**MINUTES OF SUBUKIA NG CDFC HELD AT SUBUKIA CDF BOARDROOM on 7th OCTOBER 2020 AT 10:00 AM**

**MEMBERS PRESENT**

1. Shadrack Muiruri Chairman
2. Winnie Njoroge Secretary
3. Gloria Keitany FAM
4. Erastus Chege Member
5. Jared Ondiek Member
6. Ann Rugaita Member
7. Caroline Kiplagat Member
8. Josephine Kamau Member
9. Justine Chebochok Member
10. Nkaduda Hiribae DCC

**Agenda**

* **PROJECT PROPOSAL FOR FINANCIAL YEAR 2020/2021**
* **VARIATIONS**
* **A.O.B**

The chairman welcomed the members to the meeting. Jared Ondiek opened with a word of prayer.

**MIN 1/07/10/2020 PROJECT PROPOSAL FOR FINANCIAL YEAR 2020/2021**

The members approved the following projects to be funded in the financial year 2020/2021 financial year.

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| --- | --- | --- | --- | --- | --- |
| **NAME OF PROJECT** | **ORIGINAL COST ESTIMATE** | **CUMMALATIVE ALLOCATION** | **PROJECT ACTIVITY** | **AMOUNT** | **STATUS** |
| **ADMINISTRATION/RECURRENT** |  |  |  |  |  |
| EMPLOYEES SALARIES | 1,765,968.00 | - | Payment Of Salaries And Gratuity | 1,765,968.00 | New |
| GOODS AND SERVICES | 3,975,295.44 | - | Purchase Of Fuel, Repairs And Maintenance, Printing, Stationery, Airtime, Travel And Subsistence | 3,966,964.76 | New |
| NSSF | 64,800.00 | - | Payment Of NSSF Deductions | 64,800.00 | New |
| NHIF | 36,000.00 | - | Payment Of NHIF Deductions | 36,000.00 | New |
| COMMITTEE EXPENSES | 2,400,000.00 | - | Payment Of Committee Allowances, Transport And Allowances | 2,400,000.00 | New |
| **MONITORING AND EVALUATION** |  |  |  |  |  |
| GOODS AND SERVICES | 721,031.00 | - | Purchase Of Fuel, Repairs And Maintenance, Printing, Stationery, Airtime, Travel And Subsistence | 716,866.00 | New |
| COMMITTEE EXPENSES | 2,500,000.00 | - | Payment Of Committee Allowances, Transport And Allowances | 2,500,000.00 | New |
| NG-CDFC/PMC CAPACITY BUILDING | 900,000.00 | - | Undertake Training With Pmc’s/ Ng-Cdfc’s On Ng-Cdf Related Issues | 900,000.00 | New |
| EMERGENCY | 7.198,241.38 | - | To Cater For Any Unforeseen Occurrences In The Constituency During The Financial Year. | 7,198,241.38 | New |
| **BURSARY** |  |  |  |  |  |
| BURSARY SECONDARY | 28,607,383.45 | - | To Cater For Needy Students Within The Constituency | 28,607,383.45 | New |
| BURSARY TERTIARY | 15,000,000 | - | To Cater For Needy Students Within The Constituency | 15,000,000 | New |
| BURSARY SPECIAL | 4,471,320.00 | - | To Cater For Needy Students Within The Constituency | 4,422,724.00 | New |
| SPORTS | 2,747327.48 | - | To Carry Out Constituency Sports Tournament And The Winning Teams To Be Awarded With Trophies, Balls And Games Kits. | 2,744,577.59 | New |
| **ENVIRONMENT** |  |  |  |  |  |
| WEI PRIMARY | 700,000 | - | Construction Of 8 Door Boys Toilet To Completion | 700,000 | New |
| WEI PRIMARY | 700,000 | - | Construction Of 8 Door Girls Toilet To Completion | 700,000 | New |
| SIDAI SECONDARY | 700,000 | - | Construction Of 8 Door Boys Toilet To Completion | 700,000 | New |
| **PRIMARY SCHOOLS** |  |  |  |  |  |
| KIANYORO PRIMARY | 3,200,000 | - | Renovation Of 8 Classes To Completion(Re-Roofing,Plastering,Ceiling,Flooring,Glazing,Painting,Electricity) | 3,200,000 | New |
| EDGEWOOD PRIMARY | 500,000 | - | Construction Of 4 Door pit latrine Staff Toilet To Completion | 500,000 | New |
| MORRO HILL PRIMARY | 3,600,000 | - | Renovation Of 8 Classes To Completion(Re-Roofing,Plastering,Ceiling,Flooring,Glazing,Painting,Electricity) | 3,600,000 | New |
| MARIGU B PRIMARY | 3,200,000 | - | Renovation Of 8 Classes To Completion(Re-Roofing,Plastering,Ceiling,Flooring,Glazing,Painting,Electricity) | 3,200,000 | New |
| GITUAMBA PRIMARY SCHOOL | 3,500,000 | - | Construction Of 5 Roomed Administration Block to Completion | 3,500,000 | New |
| LOOREMETA PRIMARY | 3,600,000 | - | Renovation Of 9 Classes To Completion (Re-Roofing,Plastering,Ceiling,Flooring,Glazing,Painting,Electricity) | 3,600,000 | New |
