



NG-CDF NJORO

National Government Constituencies Development Fund
NJORO Constituency
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NJORO

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MINUTES OF NJORO NG-CDFC MEETING HELD ON 22ND SEPTEMBER 2020 AT NJORO NG-CDF OFFICES STARTING FROM 2.00P.M TO 6.45PM.

MEMBERS PRESENT.

- | | |
|------------------------|--------------------------|
| 1. John Njoroge Ndungu | -Njoro NG-CDFC Chairman |
| 2. Rose Kellong | -Njoro NG-CDFC Secretary |
| 3. Monicah Matetai | -Fund Account Manager |
| 4. Caroline Lemiso | -Njoro NG-CDFC Member |
| 5. Joseph Ndirangu | - Njoro NG-CDFC Member |
| 6. Dominic Langat | - Njoro NG-CDFC Member |
| 7. Joseph Kimani | - Njoro NG-CDFC Member |
| 8. Ruth Kemunto | - Njoro NG-CDFC Member |
| 9. Clement Kabaya | - Njoro NG-CDFC Member. |
| 10. John Mbugua | -DCC |

Agendas

1. Preliminaries
2. Prioritization 54,367,724.14 and PMC training
3. Emergency
4. Sports
5. Proposal
6. Staff conduct
7. A.O.B

MIN/NG-CDFC/NJORO/01/22/09/2020-PLERIMINARIES

The meeting was called to order by chairman who requested Ms. Ruth Kemunto to open the meeting with a word of prayer. The chairman welcomed the members to the meeting and invited the secretary to read the minutes. Consequently previous minutes were read to the members present and were confirmed by Mr. Ndirangu and seconded by Ms. Kemunto.

Matters arising:

It was noted that Tritagoi Primary School project had not started due to the ongoing clashes. The ward rep was asked to establish a mechanism to know the security of the delivered materials. The committee agreed to engage the DCC to help on the security of the projects. The committee agreed that the PMC to be called to the office so that they are notified that it was their duty to take care of the delivered materials. It was confirmed that the size of Piave Primary School office was 25fts by 30fts. The furniture delivered to Naishi Police Station some are already broken one month after delivery. The members confirmed that the training was good and worth only that they needed some notes to refer. The FAM took the member's through the performance contract and the members agreed to ensure that every element negotiated will be achieved. The FAM informed the committee that the internal Auditors report on Naishi Police Audit was on course and the report would be read in the next meeting.

MIN/NG-CDFC/NJORO/02/22/09/2020- PRIORITIZATION 54,367,724.14 AND PMC TRAINING

The committee agreed that the funds be disbursed to the projects which had not received funding.

NO	PROJECT NAME	AMOUNT
	NGWATANIRO PRY SCHOOL	300,000.00
	MAU NAROK PRY SCHOOL	2,000,000.00
	KIMUGUL PRIMARY SCHOOL	300,000.00
	KIRIRI PRY SCHOOL	1,300,000.00
	MUTIUME PRY SCHOOL	1,500,000.00
	MAUCHE PRY SCHOOL	500,000.00
		5,900,000.00
	SECONDARY PROJECTS	
	KERIKO SEC SCHOOL	300,000.00
	NGWATANIRO SEC SCHOOL	417,102.07
	SINENDET SEC SCHOOL	300,000.00
	LARMUDIAC MIXED SEC SCHOOL	2,200,000.00
	NJORO GIRLS SEC SCHOOL	1,000,000.00
	MUTHIGA SEC SCHOOL	2,200,000.00
	TARAKUET SEC SCHOOL	700,000.00
		7,117,102.07
	SECURITY PROJECTS	
	LARE ASSISTANT COUNTY COMMISSIONER OFFICE	150,000.00
	MAU NAROK ASSISTANT CHIEF OFFICE	150,000.00
		300,000.00
	ENVIRONMENT PROJECTS	
	ANALAT PRIMARY SCHOOL	100,000.00
	MAU NAROK PRY SCHOOL	100,000.00
	CHEBITET PRY SCHOOL	100,000.00
	TAITA PRY SCHOOL	100,000.00
	KAPTICH PRY SCHOOL	100,000.00
	KAMUNGEI PRY SCHOOL	100,000.00
	KIRIRI PRY SCHOOL	100,000.00
	TRITAGOI PRY SCHOOL	100,000.00
	SIGOR PRY SCHOOL	100,000.00
	BAGARIA PRY SCHOOL	100,000.00
	NESSUIT PRY SCHOOL	100,000.00
	SIGAON PRY SCHOOL	100,000.00
	MESSIPEI PRY SCHOOL	100,000.00
	KALUKIAT PRY SCHOOL	100,000.00
	OGIEK PRY SCHOOL	100,000.00
	AMANI PRY SCHOOL	100,000.00
	MUTIUME PRY SCHOOL	100,000.00

