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| CDF logo 4 MsWord  **NG-CDF** | **National Government Constituencies Development Fund**  **Gilgi**l **Constituency**  P.O Box 524  GILGIL  **Tel:**……………………………………………… | **Cell**: …………………………..  **Email**: [………………………..](http://………………………..) | **Website:**[……………………….](http://www.cdf.go.ke) |

**MINUTES OF GILGIL NG-CDFC MEETING HELD ON 2ND OCTOBER, 2020 AT THE NG-CDF OFFICES:**

**MEMBERS PRESENT:**

1. John Michuki - CDF Chairman
2. Peter Chege - Secretary
3. Miriam Naini - F.A.M
4. Rebeca W. Muturi - DCC
5. Jane Wairimu - Member
6. Silas Wahome - Member
7. Helen Macharia - Member
8. David Kariuki - Member
9. Markus Adongo - Member
10. Hannah Njeri - Member

**AGENDA:**

1. Preliminaries
2. Financial year 2020/2021 Projects Proposal
3. Adjournment

**GIL/NG-CDFC/MIN 254/2020 – PRELIMINARIES:**

The Chairman welcomed the members and introduced the main agenda of the meeting after a prayer by Hannah Njeri.

**GIL/NG-CDFC/MIN 255/2020 – FINACIAL YEAR 2020/2021 PROJECTS PROPOSAL**

The fund account manager informed members that all the constituencies have been allocated Ksh137, 088,879.31. The Chairman guided members on the percentage allocation per the allowed vote head as follows;

|  |  |  |  |
| --- | --- | --- | --- |
| **NO** | **VOTE** | **%** | **AMOUNT** |
| 1 | ADMINISTRATION | 6% | 7,456,672.41 |
| 2 | MONITORING & EVALUATION | 3% | 4,000,000.00 |
| 3 | ENVIROMENT | 2% | 1,000,000.00 |
| 4 | SPORTS | 2% | 2,500,000.00 |
| 5 | BURSARY | 28% | 32,000,000.00 |
| 6 | PROJECTS | 54% | 82,940,000.00 |
| 7 | EMERGENCY | 5% | 7,192,206.90 |
| **TOTAL** |  |  | **137,088,879.31** |

The following projects were prioritized;

