**MINUTES OF THE NGCDFC MEETING HELD ON 30TH OCT, 2019 AT 10.00AM AT NG-CDFC BOARDROOM**

**MEMBERS PRESENT**

1. Collins Oduor – Chairman
2. Judy Mirangoh- Secretary
3. Hawah Abdul – Fam
4. Jane Kihura – Member
5. Lydia Wairimu – Member
6. Daniel Ngatia – Member
7. Kisilu Mutua – DCC Nakuru North
8. Juliah Kamau – Member
9. Judy Wairimu – Member
10. Sammy Gitau – Member

**ITEMS OF AGENDA**

1. Confirmation of the previous minutes
2. Proposal FY 2019/2020
3. AOB

**Preamble**

The chairman called the meeting to order at 10:00am and asked Madam Judy Mirangoh to open with a word of prayer. Word of encouragement by Daniel Ngatia

The secretary read the previous minutes which were proposed by Stephen Kirunga and seconded by Lydia Wairimu as the true proceedings of the previous meeting.

**Min1/11/18-Proposal FY 2019/2020**

The chairman told the members that Bahati NGCDF was allocated Ksh**137,367,724.00** where he asked members to allocate the monies per ward and ensure that all ongoing projects are funded to completion and that the ward reports be adhered to and the new projects to be allocated on priority basis. After lengthy deliberation, the following projects were agreed upon:-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Project activity** | **Amount Allocated** | | **Current Status** |
| **Administration & Recurrent** | | | | |
| EMPLOYEES SALARIES | Payment of staff salaries and gratuity | | 3,039,482.62 | Ongoing |
| GOODS AND SERVICES | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea. | | 2,500,000.00 | Ongoing |
| PURCHASE OF FURNITURE/ EQUIPMENTS | Purchase of furniture Office Tables and Chairs, Lockable Cabinets, equipment and office computers | | 500,000.00 | Ongoing |
| NHIF | Payment of NHIF /INSURANCE | | 400,000.00 | Ongoing |
| NSSF | Payment of NSSF deductions(Employers Contribution) | | 100,000.00 | Ongoing |
| COMMITTEE ALLOWANCES | Payment of committee sitting allowances, transport | | 1,500,000.00 | Ongoing |
| **Sub-Total** |  | | **8,039,482.62** |  |
| MONITORING AND EVALUATION |  | |  |  |
| GOODS AND SERVICES | Purchase of fuel, repairs and maintenance, printing, stationery, airtime, travel and subsistence. | | 500,000.00 | ONGOING |
| COMMITTEE ALLOWANCES | Payment of committee field visits allowances | | 2,500,000.00 | ONGOING |
| NG-CDFC/PMC CAPACITY BUILDING | Undertake training of the PMC/NG-CDFCs on NGCDF related issues | | 1,100,000.00 | ONGOING |
| **Sub-Total** |  | | **4,100,000.00** |  |
| **EMERGENCY** |  | |  |  |
| EMERGENCY | To cater for any unforeseen occurrences in the constituency during the financial year | | 7,198,241.38 | ONGOING |
| **Sub-Total** |  | | **7,198,241.38** |  |
| **SPORTS** |  | |  |  |
| MENENGAI HILL SECONDARY SCHOOL | Levelling of School Play Ground and fixing Goal Posts  =7,140SM equivalent to 1.8 Acres | | 1,700,000.00 | New |
| CONSTITUENCY SPORTS TOURNAMENT | Carry out constituency sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits | | 1,040,000.00 | New |
| **Sub-Total** |  | | **2,740,000.00** |  |
| **ENVIRONMENTAL ACTIVITIES** |  | |  |  |
| WANYORORO PRIMARY SCHOOL | Purchase of 10,000 litres water tank @Kshs.80,000 and Construction of Tank Base , guttering and branding of the Tank @ Ksh.60,000 | | 140,000.00 | New |
