



**National Government Constituencies Development Fund**  
**Naivasha Constituency**

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NAIVASHA

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**MINUTES OF NAIVASHA CONSTITUENCY NG-CDFC MEETING HELD ON 11<sup>th</sup> JANUARY, 2023 AT 10:30AM IN THE BOARDROOM.**

**MEMBERS PRESENT.**

- |                          |                         |
|--------------------------|-------------------------|
| 1. MR. PATRICK KIARA     | - CHAIRMAN.             |
| 2. MS. JUDITH GESARE     | - SECRETARY.            |
| 3. MR. PETER NGUGI       | - FUND ACCOUNT MANAGER. |
| 4. MS. MARGARET MATHE    | - MEMBER.               |
| 5. MR. JOHN MWAURA       | - MEMBER.               |
| 6. MS. MARGARET NGENDO   | - MEMBER.               |
| 7. MR. FINICAS MIRUNDU   | - MEMBER.               |
| 8. MS. VERONICAH WANJIKU | - MEMBER.               |
| 9. MR. STEPHEN MUTHUA    | - CO-OPTED MEMBER       |

**ABSENT WITH APOLOGY.**

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|---------------------|-------------------------------|
| 1. MR. KISILU MUTUA | - DEPUTY COUNTY COMMISSIONER. |
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**IN ATTENDANCE.**

- |                      |                                  |
|----------------------|----------------------------------|
| 1 HON. JAYNE KIHARA  | - MEMBER OF PARLIAMENT NAIVASHA. |
| 2 MR. BONIFACE KAMAU | - LIAISON OFFICER                |

**AGENDA.**

- 1 Preliminaries.
- 2 Confirmation of previous minutes.
- 3 To note presence of quorum and adoption of the agenda
- 4 Declaration of conflict of interest
- 5 Matters arising.
- 6 Staff establishment
- 7 Projects proposals.
- 8 Sub-committees.

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MIN NVS NG-CDFC: 2023/01/11-:14 PRELIMINARIES.

The meeting was called to order at 10:30Am with a word of prayer by Ms. Margaret Ngendo. Members were welcomed to the meeting as the Member of Parliament gave her opening remarks.

MIN NVS NG-CDFC: 2022/01/11 – 15 TO NOTE PRESENCE OF QUORUM AND ADOPTION OF THE AGENDA.

It was observed that the meeting was duly convened and properly constituted. It was further confirmed that the requisite quorum was present to transact the business of the day. The agenda of the meeting were adopted as presented. They were proposed by Mrs. Margaret Mathe and seconded by Mr. John Mwaura.

MIN NVS NG-CDFC: 2022/01/11 – 16: DECLARATION OF CONFLICT OF INTEREST.

Pursuant to the provision of section 4 of the second schedule to the NG-CDF Act, 2015 and the code of Governance for state corporations (Mwongozo), all members present on the meeting confirmed that none of them was conflicted on any of the matters presented for consideration.

MIN NVS NG-CDFC: 2023/01/11 – 17: CONFIRMATION OF THE PREVIOUS MINUTES.

The minutes of the previous meeting were read and proposed by Ms. Margaret Mathe and seconded by Ms. Veronicah Wanjiku as a true recording of the previous meeting.

MIN NVS NG-CDFC: 2023/01/11- 18: MATTERS ARAISING.

MIN NVS NG-CDFC: 2022/12/20- 12: BANK ACCOUNT.

The matter is to be resolved henceforth.

MIN NVS NG-CDFC: 2023/01/11-19: STAFF ESTABLISHMENT.

