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|  CDF logo 4 MsWord**MOLO NG-CDF** | **Molo National Government Constituencies Development Fund** Turi Centre, Kanyiri Building, Nakuru – Molo Road,P.O Box 24-Elburgon, Kenya **Email**: molocdf@cdf.go.ke | **Website:** [www.cdf.go.ke](http://www.cdf.go.ke)  |
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**MOLO NG-CDFC MEETING HELD ON 20TH NOVEMBER 2018 AT NG-CDF’S BOARDROOM - TURI OFFICE**

**MEMBERS PRESENT**

1. Dr. Bsp. Davis Gatua - Chair
2. Mrs Jane Gachathi - Secretary
3. Mr Hassan Abdi - FAM
4. Mr David Wanyonyi - Member
5. Mr John Kirui ,,
6. Mr John Gikinya ,,
7. Mr Samuel Kimari ,,
8. Miss Milka Ombati ,,
9. Mr Douglas Ambani ,,
10. Mrs Rachael Muigai ,,

**AGENDAS**

1. PRELIMINARIES
2. KMTC PROJECT- CHANGE OF USE.
3. 2018/2019 PROJECT PROPOSALS
4. A.O.B

**MIN/1/20/NG-CDFC-MOLO/2018 - PRELIMINARIES**

The meeting started with a word of prayer from the chair, Dr Bsp Gatua at 10:30 a.m. The chairman welcomed the members and introduced the Agendas of the day. He welcomed the Fund account manager, Mr Mohamed, to brief the Members on the progress of the office activities. The fund account manager gladly did so.

The chair then thanked the members for their timely attendance. The minutes of the previous meeting was read by the secretary of the committee, proposed by the F.A.M, Mr Hassan, and seconded by Mr. john Kirui.

**MIN/2/20/NG-CDFC-MOLO/2018- KMTC PROJECT- CHANGE OF USE.**

The F.A.M briefed the committee on the progress of MOLO KMTC project.

The institution was allocated Kshs. 4,050,000 in the financial year 2016/2017 to construct a dormitory to hold 120 students. However, the management of the institution raised a concern that the tuition block of the campus was in dire need of ablution block and toilets. The classes had no ablution block and toilets, both for teachers’ and students’ use, thereby inconveniencing the operation of the institution.

Therefore, in line with the above mentioned reasons, the PMC requested for a change of use of the funds allocated for construction of the dormitory, to **construct** an ablution block. The BQs for the same is ready.

The committee passed the resolution as suggested by the PMC.

**MIN/3/20/NG-CDFC-MOLO/2018- PROJECT PROPOSALS 2018/2019**

The Fund account manager also informed the committee the process of preparing the 2018/2019 project proposals. The FAM led the committee on the process of first setting aside the statutory provisions in the Ng-cdf funds allocations, namely the administration funds, monitoring and evaluations, bursary provisions, environments and sports activities in the constituency.

The members agreed to take into consideration the following points in allocating the projects for 2018/2019.

* The committee allocated an amount of 28,350,627.64 ksh to bursary provisions for both secondary and tertiary institutions
* Environmental projects were also allocated an amount of 600,000 ksh.
* The committee gave priority to allocate funds to complete all the on-going projects in the constituency before considering new projects.

After lengthy deliberations on proposals, the members finally agreed on the following projects.