P. Kelly

KARIAINI PRY SCHOOL	100,000.00
MUTAMAIYO PRY SCHOOL	100,000.00
NJUGUINI PRY SCHOOL	100,000.00
SUBUKU PRY SCHOOL	100,000.00
MWIGITO PRY SCHOOL	100,000.00
MUKUNGUGU NJORO PRY SCHOOL	100,000.00
PIAVE PRY SCHOOL	100,000.00
NJORO TOWNSHIP PRY SCHOOL	100,000.00
MUTARAKWA SECONDARY SCHOOL	100,000.00
NDEGE SEC SCHOOL	100,000.00
	2,700,000.00
EMERGENCY PROJECTS	
MUTUMBURU PRY SCHOOL	400,000.00
LUSIRU PRY SCHOOL	400,000.00
SINENDET PRY SCHOOL	400,000.00
TERET PRY SCHOOL	400,000.00
KAPLELACH PRY SCHOOL	400,000.00
NDURIRI PRY SCHOOL	400,000.00
MWIGITO PRY SCHOOL	400,000.00
MAU NAROK PRY SCHOOL	400,000.00
MAKUTANO PRIMARY SCHOOL	400,000.00
MKUNGUGU PRIMARY SCHOOL	400,000.00
MOSOP PRIMARY SCHOOL	398,241.38
	4,398,241.38
SPORTS	
SPORTS	1,373,677.24
BURSARY	32,578,703.45
GRAND TOTAL	54,367,724.14

The members agreed that the bursary funds should be utilized since they had identified students who were to take short courses and driving classes. They further agreed that the PMC should be confirmed and listed before transfer of funds and a training to be conducted on 9th Oct,2020.

MIN/NG-CDFC/NJORO/03/22/09/2020- EMERGENCY

The members deliberated on the proposals raised on emergencies on several schools and agreed that the following schools should receive emergency fund for construction of toilet since the toilets had sunk and the schools had to comply with the public health directives even as the schools planned to resume. The schools are as follows;

1. Mukungugu Primary School-Construction of eight door toilet at Kshs. 400,000
2. Makutano Primary School- Construction of eight door toilet at Kshs. 400,000
3. Mosop Primary School- Construction of eight door toilet at Kshs. 398,241.38

MIN/NG-CDFC/NJORO/04/22/09/2020-SPORTS

The members agreed that the sports PMC should coopt additional persons from every ward to ensure that there is representation. The was informed of the coopted members and are as follows;

(Signature)

- a. Mau Narok ward
- b. Njoro ward
- c. Mauche ward
- d. Nessuit ward
- e. Lare ward
- f. Kihingo ward

Patrick Karangi Wanjiku 0740309336
 Mr Michael Kimani Kaboro 0721544350
 Bernard Kipnetich Koech 0727920707
 Joseph Kitur Sigei 0727600397
 Francis Kimani 0724009296
 Simon Kamau Karanja 0728862955

