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| *CDF logo 4 MsWord* ***NG-CDF***  ***NAIVASHA*** | ***National Government Constituencies Development Fund*** ***NaivashaConstituency****P.O Box 1918**NAIVASHA****Tel:*** *……………………………………………… |* ***Cell****: …………………………****Email****: cdfnaivasha@cdf.go.ke |* ***Website:*** *………………………*  |

**MINUTES OF NAIVASHA NG-C.D.FC MEETING HELD ON 10TH DECEMBER, 2018 AT 10:00A.M IN THE BOARDROOM.**

**PRESENT**

* 1. Mr. Alex Mbugua. CHAIRPERSON.
	2. Mr. Patrick Kiara. SECRETARY.
	3. Ms. RechoKabura. MEMBER.
	4. Mr. Francis Kamau MEMBER
	5. Ms. MargaretMwihaki. MEMBER.
	6. Ms. Judith Gesare. MEMBER.
	7. Mr. Richard.M. Chege. MEMBER.
	8. Mr. JIM Njoka D.C.C Naivasha.
	9. Mr. Peter MwangiNgugiFAM

**IN ATTENDANCE**

1. Mr. Boniface Kamau. Constituency project Liaison Officer. (C.P.L.O)

**AGENDA**

1. ***Preliminaries***.
2. ***Reading and confirmation of previous minutes.***
3. ***Matters arising***
4. ***M/E report.***
5. ***2018/2019 project proposal review.***
6. ***Next meeting***
7. ***Adjournment.***

**MIN NVS NG-CDFC 2018/12/10-01 PRELIMINARIES.**

The meeting was called to order at 10:30 am with a word of prayer by Mr. Patrick Kiara. Members were welcomed and thanked for availing themselves within a very short notice.

**MIN NVS NG-CDFC 2018/12/10-02: CONFIRMATION OF THE PREVIOUS MINUTES.**

The minutes of the previous meeting were read, proposed and seconded as a true recording of the previous meeting by Mr. Richard Chege and Ms. Judith Gesare respectively.

