



**NAKURU TOWN EAST NG - CDFC MEETING HELD ON 16<sup>th</sup> JANUARY 2023 AT FREE AREA NG - CDF OFFICE**

**MEMBERS PRESENT**

- |                     |                        |
|---------------------|------------------------|
| 1. FATUMA YUSUF     | - Chairperson          |
| 2. EDWARD RATEMO    | - Fund Account Manager |
| 3. BERNARD KIBET    | - Secretary            |
| 4. IRENE CHEPTUM    | - A.C.C                |
| 5. NICODEMUS AKIBA  | - Member               |
| 6. FRANCIS WAITITU  | - Member               |
| 7. MARGARET WANJIRU | - Member               |
| 8. SUSAN WANGECHI   | - Member               |
| 9. IRENE ONCHIENKU  | - Member               |
| 10. LUCY WANJA      | - Co-opted Member      |

**AGENDA**

1. Confirmation of Previous Meeting Minutes
2. NG-CDF projects prioritization per ward
3. NG-CDF Projects Proposal for Financial Year 2022/2023
4. A.O.B.

**MIN: 01/01/2023: CONFIRMATION OF PREVIOUS MEETING MINUTES**

The meeting was started with the word of prayer from Susan Wangeci, the Chairperson welcomed all members and thanked them for being punctual and she urged members to contribute to the meeting agendas. The secretary read through the minutes of the previous meeting. The minutes were confirmed to be true copy of the deliberations held by Francis Waititu Titi who was seconded by Irene Nyaboke Onchienku.

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SECRETARY BERNARD KIBET SIGN [Signature]

DATE 16/01/23  
DATE 16/01/23



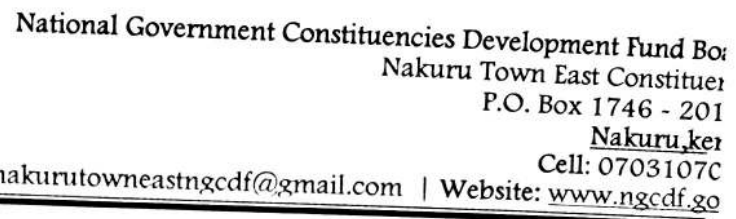
LIST OF ON- GOING PROJECTS IN THE CONSTITUENCY

S/NO	Project Name	Project Activity	Amount
1.	Mburu Gichua Primary School	Roofing, fixing of window panes, reinforcing doors with steel doors on the administration block of 10 offices and 4 doors inbuilt staff toilets with one chamber for persons living with disability.	1,000,000.00
2.	Naka Primary School	Completion of 3 ground floor classes, slabbing of the first floor to lintel and construction of additional 3 classrooms at the ground floor.	4,500,000.0
3	Nakuru Primary School	Roofing, fixing of window panes, reinforcing doors with steel doors on the administration block of 10 offices and 4 doors inbuilt staff toilets with one chamber for persons living with disability.	1,000,000.00
4	St. Marys boarding Primary School	Reinforced slabbing, fixing of window panes and steel doors.	2,000,000.00
5	St. Johns primary school	Construction of perimeter wall measuring 215metres by 3.5metres with reinforced foundation and concrete pillars.  Roofing, fixing of window panes, reinforcing doors with steel doors on the administration block of 10 offices and 4 doors inbuilt staff toilets with one chamber for persons living with disability.	1,650,000.00  1,000,000.00
6.	Racetrack primary school	Construction of 2 classrooms on the second floor to completion including the staircases.	3,400,000.00
7	Menengai integrated primary school	Continuation of the construction of a multipurpose hall (walling and roofing).	3,000,000.00
8.	Kivumbini Secondary School	Reinforcing the ground floor slab, Walling of the first floor and roofing.	1,500,000.00

CHAIRPERSON FATUMA JUSUF  
SECRETARY BERNARD KIBET

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Email: [nakurutowneastngcdf@gmail.com](mailto:nakurutowneastngcdf@gmail.com) | Website: [www.ngcdf.go](http://www.ngcdf.go) Cell: 0703107C