| KIANDA PRIMARY SCHOOL | Purchase of 10,000 litres water tank @Kshs.80,000 and Construction of Tank Base , guttering and branding of the Tank @ Ksh.60,000 | | 140,000.00 | New |
| MENENGAI HILL PRIMARY SCHOOL | Purchase of 10,000 litres water tank @Kshs.80,000 and Construction of Tank Base , guttering and branding of the Tank @ Ksh.60,000 | | 140,000.00 | New |
| ST.PETERS ENGOSHURA PRIMARY SCHOOL | Purchase of 10,000 litres water tank @Kshs.80,000 and Construction of Tank Base , guttering and branding of the Tank @ Ksh.60,000 | | 140,000.00 | New |
| NYATHUNA PRIMARY SCHOOL | Purchase of 10,000 litres water tank @Kshs.80,000 and Construction of Tank Base , guttering and branding of the Tank @ Ksh.60,000 | | 140,000.00 | New |
| MURIUNDU PRIMARY SCHOOL | Purchase of 10,000 litres water tank @Kshs.80,000 and Construction of Tank Base , guttering and branding of the Tank @ Ksh.60,000 | | 140,000.00 | New |
| OUR LADY OF FATIMA PRIMARY | Purchase of 10,000 litres water tank @Kshs.80,000 and Construction of Tank Base , guttering and branding of the Tank @ Ksh.60,000 | | 140,000.00 | New |
| OUR LADY OF MERCY PRIMARY | Purchase of 10,000 litres water tank @Kshs.80,000 and Construction of Tank Base , guttering and branding of the Tank @ Ksh.60,000 | | 140,000.00 | New |
| NAKURU EAST PRIMARY SCHOOL | Purchase of 10,000 litres water tank @Kshs.80,000 and Construction of Tank Base , guttering and branding of the Tank @ Ksh.60,000 | | 140,000.00 | New |
| LANET PRIMARY SCHOOL | Purchase of 10,000 litres water tank @Kshs.80,000 and Construction of Tank Base , guttering and branding of the Tank @ Ksh.60,000 | | 140,000.00 | New |
| JOMO KENYATTA BOYS SEC SCHOOL | Purchase of 10,000 litres water tank @Kshs.80,000 and Construction of Tank Base , guttering and branding of the Tank @ Ksh.60,000 | | 140,000.00 | New |
| **Sub-Total** |  | | **1,680,000.00** |  |
| **BURSARY** |  | |  |  |
| BURSARY SECONDARY | Payment of bursary to needy students | | 10,000,000.00 | New |
| SPECIAL SCHOOLS | Payment of bursary to needy students | | 5,000,000.00 | New |
| BURSARY TERTIARY INSTITUTIONS (COLLEGES& UNIVERSITIES) | Bursary for the needy -Tertiary level courses | | 21,500,000.00 | New |
| **Sub-Total** |  | | **36,500,000.00** |  |
| **PRIMARY** |  | |  |  |
| GIACHONGE PRIMARY SCHOOL | Construction of storey classrooms made up of 6 classrooms( Construction of 2 Classroom in Ground floor with stair case provision-Foundation, walling and slab works) | | 3,000,000.00 | New |
| MWIRUTI PRIMARY SCHOOL | Construction of 2classrooms @1,000,000per class to completion. | | 2,000,000.00 | New |
| DUNDORI PRIMARY SCHOOL | Renovation of 4classrooms @300,000 per class( wall plastering, window grills/ panes floor tiles, ceiling and painting) | | 1,200,000.00 | New |
| KAMURUNYU PRIMARY SCHOOL | Renovation of 5classrooms @400,000 per class( wall plastering, window grills/ panes floor tiles, ceiling and painting) | | 2,000,000.00 | New |
| OUR LADY OF FATIMA PRIMARY SCHOOL | Renovation of2classrooms @300,000 per class( wall plastering, window grills/ panes floor tiles, ceiling and painting) ksh.(600,000) construction of teachers pit toilet 2door ( digging the pit, foundation, walling, roofing, plastering and painting works (250,000) | | 850,000.00 | New |
| KIAMAINA PRIMARY SCHOOL | Renovation of 4classrooms @300,000 per class( wall plastering, window grills/ panes floor tiles, ceiling and painting) | | 1,200,000.00 | New |