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| **S/NO** | **PROJECT NAME** | **PROJECT NUMBER** | **PROJECT ACTIVITY** |  **AMOUNT**  | **STATUS** |
|   | **ADMINISTRATION AND RECURENT** |   |   |   |   |
| 1 | Employees’ salaries | 4-032-166-2110000-100-2018/2019-001 | payment of staff salaries and gratuity |  2,355,000.00  | on-going |
| 2 | Goods and services | 4-032-166-2110000-100-2018/2019-002 | purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea |  2,506,194.00  | on-going |
| 3 | NSSF | 4-032-166-2110000-100-2018/2019-003 | payment of nssf deductions |  14,400.00  | on-going |
| 4 | NHIF | 4-032-166-2110000-100-2018/2019-004 | payment of nhif deductions |  100,000.00  | on-going |
| 5 | committee allowances | 4-032-166-2110000-100-2018/2019-005 | payment of NG-CDFCs sitting allowances |  1,566,858.53  | on-going |
|   |   |   |   |  |   |
|   | **MONITORING AND EVALUATION** |   |   |   |   |
| 6 | Goods and services | 4-032-166-2210000-111-2018/2019-001 | purchase of fuel, repair and maintenance, printing, stationery, airtime, travel and subsistence |  500,000.00  | on-going |
| 7 | committee allowances | 4-032-166-2210000-111-2018/2019-002 | payment of committee sitting allowances |  624,000.00  | on-going |
| 8 | NG-CDFC/STAFFS/PMCS capacity building | 4-032-166-2210000-111-2018/2019-003 | to capacity build the NG-CDFs, staffs and PMCs |  2,047,226.27  | on-going |
|   |   |   |   |  |   |
| 9 | **EMERGENCY** |   |   |   |   |
|   | Emergency | 4-032-166-2640200-101-2018/2019-001 | to cater for any unforeseen occurrences in the constituency during the financial year |  5,738,993.45  | on-going |
|   |   |   |   |  |   |
| 10 | **SPORTS** |   |   |   |   |
|   | constituency sports tournaments | 4-032-166-2640509-112-2018/2019-001 | to carry out constituency sports tournaments and the winning teams/ schools to be awarded with trophies, balls, and games kits |  2,077,575.63  | on-going |
|   |   |   |   |  |   |
| 11 | **BURSARY** |   |   |   |   |
|   | Secondary schools bursary/special schools | 4-032-166-2640101-103-2018/2019-001 | Payment of bursary to needy students |  11,340,408.76  | on-going |
|   | tertiary institutions bursary/universities | 4-032-166-2640101-103-2018/2019-002 | Payment of bursary to needy students |  17,010,218.88  | on-going |
|   |   |   |   |  |   |
| 12 | **ENVIRONMENT** |   |   |   |   |
|   | Environment | 4-032-166-2640510-110-2018/2019-001 | purchase of water tanks(kshs 100,000), installation of gutters(ksh 20,000), stands for the tanks(kshs 30,000)-in order to harvest water for both teachers and student use- for each of the following public schools( michinda primary, elburgon DEB Primary school, mukinyai sec school, Ndenderu Forest Line AP Camp) |  600,000.00  | on-going |
|   |   |   |   |  |   |
| 13 | **NG-CDF OFFICE** |  |   |   |   |
|   | Ng-cdf office | 4-032-166-3110104-108-2018/2019-001 | Additional funds for the completion of NG-CDF office. |  4,000,000.00  | on-going |
|   |   |   |   |  |   |
| 14 | **KMTC MOLO** |   |   |   |   |
|   | KMTC Septic tank construction | 4-032-166-2211310-108-2018/2019-001 | construction of septic tank and foul drainage for KMTC, molo branch |  5,000,000.00  | new |
|   |   |   |   |  |   |
|   | **PRIMARY SCHOOL PROJECTS** |   |   |   |   |
| 15 | Soin primary school | 4-032-166-2630204-104-2018/2019-001 | Purchase of land at Ksh 1,000,000 and construction of 3 number of classrooms to completion each at 900,000 ksh, supply of 75 desks each at 4,000 ksh. |  4,000,000.00  | new |
| 16 | Kirandich primary school | 4-032-166-2630204-104-2018/2019-002 | construction of 2 number of classrooms each at 1,000,000 ksh, supply of 50 number of desks each at 4,000 ksh |  2,200,000.00  | new |
| 17 | Mwangi michuki primary  | 4-032-166-2630204-104-2018/2019-003 | construction of a kitchen for the school to completion |  500,000.00  | new |
| 18 | sakaitim primary school | 4-032-166-2630204-104-2018/2019-004 | construction of one classroom at ksh 1,000,000 and supply of 25 number of desks each at 4,000 ksh |  1,100,000.00  | new |