National Government Constituencies Development Fund Board

Nakuru Town East Constituency

P.O. Box 1746 - 201

Nakuru, Kenya

Cell: 07031070

Email: nakurutowneastngcdf@gmail.com | Website: www.ngcdf.go.ke

1.	Baharini PRIMARY	Construction of perimeter wall measuring 90metres by 3.5metres with reinforced foundation and concrete pillars.	693,000.00
2.	ST. THERESAS PRIMARY SCHOOL	Construction of perimeter wall measuring 125metres by 3.5metres with reinforced foundation and concrete pillars.	962,500.00
3.	KALOLENI PRIMARY SCHOOL	Construction of perimeter wall measuring 150metres by 3.5metres with reinforced foundation and concrete pillars.	1,155,000.00
4.	Nakuru Central Secondary school	Construction of two classrooms to completion.	2,000,000.00
TOTAL			4,810,500.00

### 3. BIASHARA WARD

S/No	Project Name	Project Activity	Amount
1.	CRATER PRIMARY SCHOOL	Construction of perimeter wall measuring 195metres by 3.5metres with reinforced foundation and concrete pillars.	1,501,500.00
2.	Menengai integrated primary school	Construction of a 20 door ablution block to completion with 4 toilets for PWDs. 2 for boys and 2 for girls.	2,000,000.00
3.	Nakuru Day secondary	Removal of asbestos and re-roofing of 6 classrooms.	1,000,000.00
4.	KISULISULI PRIMARY SCHOOL	Construction of perimeter wall measuring 210metres by 3.5metres with reinforced foundation and concrete pillars, including branding.	1,617,000.00
5.	St Paul primary	Construction of perimeter wall measuring 150metres by 3.5metres with reinforced foundation	1,155,000.00

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SECRETARY: BEATRICE KIRORI

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		and concrete pillars.	
6.	Nakuru East mixed Secondary School	Construction of a 10 door toilet for teachers and connection to the main sewer line, to completion.	1,000,000.00
7.	Langalanga secondary school	Reinforcement of 6 classrooms. (Renovation of floors, walls, ceiling, painting and fixing of window panes.)	2,000,000.00
<b>TOTAL</b>			<b>10,273,500.00</b>

#### 4. MENENGAI WARD

S/No	Project Name	Project Activity	Amount
1.	Upperhill secondary school	Construction of perimeter wall measuring 195metres by 3.5metres with reinforced foundation and concrete pillars.	1,501,500.00
2.	Hyrax primary school	Construction of perimeter wall measuring 250metres by 3.5metres with reinforced foundation and concrete pillars.	1,925,000.00
3.	Lenana Primary	Construction of perimeter wall measuring 238metres by 3.5metres with reinforced foundation and concrete pillars.	1,062,600.00
4.	Nakuru teacher primary school	Construction of perimeter wall measuring 125metres by 3.5metres with reinforced foundation and concrete pillars.	962,500.00
5.	Kiratina primary school	Establishment of a new primary school as follows; Construction of 18 classrooms on a one storeyed building of 3 blocks and having 6 classrooms. (Construction of 18 classrooms, on 3 blocks. 6 classes per one storeyed block).	7,075,386.26
<b>TOTAL</b>			<b>12,526,986.26</b>

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**5. FLAMINGO WARD**

S/NO	Project Name	Project Activity	Amount
1	Kimathi secondary school	construction of 2 classrooms on the first floor to completion	2,000,000.00
2	Kimathi primary	Construction of an administration block of 10 offices and a 4 door inbuilt staff toilet one being of PWDs.	1,000,000.00
3	Lakeview primary	Construction of perimeter wall measuring 160metres by 3.5metres with reinforced foundation and concrete pillars.	1,232,000.00
4	Pangani special	Construction of perimeter wall measuring 175metres by 3.5metres with reinforced foundation and concrete pillars.	1,347,500.00
<b>TOTAL</b>			<b>5,579,500.00</b>

**MIN: 03/01/2023: on-going project**

**The funds accounts manager tabled the list of ongoing project which were all factored for funding**

Financial Year when the project was first funded	Project Name	Approved activities	Pending Activities	original Cost Estimate /Engineers Estimate (Ksh)	Contract Sum (Ksh)	Cumulative Allocation to the project (Ksh)		Amount Received From the Board	Balance to complete	Implementation status/ level of implementation
						Financial Years	Amount allocated			
2021/2022	Naka Primary School	Construction of a three storied building of 9 classrooms for the next 3 financial years with	First floor slab, window pane, flooring, plastering and painting	12,500,000	4,499,800	2021/2022	4,500,000	4,500,000	8,000,000.00	Ongoing: ground floor constructed to lintel

