0	0.00	Construction to completion of a 2 roomed staff house.	1,500,000.0	New
Ilpolei Primary School	1,200,000.00	0.00	Construction to completion of one classroom.	1,200,000.00	New
Ilmotiok Primary School	2,400,000.00	0.00	Construction to completion of two classrooms.	2,400,000.00	New
Kurum Primary School	1,500,000.0	0.00	Construction to completion of a 2 roomed staff house.	1,500,000.0	New
Ndunyu Primary School	2,400,000.00	0.00	Construction to completion of two classrooms.	2,400,000.00	New
Mathanji Primary School	1,200,000.00	0.00	Construction to completion of one classroom.	1,200,000.00	New
Morijoh Primary School	1,200,000.00	0.00	Construction to completion of one classroom.	1,200,000.00	New
Kandutura Primary School	2,700,000.00	0.00	Construction to completion of an administration block comprising of 3 rooms, boardroom and reception area at Kshs.2,500,000.00 and Purchase of office furniture at Kshs.200,000; 1 File cabinet at Kshs.25,000.00, 11 teachers desks at Kshs.104,500.00, 1 executive desk at	2,700,000.00	New

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*Me - chairperson*

*[Signature] Secretary*



Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
			kshs.25,000.00, 1 executive seat at kshs.18,000.00 and 11 office chairs at kshs.27,500.00		
Narok Primary School	1,200,000.00	0.00	Construction to completion of one classroom	1,200,000.00	New
Mutarakwa Primary School	1,200,000.0	0.00	Construction to completion of one classroom	1,200,000.00	New
Ndonyoriwo Primary School	1,200,000.00	0.00	Construction to completion of one Classroom	1,200,000.00	New
Lokusero Primary School	1,500,000.0	0.00	Construction to completion of a 2 roomed staff house.	1,500,000.00	New
Bokish Primary School	1,200,000.00	0.00	Construction to completion of one classroom	1,200,000.00	New
Ngarendare Primary School	1,500,000.0	0.00	Purchase of three quarter acre school land Documents to be submitted	1,500,000.0	New
Doldol Primary School	1,200,000.00	0.00	Construction to completion of one classroom	1,200,000.00	New
<b>TOTAL</b>				<b>61,320,000.00</b>	
<b>SECONDARY SCHOOLS</b>					
Kurum Day Secondary School	4,200,000.00	0.00	Construction to completion of a 45 students' capacity single laboratory.	4,200,000.00	New

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*Secretary*





National Government Constituencies Development Fund Board

Laikipia North Constituency

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Githima Day Secondary School	3,800,000.00	0.00	Construction to completion of an administration block comprising of 3 rooms, staff room and reception area at Kshs.3,500,000.00 and Purchase of office furniture at Kshs.300,000; 2 executive desks at Kshs.40,000.00, 2 executive office chairs at Kshs.25,000.00, 13 office chairs at Kshs.39,000.00, 13 office desks at Kshs.104,000.00, 4 filing cabinets at Kshs.60,000.00 and 2 reception chairs at Kshs.32,000.00	3,800,000.00	New
Sirimon Laikipia Day Secondary School	3,800,000.00	0.00	Construction to completion of an administration block comprising of 3 rooms, staff room and reception area at Kshs.3,500,000.00 and Purchase of office furniture at Kshs.300,000; 2 executive desks at Kshs.40,000.00, 2 executive office chairs at Kshs.25,000.00, 13 office chairs at Kshs.39,000.00, 13 office desks at	3,800,000.00	New

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*[Signature]* Secretary



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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
			Kshs.104,000.00, 4 filing cabinets at Kshs.60,000.00 and 2 reception chairs at Kshs.32,000.00		
<b>TOTAL</b>				<b>11,800,000.00</b>	
<b>SECURITY PROJECTS</b>					
Ngarengiro Police Station	3,500,000.00	0.00	Construction to completion of one staff house comprising of 5 rooms.	3,500,000.00	Existing
Kariunga Chiefs Office	2,700,000.00	0.00	Construction to completion of an administration block comprising of 3 rooms, boardroom and reception area at Kshs.2,500,000.00 and Purchase of office furniture at Kshs.200,000: 2 reception chairs at kshs.32,000.00, 3 file cabinets at Kshs.45,000.00, 3 office tables at Kshs.36,000.00, 2 executive desks at kshs.40,000.00, 2 executive seats at Kshs.25,000.00 and 11 office chairs at Kshs.22,000.00.	2,700,000.00	New
<b>TOTAL</b>				<b>6,200,000.00</b>	