| WEI PRIMARY | 2,800,000 | - | Renovation Of 7 Classes To Completion(Re-Roofing,Plastering,Ceiling,Flooring,Glazing,Painting,Electricity) | 2,800,000 | New |
| WEI PRIMARY SCHOOL | 200,000 | - | Water piping 800 metres(120 pipes) | 200,000 | New |
| GATAGATI PRIMARY | 4,400,000 | - | Construction Of 4 Classrooms To Completion | 4,400,000 | New |
| GATAGATI PRIMARY | 300,000 | - | Purchase Of 120 Desks | 300,000 | New |
| MIBARAK PRIMARY | 2,200,000 | - | Construction Of 2 Classrooms To Completion | 2,200,000 | New |
| OLMANYATA PRIMARY | 4,050,000 | - | Renovation Of 9 Classes To Completion(Re-Roofing,Plastering,Ceiling,Flooring,Glazing,Painting,Electricity) | 4,050,000 | New |
| SIDAI PRIMARY | 2,250,000 | - | Renovation Of 5 Classes To Completion(Re-Roofing,Plastering,Ceiling,Flooring,Glazing,Painting,Electricity) | 2,250,000 | New |
| MAOMBI PRIMARY | 1,150,000 | - | Renovation Of 2 Classes To Completion(Re-Roofing,Plastering,Ceiling,Flooring,Glazing,Painting,Electricity) | 1,150,000 | New |
| MAOMBI PRIMARY | 150,000 | - | Purchase Of 10,000l Water Tank And Gutters Installation | 150,000 | New |
| AKUISI PRIMARY | 1,600,000 | - | Renovation Of 3 Classrooms To Completion (Re-Roofing,Plastering,Ceiling,Flooring,Glazing,Painting,Electricity) | 1,600,000 | New |
| EDGEWOOD PRIMARY | 2,800,000 | - | Renovation Of 8 Classrooms To Completion(Re-Roofing,Plastering,Ceiling,Flooring,Glazing,Painting,Electricity) | 2,800,000 | New |
| NDUNGIRI PRIMARY | 2,800,000 | - | Renovation Of 8 Classes To Completion(Re-Roofing,Plastering,Ceiling,Flooring,Glazing,Painting,Electricity) | 2,800,000 | New |
| NDUNGIRI PRIMARY | 500,000 | - | Construction Of 4 Door Special Unit To Completion | 500,000 | New |
| MUNYAKA PRIMARY | 7,300,000 | 6,700,000 | Completion Of 5 Classrooms  (Introduction of veranda with grills and rump of 5 classrooms.) | 600,000 | Ongoing |
| **SECONDARY** |  |  |  |  |  |
| SIMBOIYON SECONDARY SCHOOL | 2,200,000 | - | Construction Of 2 New Classrooms To Completion | 2,200,000 | New |
| SIDAI SECONDARY SCHOOL | 3,800,000 | 2,500,000 | Completion Of Dinning Hall  (Work to retain the wall, Veranda round the building, parvings around the building) | 700,000 | Ongoing |
| FOREST HILL SECONDARY SCHOOL | 14,400,000 | 12,300,000 | Completion of twin storey laboratory.  (Introduction of Expansion joints, Introduction of Columns, Introduction of a new office and a store, Extra lab worktops, Gas chamber, New beams and extra wall pipes 500M High above beam joint) | 2,100,000 | Ongoing |
| **SECURITY** |  |  |  |  |  |
| KIRENGERO CHIEFS OFFICE | 500,000 | - | Renovation Of Chiefs Office To Completion(Re-Roofing,Plastering,Ceiling,Flooring,Glazing,Painting,Electricity) | 500,000 | New |
| GITURA CHIEFS OFFICE | 650,000 | 350,000 | Completion Of Chiefs Office To Completion which was funded in F/Y 2012-2013 Ksh.350,000 (Plastering, Painting, Windowing, Glazing) | 300,000 | Ongoing |
| EDGEWOOD POLICE POST | 500,000 | - | Construction Of 4 door Male Toilet With Bathroom To Completion | 500,000 | New |
| MBOGOINI POLICE POST | 500,000 | - | Construction Of 4 door Male Toilet With Bathroom To Completion | 500,000 | New |
| KABAZI POLICE POST | 100,000 | - | Electricity installation | 100,000 | New |
| **ROADS** |  |  |  |  |  |
| CHANIA PRIMARY SCHOOL | 3,000,000 | - | Opening Of A New Road 3 Kilometres (Bush Clearing, Grading, Murraming) | 3,000,000 | New |
| MWIRERI PRIMARY SCHOOL | 3,000,000 | - | Opening Of A New Road 1.5 KM and maintaining of an existing road 1.5 KMs (Bush Clearing,Grading,Murraming) | 3,000,000 | New |
| OLDONYO MARA PRIMARY | 4,000,000 | - | Opening Of A New Road 1 KM and maintaining of an existing road 2KMs(Bush Clearing,Grading,Murraming) Of 3 Kilometres | 4,000,000 | New |
| MBURU GICHUA PRIMARY | 5,000,000 |  | maintaining of an existing road 3.3 KM(Bush Clearing,Grading,Murraming) | 4,505,353.44 | New |

