

NAKURU TOWN WEST CONSTITUENCY NG-CDF MEETING HELD ON 12TH NOVEMBER 2018, AT 10:00 A.M. AT THE CDF BOARD ROOM.

PRESENT

- | | |
|--------------------|------------|
| 1. Wilfred Omariba | -Chairman |
| 2. Dorcah Gwako | -Secretary |
| 3. Elphas Museve | -Member |
| 4. Faith Kathambi | -FAM |
| 5. Mathew Kirui | -Member |
| 6. Hannah Wambui | -Member |
| 7. Douglas Sengera | -Member |
| 8. Jane Alfonzo | -Member |
| 9. Elmi Shaffi | -D.C.C |
| 10. Patrick Chege | -Member |

AGENDA

1. PRAYERS & PRELIMINARY
2. READING & CONFIRMATION OF PREVIOUS MINUTES
3. MATTERS ARISING
4. PROJECT PROPOSAL PRIORITIZATION, ALLOCATION & SUBMISSION FOR FY2018-2019
5. A.O.B

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Dorcah Gwako:

Sign..... *Dorcah*

Date..... *12* / *11* / *2018*

witnessed by

Chairman

Wilfred Omariba:

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MIN NG-CDFC/NKR.WEST/001/005/026/ 2018-2019 PRAYERS & PRELIMINARY

The meeting started at 10:15 a.m. with a word of prayer from Ms. Gwako

The Chairman welcomed members and thanked them for attending the meeting regardless of their tight schedule.

MIN NG-CDFC/NKR.WEST/002/005/027/ 2018-2019 READING AND CONFIRMATION OF PREVIOUS MINUTES

The secretary read through the minutes of 22nd October 2018 which was confirmed by members as a true record of what was deliberated upon. The minutes were proposed by Mr. Museve and seconded by Ms. Wambui.

MIN NG-CDFC/NKR.WEST/003/005/028/ 2018-2019 MATTERS ARISING

- ✓ It was noted that payment for office rent and stationeries arrears have not yet been paid.
- ✓ It was reported that the NG-CDFC staff have not yet been paid.

MIN NG-CDFC/NKR.WEST/004/005/029/ 2018-2019 PROJECT PROPOSAL PRIORITIZATION, ALLOCATION & SUBMISSION FOR FY 2018-2019

The manager tabled a Circular from board on preparation and submission of Constituency Project Proposal for FY 2018/2019 dated 30th October 2018 to the members.

The manager took the members through the budget ceilings and guidelines for the project proposal preparation and submission. The manager informed members that all constituencies are to work on an equal ceiling of **Kshs. 109,040,875.52** (One hundred & nine million, forty thousand, eight hundred and seventy-five shillings and fifty-two cents).

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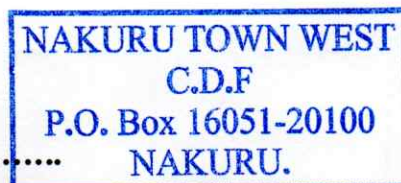
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Following the circular, the manager guided the committee on the basis of identification of project proposal. The NG-CDF committee to use the list of projects identified from the public forum which was conducted previous year. The NG-CDFC members discussed on the criteria to award funds to the project for the financial year under review.

The manager informed members to follow the guidelines to the later and ensure the CDFC align the project proposal with the government development policy as outlined in the Big Four Agenda and vision 2030.

Eligible projects were also emphasized as per section 24 of the NG-CDF Act as amended in 2016. Eligible projects are projects falling within the functions of the national government under the constitution and must be community based to cover a cross-section of the inhabitants of a particular area. Members agreed to fund projects such as schools, security projects, road projects following within national government mandate.

The issue of co-funding was mentioned by the manager but the members noted that there was no project which needed co-funding this financial year. Members in case the co-funding arises the members will notify the Board through writing for approval.

The manager informed the members that the issue of Ongoing project was very key in this year project proposal and submission. The issue was discussed at length. Member agreed to give priority to all ongoing projects, since it is a presidential directive. It was also agreed to ensure the projects are funded with funds which can complete the project or ensure the project is usable to avoid wastage of public funds.

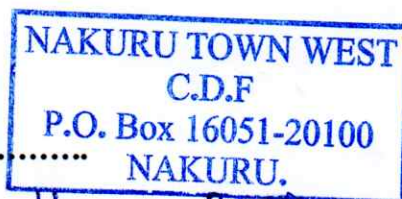
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It was reported that members have to adhere to statutory ceilings as provided for in the guideline to avoid under budgeting or over budgeting in the submission of projects.