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Project Name** | **Original cost** | **Cumulative disbursement** | **Project activity** | **Amount Allocated** | **Current Status** | |
| **Administration & Recurrent** | | | | | | |
| Employees’ Salaries | 3,000,000.00 | Nil | Payment of staff salaries and gratuity | 3,000,000.00 | | Ongoing |
| Goods and Services | 2,038,672.41 | Nil | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea. | 2,038,672.41 | | Ongoing |
| NSSF | 18,000.00 | Nil | Payment of NSSF deductions (Employers Contribution) | 18,000.00 | | Ongoing |
| Committee Allowance | 2,400,000.00 | Nil | Payment of committee sitting allowances, transport | 2,400,000.00 | | Ongoing |
| **Sub-Total** |  |  |  | **7,456,672.41** | |  |
| **MONITORING AND EVALUATION** | | | |  | |  |
| Goods and Services | 600,000.00 | Nil | Purchase of fuel, repairs and maintenance, printing, stationery, airtime, travel and subsistence. | 600,000.00 | | Ongoing |
| Committee Allowance | 1,900,000.00 | Nil | Payment of committee field visits allowances | 1,900,000.00 | | Ongoing |
| NG-CDFC/PMC CAPACITY BUILDING | 1,500,000.00 | Nil | Undertake training of the PMC/CDFCs on NGCDF related issues | 1,500,000.00 | | Ongoing |
| **Sub-Total** |  |  |  | **4,000,000.00** | |  |
| **EMERGENCY** |  |  |  |  | |  |
| EMERGENCY | 7,192,206.90 | Nil | To cater for any unforeseen occurrences in the constituency during the financial year | 7,192,206.90 | | Ongoing |
| **Sub-Total** |  |  |  | **7,192,206.90** | |  |
| **SPORTS** |  |  |  |  | |  |
| **Constituency Sports Tournament** | 2,500,000.00 | Nil | Carry out constituency sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits | 2,500,000.00 | | Ongoing |
| **Sub-Total** |  |  |  | **2,500,000.00** | |  |
| **Environmental Activities** | | |  |  | |  |
| Gilgil Teachers | 550,000.00 | Nil | fencing of school (chain-link, concrete poles, barbed wire) seven (7) acres land @500,000 and tree planting @50,000 | 550,000.00 | | New |
| kolifar Primary | 130,000.00 | Nil | Purchase of a 10,000 ltrs plastic water tank for water harvesting @ 75,000, construction of tank stand @ 35,000 & guttering @ 20,000 | 130,000.00 | | New |
| Kiungururia Police | 60,000.00 | Nil | Purchase of 5,000 litres waterharvesting @ 30,000, construction of tank stand @ 15,000 & guttering @ 15,000 | 60,000.00 | | New |
| Kariandusi Secondary Sch | 140,000.00 | Nil | Purchase of a 10,000 ltrs plastic water tank for water harvesting @ 75,000, construction of tank stand @ 45,000 & guttering @ 20,000 | 140,000.00 | | New |
| Deputy County Commissioner | 120,000.00 | Nil | Purchase of a 10,000 ltrs plastic water tank for water harvesting @ 75,000, construction of tank stand @ 45,000 & guttering @ 20,000 | 120,000.00 | | New |
| **Sub-Total** |  |  |  | **1,000,000.00** | |  |
| **BURSARY** |  |  |  |  | |  |
| BURSARY SECONDARY | 13,500,000.00 | nil | Payment of bursary to needy students | 13,500,000.00 | | New |
| SPECIAL SCHOOLS | 1,500,000.00 | nil | Payment of bursary to needy students | 1,500,000.00 | | New |
| BURSARY TERTIARY INSTITUTIONS (COLLEGES& UNIVERSITIES) | 17,000,000.00 | nil | Bursary for the needy -Tertiary level courses | 17,000,000.00 | | New |
| **Sub-Total** |  |  |  | **32,000,000.00** | |  |
| **PRIMARY** |  |  |  |  | |  |
| Kapkures Primary Sch | 1,800,000.00 | 1,000,000.00 | Completion of an admin block (roofing, plastering, painting, windows, window panes and doors, branding, electical works, ceiling, tiles & external finishes) to completion | 800,000.00 | | ongoing |
| Muriricua Primary Sch | 800,000.00 | Nil | Renovation of two classrooms (flooring, plastering, painting, tiles and change roofing) to completion | 800,000.00 | | New |
| DEB Primary Sch | 1,400,000.00 | Nil | Renovation of one classroom (flooring, plastering, painting, ceiling, tiles and change roofing) @ 400,000, construction of a gate @500,000 and purchase of 100 desks @ 500,000 to completion | 1,400,000.00 | | New |