CHAIRPERSON: **PHUMPA TUCUF**  
SECRETARY: **BERNARD KIBET**

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		first three classrooms being constructed to slab level								
2021/2022	Nakuru Primary School	Construction to roofing level of Administration block of 10 offices and 4 door inbuilt staff toilets with one chamber for Persons Living With Disability	Roofing, fittings, plastering, painting, electricity installation, plumbing works and flooring	3,000,000	3,000,000	2021/2022	1,000,000	1,000,000	2,000,000.00	Ongoing: Construction of the administration block to lintel
2021/2022	St. Marys Boarding Primary School	Construction of a girls dormitory with a capacity of 60 students to lintel	Fittings, plastering, painting, electricity installation, plumbing works and flooring	5,000,000	4,945,000	2021/2022	1,900,000	1,900,000	3,045,000.00	Ongoing: Reinforcement of the ground floor to slab
2021/2022	St. Johns Primary School	Construction of perimeter wall measuring 181.2metres by 203.1metres by 113.3metres by 215metres	Construction of perimeter wall measuring 77.1 meters by 113.3metres by 215metres	5,800,000	5,736,430	2021/2022	2,500,000	2,500,000	3,236,430.00	Construction of perimeter wall measuring 181.2metres by 126 meters 3.5metres

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		by 3.5metres	3.5metres							
2020/2021	Kivumbini Secondary School	Construction of a 90 capacity storeyed twin laboratory to slab (Plastering, fixing of windows, doors, painting and electrical works)	Completion of the first floor (fittings, plastering, painting, electricity installation, plumbing works and flooring)	4,000,000	3,870,000	2020/2021	1,500,000	2,500,000	1,370,000.00	First floor has been constructed to the slab level. The laboratory is not in use
2019/2020	Racetrick primary school	Construction of 2 storey classrooms	Construction of 2 classrooms on the second floor to completion and completion of 2 classroom on the first floor (flooring, plastering, doors and windows, electrical works and fittings)	6,000,000	6,000,000	2019/2020	2,600,000	2,600,000	3,400,000.00	First floor is constructed to slab the classes are in use in the incomplete state, the walls on the second floor have been constructed

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2019/2020	Menengai Integrated Primary School	Construction of multipurpose hall	Walling, roofing, installation of doors and windows, ceiling, flooring and plastering, electrical and plumbing works	7,449,239	7,400,000	2019/2020	4,000,000	2,100,000	5,300,000.00	Construction of the slab
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#### MIN: 03/01/2023: PROJECTS PROPOSAL BUDGET FOR FINANCIAL YEAR 2022/2023

The Chairperson briefed members that the committee is required to submit project proposals for the financial year 2022/2023 in time to get funds, the fund account manager told members that the NG- CDF Committee is supposed to submit projects proposals to the NG - CDF Board as per the guidelines of the National Government projects. The members also discussed the health risks the asbestos pose to the pupils in school and hence agreed to fund the schools that have prioritised removal of asbestos from classrooms.

The Fund Account Manager informed members that the constituency had been allocated a total of **Kshs.145,087,603.00** The Fund account manager briefed members on the guidelines for project proposal presentation and also informed members on the eligible projects. The manager informed members that all devolved functions are no longer eligible under the new NG-CDF act.

The Fund Account Manager informed members that the constituency did not have any ongoing projects as per the Project Implementation Status report. The report was tabled and the members agreed to fund completely new projects.

After lengthy deliberations the NG- CDF committee agreed on the following projects to be funded in the Financial Year 2022 – 2023 in all the four wards in the Constituency.