It was resolved that the old contracts for the staff be terminated and gratuities paid so that they can start a new contract onwards while observing all NGCDFB recommendations and circulars. The new salary scale will be as follows:

EMPLOYEE NAME	POSITION	BASIC SALARY	HOUSE ALL.	COMMUTER ALL	EXTRENEOUS DUTY ALLOWANCE	TOTAL EARNING
Nancy Wangui Kamau	Records Management Assistant	24,580.00	5,550.00	4,000.00	3,687.00	37,817.00
Patricia Wangari Mwangi	Office Assistant	16,890.00	3,550.00	4,000.00	2,534.00	26,974.00
Margaret Wairimu Maina	Information Communication Technology Assistant	24,580.00	5,550.00	4,000.00	3,687.00	37,817.00

Martha Njeri Mwangi	Assistant Accountant	30,170.00	7,677.00	4,000.00	4,526.00	46,373.00
Harrison Kiratu Kamau	Clerk of Works	30,170.00	7,677.00	4,000.00	4,526.00	46,373.00
Boniface Kamau Njogu	Projects Clerk	30,170.00	7,677.00	4,000.00	4,526.00	46,373.00

The staff will also be eligible to leave allowance of Kshs. 4,000 per annum.

**MIN NVS NG-CDFC: 2023/01/11-20: SUMMARY OF PRIORITIZED PROJECTS PER WARD.**

After consultations with the Public Works Officer the committee was advised to ensure the following are put into consideration: inflation, proximity to building materials, topographical variations, need for raft foundation in areas with cotton soil

The Public Participation report was tabled to the committee by the Chairman. The Funds Manager took the committee through the report and the following projects were prioritized from the Wards.

BIASHARA WARD			
S/N	PROJECT NAME	PROJECT ACTIVITY	AMOUNT
1	Ndoroto Primary School	Construction of 4 classroom at Ksh 5,400,000/- and purchase of 80 desks at Ksh 400,000/- to completion	5,800,000
2	Nys Primary School	Gate construction(metallic Gate,culvert installation,entrance stone pitching,columns,suspended attic slab, 10m extension with masonry walling)@ 250,000;Fencing of the school compound (300Metres) with concrete posts and chain link @ 300,000 to completion, construction of 6 door toilet with one for PWDs(kshs.600,000) to completion	1,150,000
3	Gituru Primary School	Construction of 2 classroom at Ksh 2,700,000/- and purchase of 80 desks at Ksh 400,000/- to completion	3,100,000
<b>TOTAL</b>			<b>10,050,000</b>
MAAI MAHIU WARD			
1	Karima Secondary School	Construction of a 50 student capacity student science laboratory complete with gas installation; water installation and fully operational fume chamber.	4,800,000
2	Fred Kubai/Ngeya Secondary School	Additional funds for painting ,ceiling fixing and tiling of four classrooms to completion	498,775.00
3	Utheri Wa Lari Police Post	Construction of a gate; (metallic Gate,columns,suspended attic slab, 10m extension with masonry walling) Extend Fencing of the police compound(100	1,100,000

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		metres) with concrete posts and chainlink, @kshs.400,000, purchasing of a 10,000 litres water tank @ kshs 100,000 and construction of a water tank base @ kshs. 100,000 and installation of gutters @ kshs 50,000 ground levelling and embarkment @ kshs.450,000	
4	Ngeya Primary School	Construction of 6 door toilet for boys with one for PWDs at a cost of Ksh 700,000, Construction of 6 door toilet for girls with one for PWDs at a cost of Ksh 700,000 to completion	1,400,000
	<b>TOTAL</b>		
	<b>NAIVASHA EAST WARD</b>		<b>7,798,775</b>
1	Ihindu Primary School	Construction of 1 storey block of 4 classrooms(kshs 7,000,000) and supply of 160 desks @ 800,000 to completion	7,800,000
2	Munyu Primary School	Gate construction ((metallic Gate,culvert installation,entrance stone pitching,columns,suspended attic slab, 10m extension with masonry walling)@ 200,000;Fencing of the school compound (400Metres)with concrete posts and chain link @ 400,000 to completion	600,000
3	Nyakairu Primary School	renovation- re-roofing, painting, plastering, floor tiling, verandah and guttering of 4 classrooms to completion.	2,600,000
4	Kiambogo Secondary School	Construction of 8 bathrooms to completion	1,100,000
	<b>TOTAL</b>		<b>12,100,000</b>
	<b>OLKARIA WARD</b>		
1	Narasha Primary School	renovation- re-roofing, painting, plastering, floor tiling, verandah and guttering of 4 classrooms to completion.	2,600,000
2	Oserian Primary School	Construction of 6 door toilet and a urinal for boys with one for PWDs at a cost of Ksh 700,000, Construction of 6 door toilet for girls with one for PWDs at a cost of Ksh 600,000 to completion	1,300,000
	<b>TOTAL</b>		<b>3,900,000</b>