**MIN NVS NG-CDFC 2018/12/10-03: MATTERS ARISING FROM THE PREVIOUS MINUTES.**

***There were no matters arising from the previous minutes.***

**MIN NVS NG-CDFDC 2018/12/10 -04M/E REPORT.**

The Naivasha NG-CDFC was tasked by the board to carry out an M/E to ascertain the status of the projects funded from the financial year 2013/2014. The committee undertook the exercise and filed the following report showing the project name, f/y, amount approved, disbursement and the current status.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **Financial Year** | **Project Name** | **Approved activities** | **Pending Activities** |  **Estimated Cost**  |  **Allocation Approved (Kshs)**  |  **Disbursement (Ksh)**  |  **Balance to Complete**  | **STATUS** |
| 2 | 2013/2014 | Nyonjoro Primary School | Purchase of one acre-Ksh.0.6m and construction of 4 Classrooms-ksh.2m and toilet blocks-Ksh.0.4m | Plastering, gutters & painting of three classroom |  3,400,000  |  3,000,000  |  3,000,000  |  Nil  | Fully completed and in use awaiting TSC posting of teachers. |
| 3 | 2013/2014 | Rurii Primary School | Purchase of 2 acres of land-Ksh.0.9m, construction of 4 Classrooms-Ksh.2m and Toilet blocks-Ksh.0.6m | Plastering, gutters & painting of three classroom |  4,000,000  |  3,500,000  |  3,500,000  |  Nil  | The land parcel hosting the school is in dispute. The Committee intends to continue funding once the dispute is resolved. |
| 4 | 2013/2014 | Ngondi Primary School | Construction of 2 Classrooms | Plastering, gutters & painting of three classroom |  1,400,000  |  1,100,000  |  1,100,000  |  Nil  | Completed by parents and in use |
| 5 | 2013/2014 | Ndibithi Primary School | Construction of 2 Classrooms | Plastering, gutters & painting of three classroom |  1,400,000  |  1,100,000  |  1,100,000  |  Nil  | Completed by parents and in use |
| 6 | 2014/2015 | Maiella Primary School | Construction of 2 classrooms | Plastering, gutters & painting of three classroom |  1,400,000  |  1,100,000  |  1,100,000  |  Nil  | completed by parents and in use |
| 7 | 2013/2014 | Rubiri Primary School | Construction of 2no classrooms | Plastering, gutters & painting of three classroom |  1,400,000  |  1,100,000  |  1,100,000  |  Nil  | completed by parents and in use |
| 8 | 2016/2017 | Ihindu Primary School | Construction of 2 classrooms to completion | Plastering, gutters & painting of three classroom |  1,400,000  |  1,100,000  |  1,100,000  |  250,000  | Requires additional funding to complete Plastering, gatters& painting of three lassrooms |
| 9 | 2016/2017 | Kinungi Primary School | Construction of 2 classrooms to completion | Plastering, gutters & painting of three classrooms |  1,400,000  |  1,100,000  |  1,100,000  |  250,000  |  Requires additional funding to complete Plastering, gutters & painting of three classrooms. |
| 10 | 2013/2014 | Unity Primary School  | Construction of 2 Classrooms | Plastering, gutters & painting of three classroom |  1,400,000  |  1,100,000  |  1,100,000  | 250,000 | Plastering and flooring of two classes |
| 11 | 2017/2018 | Manera Primary School | Construction of two classrooms to completion | Plastering, gutters & painting of three classroom |  1,400,000  |  1,100,000  |  1,100,000  |  Nil  | Completed by parents and in use |