| KAGOTO PRIMARY SCHOOL | Renovation of 4classrooms @300,000 per class( wall plastering, window grills/ panes floor tiles, ceiling and painting) | | 1,200,000.00 | New |
| LIMUKO PRIMARY SCHOOL | Renovation of 2classrooms @300,000 per class( wall plastering, window grills/ panes floor tiles, ceiling and painting) | | 600,000.00 | New |
| MURUNGARU SECONDARY SCHOOL | Renovation of 2classrooms @300,000 per class( wall plastering, window grills/ panes floor tiles, ceiling and painting) | | 600,000.00 | New |
| OSEMBO PRIMARY SCHOOL | Renovation of 4classrooms @300,000 per class( wall plastering, window grills/ panes floor tiles, ceiling and painting) | | 1,200,000.00 | New |
| MURINGA PRIMARY SCHOOL | Renovation of 4classrooms @300,000 per class( wall plastering, window grills/ panes floor tiles, ceiling and painting) | | 1,200,000.00 | New |
| KINARI PRIMARY SCHOOL | Construction of 1Classroom to completion | | 1,000,000.00 | New |
| ST.JOHNS PRIMARY SCHOOL | Renovation of 2classrooms @300,000 per class( wall plastering, window grills/ panes floor tiles, ceiling and painting(600,000) purchase of water pump, piping and erection of a tank 5,000 liters) at ksh.600,000 Borehole Casing) | | 1,500,000.00 | Ongoing |
| MENENGAI HILL PRIMARY SCHOOL | Construction of one classroom to completion | | 1,000,000.00 | New |
| KIMANI NGUNJIRI PRI SCHL | Construction of two classroom to completion | | 2,000,000.00 | New |
| MERERONI PRIMARY SCHOOL | Construction of 1classroom to completion | | 1,000,000.00 | New |
| UMOJA PRIMARY SCHOOL | Renovation of one class(tiles, plaster, ceiling and painting) | | 400,000.00 | New |
| BARAKA PRIMARY SCHOOL | Construction of one classroom to completion | | 1,000,000.00 | New |
| **Sub-Total** |  | | **22,950,000.00** |  |
| **SECONDARY** |  | |  |  |
| BAHATI PCEA GIRLS SECONDARY SCHOOL | Completion of a dining hall(floor tiles and painting  =718 students | | 1,000,000.00 | Ongoing |
| BISHOP EDWARD DONOVAN SECONDARY SCHOOL | Completion of one storey building made up of 4 classrooms ( 1st floor walling, door and window grills and roofing) | | 1,500,000.00 | Ongoing |
| KIMANI NGUNJIRI HIGH SCHOOL | Construction of storey building made up of 6classrooms(walling of two classrooms, lintel and slab work) | | 2,000,000.00 | Ongoing |
| J.M KARIUKI MEMORIAL SECONDARY SCHOOL | Construction of a multipurpose hall(roofing of the hall)  =760 students | | 1,600,000.00 | Ongoing |
| ST.ANTHONY ENGOSHURA SECONDARY SCHOOL | Completion of school administration block(raising first floor, stairs )  -Ground floor comprises; 4 no. rooms, common and board room achieves office and a library.  - 1st floor comprises; 7no. Rooms, staffroom, basar, secretary, principal and deputy principal offices, exam room and washrooms.  (Drawing attached). | | 2,000,000.00 | Ongoing |
| OUR LADY OF FATIMA SECONDARY SCHOOL | Construction of storey block composed of 4 classrooms and ground floor laboratory=currently 227 students, expected students next year 100, total 327 students.  (foundation works, walling of ground floor, slabbing, wall plaster, gas piping, benches and laboratory tables, fume chamber) | | 4,000,000.00 | New |
| BAVUNI SECONDARY SCHOOL | Additional funds for Construction of a Storey building made up of 12classrooms (Lintel for 4 Classrooms and roofing) | | 1,600,000.00 | Ongoing |