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
<b>ENVIRONMENT PROJECTS</b>					
Doldol Primary School	200,000.00	0.00	Purchase of 10,000 litres water tank at Kshs.110,000.00, construction of tank base at Kshs.50,000.00 and installation of gutters at Kshs.40,000.00	200,000.00	New
Soitoudo Primary School	200,000.00	0.00	Purchase of 10,000 litres water tank at Kshs.110,000.00, construction of tank base at Kshs.50,000.00 and installation of gutters at Kshs.40,000.00	200,000.00	New
Mathanji Primary School	200,000.00	0.00	Purchase of 10,000 litres water tank at Kshs.110,000.00, construction of tank base at Kshs.50,000.00 and installation of gutters at Kshs.40,000.00	200,000.00	New
Tiamamut Primary School	200,000.00	0.00	Purchase of 10,000 litres water tank at Kshs.110,000.00, construction of tank base at Kshs.50,000.00 and installation of gutters at Kshs.40,000.00	200,000.00	New
Olgirgir Primary School	200,000.00	0.00	Purchase of 10,000 litres water tank at Kshs.110,000.00, construction of tank base at Kshs.50,000.00	200,000.00	New

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*Secretary*





Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
			and installation of gutters at Kshs.40,000.00		
Endana Primary School	200,000.00	0.00	Purchase of 10,000 litres water tank at Kshs.110,000.00, construction of tank base at Kshs.50,000.00 and installation of gutters at Kshs.40,000.00	200,000.00	New
Kandutura Primary School	200,000.00	0.00	Purchase of 10,000 litres water tank at Kshs.110,000.00, construction of tank base at Kshs.50,000.00 and installation of gutters at Kshs.40,000.00	200,000.00	New
Sirimon Primary School	200,000.00	0.00	Purchase of 10,000 litres water tank at Kshs.110,000.00, construction of tank base at Kshs.50,000.00 and installation of gutters at Kshs.40,000.00	200,000.00	New
Olotasha Primary School	200,000.00	0.00	Purchase of 10,000 litres water tank at Kshs.110,000.00, construction of tank base at Kshs.50,000.00 and installation of gutters at Kshs.40,000.00	200,000.00	New
Olkingei Primary School	200,000.00	0.00	Purchase of 10,000 litres water tank at Kshs.110,000.00, construction of tank	200,000.00	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
			base at Kshs.50,000.00 and installation of gutters at Kshs.40,000.00		
Kanjul Primary School	200,000.00	0.00	Purchase of 10,000 litres water tank at Kshs.110,000.00, construction of tank base at Kshs.50,000.00 and installation of gutters at Kshs.40,000.00	200,000.00	New
Kimanjo Primary School	200,000.00	0.00	Purchase of 10,000 litres water tank at Kshs.110,000.00, construction of tank base at Kshs.50,000.00 and installation of gutters at Kshs.40,000.00	200,000.00	New
Irura Primary School	200,000.00	0.00	Purchase of 10,000 litres water tank at Kshs.110,000.00, construction of tank base at Kshs.50,000.00 and installation of gutters at Kshs.40,000.00	200,000.00	New
Bokish Primary School	200,000.00	0.00	Purchase of 10,000 litres water tank at Kshs.110,000.00, construction of tank base at Kshs.50,000.00 and installation of gutters at Kshs.40,000.00	200,000.00	New
Mukima Primary School	200,000.00	0.00	Purchase of 10,000 litres water tank at Kshs.110,000.00,	200,000.00	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
			construction of tank base at Kshs.50,000.00 and installation of gutters at Kshs.40,000.00		
Narok Primary School	200,000.00	0.00	Purchase of 10,000 litres water tank at Kshs.110,000.00, construction of tank base at Kshs.50,000.00 and installation of gutters at Kshs.40,000.00	200,000.00	New
<b>TOTAL</b>				<b>3,200,000.00</b>	
<b>GRAND TOTAL</b>				<b>166,593,720</b>	