| 12 | 2016/2017 | St.Paul's Primary School | Construction of three classrooms to a completion | painting & window glasses |  2,600,000  |  2,400,000  |  2,400,000  |  Nil  | Completed by parents and in use |
| 13 | 2017/2018 | Longonot DEB Primary School | Construction of 8 doors latrines to completion | plastering, gutters & painting  |  500,000  |  436,206  |  436,206  |  100,000  | Requires additional funding to complete plastering, & painting  |
| 14 | 2015/2016 | Ngunyumu Primary school | Construction of 2 classrooms | Plastering, gutters & painting of two classroom |  1,600,000  |  1,300,000  |  1,300,000  |  Nil  | Completed by parents and in use |
| 15 | 2015/2016 | Kiambogo Primary school | Construction of 2 classrooms | Plastering, gutters & painting of two classroom |  1,400,000  |  1,300,000  |  1,300,000  |  nil  | Completed by parents and in use |
| 16 | 2015/2016 | Gituru Primary school | Construction of 2 classrooms | Plastering, gutters & painting of two classroom |  1,600,000  |  1,500,000  |  1,500,000  |  nil  | Completed by parents and in use |
| 17 | 2016/2017 | Mununga Primary School | Construction of 2 classrooms to completion | Plastering, gutters & painting of two classroom |  1,500,000  |  1,400,000  |  1,400,000  |  Nil  | Completed by parents and in use |
| 18 | 2016/2017 | Nyakairu Primary School | Construction of one classroom to a completion | Gutters & painting of one classroom |  700,000  |  600,000  |  600,000  |  Nil  | Completed and in use |
| 19 | 2015/2016 | Namuncha Secondary School | Construction of Laboratory | Water and gas piping and benches |  2,400,000  |  1,500,000  |  1,500,000  |  Nil  | Completed by parents and in use |
| 20 | 2016/2017 | Ndabibi Central Secondary school | Construction of one classroom to a completion | Plastering, gutters & painting of two classroom |  750,000  |  600,000  |  600,000  |  Nil  | it was noted that the project name is Ndabibi central primary school which was completed by parentsand in use. |
| 21 | 2013/2014 | Ngondi Secondary School | Construction 2 Classrooms  | Plastering, gutters & painting of two classroom |  1,500,000  |  1,200,000  |  1,200,000  |  Nil  | Completed and in use |
| 22 | 2013/2014 | Mirera Secondary school | Kitchen Construction | Plastering, gutters & painting of two classroom |  1,500,000  |  1,000,000  |  1,000,000  |  Nil  | complete and in use |
| 23 | 2013/2014 | Naivasha Day Secondary school | Construction of 2 Classroom | Plastering, gutters & painting of two classroom |  1,400,000  |  1,200,000  |  1,200,000  |  Nil  | complete and in use |
| 24 | 2014/2015 | Naivasha Day Secondary school | construction of 2 classrooms | Plastering, gutters & painting of two classroom |  1,400,000  |  1,000,000  |  1,000,000  |  Nil  | complete and in use |
| 25 | 2013/2014 | Nyakairu Secondary | Construction 1 Classroom | gutters & painting of one classroom |  650,000  |  500,000  |  500,000  |  Nil  | complete and in use |
| 26 | 2017/2018 | Nyakairu Senior Secondary School | Construction of three classrooms to completion @ 2,400,000 and six door toilets @ 350,000 | gutters, three doors, 15 windows & painting of three classroom |  3,300,000  |  2,750,000  |  2,750,000  |  On going  | On going  |
| 27 | 2016/2017 | Maraigushu Secondary School | Completion of a laboratory( piping plastering and installation of gas systems) | Gutters, painting, gas and water piping |  2,400,000  |  1,300,000  |  1,300,000  |  On going  | On going  |