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MAIELLA WARD			
1	Ndabibi Main Secondary School	Construction of 1 storey block of 4 classrooms(kshs 7,000,000) and Gate construction( metallic Gate,columns,suspended attic slab, 10m extension with masonry walling) ,Fencing of the school compound (200Metres) with concrete posts and chain link to completion(ksh 500,000), supply of 80 lockers and chairs@400,000	7,900,000
2	Maiella Central Secondary School	Construction of a 50 student capacity student science laboratory complete with gas installation; water installation and fully operational fume chamber.	5,000,000
3	Kiburuti/Tumaini Primary School	Construction of 1 classroom at Ksh 1,400,000/- to completion and 40 desks@kshs200,000	1,600,000
<b>TOTAL</b>			<b>14,500,000</b>
HELLSGATE WARD			
1	Karai Secondary School	Construction of a 50 student capacity science laboratory complete with gas installation; water installation and fully operational fume chamber to completion	4,800,000
2	Kamuyu Secondary School	Construction of 2 classrooms to completion @Ksh ksh2,700,00/-. Construction of 5 door toilet for boys with one for PWDs@kshs.650 Construction of 5 door toilet for girls with one for PWDs@kshs.650 3. Construction of 4 door toilet for staff with one for PWDs at a cost of Ksh 450,000/-	4,450,000
3	Mirera Primary School	Construction of 2 classrooms @ 2,200,000/ to completion and 80 desks @ 400,000	2,600,000
<b>TOTAL</b>			<b>11,850,000</b>
VIWANDANI WARD			
1	Naivasha DEB Primary Schhol	renovation- re-roofing, painting, plastering, floor tiling, verandah and guttering of 8 classrooms to completion at ksh 5,200,000 and supply of 200 desk at ksh 1,000,000	6,200,000
2	Central Primary School	Construction of 2 classrooms @ 2,200,000/ to completion and 80 desks @ 400,000	2,600,000
<b>TOTAL</b>			<b>8,800,000</b>

LAKEVIEW WARD

1	Manera Primary School	Construction of 2 classrooms @ 2,200,000/ to completion and 80 desks @ 400,000	2,600,000
2	Kayole Chiefs' Office	Gate construction; (metallic Gate,columns,suspended attic slab, 10m extension with masonry walling) @Kshs.100,000;Fencing of the chiefs compound (200Metres) with concrete posts and chain link to completion	300,000
	Kayole police post	construction to completion of 4 door staff pit latrine with one chamber to cater for persons living with disability fencing(150m)@ kshs200,000 and a gate(metallic Gate,columns,suspended attic slab, 10m extension with masonry walling)@ksh.100,0000.00	800,000
	<b>TOTAL</b>		<b>3,700,000</b>

**MIN NVS NG-CDFC: 2023/01/11-21: PROJECTS PROPOSALS**

The Fund Account Manager informed members that the constituency had been allocated a total of Kshs. 165,705,316. The Fund account manager briefed members on the guidelines for project proposals preparations and also informed members on the eligible projects as per the NG-CDF Act 2015. The manager informed members that all devolved functions are no longer eligible under the new NG-CDF Act. Emergency Allocation is uniform across the country at kshs. 7,636,190.00.

After lengthy deliberations the NG- CDF committee agreed on the following funds distribution approach in the Financial Year 2022 – 2023 across the Constituency.