| Twendane Primary Sch | 2,000,000.00 | Nil | Renovation of four classrooms (flooring, plastering, painting, tiles and change roofing) @ 1,600,000, Reno and purchase of 80 desks @ 400,000 to completion | 2,000,000.00 | | New |
| Tangitano Primary Sch | 1,000,000.00 | nil | Construction of an administration block - four (4) rooms (Foundation, walling, roofing, windows, doors, branding, electrical works) phase one | 1,000,000.00 | | New |
| Mwireri Primary Sch | 1,140,000.00 | Nil | Construction of two 5 doors pit latrine toilets @ 1,000,000 Purchase of 20 tables @100,000 & purchase 80 seats @ 40,000 to completion | 1,140,000.00 | | New |
| Mugaa Primary Sch | 1,500,000.00 | Nil | Renovation of two classrooms (flooring, plastering, painting, tiles and change roofing) @ 1,200,000 and purchase of 60 desks @ 300,000 | 1,500,000.00 | | New |
| Kigogo Primary Sch | 1,050,000 | 1,050,000 | Variation on completion of one classroom (excavation and leveling) @200,000 & tiles @ 50,000 | 250,000.00 | | ongoing |
| Cypress Primary Sch | 2,300,000 | 2,100,000 | Variation on completion of two classroom (excavation, filling and leveling) | 200,000.00 | | ongoing |
| Cypress Primary Sch | 200,000 | Nil | Purchase of 40 desks | 200,000.00 | | New |
| Cura Primary Sch | 1,500,000.00 | Nil | Construction of one classrooms (Foundation, walling, roofing, plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) @ 1,200,000 and flashing of a borehole @ 300,000 to completion | 1,500,000.00 | | New |
| Mitimingi Primary Sch | 1,800,000.00 | Nil | Renovation of four classrooms (flooring, plastering, painting, tiles and change roofing) @ 1,600,000 and purchase of 40 desks @ 200,000 | 1,800,000.00 | | New |
| Loldia Primary Sch | 1,000,000.00 | Nil | Completion of a dining hall in partnership with parents (walling, roofing, plastering) Capacity +1000 pupils | 1,000,000.00 | | New |
| Murindu Primary Sch | 2,300,000.00 | Nil | Construction of two classroom (Foundation, walling, roofing, plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) @ 2,200,000 and purchase of 20 desks @ 100,000 to completion | 2,300,000.00 | | New |
| Ceder Primary Sch | 1,800,000.00 | Nil | Renovation of four classrooms (flooring, plastering, painting, tiles, branding and change roofing) @ 1,600,000 and purchase of 40 desks @ 200,000 | 1,800,000.00 | | New |
| Itherero Primary Sch | 2,200,000.00 | Nil | Construction of two classrooms (Foundation, walling, roofing, plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) to completion | 2,200,000.00 | | new |
| Nagum Primary Sch | 1,400,000.00 | Nil | Construction of 2No six doors pit latrine toilets (boys & girls) @ 700,000 each | 1,400,000.00 | | New |
| Ngomongo Primary Sch | 2,150,000.00 | 2,000,000.00 | Variation on completion of two classroom (excavation and leveling) | 150,000.00 | | Ongoing |
| Ngomongo Primary Sch | 1,200,000.00 | 1,200,000.00 | purchase of 40 desks @ 200,000 and Construction of two blocks of pit latrine comprising four door each @ 500,000x2 | 1,200,000.00 | | New |
| Morop Primary Sch | 1,300,000.00 | nil | Construction of one classroom (Foundation, walling, roofing, plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) @ 1,100,000 and purchase of 40 desks @ 200,000 | 1,300,000.00 | | New |
| Nyondia Primary Sch | 1,500,000.00 | nil | Construction of a Kitchen (Foundation, walling, roofing, plastering, painting, windows, window panes and doors, branding, electrical works, tiles & external finishes). | 1,500,000.00 | | New |
| Munanda Pri Sch | 1,200,000.00 | nil | Construction of one classroom (Foundation, walling, roofing, plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) @ 1,100,000, & purchase of 20 tables and 20 benches @ 100,000 to completion | 1,200,000.00 | | New |