| 19 | kiplelmoi primary school | 4-032-166-2630204-104-2018/2019-005 | Construction of two classrooms each at 1,000,000 ksh and supply of 50 number of desks each at 4,000 ksh. |  2,200,000.00  | new |
| 20 | Arimi pri school | 4-032-166-2630204-104-2018/2019-006 | renovation of 4 classrooms(plastering, flooring, window panes, doors and painting) |  800,000.00  | new |
| 21 | ndoswa pri school | 4-032-166-2630204-104-2018/2019-007 | construction of one classroom to completion at 1,000,000 and supply of 25 desks each at 4,000 ksh |  1,100,000.00  | new |
| 22 | new creation pri school | 4-032-166-2630204-104-2018/2019-008 | construction of one classroom to completion at 1,000,000 and supply of 25 desks each at 4,000 ksh |  1,100,000.00  | new |
| 23 | tayari primary school | 4-032-166-2630204-104-2018/2019-009 | construction of one classroom to completion at 1,000,000 ksh and renovation of 7 classes(plastering, flooring, window panes, doors and painting) at 1,000,000 |  2,000,000.00  | on-going |
| 24 | turi IDP primary | 4-032-166-2630204-104-2018/2019-010 | construction of 2 classrooms to completion each at 1,000,000 ksh and construction of 12 door toilets at 750,000 ksh |  2,750,000.00  | new |
| 25 | gathigi pri school | 4-032-166-2630204-104-2018/2019-011 | construction of 2 classrooms to completion each 1,000,000 and supply of 50 number of desks each at 4,000 ksh, construction of 5 door teacher's toilet at 300,000 ksh |  2,500,000.00  | new |
| 26 | green park pri school | 4-032-166-2630204-104-2018/2019-012 | construction of one classroom to competition |  950,000.00  | new |
| 27 | chesingere primary school | 4-032-166-2630204-104-2018/2019-013 | renovation of 8 classrooms(plastering, flooring, window panes, doors and painting |  1,500,000.00  | on-going |
| 28 | st. marry mixed pri school | 4-032-166-2630204-104-2018/2019-014 | construction of one classroom to completion at 1,000,000 ksh, construction of 14 door girls' toilet at 800,000 ksh |  1,800,000.00  | new |
| 29 | orthodox pri school | 4-032-166-2630204-104-2018/2019-015 | construction of 8 door toilets |  500,000.00  | new |
| 30 | mutamaiyo pri school | 4-032-166-2630204-104-2018/2019-016 | construction of 1 classroom to completion at 1,000,000, supply of 25 desks each at 4,000 ksh, construction of 5 door toilets for the teachers at 310,000 ksh, construction of 16 door toilets for students at 850,000 ksh. |  2,260,000.00  | new |
| 31 | kimonio pri school | 4-032-166-2630204-104-2018/2019-017 |  completion of a classroom(plastering, flooring, window panes, doors and painting) |  200,000.00  | on-going |
| 32 | st. james primary school | 4-032-166-2630204-104-2018/2019-018 |  completion of a classroom(plastering, flooring, window panes, doors and painting) |  350,000.00  | on-going |
| 33 | st. peters girls day school | 4-032-166-2630204-104-2018/2019-019 |  renovation of the administration block (plastering, flooring, window panes, doors and painting) |  300,000.00  | on-going |
| 34 | tayari primary school E.C.D | 4-032-166-2630204-104-2018/2019-021 | Completion of a classroom (plastering, flooring, window panes, doors and painting) |  300,000.00  | on-going |
| 35 | Rosewood Primary School | 4-032-166-2630204-104-2018/2019-022 | renovation of 5 classrooms (plastering, flooring, window panes, doors and painting) |  1,000,000.00  | on-going |
| 36 | gathigi pri school | 4-032-166-2630204-104-2018/2019-023 | Completion of a classroom (plastering, flooring, window panes, doors and painting) |  300,000.00  | on-going |
| 37 | kapsorok pri school | 4-032-166-2630204-104-2018/2019-024 | Completion of a classroom (plastering, flooring, window panes, doors and painting) |  300,000.00  | on-going |
|   |   |   |   |  |   |
|   | **SECONDARY SCHOOL PROJECTS** |   |   |   |   |
| 38 | Ndimu sec school | 4-032-166-2630205-104-2018/2019-001 | construction of 2 classrooms each at 1,000,000, and construction of 16 door toilets at 1,000,000 |  3,000,000.00  | new |