MIN/NG-CDFC/NJORO/05/22/09/2020-PROPOSAL

The members deliberated and agreed that the project proposal for the financial year 2020/2021 shall factor in ongoing projects and it shall take precedence to the new project as indicated in the circular. The members deliberated and agreed as follows;

INITIAL PROPOSED PROJECT	ACTIVITY	COST	REASON FOR CHANGE	NEW PROJECT	ACTIVITY	AMOUNT
Keriko Primary School	Renovation Of 6 Classrooms	1,500,000	The project had been funded in the last fy and hence the Naishi school is more needy since the classrooms are leaking	Naishi Primary School	Renovation Of 6 Classrooms	1,300,000
Milimani Primary School	Construction Of 3 Classrooms	2,200,000	The hub is required since is a recommended by the audit	Milimani Primary School	Construction Of 2 Classrooms	1,500,000
				Kilo Secondary School	Completion Of 2 Classrooms	200,000
Njoro Township Secondary School	Construction of 2 Classrooms To Completion	1,500,000		Njoro Central Primary School	Completion Of Storied Classrooms	500,000
				Constituency Innovation Hub. Njoro Chiefs Office	Construction Of A Hub Center	1,200,000
				Njokerio chiefs office	Construction of toilet	400,000
				Cheptoroi Secondary School	Completion Of 2 Classrooms	200,000
Teret Secondary School	Construction Of A Laboratory	1,500,000	Equity and distribution in different location in Mauche Ward	Chorwet Primary School	Construction Of 2 Classrooms	1,500,000

(Signature)
(Signature)

				take precedence	Nguriga Primary School	Completion Of An Administration Block	300,000
6.	Koilonget Primary School	Renovation Of 6 Classrooms	1,300,000		Tachasis Primary School	Completion Of 2 Classrooms	200,000
7.	Nessuit Secondary School	Construction Of 1 Classroom	750,000		Musegekwa Primary	Completion of two classrooms	100,000
8.	Ogiek Secondary School	Construction Of 2 Classrooms	1,500,000		Ogiek Primary School	Construction Of 2 Classrooms	1,450,000
					Tagitech Primary School	Completion of two classrooms	200,000

After lengthy deliberations the members agreed that the projects proposal shall be as follows;

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD					
PROJECT GFS CODELIST FOR NJORO NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND					
FINANCIAL YEAR 2020/2021					
ADMINISTRATION AND RECURRENT EXPENDITURE					
PROJECT NAME	ORIGINAL COST AMOUNT (KSHS)	CUMULATIVE ALLOCATION (KSHS)	PROJECT ACTIVITY	AMOUNT (KSHS)	STATUS
Employees Salaries	2,745,072.48	-	Payment of staff salaries and gratuity	2,745,072.48	New
NSSF	289,728.00	-	Payment of NSSF Deductions	289,728.00	New
NHIF	97,800.00	-	Payment of NHIF Deductions	97,800.00	New
Goods & Services	1,280,071.93	-	Purchase fuel, lubricants & insurance, service office vehicle as well as stationery and other office running expenses	1,166,071.93	New

D. Kellong

Committee Expenses	1,348,000.00	-	Payment of Committee sitting allowances, conferences, travel allowances	1,348,000.00	New
MONITORING AND EVALUATION					
Goods and Services	1,000,000.00	-	Purchase of airtime, field notebooks, purchase of fuel, repairs and maintenance, stationery, airtime, travel allowance and subsistence	1,000,000.00	New
Committee Expenses	1,100,000.00	-	Payment of Committee sitting allowances, transport, conferences	1,100,000.00	New
NG-CDF/NG-CDFC/PMC	1,000,000.00	-	Undertake Training of the PMCs/CDFCs on NG-CDF Related issues	1,000,000.00	New
EMERGENCY					
Emergency	7,192,206.90	-	To cater for any unforeseen occurrences/calamities in the constituency during the financial year	7,192,206.90	New
BURSARY					
Bursary -Secondary Schools	12,000,000.00	-	Payment of bursary to needy students	12,000,000.00	New