Project Name	Original Cost(Kshs)	Cumulative allocation	Project activity	Amount Allocated	Current Status
<b>ADMINISTRATION AND RECURRENT EXPENDITURE</b>					
Contractual Employees	4,171,296.00	0.00	Payment of 9 staffs' basic salaries ( <i>Annex 1</i> )	4,171,296.00	New
Gratuity	833,800.80	0.00	Payment of 9staffs' gratuity ( <i>Annex 2</i> )	833,800.80	New
Leave allowances	36,000.00	0.00	Payment of 9 staffs' leave allowance (Kshs.4,000.00 X 9 = 36,000.00)	36,000.00	New

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Project Name	Original Cost(Kshs)	Cumulative allocation	Project activity	Amount Allocated	Current Status
Electricity	80,000.00	0.00	Payment of electricity bills	80,000.00	New
Courier / postal Services	24,000.00	0.00	Payment of courier / postal services	24,000.00	New
Water and sewerage charge	48,000.00	0.00	Payment for water services	48,000.00	New
Telephone services	24,000.00	0.00	Payment of telephone expenses	24,000.00	New
Publishing and printing services	100,000.00	0.00	Payments for printing services	100,000.00	New
Advertising awareness and publicity campaigns	100,000.00	0.00	Payment for Advertising awareness and publicity campaigns	100,000.00	New
Catering services	330,000.00	0.00	Provision of catering services, reception ,accommodation and gifts	330,000.00	New
Sanitary and cleaning materials	72,000.00	0.00	Payment for sanitary services	72,000.00	New
Maintenance of office furniture and equipment	75,000.00	0.00	Repair and replacement of furniture and equipment.	75,000.00	New
Travel costs	140,000.00	0.00	Payment for transport expenses.	140,000.00	New
Domestic Subsistence Allowance	200,000.00	0.00	Payment of night out allowances for 9 committee members, Fund account manager and Sub County accountant	200,000.00	New
Fuel/ Lubricants	250,000.00	0.00	Payment of fuel for GK Vehicle	250,000.00	New
NG - CDPC Allowances	1,128,000.00	0.00	Payment of CDPC allowances ( <i>Annex 3</i> )	1,128,000.00	New
Office Supplies	150,000.00	0.00	Purchase of office supplies	150,000.00	New
Bank Charges	50,000.00	0.00	Payment of account charges	50,000.00	New
Motor Vehicle Insurance	100,000.00	0.00	Provision of vehicle insurance	100,000.00	New
Motor Vehicle Maintenance	100,000.00	0.00	Payment of motor vehicle expenses	100,000.00	New

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Project Name	Original Cost(Kshs)	Cumulative allocation	Project activity	Amount Allocated	Current Status
NG – CDFC Uniform	100,000.00	0.00	Purchase of NG – CDFC branded shirts & T shirts	100,000.00	New
Other Committee	1,497,582.00	0.00	Payment for other committee expenses	1,497,582.00	New
Internet Services	96,000.00	0.00	Provision of internet services	96,000.00	New
Computer Accessories	120,000.00	0.00	Purchase of computer accessories	120,000.00	New
NSSF	116,640.00	0.00	Payment of NSSF Deductions for 9 members of staff each at Kshs.12,960.00 P. A	116,640.00	New
				9,942,318.8	

#### MONITORING AND EVALUATION

NG – CDFC Allowance	1,248,000.00	0.00	Payment of NG – CDFC allowances ( <i>Annex 4</i> )	1,248,000.00	New
Refined Fuel & lubricants for transport	500,000.00	0.00	Purchase of Refined Fuel & lubricants for transport of GK vehicle	500,000.00	New
Motor vehicle expenses	200,000.00	0.00	Payment of maintenance expenses of GK vehicle	200,000.00	New
Publishing & Printing Services	50,159	0.00	Payment of publishing & printing services	50,159.00	New
Catering services	150,000.00	0.00	Payment of catering services	150,000.00	New
General office supplies	320,000.00	0.00	Purchase of general office supplies	320,000.00	New
Telephone services	24,000.00	0.00	Payment of telephone expenses	24,000.00	New
Internet Connection	24,000.00	0.00	Payment of internet connections	24,000.00	New
Purchase of uniforms and clothing	170,000.00	0.00	Purchase of uniforms and clothing for NGCDFC and office	170,000.00	New
Hire of transport	200,000.00	0.00	Payment for motor vehicle hire	200,000.00	New
Daily subsistence allowance	250,000.00	0.00	Payment of daily subsistence allowance for 9 committee members, Fund account manager and Sub County accountant	250,000.00	New