| Mbegi Primary Sch | 200,000.00 | nil | purchase of 40 desks | 200,000.00 | | New |
| Orkland Primary Sch | 1,600,000.00 |  | Construction of one classroom (Foundation, walling, roofing, plastering,painting, windows, window panes and doors, branding, electical works, ceiling, tiles & external finishes) @ 1,100,000, purchase of 20 desks @ 100,000 and construction of a four doors pit latrine toilet @ 500,000 to completion | 1,600,000.00 | | New |
| langalanga Primary Sch | 1,200,000.00 | nil | Construction of one classroom (Foundation, walling, roofing, plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) @ 1,100,000 and purchase of 20 desks @ 100,000 to completion | 1,200,000.00 | | New |
| Chemichemi Primary sch | 1,300,000.00 | nil | Construction of one classroom (Foundation, walling, roofing, plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) @ 1,100,000, purchase of 40 desks @ 200,000 to completion | 1,300,000.00 | | New |
| Mwega Primary Sch | 200,000.00 | nil | Purchase of 40 desks | 200,000.00 | | New |
| **Sub-Total** |  |  |  | **31,140,000.00** | |  |
| **SECONDARY** |  |  |  |  | |  |
| Eburru Secondary Sch | 3,000,000.00 | 1,000,000.00 | Completion of a Dormitory phase (roofing, plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes)- capacity 350 students | 2,000,000.00 | | Ongoing |
| Morop Secondary Sch | 2,400,000.00 | 2,200,000.00 | Variation on completion of two classroom (excavation and leveling) | 200,000.00 | | Ongoing |
| Morop Secondary Sch | 200,000.00 | nil | purchase of 40 desks | 200,000.00 | | New |
| Ngumo Sec sch | 2,000,000.00 | Nil | Completion of an admin block (walling, roofing, plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) six (6) offices | 2,000,000.00 | | Ongoing |
| Kariandusi Secondary Sch | 2,400,000.00 | Nil | Construction of two classrooms (Foundation, walling, roofing, plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) @ 2,200,000 and purchase of 40 desks @ 200,000 to completion | 2,400,000.00 | | New |
| Woodard Sec Sch | 8,000,000.00 | NIL | Purchase of a bus (make Izusu) capacity 51 seater @7,500,000 and construction of a garage @500,000 | 8,000,000.00 | | New |
| Gitare Sec Sch | 1,100,000.00 | Nil | Construction of one classrooms (Foundation, walling, roofing, plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) to completion | 1,100,000.00 | | New |
| Kahuho Sec Sch | 1,500,000.00 | Nil | Construction a Kitchen (Foundation, walling, roofing, plastering, painting, windows, window panes and doors, branding, electrical works, tiles & external finishes) to completion | 1,500,000.00 | | New |
| Ngecho Sec Sch | 1,100,000.00 | Nil | Construction of one classroom (Foundation, walling, roofing, plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) to completion | 1,100,000.00 | | New |
| Mbegi Sec Sch | 1,700,000.00 | Nil | Construction of one classroom (Foundation, walling, roofing, plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) @ 1,100,000 and purchase of 20 lockers @100,000 and construction of four (4) door pit latrine @ 500,000 | 1,700,000.00 | | New |
| Kamathatha Sec Sch | 1,000,000.00 | Nil | construction of four (4) door pit latrine for boys and four (4) door pit latrine for girls @ 500,000 each to completion | 1,000,000.00 | |  |
| **Sub-Total** |  |  |  | **21,200,000.00** | |  |
| **SECURITY** |  |  |  |  | |  |
| Kiptangwanyi Police Post | 1,650,000.00 | 1,000,000 | Completion of police Administration Block (plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) two offices and two cells (women and men cells) to completion | 650,000.00 | | Ongoing |
| Kiptangwanyi Police Post | 100,000.00 | nil | purchase of furniture (1 Executive chair, 2 office desks, 5 office seats, 2 waiting benches) to completion | 100,000.00 | | New |