P. Kelly

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Bursary- Tertiary Institutions	33,000,000.00	-	Payment of bursary to needy students	33,000,000.00	New
PRIMARY SCHOOL					
Segutiet Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Makutano Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Sururu Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Kianjoya Primary School	1,300,000.00	-	Renovation of six classroom to completion (replacement of roofs, flooring, fixing of windows and doors, plastering, painting and labeling)	1,300,000.00	New
Lusiru Primary School	1,300,000.00	-	Renovation of six classroom to completion (replacement of roofs, flooring, fixing of windows and doors, plastering, painting and labeling)	1,300,000.00	New
Mutumburu Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New

Larmudiac Primary School	1,300,000.00	-	Renovation of six classroom to completion (replacement of roofs, flooring, fixing of windows and doors, plastering, painting and labeling)	1,300,000.00	New
Mutirima Primary School	1,300,000.00	-	Renovation of six classroom to completion (replacement of roofs, flooring, fixing of windows and doors, plastering, painting and labeling)	1,300,000.00	New
Milimani Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Mwenyere Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Nduriri Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Gichobo Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Karogoe Primary School	1,300,000.00	-	Renovation of six classroom to completion (replacement of roofs, flooring, fixing of windows and doors, plastering, painting and	1,300,000.00	New

P. Kollong

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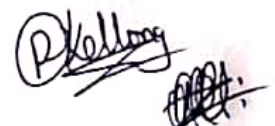
Naishi Primary School	1,300,000.00	-	labeling) Renovation of six classroom to completion (replacement of roofs, flooring, fixing of windows and doors, plastering, painting and labeling)	1,300,000.00	New
Sinendet Primary School	1,300,000.00	-	Renovation of six classroom to completion (replacement of roofs, flooring, fixing of windows and doors, plastering, painting and labeling)	1,300,000.00	New
Natu Primary School	1,300,000.00	-	Renovation of six classroom to completion (replacement of roofs, flooring, fixing of windows and doors, plastering, painting and labeling)	1,300,000.00	New
Kikapu Primary School	1,300,000.00	-	Renovation of six classroom to completion (replacement of roofs, flooring, fixing of windows and doors, plastering, painting and labeling)	1,300,000.00	New

D. Kellone
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Chesoton Primary School	1,300,000.00	-	Renovation of six classroom to completion (replacement of roofs, flooring, fixing of windows and doors, plastering, painting and labeling)	1,300,000.00	New
Ngano Primary School	1,300,000.00	-	Renovation of six classroom to completion (replacement of roofs, flooring, fixing of windows and doors, plastering, painting and labeling)	1,300,000.00	New
Ndarugu Primary School	1,300,000.00	-	Renovation of six classroom to completion (replacement of roofs, flooring, fixing of windows and doors, plastering, painting and labeling)	1,300,000.00	New
Njoro DEB Primary School	1,300,000.00	-	Renovation of six classroom to completion (replacement of roofs, flooring, fixing of windows and doors, plastering, painting and labeling)	1,300,000.00	New

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Cheptoroi Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Kilimo Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Njoro Central Primary School	7,300,000.00	6,800,000.00	Completion of one storey building with four classrooms (plastering of ramp and roof, flooring of verandah, painting and labeling)	500,000.00	Ongoing
Lulukwet Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Teret Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Kusumek Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Koilonget Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Chesoen Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Siryat Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Messipei Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Amani Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New