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Project Name	Original Cost (Kshs)	Cumulative allocation	Project activity	Amount Allocated	Current Status
Travel allowance	200,000.00	0.00	Payment of travel allowance of NG-CDFC on NG-CDFC and PMCs training	200,000.00	New
Remuneration of instructors	300,000.00	0.00	Payment of instructors and contract-based training services on NG-CDFC training	300,000.00	New
Hire of training facilities	200,000.00	0.00	Hire of training facilities and equipment i.e. projector, F.A. system	200,000.00	New
Accommodation allowances	600,000.00	0.00	Payment of accommodation allowance- <i>Annex 5</i>	600,000.00	New
Other committee expenses	480,000.00	0.00	Payment of other committee expenses	480,000.00	New
Production & printing of training materials	55,000.00	0.00	Payment of production & printing of training materials	55,000.00	New
				4,971,159	
<b>EMERGENCY</b>					
Emergency	7,636,190.00	0.00	To cater for any unforeseen occurrences in the constituency during the financial year	7,636,190.00	New
<b>BURSARY</b>					
Bursary Secondary Schools	37,000,000.00	0.00	Payment of bursary to needy students in Secondary Schools	37,000,000.00	New
Bursary Tertiary Institutions	16,000,000.00	0.00	Payment of bursary to needy students in Tertiary Institutions	16,000,000.00	New
<b>SPORTS</b>					
Constituency Sports Tournament	2,600,000.00	0.00	Facilitation of constituency football tournament and purchase of uniforms, balls and trophies for the winning teams.	2,999,819.00	New

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Project Name	Original Cost(Kshs)	Cumulative allocation	Project activity	Amount Allocated	Current Status
Regional Sports Tournament	300,000.00	0.00	Facilitation of regional sports tournament in partnership with other constituencies within the region.	300,000.00	New
<b>CONSTITUENCY STRATEGIC PLAN</b>					
Naivasha NG-CDF Strategic Plan	2,000,000.00	0.00	Preparation of 5 year constituency strategic plan	2,000,000.00	New
<b>ELECTRIFICATION</b>	10,000,000	0.00	Provision of a matching fund with RREC(REA)	10,000,000.00	New
<b>CONSTITUENCY OVERSIGHT COMMITTEE</b>					
Sitting Allowance	600,000.00	0.00	Payment of sitting allowances for 5 COC members for 2 meetings monthly each at Kshs.5,000 ( <i>Annex 6</i> )	600,000.00	New
Daily Subsistence Allowance	300,000.00	0.00	Payment of Daily Subsistence Allowance for 5 COC members Kshs.5,000 ( <i>Annex 6</i> )	300,000.00	New
Monitoring & Evaluation Allowance	200,000.00	0.00	Payment of Daily Subsistence Allowance for 5 COC members quarterly and 2 more each at Kshs.5,000 ( <i>Annex 6</i> )	200,000.00	New
Hire of training facilities	30,000.00	0.00	Hire of training facilities for 5 COC members	30,000.00	New
Payment of catering services	30,000.00	0.00	Payment of catering for 5 COC members	30,000.00	New
Payment of instructors	50,000.00	0.00	Payment of instructors for 5 COC members	50,000.00	New
Payment of travel allowance for 5 members	200,000.00	0.00	Payment of travel allowance for 5 members	200,000.00	New
Purchase of fuel and lubricants	200,000.00	0.00	Purchase of fuel and lubricants for GK	160,000.00	New

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Project Name	Original Cost(Kshs)	Cumulative allocation	Project activity	Amount Allocated	Current Status
			vehicle		
Awareness and Publicity Campaigns	87,053.00	0.00	Promotion of public awareness on NG-CDF	87,053.00	New
				1,657,053	
<b>PRIMARY SCHOOLS</b>					
Ndoroto Primary School	5,800,000	0.00	Construction to completion of 4 classrooms at Kshs.5,400,000 and purchase of 80 desks at Kshs.400,000	5,800,000	New
NYS Primary School	1,150,000	0.00	Gate construction to completion (metallic Gate,culvert installation,entrance stone pitching, columns,suspended attic slab, 10m extension with masonry walling) @ kshs.250,000;Fencing of the school compound (300Metres) with concrete posts and chain link @ 300,000 and construction to completion of 6 door pit latrine with chamber to cater for persons living with disability (kshs.600,000)	1,150,000	New
Gituru Primary School	3,100,000	0.00	Construction to completion of 2 classrooms at Kshs.2,700,000 and purchase of 80 desks at Kshs.400,000.	3,100,000	New
Ihindu Primary School	7,800,000	0.00	Construction to completion of 1 storey block of 4 classrooms at Kshs.7,000,000 and supply of 160 desks at Kshs.800,000	7,800,000	New