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| **S/NO** | **PROJECT NAME** | **FINANCIAL YEAR** | **ACTIVITY** | **AMOUNT PREVIOSLY ALLOCATED** | **EXTRA WORK ACTIVITY** | **EXTRA WORKS** |
| 1 | SIDAI SECONDARY | 2018/2019 | COMPLETION OF DINING HALL- Walling, roofing, Electrical works, glazing, dooring, plastering and painting | 2,500,000.00 | Work to retain the wall, Veranda round the building, pavings around the building | 700,000.00 |
| 2 | MUNYAKA PRIMARY | 2018/2019 | Initial Activity was construction of 8 storey building. After the visit by public works, he found that the ground was very loose. The ground is next to GDC Geothermal project. All the buildings in the school have cracks and have been condemned by public health. The Engineer advised that 5 classrooms to be built and foundation to be properly reinforced under his strict supervision because the building is beside the road and vibration might make the building fail. The cdfc were advised to change activity because the ground cannot hold a storey building. During implementation, extra works came up and the engineer gave cdfc an estimate.  Completion of 8 Storey Classrooms(Walling, Laying of slab, Walling, roofing, plastering, painting and Glazing) | 6,000,000 | Introduction of veranda with grills and rump of 5 classrooms. | 600,000.00 |
| 2 | FOREST HILL SECONDARY | 2016/2017  2018/2019 | 1,000,000 Audit fee Reallocation  9,000,000- Completion of twin storey laboratory(Laying of slab,Walling, Roofing, Plastering, Painting and equipping of the laboratory) | 10,000,000 | Introduction of Expansion joints, Introduction of Columns, Introduction of a new office and a store, Extra lab worktops, Gas chamber, New beams and extra wall pipes 500M High above beam joint | 2,100,000 |

**2/07/10/2020 Project Variation**

The members noted that there were additional works on two projects as follows.

**A.O.B**

There being no any other business the meeting was ended with a word of prayer from Anne Rugaita.

Chairman………………………………………………….Signature………………………………….Date………………………

Secretary…………………………………………………..Signature…………………………………Date……………………..