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SECRETARY BENEDICT KIRIA

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
<b>ADMINISTRATION AND RECURRENT EXPENDITURE</b>					
Contractual Employees' Salaries	3,022,320.00	0.00	Payment of staff salaries ( <b>Annex 1</b> )	3,022,320.00	New
Gratuity-Contractual Employees'	861,861.60	0.00	Payment of 9 staffs' gratuity ( <b>Annex 2</b> )	861,861.60	New
Leave allowance	32,000.00		Payment of 8 staffs leave allowance. Ksh. 4,000x8=32,000.00	32,000.00	New
NSSF	48,960.00	0.00	Payment of staff NSSF	48,959.58	New
Bank Charges	50,000.00	0.00	Payment of account charges	50,000.00	New
NG-CDFC Allowance	1,128,000.00	0.00	Payment of NG-CDFC allowances ( <b>Annex 3</b> )	1,128,000.00	New
Domestic Subsistence Allowance	450,000.00		Payment of night out allowances for 8@5000, chairperson @ 7,000 committee members, Fund account manager @14,000 and Sub County accountant @14,000	450,000.00	NEW
Refined fuels and lubricants	850,000.00		Payment of Refined fuels and lubricants	850,000.00	NEW
Motor Vehicle Maintenance	700,000.00		Payment of motor vehicle expenses	700,000.00	NEW
General office supplies(Papers, pencils forms, small office equipment)	400,000.00		Purchase of office supplies(Papers, pencils forms, small office equipment)	400,000.00	NEW
Internet services	155,115.00		Provision of internet services.	155,115.00	New
Accessories for computers and printers	400,000.00		Purchase of supplies and accessories for computers and printers.	400,000.00	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Publishing and printing services	50,000.00		Payment of Publishing and printing services	50,000.00	NEW
Purchase of uniforms and clothing-Staff	72,000.00		Purchase of Uniforms and Clothing for NG-CDFC Office	72,000.00	NEW
Catering services (Reception) Accommodation, Gift, Food and Drinks	100,000.00		Payment of Catering services (Reception) Accommodation, Gift, Food and Drinks	100,000.00	NEW
Motor Vehicle Insurance	385,000.00	0.00	Provision of vehicle insurance for GKB111W	385,000.00	New
<b>EMERGENCY</b>					
Emergency	7,636,196.00		To cater for any unforeseen occurrences in the constituency during the financial year	7,636,190.00	
<b>BURSARY</b>					
Bursary secondary schools	39,289,661.05	0.00	Payment of bursary to needy students in secondary schools	39,289,661.05	New
Bursary tertiary schools	8,791,000	0.00	Payment of bursary to needy students in tertiary institutions	8,791,000.00	New
Nakuru Town East Constituency NG-CDF social security programmes	2,700,000.00	0.00	Payment of NHIF medical cover to 450 in the constituency from all over the 5 wards in the constituency	2,700,000.00	New
<b>SPORTS</b>					
Sports	2,901,752.00	0.00	Carry out constituency sports tournament the winning teams/schools to be awarded with trophies, balls and games kits	2,901,752.00	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
<b>MONITORING AND EVALUATION</b>					
NG-CDF Committee allowance	1,456,000.00	0.00	Payment of NG – CDFC allowances ( <b>Annex 4</b> )	1,456,000.00	New
Other committee expenses	400,000.00		Payment of other committee expenses	400,000.00	New
Refined fuels and lubricants	500,000.00		Purchase of refined fuels and lubricants for transport of GK vehicles	500,000.00	New
Motor Vehicle Maintenance	400,000.00		Payment of motor vehicle expenses	400,000.00	New
General office supplies(Papers, pencils forms, small office equipment)	326,628.00		Purchase of office supplies(Papers ,pencils forms, small office equipment)	326,628.00	New
Publishing and printing services	50,000.00		Payment of Publishing and printing services	50,000.00	New
Catering services (Reception) Accommodation, Gift, Food and Drinks	200,000.09		Payment of Catering services (Reception) Accommodation, Gift, Food and Drinks	200,000.09	New
Travel Allowance on training	100,000.00		Payment of Accommodation allowance of NGCDFC, National government officers and PMC on NGCDFC related	100,000.00	New
Hire of training facilities	100,000.00		Hire of training facilities	100,000.00	New
Remuneration of instructors and contract based training services	120,000.00		Payment of Remuneration of instructors and contract based training services	120,000.00	New
Accommodation allowance	700,000.00		Payment of Accommodation allowance of NGCDFC, National government officers and PMC on NGCDFC related issues( <b>Annex 5</b> )	700,000.00	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
<b>CONSTITUENCY OVERSIGHT COMMITTEE (ANNEX 6)</b>					
Sitting Allowance	600,000.00		Payment of sitting allowances for 5 COC members for 2 meetings monthly each at Kshs.5,000	600,000.00	New
Daily Subsistence Allowance	300,000.00		Payment of Daily Subsistence Allowance for 5 COC members for 6 days each at Kshs.10,000.00	300,000.00	New
Monitoring & Evaluation Allowance	150,000.00		Payment of Daily Subsistence Allowance for 5 COC members for 5 days each at Kshs.5,000.00	150,000.00	New
Hire of training facilities	35,000.00		Hire of training facilities for 5 COC members	75,871.00	New
Payment of catering services	40,000.00		Payment of catering for 5 COC members	40,000.00	New
Payment of instructors	25,000.00		Payment of instructors 5 COC members	25,000.00	New
Payment of travel allowance for 4 members	60,000.00		Payment of travel allowance for 5 members	60,000.00	New
Purchase of fuel and lubricants	100,000.00		Purchase of fuel and lubricants for GK B	200,000.00	New
<b>CONSTITUENCY STRATEGIC PLAN</b>					
Nakuru Town East NG-CDF Strategic Plan	3,500,000.00	0.00	Preparation of 5 constituency strategic plan	3,500,000.00	New
<b>PRIMARY SCHOOLS</b>					
Mburu Gichua Primary School	3,000,000.00	1,000,000.00	Additional funds for construction of an administration block of 10 offices and 4 doors inbuilt staff toilets with one chamber for persons living with disability:	1,000,000.00	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
			Roofing, fixing of window panes and reinforcing doors with steel doors.		
Naka Primary School	12,500,000	4,500,000.00	Additional funds for construction of a three storied building of 9 classrooms: Completion of 3 ground floor classrooms, slabbing of the first floor to lintel and construction of additional 3 classrooms at the first floor.	4,500,000.00	On-going
St. Marys boarding School Primary School	5,000,000	1,900,000.00	Completion of a 60 capacity girls' dormitory: Reinforced slabbing, fixing of window panes and steel doors.	2,000,000.00	On-going
Lakeview primary	1,232,000	0.00	Construction to completion of perimeter wall measuring 160 metres by 3.5metres with reinforced foundation and concrete pillars.	1,232,000.00	New
St. Theresas primary school	962,500	0.00	Construction to completion of perimeter wall measuring 125metres by 3.5metres with reinforced foundation and concrete pillars..	962,500	New
Kaloleni primary school	1,155,000.0	0.00	Construction to completion of a 150m perimeter wall.	1,155,000.0	New
Nakuru Primary School	3,000,000.00	1,000,000.00	Completion of an administration block of 10 offices and 4 doors inbuilt staff toilets with one chamber for persons with disability: Roofing, fixing of window panes and reinforcing doors with	1,000,000.00	On-going