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Project Name	Original Cost(Kshs)	Cumulative allocation	Project activity	Amount Allocated	Current Status
Munyu Primary School	600,000	0.00	Gate construction to completion at Kshs.200,000: metallic Gate,culvert installation,entrance stone pitching, columns,suspended attic slab and10m extension with masonry walling and fencing of the school compound (400Metres)with concrete posts and chain link at Kshs.400,000	600,000	New
Nyakairu Primary School	2,600,000	0.00	Renovation to completion of 4 classrooms: re-roofing, painting, plastering, floor tiling, verandah and guttering.	2,600,000	New
Narasha Primary School	2,600,000	0.00	Renovation to completion of 4 classrooms: re-roofing, painting, plastering, floor tiling, verandah and guttering.	2,600,000	New
Oserian Primary School	1,400,000	0.00	Construction to completion of 6 door pit latrine with a urinal for boys with one chamber catering for Persons With Disabilities at Kshs.700,000, Construction to completion of 6 door pit latrine for girls with one chamber to cater for Persons With Disabilities at Kshs.700,000	1,400,000	New
Kiburuti/Tumaini Primary School	1,600,000	0.00	Construction to completion of 1 classroom at Kshs.1,400,000 and purchase of 40 desks at Kshs.200,000	1,600,000	New
Mirera Primary School	2,600,000	0.00	Construction to completion of 2 classrooms at Kshs.2,200,000 and	2,600,000	New

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Project Name	Original Cost(Kshs)	Cumulative allocation	Project activity	Amount Allocated	Current Status
			purchase of 80 desks at Kshs.400,000		
Naivasha DEB Primary School	6,200,000	0.00	Renovation to completion of 8 classrooms: re-roofing, painting, plastering, floor tiling, verandah and guttering at Kshs.5,200,000 and supply of 200 desks at Kshs.1,000,000	6,200,000	New
Central Primary School	2,600,000	0.00	Construction to completion of 2 classrooms at Kshs.2,200,000 and 80 desks at Kshs.400,000	2,600,000	New
Manera Primary School	2,600,000	0.00	Construction to completion of 2 classrooms at Kshs.2,200,000 and 80 desks at Kshs.400,000	2,600,000	New
<b>SECONDARY SCHOOLS</b>					
Karai Secondary School	4,800,000	0.00	Construction to completion of a 45 students' capacity science laboratory with gas installation, water installation and fully operational fume chamber	4,800,000	New
Kamuyu Secondary School	4,450,000	0.00	Construction to completion of 2 classrooms at Kshs.2,700,000, Construction to completion of 5 door pit latrine for boys with one chamber to cater for Persons With Disabilities at Kshs.650,000, Construction to completion of 5 door pit latrine for girls with one chamber to cater for Persons With Disabilities at Kshs.650,000 and construction to	4,450,000	New

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Project Name	Original Cost(Kshs)	Cumulative allocation	Project activity	Amount Allocated	Current Status
			completion of 4 door pit latrine for staff with one chamber to cater for Persons With Disabilities at Kshs.450,000.		
Ndabibi Main Secondary School	7,900,000	0.00	Construction to completion of 1 storey block of 4 classrooms at Kshs.7,000,000and Gate construction (metallic Gate,columns,suspended attic slab, 10m extension with masonry walling), Fencing to completion of the school compound (200Metres)with concrete posts and chain link at Kshs.500,000 and supply of 80 lockers and chairs at Kshs.400,000	7,900,000	New
Maiella Central Secondary School	5,000,000	0.00	Construction to completion of a 45 student capacity science laboratory with gas installation, water installation and fully operational fume chamber.	5,000,000	New
Kiambogo Secondary School	1,000,000	0.00	Construction to completion of 8 doors bathrooms	1,000,000	New
Karima Secondary School	4,800,000	0.00	Construction to completion of a 45 student capacity student science laboratory with gas installation; water installation and fully operational fume chamber.	4,800,000	New
Fred Kubai/Ngeya Secondary School	6,998,775	6,500,000.00	Additional funds for painting ,ceiling fixing and tiling of four classrooms to completion	498,775.00	On-going