1.	Administration & recurrent costs of NG-CDF	6%
2.	Monitoring & evaluation of ongoing projects and capacity building of various operations	3%
3.	Emergency reserve	5%
4.	Sports activity	2%
5.	Environment activities	2%
6.	Bursary & other programmes	Not exceeding 35%

The members deliberated on bursary ceiling bearing in mind allocation for bursary within the constituency is not less than 25% of the funds allocated to a constituency for bursaries and should not exceed 35% of the total allocated to the constituency in a particular financial year. Members agreed to have the bursary set at 25% of the funds allocated to the constituency. The members were informed that the total amount for bursary kitty is Kshs 27,260,218.88. It was noted that funds for development are needed to complete the ongoing projects.

After deliberation members agreed to allocate the following to bursary to cater for needy and deserving students as follows: -

S/no	Project Name	Amount Allocated
1	Bursary Secondary Schools	12,260,218.88
2	Bursary Tertiary Schools	15,000,000.00
	TOTAL	27,260,218.88

The manager informed members that priority is to be put on ongoing projects. Members were informed during the course of financial year the manager was requested to submit a list of all ongoing projects to the Head office with cost estimates done by Public works, the manager the

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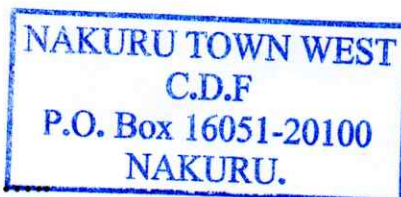
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list of ongoing projects as was submitted to the NG-CDF Board as follows for their deliberations and way forward.

PROJECT NAME	ACTIVITY	AMOUNT ALLOCATED PREVIOUS YEAR	AMOUNT ALLOCATED CURRENT YEAR
Kibowen Komen Primary School	Construction of 2 nd Phase of 498m Perimeter Wall to full completion and labeling	2,000,000.00	3,840,000.00
Barut Primary School	Construction of 2 nd Phase of 961m Perimeter Wall to full completion and labeling	3,000,000.00	3,000,000.00
Mogoon Primary School	Construction of 2 nd Phase of 1,064m Perimeter Wall to full completion and labeling	3,000,000.00	3,600,000.00
Eileen Ngochoch Primary School	Construction of 2 nd Phase of 663m Perimeter Wall to full completion and labeling.	3,000,000.00	3,400,000.00
Moi Primary School	Construction of 3 rd Phase of 732m Perimeter Wall to full completion and labeling.	4,000,000.00	1,240,000.00
Prisons Primary School	Completion of 220m perimeter wall lower side and Construction of 2 nd Phase of 220m Perimeter Wall upper side to full completion and labeling.	2,300,000.00	2,360,000.00
Moi Secondary School	Construction of 2 nd Phase of 574m Perimeter Wall to full completion and labeling.	2,000,000.00	3,400,000.00

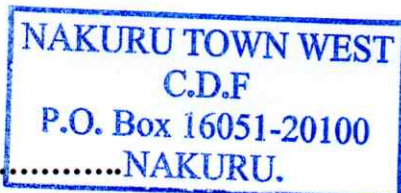
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Kelelwet Secondary School	Completion of Girls Dormitory, Flooring, Window panes fixing, plastering, Ceiling, wiring, painting and labeling.	2,000,000.00	2,350,000.00
Crater View Secondary School	Completion of Girls story Dormitory ground floor, Flooring, Window panes fixing, sinks, plastering, plumbing, wiring, painting and labeling.	4,000,000.00	2,200,000.00
Uhuru High School	Completion of Dinning Hall, Flooring, Window panes fixing, plastering, wiring, painting, drainage and labeling.	4,200,000.00	1,500,000.00
Tumaini House School	Completion of Girls story Dormitory, Roofing, Flooring, Window frames and window panes fixing, plastering, wiring, painting, drainage and labeling.	2,500,000.00	2,000,000.00
Nakuru Hill Special School	Construction of 2 nd Phase of 370m Perimeter Wall to full completion and labeling.	2,000,000.00	3,000,000.00
TOTAL			31,890,000

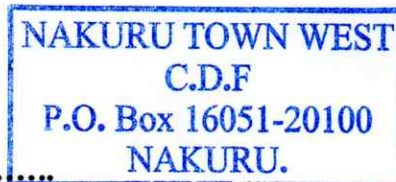
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The NG-CDFC members went through the list of ongoing projects one by one. It was noted that some of the projects management committee are taking time to submit the project returns, hence delays in implementation and completion of the project.