CHAIRPERSON FAUZA TUKUF  
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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
			steel doors.		
Lion hill primary school	1,386,000.00	0.00	Construction to completion of perimeter wall measuring 180metres by 3.5metres with reinforced foundation and concrete pillars.	1,386,000.00	New
Menengai Integrated Primary School	7,000,000.00	4,000,000.00	Completion of a 1000 students' capacity multi-purpose: Walling, roofing, installation of doors and windows, ceiling, flooring and plastering, electrical and plumbing works	3,000,000.00	On-going
St. John Primary School	5,000,000.00	2,000,000.00	Completion of an administration block of 10 offices and 4 doors inbuilt staff toilets with one chamber for persons with disability: Roofing, fixing of window panes and reinforcing doors with steel doors.	1,000,000.00	On-going
Crater primary school	1,501,500.00	0.00	Construction to completion of perimeter wall 195m with reinforced foundation and concrete pillars Confirm and harmonize	1,501,500.00	New
St johns primary school	5,800,000	2,500,000.00	Construction of perimeter wall measuring 215metres by 3.5metres with reinforced foundation and concrete pillars.	1,650,000.00	On-going
Racetrack primary school	6,000,000	1,600,000.00	Additional funds for construction of 2 storey classrooms: completion of 2 classrooms on the	3,400,000.00	On-going