| LIMUKO SECONDARY SCHOOL | Additional funds for completion of a Storey building made up of 3classrooms (1st Floor walling, roofing and finishing works of 1classrooms) | | 1,500,000.00 | Ongoing |
| ST.FRANCIS SECONDARY SCHOOL | Additional funds for Construction of an Administration block ground floor( walling and slab) | | 1,800,000.00 | Ongoing |
| JOMO KENYATTA BOYS SECONDARY SCHOOL | Construction of a library(foundation and partly walling)  =(1,610 students) | | 1,500,000.00 | New |
| HESHIMA SECONDARY SCHOOL | Completion of storey classrooms made of 6classrooms( construction of 2 classrooms in 2nd floor(walling, staircase, balustrades, roofing) | | 1,800,000.00 | Ongoing |
| ST.JOSEPH KARI SECONDARY SCHOOL | Construction of a toilet block to completion (8 door pit latrine excavation and construction ) | | 700,000.00 | New |
| MURUNYU SECONDARY SCHOOL | Construction of 2classrooms to completion | | 2,000,000.00 | New |
| WANYORORO SECONDARY SCHOOL | Construction of 2classrooms to completion | | 2,000,000.00 | New |
| HEROES SECONDARY SCHOOL | Construction of a dormitory(foundation work (300 students) | | 1,500,000.00 | New |
| ST.GERALD HIGH SCHOOL | Completion of Storey Classrooms( Tiles, Ceiling, Balustrades and painting of 2 Classrooms)  Structural skeleton work complete,  Finishes works remaining, wall plastering, floor finish, ceiling and paint works for 2classrooms, external finish and stair finish works. | | 1,000,000.00 | New |
| **Sub-Total** |  | | **27,000,000.00** |  |
| **SECURITY** |  | |  |  |
| LAND MAWE CHIEFS OFFICE | Completion of assistant chiefs office(window grills/ panes, ceiling, tiles, keying & painting and a 2door Pit toilet) | | 800,000.00 | Ongoing |
| KABATINI CHIEFS OFFICE | Construction of chiefs office to completion (1,200,000)Pit toilet 2 doors (excavation, foundation, walling ,roofing and finishing works(200,000) | | 1,400,000.00 | Ongoing |
| WENDO ASSISTANT CHIEFS OFFICE | Construction of chiefs office to completion | | 1,200,000.00 | Ongoing |
| WANYORORO ASSISTANT CHIEF | Purchase of land 50\*100 @ 1,000,000 and construction of the assistant chiefs office to completion.  @ (1,200,000) | | 2,200,000.00 | Ongoing |
| DCC RESIDENCE  (Nakuru north DCC) | Completion of a DCC residence (plastering, tiles,plumb works,outside key,window panes and painting)  =101.2 SM (2 bedroom) | | 1,300,000.00 | Ongoing |
| RURII ASSISTANT CHIEFS OFFICE | Pit Latrines 2door - excavation,walling, roofing and painting) @200,000 and completion of the office, tiles and painting(200,000) | | 400,000.00 | Ongoing |
| MENENGAI ASSISTANT CHIEFS OFFICE | Pit Latrines 2door -excavation, construction and finishes) | | 200,000.00 | New |
| KARUNGA ASSISTANT CHIEFS OFFICE | Pit Latrines 2door -excavation, construction and finishes) | | 200,000.00 | New |
| MUTUKANIO ASSISTANT CHIEFS OFFICE | Pit Latrines 2door excavation, construction  and finishes) | | 200,000.00 | New |
| THAYU ASSISTANT CHIEFS OFFICE | Pit Latrines 2door -excavation, construction and finishes) | | 200,000.00 | New |
| MWAKI MUGI ASSISTANT CHIEFS OFFICE | Pit Latrines 2door -excavation, construction and finishes) | | 200,000.00 | New |
| GIACHONG'E ASSISTANT | Pit Latrines 2door -excavation, construction and finishes) | | 200,000.00 | New |