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Project Name	Original Cost(Kshs)	Cumulative allocation	Project activity	Amount Allocated	Current Status
<b>SECURITY PROJECTS</b>					
Kayole police post	800,000	0.00	Construction to completion of 4 door staff pit latrine with one chamber to cater for Persons With Disabilities fencing(150m) at Kshs.200,000 and a gate at Kshs.100,000	800,000	New
Utheri wa Lari PolicePost	1,100,000	0.00	Construction to completion of a gate; (metallic Gate,columns,suspended attic slab, 10m extension with masonry walling) Extend Fencing of the police compound(100 metres) with concrete posts and chain-link, @kshs.400,000, purchasing of a 10,000 litres water tank @ kshs 100,000 and construction of a water tank base @ kshs. 100,000 and installation of gutters @ kshs 50,000 ,ground levelling and embarkment @ kshs.450,000	1,100,000	New
Kayole Chiefs' Office	300,000	0.00	Gate construction (metallic Gate, columns, suspended attic slab, 10m extension with masonry walling) at Kshs.100,000 and fencing to completion of the chiefs compound (200Metres)with concrete posts and chain link at Kshs.200,000	300,000	New
<b>ENVIRONMENT PROJECTS</b>					
Ngeya Primary	1,400,000	0.00	Construction to completion of 6 door pit latrine for boys with one chamber to cater for persons living with disability @ Ksh 700,000, Construction to completion of 6 door pit latrine for girls with	1,400,000	New

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Project Name	Original Cost(Kshs)	Cumulative allocation	Project activity	Amount Allocated	Current Status
			one chamber to cater for persons living with disability @ Ksh 700,000		
		0.00	Purchase of seedlings and planting at <u><b>BIASHARA WARD</b></u> - Nys Primary - St Paul's Primary school <u><b>VIWANDANI WARD-</b></u> - Kabati primary school - Naivasha Deb Primary school <u><b>LAKEVIEW WARD</b></u> - Lakeview primary school - Unity primary school <u><b>HELLSGATE WARD</b></u> - Kamuyu Primary school - Mwiciringiri primary school <u><b>OLKALIA WARD</b></u> - Narasha Secondary school - Narasha Primary school <u><b>MAAI MAHIU WARD</b></u> - Nyakinyua Primary - Munengi Primary School <u><b>MAIELLA WARD</b></u> - Ngati primary school - Kipkonyo primary school		New
Tree planting	500,000			500,000	

*Jo Aronich*



Project Name	Original Cost(Kshs)	Cumulative allocation	Project activity	Amount Allocated	Current Status
			<b>NAIVASHA EAST</b>		
			- Munyu Primary school		
			- Kiambogo Primary		

ANNEX.

Contractual Employees' – (Annex 1)

Description	Rate	Number of Months	Total amount (PA)
Assistant Accountant	46,373	12	556,470.00
Clerk Works/Works Assistant	46,373	12	556,470.00
Project Liaison officer	46,373	12	556,470.00
Information Communication Technology Assistant	37,817	12	453,804.00
Records Management Assistant	37,817	12	453,804.00
Administrative Assistant/Secretary	37,817	12	453,804.00
Front Office/Receptionist	34,033	12	408,396.00
Driver	34,033	12	408,396.00
Office Assistant	26,974	12	323,682.00
<b>TOTAL</b>	<b>347,608</b>	<b>12 Months</b>	<b>4,171,296.00</b>

Gratuity – (Annex 2)