| 28 | 2015/2016 | Rutere Secondary School | Construction of 2 no classrooms | Plastering, gutters & painting of two classroom |  1,400,000  |  1,300,000  |  1,300,000  |  Nil  | complete and in use |
| 29 | 2016/2017 | Kiambogo Secondary School | Completion of a laboratory( roofing, fitting) | Gutters, painting, gas and water piping |  2,400,000  |  1,500,000  |  1,500,000  |  Nil  | Complete and in use |
| 30 | 2014/2015 | Karai Secondary school | Construction of 3 cclassrooms and a toilet block | Plastering, gutters & painting of two classroom |  2,400,000  |  2,000,000  |  2,000,000  |  Nil  | Project is complete but not in use due to lack of students. |
| 31 | 2014/2015 | Kijabe Township Secondary School | construction of a science laboratory | Construction of benches, water & gas piping, painting |  2,400,000  |  1,000,000  |  1,000,000  |  Nil  | The projectwas funded fully is complete and in use. |
| 32 | 2014/2015 | Mununga Secondary School | Construction of science laboratory | Construction of benches, water & gas piping, painting |  2,400,000  |  1,000,000  |  1,000,000  |  Nil  | complete by parents and in use |
| 33 | 2015/2016 | Gituamba Secondary school | Construction of Laboratory | Construction of benches, water & gas piping, painting |  2,400,000  |  1,500,000  |  1,500,000  |  600,000  | Complete and in use |
| 34 | 2015/2016 | Gituru Secondary school | Construction of Laboratory | Construction of benches, water & gas piping, painting |  2,400,000  |  1,500,000  |  1,500,000  |  Nil  | Complete and in use |
| 35 | 2017/2018 | Naivasha Town location chiefs office | Construction of chiefs office to completion | Plastering and painting |  2,100,000  |  1,000,000  |  1,000,000  |  On going  | On going  |
| 36 | 2013/2014 | Maraigushu AP Camp | Construction of Two AP houses | Plastering and painting |  800,000  |  500,000  |  500,000  |  Nil  | complete and in use |
| 37 | 2013/2014 | Kinungi AP Post | Construction of Two AP houses | Plastering and painting |  800,000  |  500,000  |  500,000  |  Nil  | complete and in use |
| 38 | 2014/2015 | Kamuyu Police Post | Construction of 2 police houses | Plastering and painting |  800,000  |  300,000  |  300,000  |  On going  | ongoing  |
| 39 | 2014/2015 | Munyu AP Post | Construction of 2 police houses | Plastering and painting |  800,000  |  300,000  |  300,000  |  Nil  | complete and in use |
| 40 | 2016/2017 | Mountain View AP camp | Construction of 4 AP houses and a toilet block | Plastering and painting |  2,000,000  |  1,500,000  |  1,500,000  |  On going  | On going  |
| 41 | 2014/2015 | Maraigushu Chiefs Office | Constriction of office and cell | Plastering and painting |  750,000  |  300,000  |  300,000  |  Nil  | complete and in use |
| 42 | 2014/2015 | Narasha Chiefs Office | Construction of assistant chiefs office | Plastering and painting |  750,000  |  300,000  |  300,000  |  Nil  | The project sits at a an ethinic conflict zone. This has temporalily stopped the project. The committee intends to continue with the project once the conflict is resolved. |
| 43 | 2014/2015 | Kinungi Chiefs Office | Constructions of chiefs office and 2 police houses | Plastering and painting |  1,000,000  |  800,000  |  800,000  |  Nil  | complete and in use |
|  | **TOTAL** |  |  |  **69,400,000**  |  **50,586,206**  |  **50,586,206**  |  **1,200,000**  |  |