| MUGUMO CHIEFS OFFICE | Pit Latrines 2door -excavation, construction and finishes) | | 200,000.00 | New |
| NDIMU NDEGE ASSISTANT CHIEFS OFFICE | Pit Latrines 2door -excavation, construction and finishes) | | 200,000.00 | New |
| KIAMUNYEKI ASSISTANT CHIEFS OFFICE | Pit Latrines- 2door -excavation, construction and finishes) | | 200,000.00 | New |
| MURUNYU ASSISISTANT CHIEFS OFFICE | Pit Latrines- 2door -excavation, construction and finishes) | | 200,000.00 | New |
| UMOJA CHIEFS OFFICE | Pit Toilets -2door - excavation, walling, roofing and painting) @200,000 and completion of the office, tiles and painting(200,000) | | 400,000.00 | Ongoing |
| BAHATI POLICE STATION | Construction of a modern police station(laying foundation and ground floor construction- walling and slab) | | 6,000,000.00 | New |
| KIAMAINA ICT CENTRE/MULTIPURPOSE HALL | Additional funds for construction of Kiamaina ict centre/multipurpose hall at Kiamaina acc offices ground | | 2,000,000.00 | ONGOING |
| WORKERS ASSISTANT CHIEFS OFFICE | Rehabilitation of the assistant chiefs office(tiles, ceiling,painting,outside keys) | | 500,000.00 | New |
| MUTUKANIO ASSISTANT CHIEF HALL | Completion of a multipurpose hall(250SM)(400X400 French or Italian polished tiles and terrazzo binding work on staircase / ceiling up the 3no offices in the hall, painting and fixing ceramic toilets, ) @1,200,000; fencing front face(114 feets) and (4m)gate @600,000 ; toilets @ 700,000 | | 2,500,000.00 | ONGOING |
| LANET POLICE POST | Construction of a police post office( foundation, walling, window grills,roofing,flooring and plastering) | | 2,000,000.00 | New |
| KIAMAINA ACC OFFICE | Purchase of Furniture(Tables and Chairs for the ACC office)  =(4 tables and 4 excecutive chairs) | | 150,000.00 | New |
| **Sub-Total** |  | | **22,300,000.00** |  |
| **Others** |  | |  |  |
| BAHATI TECHNICAL TRAINING INSTITUTE | Fencing of 5acre land using chain-link and concrete posts and fixing a gate(1,300,000) construction of an ablution block with changing room for both ladies and men(10 door) (1,600,000) landscaping part of the institution, bush clearing, grading and leveling the ground)(1,100,000) | | **4,000,000.00** | New |
| **TOTAL** |  | | **137,367,724.00** |  |

**The following schools were ongoing and the funds allocated for completion will be adequate.**

* 1. St. Gerald High School the School has been allocated 1,000,000 in the current financial year and the funds will be adequate to complete the project.
  2. Limuko Secondary School has been allocated 1,500,000 to complete one storey classroom. The Clerk of works has confirmed that the funds will be adequate to complete the project.
  3. Bishop Edward Donovan- The Project is being implemented in phases and therefore more funds will be added in subsequent years

The Committee equally decided that it will distribute Tanks to various primary and secondary schools to encourage water harvesting and clean water in various institutions. The committee also saw it best to plant trees in various institutions of learning.

**A.O.B**

There being no other business the meeting ended with a word of prayer from Stephen Kirunga.

Confirmed by:-

**SECRETARY………………………….............SIGN…………………………………….DATE………..**

**CHAIRMAN……………………………..........SIGN……………………………………..DATE……….**