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			first floor (flooring, plastering, doors and windows, electric works and fittings) and construction to completion of 2 classrooms on the second floor		
Mirugi Kariuki Primary School	2,000,000.00	0.00	construction to completion of 2 classrooms to completion	2,000,000.00	New
Kiratina primary school	27,000,000.00	0.00	Establishment of a new primary school as follows; Construction of 18 classrooms on a one storeyed building of 3 blocks and having 6 classrooms. (Construction of 18 classrooms, on 3 blocks.6 classes per one storeyed block).	7,075,386.26	New
St pauls primary	1,155,000.00	0.00	Construction to completion of perimeter wall measuring 150metres by 3.5metres with reinforced foundation and concrete pillars.	1,155,000.00	New
Menengai integrated primary school	2,000,000.00		Construction to completion of a 20 door ablution block: 10 doors for girls with 2 chambers catering for the needs of Persons with Disabilities and 10 door for boys with 2 chambers catering for the needs of Persons with Disabilities	2,000,000.00	New
Nairobi road primary school	1,232,000.00		Construction to completion of perimeter	1,232,000.00	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
			wall measuring 160metres by 3.5metres with reinforced foundation and concrete pillars.		
Baharini primary	1,033,000.00	0.00	Construction to completion of perimeter wall measuring 90metres by 3.5metres with reinforced foundation and concrete pillars.	693,000.00	New
Kisuiisuli primary school	2,400,000	0.00	Construction of perimeter wall measuring 210metres by 3.5metres with reinforced foundation and concrete pillars and branding	1,617,000.00	New
Hyrax primary school	1,925,000.00	0.00	Construction to completion of perimeter wall measuring 250metres by 3.5metres with reinforced foundation and concrete pillars.	1,925,000.00	New
Lenana primary school	1,062,600.00	0.00	Construction to completion of perimeter wall measuring 238metres by 3.5metres with reinforced foundation and concrete pillars.	1,062,600.00	New
Nakuru teachers primary school	962,500.00	0.00	Construction to completion of perimeter wall measuring 125metres by 3.5metres with reinforced foundation and concrete pillars.	962,500.00	New
Kimathi primary school	4,000,000.00	0.00	Construction of an administration block of 10 offices and a 4 door	1,000,000.00	New

CHAIRPERSON FATUMA YUSUF  
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National Government Constituencies Development Fund Board  
Nakuru Town East Constituency  
P.O. Box 1746 - 201  
Nakuru, Kenya  
Cell: 0703107C  
Email: nakurutowneastngcdf@gmail.com | Website: www.ngcdf.go.ke

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
			inbuilt flash staff toilet with one chamber to cater for persons living with disability to lentil level		
Pangani special school	1,347,500.00		Construction to completion of perimeter wall measuring 175metres by 3.5metres with reinforced foundation and concrete pillars.	1,347,500.00	New
<b>SECONDARY SCHOOLS</b>					
Kivumbini Secondary School	4,000,000.00	2,500,000.00	Completion of 90 capacity storeyed twin laboratory of the first floor (fittings, plastering, painting, electricity installation, plumbing works and flooring	1,500,000.00	On-going
Nakuru Central Secondary school	2,000,000.00		Construction to completion of two classrooms	2,000,000.00	new
Kimathi secondary school	2,000,000.00		construction to completion of 2 classrooms on the first floor	2,000,000.00	new
Upperhill mixed secondary school	1,501,500.00		Construction of perimeter wall measuring 195metres by 3.5metres with reinforced foundation and concrete pillars.	1,501,500.00	New
Nakuru day secondary school	1,000,000.00		Removal of asbestos and re-roofing of 6 classrooms.	1,000,000.00	new

CHAIRPERSON.....**FATUMA JUSUF**.....SIGN.....**Aliji**.....  
SECRETARY.....**BERNARD KIBET**.....SIGN.....**Aliji**.....

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Nakuru East mixed Secondary School	1,000,000.00		Construction to completion of a 10 door flush toilet for teachers and connection to the main sewer line with two chambers for persons living with disability	1,000,000.00	new
Langalanga secondary school	2,000,000.00		Reinforcement of 6 classrooms: Renovation of floors, walls, ceiling, painting and fixing of window panes.	2,000,000.00	new
<b>ENVIRONMENT PROJECTS</b>					
Environment	2,901,752.06		Planting and management of 6,000 seedlings on 6-acre land allocated by Kenya forestry services within Menengai forest with Nakuru county in partnership with Kenya forest services.	2,901,752.06	new
<b>OTHER PROJECTS</b>					
NG CDF Office	4,500,000.00	0.00	Construction to completion of a 200-capacity multipurpose hall to completion.	4,500,000.00	New
NG CDF Office	1,500,000.00	0.00	Purchase of 230 seats @ Kshs.2,500, 8 CCTV cameras, wiring, monitor and the CPU @ Kshs.400,000.00, 6 Air conditionings and fittings @ Kshs.350,000.00, 2 main desks executive tables @ Kshs.25,000 each and 16 executive chairs @ Kshs.7,500	1,500,000.00	New