**MIN NVS NG-CDFC 2018/12/10 -05 2018-2019 f/y PROJECTS PROPOSAL REVIEW.**

To take care of old incomplete projects, the committee reviewed the priority list of the projects to be funded this financial year. Here below is the amended list of projects as prioritized.

**ALLOCATION; Kshs.109,040,875.52……………………………………**

|  |  |  |  |
| --- | --- | --- | --- |
| **Admin** |  |  | status |
| Employees Salaries | Payment of staff salaries and gratuity  | 2,200,000 | On-going |
| Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea. | 1,212,453.02 | On-going |
| NSSF | Payment of NSSF Deductions | 30,000 | On-going |
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 3,100,000 | On-going |
| **M & E** |  |  |  |
| Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence. | 672,169.65 | On-going |
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 1,000,000 | On-going |
| NG-CDFC/PMC Capacity Building | Undertake Training of the PMCs/NG-CDFCs on NGCDF Related issues | 1,599,056.40 | On-going |
| Sports | Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits Activity | 2,180,817.00 | On-going |
| Emergency | To cater for any unforeseen occurrences in the constituency during the financial year  | 5,738,993.45 | On-going |
| **BURSARY** |  |  |  |
| Bursary Secondary Schools | Payment of bursary to needy students | 18,000,000.00 | On-going |
| Bursary Tertiary Schools | Payment of bursary to needy students | 12,000,000.00 | On-going |
| Environment | Ndibithi primary school-ksh.600,000(Construction of 6 door toilets) ,Manera Primary School-kshs. 600,000(Construction of 6 door toilets), Rubiri secondary -.kshs 600,000(Construction of 6 door toilets ), Kegesha Police Post- kshs. 200,000(Purchase and installation of 10,000 litres water tank and guttering) | 2,000,000 | New |
| **Office Furniture** | Purchase of 2 office tables, 3 executive office chairs, camera and coloured printer.  | 672,000 |  |
| **UTHERI WA LARI POLICE STATION** | Fencing of police station with chain link-200 metres(kshs.600,000),Gate(kshs. 200,000), and purchase and installation of 10,000 liters water tank and guttering (kshs.200,000) | 1,000,000.00 | on-going |
| **NAIVASHA TOWN LOCATION CHIEFS OFFICE** | completion of chiefs’ office ( plastering, flooring, doors, windows and ceiling-kshs.200,000), Renovation of a Sub-chiefs office and a boardroom(walling,plastering, flooring, painting and branding(kshs. 1,900,000). | 2,100,000.00 | on-going |
| **MARYLAND POLICE POST** | Completion of a police post;(roofing, plastering, windows and doors, painting and branding (kshs. 700,000) construction of 3 holding cells and armoury (kshs 800,000) | 1,500,000.00 | on-going |
| **SHINDANO PRIMARY SCHOOOL** | Completionof 12 doors latrines  *(, roofing,plastering,branding)*  | 300,000 | on-going |
| **UNITY PRIMARY SCHOOL** | Completion of six doors toilets -plastering, toilet doors, painting and branding-kshs.200,000Completion of four classrooms- painting and branding- kshs. 600,000 | 800,000.00 | On-going |
| **GATHIMA PRIMARY SCHOOL** | Completion of four classrooms ( Roofing ,plastering, wiring, painting, guard rails, doors and windows of the storey building) and branding | 1,414,550.00 | On-going |
| **IHINDU PRIMARY SCHOOL** | Completion of one classroom (Painting and branding) | 100,000.00 | On-going |
| **NGUNYUMU PRIMARY SCHOOL** | Completion of 3 classrooms ( roofing, plastering ,doors, windows, painting, wiring and branding) | 1,000,000.00 | On-going |
| **ERERI PRIMARY SCHOOL** | Renovation of 5 classrooms ( Plastering, Painting works and branding) | 300,000.00 | New |
| **LONGONOT TOWNSHIP PRIMARY SCHOOL** | Completion of 3 classrooms( roofing, plastering ,doors, windows, painting, wiring and branding | 1,304,000.00 | On-going |
| **MANERA PRIMARY SCHOOL** | Completion of 2 classrooms ( Plastering, Painting works and branding) | 336,000.00 | On-going |
| **RUBIRI SECONDARY SCHOOL** | Completion of three classrooms ( Painting and Verandah set up ) branding | 400,000.00 | On-going |
| Ihindu Primary School | Completion of two classrooms (Plastering, gutters & painting )  | 250,000.00 | On-going |
| Kinungi Primary School | Completion of 2 classrooms (Plastering, gutters & painting) | 250,000.00 | On-going |
| Longonot DEB Primary School | Completion of 8 door latrines (plastering, gutters & painting) | 100,000.00 | On-going |
| **DRIC VOCATIONAL TRAINING CENTER** | Completion of three special unit classrooms(plastering ,doors, windows, painting, wiring, movement support bars) and branding | 800,000.00 | On-going |
| **MAIELLA CENTRAL MIXED SECONDARY SCHOOL**  | Completion of three classrooms; painting, windows panes, gutters (Kshs.300,000), and completion of six door toilets; Painting, fixing doors(ksh. 100,000).  | 400,000.00 | On-going |