| Gilgil Police station OCPD | 100,000.00 | Nil | Purchase of office furniture purchase of furniture (2 Executive chair, 2 office seats, 2 waiting benches) | 100,000.00 | | New |
| DCC Gilgil | 1,400,000.00 | 400,000 | Completion of perimeter wall fence (160 metres) | 1,000,000.00 | | Ongoing |
| DCIO Gilgil | 1,800,000.00 | 1,000,000 | Completion of DCIO office(plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) phase 2 | 800,000.00 | | Ongoing |
| DCIO Gilgil | 100,000.00 | Nil | Purchase of office furniture (2 Executive chair, 2 office seats, 2 waiting benches) | 100,000.00 | | New |
| Nyondia Chief's office | 1,650,000.00 | Nil | Construction of Chief's office to completion(Foundation, walling, roofing, plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) to completion | 1,650,000.00 | | New |
| Karunga Police | 1,650,000.00 | 1,000,000 | Completion of police Admin Block(plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) | 650,000.00 | | Ongoing |
| Karunga Police post | 100,000.00 | Nil | purchase of furniture (1 Executive chair, 2 office desks, 5 office seats, 2 waiting benches) | 100,000.00 | | New |
| Shelter police post | 1,650,000.00 | Nil | Construction of police administration to completion (Foundation, walling, roofing, plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) four (4) offices and two (2) cells and armory to completion | 1,650,000.00 | | New |
| Gilgil Chief | 200,000.00 | Nil | Purchase of office furniture(2 Executive chair, 2 office desks, 2 small steel cabinets, 4 office seats, 2 waiting benches) | 200,000.00 | | New |
| Kasarani Police | 1,650,000.00 | 300,000 | Construction of police administration to completion (Foundation, walling, roofing, plastering, painting, windows, window panes and doors, branding, electrical works, ceiling, tiles & external finishes) four (4) offices and two (2) cells and armory | 1,350,000.00 | | Ongoing |
| Kiungururia Police | 1,450,000.00 | Nil | Construction of Armory and 3 cells (Foundation, walling, slab, toilets & external finishes) @ 950,000 and a four door pit latrine @500,000 | 1,450,000.00 | | New |
| Deputy County Commissioner's House | 300,000.00 | Nil | renovation of DCC residence house (ceiling, toilet & kitchen tiles, sinks replacements, installation of kitchen shelf’s) | 300,000.00 | | New |
| **Sub-Total** |  |  |  | **10,100,000.00** | |  |
| **Tertiary** |  |  |  |  | |  |
| Gilgil TTI | 6,100,000.00 | Nil | fencing of a 10 acre TTI land (chainlink, concrete poles, barbedwire) @ 3,400,000, Land scaping two acres @1,100,000 and construction of an abolution block @ 1,600,000 capacity +1000 | 6,100,000.00 | | New |
|  |  |  |  | **6,100,000.00** | |  |
| **OTHERS** |  |  |  |  | |  |
| Gilgil NG-CDF Office | 8,000,000.00 |  | Purchase of a NG-CDF Vehicle (make - Land Cruiser toyota, 10 seater,Short chase) | 8,000,000.00 | |  |
| Elementaita Education Office (under the Ministry of Education) | 800,000.00 | 400,000 | Renovation of office (change of roof) | 400,000.00 | |  |
| **Sub-Total** |  |  |  | **8,400,000.00** | |  |
|  |  |  |  |  | |  |
| **ROAD PROJECT** |  |  |  |  | |  |
| Mastoo Centre-Muthaiti primary Sch Road | 3,000,000.00 | nil | Access road to school (grading, murraming, Culvert) 2 KM. Kiambogo Dispensary - Muthaiti pri sch Road | 3,000,000.00 | | New |
| Kwa Jeremia-Kagumu Primary Sch Road | 3,000,000.00 | nil | Access road to school (grading, murraming, Culvert) 2 KM. Kwa Jeremia - Kagumu Primary sch road | 3,000,000.00 | | New |
|  |  |  |  | **6,000,000.00** | |  |
| **TOTAL** |  |  |  | **137,088,879.31** | |  |

**GIL/NG-CDFC/MIN 256/2020 – ADJOURNMENT**

The meeting was adjourned at 3.30pm with a word of prayer from Silas Wahome.

**Prepared by;**

**Peter Chege** (Secretary) Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_

**Confirmed by;**

**John Michuki** (Chairman) Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_