After deliberations the members agreed to give priority to all ongoing projects so as to complete the projects and ensure good use of public funds.

PROJECTS CONSIDERED FOR FUNDING FY 2018/2019

In view of the above, the Nakuru Town West NG-CDF Committee resolved to allocate the Kshs. 109,040,875.52 as follows: -

(A) STATUTORY PROVISIONS

PROJECT NAME	ACTIVITY	AMOUNT ALLOCATED PREVIOUS YEAR	AMOUNT ALLOCATED CURRENT YEAR	STATUS
Administration/ Recurrent	To cater for NG-CDFC Allowance, staff salaries, vehicle expenses and other administrative	5,208,620.67	6,542,452.53	On-going
Monitoring & Evaluation/ Capacity Building	To cater for Monitoring and Evaluation of CDF projects and capacity building of CDFC and	2,604,310.34	3,271,226.27	On-going

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	PMCs in the constituency			
Emergency	Unallocated amount meant for emergencies that may occur within the Constituency	4,568,965.52	5,738,993.45	On-going
Sports	Supports sports clubs in the constituency with sports uniforms, balls and other accessories awarding trophies to winning teams.	1,736,206.90	2,180,817.51	On-going
Environment activities	Support environmental conservation and projects within the constituency.	1,736,206.90		On-going
Mwariki primary school	Purchase of tree seedlings and planting to help in the conservation of the environment.		100,000.00	
Koinange primary school	Purchase of tree seedlings and planting to help in the conservation of the environment		100,000.00	
Nakuru west primary school	Purchase of tree seedlings and planting to help in the conservation of the environment		100,000.00	

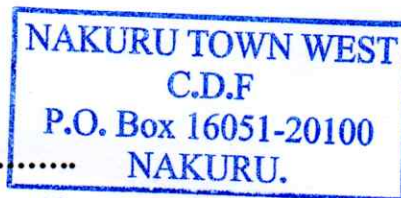
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Eileen Ngochoch primary school	Purchase of tree seedlings and planting to help in the conservation of the environment		100,000.00	
Moi Primary School	Purchase of tree seedlings and planting to help in the conservation of the environment		100,000.00	
Moi Secondary School	Purchase of tree seedlings and planting to help in the conservation of the environment		100,000.00	
Nakuru west primary school	Purchase of 10,000 ltrs water tank, installation of gutters and construction of water tank base		300,000.00	
Milimani primary school	Purchase of 10,000 ltrs water tank, installation of gutters and construction of water tank base		300,000.00	
Mwariki primary school	Purchase of 10,000 ltrs water tank, installation of gutters and construction of water tank base		300,000.00	
Bursary/CATs/Mocks	Towards Bursary and Mocks/CATs	21,702,586.21	27,260,218.88	On-going
TOTAL			46,493,708.64	

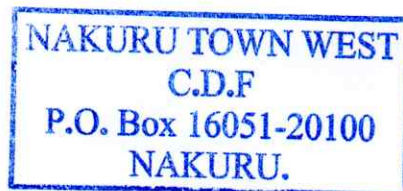
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(B) ONGOING PROJECTS

PROJECT NAME	ACTIVITY	AMOUNT ALLOCATED PREVIOUS YEAR	AMOUNT ALLOCATED CURRENCT YEAR
Kibowen Komen Primary School	To complete Construction of 2 nd and final Phase of 498m Perimeter Wall and clearly labeling	2,000,000.00	3,840,000.00
Barut Primary School	To complete Construction of 2 nd and final Phase of 961m Perimeter Wall and clearly labeling	3,000,000.00	3,000,000.00
Mogoon Primary School	To complete Construction of 2 nd and final Phase of 1,064m Perimeter Wall and clearly labeling	3,000,000.00	3,600,000.00
Eileen Ngochoch Primary School	To complete Construction of 2 nd and final Phase of 663m Perimeter Wall and clearly labeling	3,000,000.00	3,400,000.00
Moi Primary School	To complete Construction of 2 nd and final Phase of 732m Perimeter Wall and clearly labeling	4,000,000.00	1,240,000.00
Prisons Primary School	Completion of 220m perimeter wall lower side and Construction of 2 rd Phase of 220m Perimeter Wall upper side to full completion and labeling.	2,300,000.00	2,360,000.00