#### ANNEXES.

##### Contractual Employees' – Annex 1

Description	Rate	Number of Months	Total amount (PA)
Records Management Officer	29,700.00	12	356,400.00
Accounts Assistant	33,780.00	12	405,360.00
Clerical officer	29,700.00	12	356,400.00
Driver	29,700.00	12	356,400.00
Clerk of works	46,318.00	12	555,816.00
ICT assistant	29,700.00	12	356,400.00

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Security Officer	17,200.00	12	206,400.00
Security Officer	17,200.00	12	206,400.00
Office Cleaner	17,200.00	12	206,400.00
<b>TOTAL</b>	<b>250,498.00</b>	<b>12 Months</b>	<b>3,005,976.00</b>

#### Gratuity

#### Annex 2

Description	Rate	Number of Months	Total amount (PA)
Records Management Officer	6,665.00	12	79,980.00
Accounts Assistant	7,620.00	12	91,440.00
Clerical officer	6,665.00	12	79,980.00
Driver	6,665.00	12	79,980.00
Clerk of works	10,205.00	12	122,460.00
ICT assistant	6,665.00	12	79,980.00
Security Officer	5,332.00	12	63,984.00
Security Officer	5,332.00	12	63,984.00
Office Cleaner	5,332.00	12	63,984.00
<b>TOTAL</b>	<b>60,481.00</b>	<b>12 Months</b>	<b>725,772.00</b>

#### NG – CDFC Allowances (Administration – Annex 3)

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Description	Rate	No. of meetings per month	Amount	Total Amount (PA)
8 Members	5,000.00	2	10,000.00	960,000.00
1 Member	7,000.00	2	14,000.00	168,000.00
<b>TOTAL</b>				<b>1,128,000.00</b>

**NG – CDRC Allowances (Monitoring & Evaluation – Annex 4)**

Description	Rate	No. of meetings per month	Quarters	Total Amount (PA)
8 Members	5,000.00	6	4	1,080,000.00
1 Member	7,000.00	6	4	168,000.00
1 driver	2,500.00	6	4	60,000.00
1 Clerk of works	3,000.00	6	4	72,000.00
				<b>1,380,000.00</b>

**NG – CDRC Allowances (Accommodation – Annex 5)**

Description	Rate	No. of days	Amount	Total Amount (PA)
10 Members	5,000.00	6	5,000.00	300,000.00
<b>TOTAL</b>				<b>300,000.00</b>

**Budget for COC Members – Annex 6**

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Description	Members	Rate	No. of meetings per month	Total Amount (PA)
Sitting Allowance	5 Members	5,000.00	2	600,000.00
Daily Subsistence Allowance	5 Members	10,000.00	6	300,000.00
Monitoring & Evaluation Allowance	5 Members	5,000.00	6	150,000.00
Hire of training facilities				70,000.00
Payment of catering services				80,000.00
Payment of instructors				50,000.00
Payment of travel allowance for 5 members				50,000.00
Purchase of fuel and lubricants				200,000.00
<b>Total</b>				<b>1,500,000.00</b>

The committee members requested the Fund Account Manager to do the necessary documentation for project proposal approval by NG-CDF board. The committee also requested the Area Member of Parliament to follow up with the board for fast approval of the projects.

**MIN 04/09/2023 A.O.B.**

Committee members agreed on the following;

1. Committee sitting allowance for the 2 days meeting of Kshs.104,000.00 to be paid.

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2. The Fund Account manager to be paid night out allowances for the days he will travel to Nairobi head office while submitting monthly returns and projects proposal to the NG - CDF Board.
3. The tyres for GK B 216 F to be paid as per the invoice, LPO, delivery and receipts.
4. The committee agreed to buy T shirts and Shirts for the staff and NG-CDFC members. Each one T shirt and one shirt. The same to be paid as per the invoice, LPO, delivery note and receipts.
5. Office stationery and other office expenses to be paid as per the receipts and invoices e.g. Toners, printing papers.
6. The fuel from Kimner International Ventures Limited to be paid as per the invoice, LPO and detail orders.
7. Anytime the NG-CDF vehicle goes for service at Mutindwa motors, the bills to be paid as per the LSO'S, invoices and ETR receipts.

There being no other business the meeting ended with a word of prayer from Rapasi Henry Naiputari.

Minutes Compiled by;

The Secretary

Signature.....

Date..... 26/09/2023

Minutes Confirmed by;

The Chairperson

Signature.....

Date..... 26/09/2023