Description	Rate	Number of Months	Total amount (PA)
Assistant Accountant	9,352.70	12	112,232.40
Clerk of works/Works Assistant	9,352.70	12	112,232.40

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Project Liaison officer	9,352.70	12	112,232.40
Information Communication Technology Assistant	7,619.80	12	91,437.60
Records Management Assistant	7,619.80	12	91,437.60
Administrative Assistant/Secretary	7,619.80	12	91,437.60
Driver	6,665.00	12	79,980.00
Front office	6,665.00	12	79,980.00
Office Assistant	5,235.90	12	62,830.80
<b>TOTAL</b>	<b>69,483.40</b>	<b>12 Months</b>	<b>833,800.80</b>

NG – CDFC Allowances (Administration – Annex 3)

Description	Rate	No. of meetings per month	Amount	Total Amount (PA)
8 Members	5,000.00	2	10,000.00	960,000.00
1 Member	7,000.00	2	14,000.00	168,000.00
<b>TOTAL</b>				<b>1,128,000.00</b>

NG – CDFC Allowances (Monitoring & Evaluation – Annex 4)

Description	Rate	No. of monthly field visits	Quarterly visits	Total Amount (PA)
9 Members	5,000.00	18	4	990,000.00
1 Member	7,000.00	18	4	154,000.00
1 driver	2,000.00	18	4	44,000.00
1 Clerk of works	3,000.00	16	4	60,000.00
				<b>1,248,000.00</b>

NG – CDFC Allowances (Accommodation – Annex 5)

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Description	Rate	No. of days	Amount	Total Amount (PA)
10 Members	5,000.00	12	5,000.00	600,000.00
			TOTAL	600,000.00

**Budget for COC Members – (Annex 6)**

Description	Members	Rate	No. of meetings per month	Total Amount (PA)
Sitting Allowance	5 Members	5,000.00	2	600,000.00
Daily Subsistence Allowance	5 Members	5,000.00	1	300,000.00
Monitoring & Evaluation Allowance	5 Members	5,000.00	6	200,000.00
Hire of training facilities				30,000.00
Payment of catering services				30,000.00
Payment of instructors				50,000.00
Payment of travel allowance for 5 members				200,000.00
Purchase of fuel and lubricants				160,000.00
Payment for awareness and publicity campaigns				87,053.00
				1,657,053

**MIN NVS NG-CDFC: 2023/01/11–22: SUB-COMMITTEES.**

The following names were proposed in the following committees;

**Bursary Sub -Committee.**

- i. Stephen Muthua.
- ii. Margaret Ngendo.
- iii. Margaret Mathe.
- iv. Judith Gesare.

*Jp Amich*

**Sports Sub-Committee,**

- i. Judith Gesare.
- ii. Stephen Muthua.
- iii. Finicas Mirundu.
- iv. Veronicah Wanjiku.

**Monitoring and Evaluation Sub-Committee,**

- i. Judith Gesare.
- ii. Veronicah Wanjiku.
- iii. Stephen Muthua.

**Arbitration Sub-Committee,**

- i. Margaret Ngendo.
- ii. Kisilu Mutua.
- iii. Margaret Mathe.
- iv. John Mwaura.

**Roads Sub-Committee,**

- i. John Mwaura.
- ii. Margaret Ngendo.
- iii. Patrick Kiara.
- iv. Margaret Mathe.

**MIN NVS NG-CDFC: 2023/01/11-23: NEXT MEETING.**

The next meeting will be communicated as advised.

**MIN NVS NG-CDFC: 2023/01/11-24: ADJOURNMENT.**

There being no other business the meeting was adjourned at 12:30Pm with a word of prayer by Ms. Margaret Mathe.

**Approved for Circulation.**

<i>Patrick M. Kiara</i>	<i>13/01/23</i>	<i>[Signature]</i>
Chairperson	Date	Sign

**Confirmed**

<i>Patrick M. Kiara</i>	<i>13/01/2023</i>	<i>[Signature]</i>
Chairperson	Date	Sign

**Recorded**

<i>Judith Gesare</i>	<i>13/01/2023</i>	<i>[Signature]</i>
Secretary	Date	Sign

*Jp* *[Signature]*