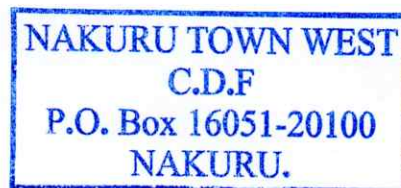
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Moi Secondary School	To Complete construction of 2 nd and final Phase of 574m Perimeter Wall and clearly labeling.	2,000,000.00	3,400,000.00
Kelelwet Secondary School	Completion of Girls Dormitory, Flooring, Window panes fixing, plastering, Ceiling, wiring, painting and labeling.	2,000,000.00	2,350,000.00
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Uhuru High School	Completion of Dinning Hall, Flooring, Window panes fixing, plastering, wiring, painting, drainage and labeling.	4,200,000.00	1,500,000.00
Tumaini House School	Completion of Girls story Dormitory, Roofing, Flooring, Window frames and window panes fixing, plastering, wiring, painting, drainage and labeling.	2,500,000.00	2,000,000.00
Nakuru Hill Special School	To Complete Construction of 2 nd and final Phase of 370m Perimeter Wall and fully labeling.	2,000,000.00	3,000,000.00
TOTAL			31,890,000

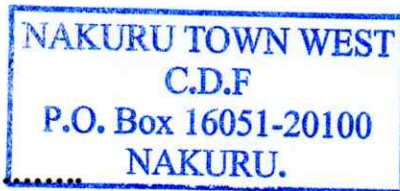
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(C) NEW PROJECTS

PROJECT NAME	PROJECT ACTIVITY	AMOUNT ALLOCATED	CURRENT STATUS
Eileen Ngochoch Primary School	Construction of 8 Doors Girls toilet block, septic pit wall construction from pit bottom and reinforcing the corners using columns due to loose soil and labeling.	2,180,817.51	New
Nakuru West Primary School	Construction of 8 Doors Boys toilet block, septic pit wall construction from pit bottom due to loose soil and labeling.	1,276,349.37	New
Parkview Primary School	Construction of 6 Doors Boys toilet block and labeling.	1,000,000.00	New
Kaptembwo Police Station	Construction of administration Block, Amory and Cells.	6,000,000.00	New
St. Luke Mwariki Police Post	Construction of a Police Post from ground, Cells and Staff Toilets.	3,000,000.00	New
Barut Assistant County Commissioner Office.	Wiring and installation of Electricity	200,000.00	New

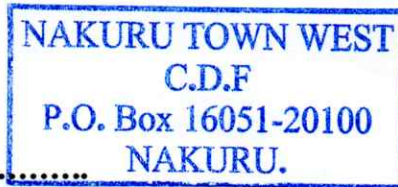
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Soilo-Mogoon – Kapkures-Barut Road	Bush clearing, Grading, Gravel Patching and Murrarming of 5km Road	3,000,000.00	New
Mogoon Secondary School-Scholar Academy – Ainoptich Road	Heavy Grading, Gravel Patching and Murrarming of 5km Road	4,000,000.00	New
Upper Hill Estates Access Roads	Heavy Grading, Gravel Patching and Murrarming of 1.3km Road	4,500,000.00	New
Soilo- Ingobor-Lalwet- Kelelwet-Kigonor Road	Heavy Bush clearing, Grading, Gravel Patching and Murrarming of 8km Road	5,500,000.00	New
TOTAL		30,657,166.88	

The members thanked the NG-CDF office for the good work and asked members to keep track. It was agreed that the need in the constituency is so high that NG-CDFC cannot be able to address all projects which need such funds within the financial year. Members agreed to fund the projects the following financial year or seek for funds elsewhere.

MIN NG-CDFC/NKR.WEST/005/005/030/ 2018-2019 A.O.B

- It was noted that the NG-CDF funds had delayed for FY 2018/2019 hence interfering with constituency operations.
- The meeting agreed that those projects not factored in this current allocation will benefit from future funding.

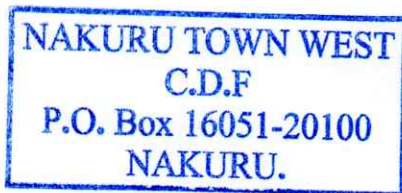
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- Member requested the Fund Manager to ensure the report for project Proposal & submission is done in time and submitted to the NG-CDF board immediately.

There being no other business the meeting ended at 1:30 P.M. with a word of prayer from Mr. Douglas Sengera.

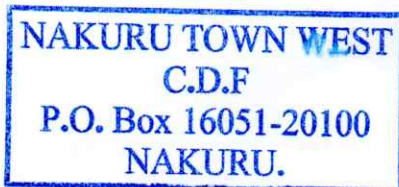
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