| **NYAKAIRU SENIOR SECONDARY SCHOOL** | Completion of three classrooms-kshs.600,000 ( plastering, flooring, doors, windows painting and branding) and completion of six door toilets-kshs.300,000 ( walling, roofing, , painting and branding) | 900,000 | On-going |
| **NGONDI SECONDARY SCHOOL** | Completion of a six door toilets(painting and branding) | 200,000.00  | On-going |
| **MAAI MAHIU BOYS SECONDARY SCHOOL** | Completion of a sixteen door toilet(painting, doors and branding) | 200,000.00 | On-going |
| **KIPKONYO SECONDARY SCHOOL** | Completion of 3 classrooms (plastering ,doors, windows, painting, wiring and branding) | 600,000.00 | On-going |
| Gituamba Secondary school | Completion of Laboratory (Construction of benches, water & gas piping, painting) | 600,000.00 | On-going |
| **NDOROTO SECONDARY SCHOOL** | Completion of 2 classrooms ( Plastering, Painting works and branding | 336,000.00 | On-going |
| **MARAIGUSHU SECONDARY SCHOOL** | Completion of the laboratory with a slab on top(slabbing,plastering, painting and branding) | 1,000,000.00 | On-going |
| **Kongoni ACC Office** | **Construction of 6 offices and a boardroom with tiles****to completion** | **3,200,000** | New |
| **Kamuyu A.P Post** | **Renovation Plastering, painting, tiling of AP post** | **900,000** | New |
| **Sision A.P post** | **Construction of 4 offices to completion** | **1,000,000** | New |
| **Naivasha Police Station**  | **Completion of offices on slab, painting of 20 offices.**  | **2,000,000** | New |
| **Gathima primary school** | **Construction of 1 storey of 4 classrooms , administration block, toilets for staff, boys and girls to completion** | **8,200,000** | New |
| **Kiburuti Primary School** | **Construction of 1 classroom to completion** | **950,000** | New |
| **Gituru Primary School** | Construction of 6 door toilets to completion | **600,000** | New |
| **Highway Primary School** | **Purchase and installation of two(2) 10,000 lts tanks.** | **300,000** | New |
| **Naivasha D.E.B Primary School**  | **Renovation of 4 classrooms; Plastering, painting and tiling** | **1,600,000** | New |
| **Gituamba Primary School** | **Renovation of 4 classrooms; Plastering, painting and tiling** | **1,600,000** | New |
| **Unity Primary School** | **fencing of school compound using chainlink and concrete post(500 metres) –kshs. 1,444,836.and construction and installation of a gate(kshs. 300,000)** | **1,744,836** | New |
| **Lake Naivasha Girls Secondary school** | **Construction of a 1 storey with two(2) classrooms to completion** | **2,000,000** | New |
| **Milimani High School**  | **Construction of 5 offices to completion** | **4,000,000** | New |
| **Kihara Secondary School** | **Construction of two classrooms to completion** | **1,900,000** | New |
| **MaaiMahiu Boys** | **Construction of two classrooms to completion** | **1,900,000** | New |
| **Karima Secondary School** | **construction of 2 classrooms to completion (Kshs.1,900,000) and purchase and installation of 10,000 litres water tank (Khs.150,000)** | **2,050,000** | New |
| **Kamuyu Primary school** | **Construction of 1 classroom to completion (Kshs.950,000) and purchase and installation of 10,000 litres water tank and guttering (Kshs.200,000)** | **1,150,000** | New |
| **Kinungi Secondary School**  | **Construction of a 1 classroom to completion** | **950,000** | New |
| **Narasha Secondary School** | **Construction of 2 classrooms to completion** | **1,900,000** | New |
|  |  | **0** |   |
| **KIRIMA CHIEFS OFFICE** | Construction of 2 holding cells and an armoury (kshs.550,000) , fencing of 50 meters chief office compound using chainlink and concrete posts and installation of a gate ( kshs.350,000); construction of Administration Police Desk(kshs.200,000), and construction of 2 door Toilets(kshs. 200,000) | 1,300,000.00 | New |
| **MOUNTAIN VIEW AP POST** | Construction of 3 holding cells and armoury (kshs 800,000); construction of ablution(kshs.800,000); Purchase and Installation of 10,000 litres water tank and guttering (kshs.200,000), and construction of 2 door Toilets(kshs. 200,000) | 2,000,000 | New |
| **NDABIBI WEST CHIEFS OFFICE**  | Completion of Chiefs’ office plastering, flooring, doors, windows and ceiling, boardroom and branding (kshs. 600,000) and construction of Six door toilets(kshs.600,000) | 1,200,000.00 |   |
|   |   | 109,040,875.52 |  |

**MIN NVS NG-CDFC 2018/12/10- 06 NEXT MEETING**

The date of the next meeting is on 19th December 2018 at 10:00 am in the boardroom.

**MIN NVSNG-CDFC 2018/12/10-07 ADJOURNMENT.**

There being no other business the meeting ended at 12:15 Pm with a word of prayer byMs. RechoKabura.

**Recorded by**:Secretary. Date\_\_\_\_\_\_\_\_\_\_\_\_

**Approved by:** Chairman. Date\_\_\_\_\_\_\_\_\_\_\_\_\_