P. Kellong


Tritagoi Primary School	750,000.00	-	Construction of one classrooms to completion	750,000.00	New
Kapkembu Primary School	2,100,000.00	1,800,000.00	Completion of three classrooms(roof(fascia board, flooring, verandah, keying, painting and labeling)	200,000.00	New
Kenana Primary School	1,300,000.00	-	Renovation of six classrooms to completion (replacement of roofs, flooring, fixing of windows and doors, plastering, painting and labeling)	1,300,000.00	New
Tachasis Primary School	1,400,000.00	1,200,000.00	Completion of two classrooms(flooring, keying, painting and labeling)	200,000.00	Ongoing
Kiwanja Ndege Primary School	1,500,000.00	-	Renovation of seven classrooms to completion(replacement of roofs, flooring, fixing of windows and doors, plastering, painting and labeling)	1,500,000.00	New
Chorwet Primary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New

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Tagitech Primary School	1,400,000.00	1,200,000.00	Completion of two classrooms(flooring, keying, painting and labeling)	200,000.00	Ongoing
Musegekwa Primary School	1,400,000.00	1,300,000.00	Completion of two classrooms(flooring, keying, painting and labeling)	100,000.00	Ongoing
Nguriga Primary School	2,000,000.00	1,700,000.00	Completion of an administration block with three offices and a staffroom(ceiling, painting and labeling)	300,000.00	Ongoing
SECONDARY SCHOOL					
Analat Secondary School	1,300,000.00	-	Renovation of six classrooms (flooring, fixing of windows and doors, plastering, painting and labeling)	1,300,000.00	New
Segutiet Secondary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Mau Narok Secondary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Kianjoya Secondary School	500,000.00	-	Installation of Laboratory fittings with a capacity of 25 students (worktop, gas system, water system, electrical works, general	500,000.00	New

P. Kellou


			painting and labeling)		
Wendani Secondary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Teret Secondary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Subuku Secondary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Naishi Secondary School	750,000.00	-	Construction of one classrooms to completion	750,000.00	New
Gichobo Secondary School	2,000,000.00	-	Construction of Laboratory with a capacity of 25 students to completion and equipping	2,000,000.00	New
Kenyatta Mixed Secondary School	1,300,000.00	-	Renovation of six classrooms to completion(replacement of roofs, flooring, fixing of windows and doors, plastering, painting and labeling)	1,300,000.00	New
Mwigito Excel Secondary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Tengecha Secondary School	1,400,000.00	1,200,000.00	Completion of two classrooms(flooring, keying,	200,000.00	Ongoing

			painting and labeling)		
Milimani Secondary School	1,400,000.00	1,200,000.00	Completion of two classrooms(flooring, keying, painting and labeling)	200,000.00	Ongoing
Ewaat Secondary School	1,500,000.00	-	Construction of two classrooms to completion	1,500,000.00	New
Mahiga Secondary School	2,000,000.00	1,200,000.00	Completion of administration block with four offices (ceiling, painting and labeling)	400,000.00	Ongoing
Cheptoroi Secondary School	1,400,000	1,200,000.00	Completion of two classrooms(flooring, painting and labeling)	200,000.00	Ongoing
Nessuit Secondary School	750,000	750,000.00	Construction of one classrooms to completion	750,000	New
Kilo Secondary School	1,400,000	1,200,000.00	Completion of two classrooms(flooring, painting and labeling)	200,000.00	Ongoing
Amani Secondary School	1,400,000	1,300,000.00	Completion of two classrooms(flooring, painting and labeling)	100,000.00	Ongoing
SECURITY					
Tuiyotich Assistant Chiefs Office	1,200,000.00	-	Construction of a Chief's Office to completion	1,200,000.00	New

Njokerio Chiefs Office	400,000.00	-	Construction of a four door toilet at Kshs. 200,000 to completion and purchase of office furniture (three executive office desk with side return table and drawer at Kshs. 120,000 and three high back office chair at Kshs. 80,000)	400,000.00	New
SPORTS					
Sports	2,000,000.00	-	To carry out constituency sports tournament and the winning teams to be awarded with trophies, balls and games kits	2,000,000.00	New
INNOVATION HUBS					
Constituency Innovation Hub at Tuiyotich Assistant Chiefs Office	1,200,000.00	-	Construction of Constituency Innovation Hub to completion at Kshs. 950,000 and purchase of furniture (30 chairs and installation of computer tables with a capacity of	1,200,000.00	New