| 39 | mona michatha sec | 4-032-166-2630205-104-2018/2019-002 | Construction of 1 classroom to completion at 1,000,000 ksh, supply of 25 metal framed lockers and chairs each pair at 6,000 ksh. |  1,150,000.00  | new |
| 40 | molo highway sec | 4-032-166-2630205-104-2018/2019-003 | construction of a one laboratory |  1,400,000.00  | new |
| 41 | mianzini sec school | 4-032-166-2630205-104-2018/2019-004 | construction of one classroom to completion |  1,000,000.00  | new |
| 42 | marioshoni sec school | 4-032-166-2630205-104-2018/2019-005 | construction of a dormitory |  4,000,000.00  | new |
| 43 | nyakiambi sec school | 4-032-166-2630205-104-2018/2019-006 | construction of 2 classes to completion at 950,000 each, supply of 50 number of metal framed chairs and lockers each pair at 6000 ksh |  2,200,000.00  | new |
| 44 | tayari sec school | 4-032-166-2630205-104-2018/2019-007 | suppy of 50 number of metal framed lockers and chairs each at 6000 ksh |  300,000.00  | new |
| 45 | st. bredans sec school | 4-032-166-2630205-104-2018/2019-008 | construction of 1 classroom at 1,000,000 ksh, supply of 25 metal framed lockers and chairs each pair at 6000 ksh |  1,150,000.00  | new |
| 46 | oinoptich sec. school | 4-032-166-2630205-104-2018/2019-009 | Construction of one classroom at 1,000,000, supply of 25 metal framed lockers and chairs each pair at 6000 kshs, completion of 2 classrooms (plastering, flooring, window panes, doors and painting) at 500,000 kshs. |  1,650,000.00  | on-going |
| 47 | turi secondary school | 4-032-166-2630204-104-2018/2019-020 |  completion of a classroom(plastering, flooring, window panes, doors and painting) |  150,000.00  | on-going |
| 48 | rombei sec. school | 4-032-166-2630205-104-2018/2019-010 | construction of a twin laboratory |  2,000,000.00  | new |
| 49 | kiamberiria sec school | 4-032-166-2630205-104-2018/2019-011 | completion of a laboratory ( plastering, flooring, window panes, doors and painting) |  1,000,000.00  | new |
| 50 | Arimi sec school | 4-032-166-2630205-104-2018/2019-012 | construction of 2 classrooms to completion |  1,700,000.00  | new |
|   |   |   |   |  |   |
|   | **SECURITY PROJECTS** |   |   |   |   |
| 51 | Satewa police camp | 4-032-166-2640507-113-2018/2019-001 | construction of 3 police houses to completion |  1,000,000.00  | new |
| 52 | lawina chief's office | 4-032-166-2640507-113-2018/2019-002 | construction of a 3 doors toilet complete with its front doors walling |  250,000.00  | new |
| 53 | ndoswa chief's office | 4-032-166-2640507-113-2018/2019-003 | completion of chief's office( plastering, flooring, window panes, doors and painting) |  200,000.00  | on-going |
| 54 | Elburgon police station | 4-032-166-2640507-113-2018/2019-004 | renovation of the administration block, armory, cells, ocs' office, exhibit stores i.e. (plastering, flooring, window panes, doors and painting) |  800,000.00  | new |
| 55 | ACC1's residence. Molo | 4-032-166-2640507-113-2018/2019-005 | Renovation of Acc1's residence in Molo town(plastering, flooring, window panes, doors and windows) |  400,000.00  | new |
| 56 | Equiping ACC sachangwan's office | 4-032-166-2640507-113-2018/2019-006 | Purchase of (10 banquet chairs each at 4,000 ksh ) for the waiting room, multifunctional photocopying machine at 60,000 ksh for the office, and partitioning of the reception at ksh 100,000. |  200,000.00  | new |
| **TOTAL** |  |  |  |  **109,040,875.52**  |

**MIN/4/20/NG-CDFC-MOLO/2018 - A.O.B**

The fund account manager was advised to prepare the necessary schedules and documents for the submission of the projects to the NG-CDF board for approval.

There being no any other business, the chairman thanked all the members for their contribution and called off the meeting at 1500.

Minutes taken by Confirmed by:

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DATE: …………………….. DATE: ……………….

Jane. Wanjiku Dr. BSP Gatua Davis

NG-CDFC SECRETARY NG-CDFC CHAIRMAN