



**NG-CDF**

**National Government Constituencies Development Fund  
NJORO Constituency**

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NJORO

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**MINUTES OF NJORO NG-CDFC HELD ON 08<sup>TH</sup> NOVEMBER 2018 AT NJORO NG-CDF OFFICE  
STARTING FROM 12 NOON TO 15.40PM**

**Members Present.**

1. John Njoroge -Njoro NG-CDFC Chairman
2. Rose Kellong -Njoro NG-CDFC Secretary
3. Samuel Kimani -Njoro FAM
4. Ruth Kemunto -Njoro NG-CDFC Member
5. Caroline Lemiso - Njoro NG-CDFC Member
6. Joseph Ndirangu - Njoro NG-CDFC Member
7. William Kariuki - Njoro NG-CDFC Member
8. Dominic Langat -Njoro NG-CDFC Member
9. Joseph Kimani - Njoro NG-CDFC Member

**Agendas**

1. Preliminaries
2. Strategic Plan
3. Presentation from Clerk of Works and Communication officer.
4. Approval for the preparation of Magazine, brochures, flyers and roll up banners
5. Report from sports sub-committee
6. Project proposal for 2018/2019
7. A.O.B

**NG-CDFC/NJORO/01/08/11/2018-Preliminary**

The chairman called the meeting to order and requested Ruth Kemunto to grace it with a word of prayer. He later welcomed all the members present .

**NG-CDFC/NJORO/02/08/112018- Strategic plan**

The Chairman requested the Fund Account Manager to introduce the consultant who was procured to carry out the works of preparation of strategic plan..

The consultant introduced himself as SHABEL TRADING LTD.

He did a presentation for the inception report. Shabel went a head and gave a comprehensive report on the number of weeks to carry out the preparation of the Strategic plan. It was confirmed that he was to undertake the entire process with eight weeks.

The committee urged the consultant that they needed a quality work to be submitted on time.

Mr Raphael representing Shabel made prayer for a payment certificate of Ksh.1,450,000 out of the total sum to cater for the mobilization , field work and draft report writing.

The committee approved the partial payment and advised the FAM to expedite the payment so that the consultant can move.

#### **NG-CDF NJORO 3/08/11/2018- Presentation from the Clerk of works and communication officer**

The clerk of works and communication officer did a comprehensive report regarding the completed projects.

It was noted that there were so many photos for projects that had been completed . After a lengthy discussion it was agreed that a lot of publicity should be done to market the work of Njoro NG-CDFC.

#### **NG-CDF NJORO 4/08/11/2018- APPROVAL OF PREPARATION OF MAGAZINES, BRONCHURES, FLYERS AND ROLL UP BANNERS**

In line with the performance contract signed between the Board and the committee it was a requirement to do publicity for all the works done by NG-CDFC.. In that note therefore, the committee task the procurement committee to fast truck the procurement process and facilitate Njoro NG-CDFC Magazines, Brochures, Flyers, and roll up banners.

#### **NG-CDF NJORO 5 08/11/2018-SPORTS SUB-COMMITTEE REPORT**

The chairman for the Sport sub-committee presented the report as follows,

- ✓ That there was an already established Constituency committee with representation from the six wards of the Constituency.
- ✓ That the youth was inpatient about the release of the fund.
- ✓ That the opening of the PMC account was under way since there were few challenges experienced during the formation of the ward committees especially in Njoro Ward.
- ✓ That the Money can now be disbursed to PMC account.

After a lengthy deliberation the committee unanimously authorized the disbursement of the fund –Ksh.1,090,000.00 to the PMC and advised the FAM to move with speed .

#### **NG-CDF NJORO 04/08/11/2018- PROJECT PROPOSAL FOR 2018/2019**

The FAM reported to the committee that he had already received a circular from the Board with an allocation table each Constituency was allocated Ksh.109,040,875.52.

Following a critical analysis the committee agreed on the following projects;

1	School buses	Purchase of school buses for , Taita Mauche, Bagaria , Njoro Central and Ogiek Nessuit at Ksh. 6,900,000 each	27,600,000.00
2	Mau Narok NG-CDF Primary School	Purchase of 7 acres Land for a proposed primary School	7,000,000.00
3	Kilo Secondary School	Construction of two Classrooms at Ksh.1,200,000 and 1 toilet at 300,000	1,500,000.00
5	Kapkembu Primary School	Construction of 3 classrooms at 600,000 each.	1,800,000.00
6	Siryat Secondary School	Construction of one classroom at Ksh.600,000 and 1 toilet at 400,000.	1,000,000.00
7	Ewaat Primary School	Construction of one classroom at Ksh.600,000 & Completion of classroom Ksh.400,000 (Plastering, flooring fixing of door and windows and painting of a classroom.	1,100,000.00
8	Tengecha Secondary School	Construction of two classrooms at Ksh. 1,200,000 and 1 toilet at Ksh.300,000	1,500,000.00
10	Lusiru Secondary School	Construction of a toilet at Ksh.250,000	250,000.00
11	Sosiot Primary School	Construction of 2 classrooms at Ksh. 1,200,000 and purchase of desk at Ksh. 100,000.	1,300,000.00
12	Amani Primary School	Completion of a classroom at 100,000 and construction of boys and girls Toilets at 200,000 each	500,000.00
13	Tagitech Primary School	Construction of 3 to completion at Ksh.1,800,000 Classrooms and a Toilet at Ksh. 300,000	2,100,000.00
14	Tachasis Primary School	Construction of two Classrooms .	1,200,000.00
15	Mutarakwa Primary School	Renovation of 8 classrooms	1,500,000.00
17	Milimani Secondary School	Construction of two Classrooms	1,200,000.00
18	Cheptoroi secondary School	Construction of two classrooms	1,200,000.00
19	Bursary	To cater for bursary and short courses	
20	Njoro TTI	Commitment for Njoro TTI	
21	Emergency	To cater for unforeseen and emerging issues	5,738,993.45
22	Administration 6%	For payment of allowances ,Salaries, Fuel , Utilities, Repairs, Stationery..etc..	6,542,452.53


23	Monitoring & Evaluation 2%	Monitoring and evaluation, Capacity building, Magazines, brochures...	2,180,817.03
24	Sports 1%	Sports activities	1,090,408.76
25	Environment 1%	Planting of trees and other environmental activities to public institutions	1,090,408.76

The Committee authorized the FAM to prepare project submission forms and submit the proposal to the Board as soon as possible

NG-CDF/NJORO/06/19/02/2018-Closing

There being no other business the meeting ended at 15 40 pm by a word of prayer from the DCC.

Compiled by Secretary- Rose Kellong Sign...  Date... 08-11-2018

Confirmed by Chairman- John Njoroge Ndungu Sign...  Date... 08/11/2019.