			30 users) at Kshs. 250,000		
Constituency Innovation Hub at Njoro Chief Office	1,200,000.00	-	Construction of Constituency Innovation Hub to completion at Kshs. 950,000 and purchase of furniture (30 chairs and installation of computer tables with a capacity of 30 users) at Kshs. 250,000	1,200,000.00	New
ENVIRONMENT					
Segutiet Primary School	100,000.00	-	Purchase 10,000litres water tank at Kshs.70,000; Installation and guttering at Kshs. 30,000	100,000.00	New
Sururu Primary School	100,000.00	-	Purchase 10,000litres water tank at Kshs.70,000; Installation and guttering at Kshs. 30,000	100,000.00	New
Utalij Primary School	100,000.00	-	Purchase 10,000litres water tank at Kshs.70,000; Installation and guttering at Kshs. 30,000	100,000.00	New

D. Kelly

Mutumburu Primary School	100,000.00	-	Purchase 10,000litres water tank at Kshs.70,000; Installation and guttering at Kshs. 30,000	100,000.00	New
Milimani Primary School	100,000.00	-	Purchase 10,000litres water tank at Kshs.70,000; Installation and guttering at Kshs. 30,000	100,000.00	New
Nduriri Primary School	100,000.00	-	Purchase 10,000litres water tank at Kshs.70,000; Installation and guttering at Kshs. 30,000	100,000.00	New
Chesoton Primary School	100,000.00	-	Purchase 10,000litres water tank at Kshs.70,000; Installation and guttering at Kshs. 30,000	100,000.00	New
Ogiek Primary School	100,000.00	-	Purchase 10,000litres water tank at Kshs.70,000; Installation and guttering at Kshs. 30,000	100,000.00	New
Siryat Primary School	100,000.00	-	Purchase 10,000litres water tank at Kshs.70,000; Installation and guttering at Kshs. 30,000	100,000.00	New
Kusumek Primary School	100,000.00	-	Purchase 10,000litres water tank at Kshs.70,000; Installation and guttering at Kshs. 30,000	100,000.00	New

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Wendani Secondary School	100,000.00	-	Purchase 10,000litres water tank at Kshs.70,000; Installation and guttering at Kshs. 30,000	100,000.00	New
Tengecha Secondary School	100,000.00	-	Purchase 10,000litres water tank at Kshs.70,000; Installation and guttering at Kshs. 30,000	100,000.00	New
Mahiga Primary School	100,000.00	-	Purchase 10,000litres water tank at Kshs.70,000; Installation and guttering at Kshs. 30,000	100,000.00	New
TOTAL				137,088,879.31	

The members further deliberated and agreed that the A.I.A collected from sale of tender shall be factored in administration cost under goods and services.

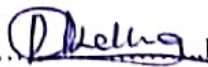
MIN/NG-CDFC/NJORO/06/22/09/2020-STAFF CONDUCT

The Chairman explained to members that one staff Dorris was unwell and was given a three days of sick off. The Manager gave her the relief and had to make changes on their work schedule. The staff who was to report to work was Tabitha Wangari who had been instructed to hold brief for Doris for three days. The said staff didn't adhere to the instruction hence she absconded her duties. It was reported that her conduct is wanting and despite many verbal warnings she has not improved. The committee agreed that the errant staff to be given a warning letter by the manager.


MIN/NG-CDFC/NJORO/07/22/09/2020-AOB

Having no other business the meeting was closed at 6.45pm with a word of prayer from Mr. Clement Kabaya.

Complied by Secretary Rose Kellong

sign  Date..... 25/05/2020

Confirmed by Chairman John Ndung'u

sign.....  Date..... 25/05/2020