CHAIRPERSON: FATUMA TUSUF  
SECRETARY: BERNARD KIRST

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**ANNEX.**

**Contractual Employees' – Annex 1**

Description	Rate	Number of Months	Total amount (PA)
Records Management Officer	30,160.00	12	361,920.00
Accounts Assistant	40,170.00	12	482,040.00
Office Assistant	16,890.00	12	202,680.00
Driver	31,500.00	12	378,000.00
Clerk of works	40,170.00	12	482,040.00
ICT assistant	34,580.00	12	414,960.00
Security Officer	16,890.00	12	202,680.00
Front Office secretary	21,500.00	12	258,000.00
Interns	20,000.00	12	240,000.00
<b>TOTAL</b>	<b>251,860.00</b>	<b>12 Months</b>	<b>3,022,320.00</b>

**Gratuity**

**Annex 2**

Description	Rate	Number of Months	Total amount (PA)
Records Management Officer	9,349.60	12	112,195.20
Accounts Assistant	12,425.70	12	149,108.40
Office Assistant	5,235.90	12	62,830.80
Driver	9,765.00	12	117,180.00

CHAIRPERSON.....**ESTHER TUMU**.....  
SECRETARY.....**BERNARD KIRE**.....

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 Cell: 07031070  
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Clerk of works	12,425.70	12	149,108.40
ICT assistant	10,719.00	12	128,628.00
Front Office secretary	6,665.00	12	79,980.00
Security Officer	5,235.90	12	62,830.80
<b>TOTAL</b>	<b>71,821.80</b>	<b>12 Months</b>	<b>861,861.60</b>

**NG – CDPC Allowances (Administration – Annex 3)**

Description	Rate	No. of meetings per month	Amount	Total Amount (PA)
8 Members	5,000.00	2	10,000.00	960,000.00
1 Member	7,000.00	2	14,000.00	168,000.00
<b>TOTAL</b>				<b>1,128,000.00</b>

**NG – CDPC Allowances (Monitoring & Evaluation – Annex 4)**

Description	Rate	No. of meetings per month	Quarters	Total Amount (PA)
9 Members	5,000.00	7	4	1,260,000.00
1 Member	7,000.00	7	4	196,000.00
				<b>1,456,000.63</b>

CHAIRPERSON FATUMA TURUF  
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NG – CDFC and PMCs Allowances (Accommodation – Annex 5)

Description	Rate	No. of days	Amount	Total Amount (PA)
45 Members	5,000.00	3	5,000.00	700,000.00
			<b>TOTAL</b>	<b>700,000.00</b>

Budget for COC Members – Annex 6

Description	Members	Rate	No. of meetings per month	Total Amount (PA)
Sitting Allowance	4 Members	5,000.00	2	600,000.00
Daily Subsistence Allowance	4 Members	15,000.00	6	300,000.00
Monitoring & Evaluation Allowance	4 Members	5,000.00	6	150,000.00
Hire of training facilities				35,000.00
Payment of catering services				40,000.00
Payment of instructors				25,000.00
Payment of travel allowance for 4 members				60,000.00
Purchase of fuel and lubricants				100,000.00
<b>Total</b>				<b>1,450,876.03</b>

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P.O. Box 1746 - 201  
Nakuru, Kenya  
Cell: 07031070

Email: [nakurutowneastngcdf@gmail.com](mailto:nakurutowneastngcdf@gmail.com) | Website: [www.ngcdf.go.ke](http://www.ngcdf.go.ke)

The committee members requested the Fund Account Manager to do the necessary documentation for project proposal approval by NG-CDF board. The committee also requested the Area Member of Parliament to follow up with the board for fast approval of the projects.

MIN 04/01/2023 A.O.B.

Committee members agreed that there being no other business the meeting was to be ended with a word of prayer from Margaret Wanjiru.

CHAIRPERSON FATUMA TURUF  
SECRETARY BERNARD KIBET

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