

**NAKURU TOWN EAST N.G.C.D.F.C FULL BOARD MEETING HELD AT NGCDF BOARD ON 25<sup>TH</sup> MARCH.2019**

**Members present**

- |                     |           |
|---------------------|-----------|
| 1. Nicodemus Akibah | Chairman  |
| 2. Fatma Yusuf      | Secretary |
| 3. Peris Wambui     |           |
| 4. Susan Wangeci    |           |
| 5. Gladys Jelang'at |           |
| 6. Sammy Muhindi    |           |
| 7. Margaret Wanjiru |           |

**In -Attendance**

8. Patrick Omuse - DCC
9. Peter M. Gichira - F.A.M
10. Anthony Kamau - Clerk Of Works

**Agenda**

- ❖ Preliminary
- ❖ Reading and confirmation of previous minutes
- ❖ Matters arising
- ❖ Normal secondary school & tertiary bursaries.
- ❖ Report from the NG-CDF Board regarding 2018/2019 proposals and the way forward
- ❖ Conformity with the recommendation by the NG-CDF Board on proposals on conditional approval of the projects
- ❖ Resubmission of projects declined by NG-CDF Board
- ❖ Deferred projects by NG-CDF Board for the 2018/2019 financial year projects
- ❖ A.O.B

**MIN NTEC 001/2019: PRELIMINARIES**

**Confirmed by: Chairman: Nicodemus Akiba**

**Sign:.....**

**Date:.....**

**Secretary: Fatma Yusuf**

**Sign:.....**

**Date:.....**

The meeting started with a word of prayers by Margaret Wanjiru. Thereafter the chairman welcomed the members and congratulated them for keeping time.

He further emphasized the importance of team work if the members expect to meet their objectives in serving the public.

### **MIN NTEC 001/2019: READING AND CONFIRMATION OF THE PREVIOUS MEETING MINUTES**

The secretary took the members through the last meeting minutes of the committee dated 21<sup>ST</sup> January 2019. They were confirmed as a true copy of deliberation of the meeting. They were proposed by Fatma Yusuf and seconded by Margaret Wanjiru.

### **MIN NTEC 002/2019: MATTERS ARISING**

The chairman notified the meeting that the bursary allocation and disbursement have been done partially for tertiary institution with Kshs. 5.2 million having not been disbursed.

The FAM notified the meeting that an adding 6 million shilling was disbursed and there was need for the NGCDFC to meet and agree on how the money was to be distributed to the respective projects.

### **MIN NTEC 003/2019: NORMAL SECONDARY/TERTIARY BURSARY**

The FAM informed the meeting that normal secondary school bursary have been paid in full in exemption of the full scholarship amounting to Kshs. 4,609,954.00 which will be paid when the schools open in second term.

### **MIN NTEC 004/2019: REPORT FROM THE NG-CDF BOARD FOR THE FINANCIAL YEAR 2018/2019 PROPOSAL.**

The NG-CDF board also approved on condition that additional information be provided by NG-CDFC for the following project proposals:

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Sign:.....  
*Nicodemus Akiba*

Date: *25<sup>th</sup> March 2019*

**Secretary: Fatma Yusuf**

Sign:.....  
*Fatma Yusuf*

Date: *25/03/19*

- i. Maria veronica girls secondary school at ksh 3,000,000
- ii. Environment at ksh 944,971.14
- iii. Kiratina primary school at 10,000,000
- iv. Natewa secondary school at Kshs 1,000,000

Secondly NG-CDF Board deferred the construction and equipping of a small industry for steel nail making at ksh. 2,500,000.

The NG-CDFC noted the NG-CDF Board concerns and resolved to address the same as per the below mentioned resolutions.

**MIN NTEC 005/2019: CONFORMITY WITH THE RECOMMENDATION BY NG-CDF BOARD ON PROPOSALS ON CONDITIONAL APPROVAL OF THE FOLLOWING PROJECTS.**

**1. Maria Veronica**

The F.A.M informed members that the NG-CDF Board required that the capacity of the multi-purpose hall be specified. The project manager advised the committee that from the architectural drawing, the hall has a capacity of six hundred (600) students.

PROJECT NAME	PROJECT CODE	ORIGINAL COST	CUMULATIVE	PROJECT ACTIVITY	ALLOCATED AMOUNT	STATUS
Maria Veronica Secondary School	4-032-176-2630205-104-2018/2019-001	12,751,142.00	9,750,000.00	Putting iron truces, purchase of iron sheets and installation, putting window panes and painting for a multipurpose hall.	3,000,000.00	On-going

**2. Environmental activities**

The F.A.M informed the NG-CDFC members that the NG-CDF Board was of the view that the NG-CDF Act does not allow public funds to be channeled through environmental organizations, but rather through public schools; though it was the feeling of most members that the earlier

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Sign: *Nicodemus Akiba*

Date: 25.03.2019

**Secretary: Fatma Yusuf**

Sign: *Fatma Yusuf*

Date: 25/03/19

version could have empowered the youth groups. After much deliberation, the committee resolved as follows:

Project Name	Project Code	Project Activity	Amount Allocated
Mirugi Kariuki primary school	4-032-176-2640510-110-2018/2019-001	Purchase of indigenous tree seedlings 200 @ Kshs 500. – 100,000.00 Purchase of manure and fertilizer – 40,000.00 Pesticides: 17,495.19 The trees are to be planted at approximately 1000m2ground coverage	157,495.19
Maria veronica secondary school	4-032-176-2640510-110-2018/2019-002	Purchase of indigenous tree seedlings 200 @ Kshs 500. – 100,000.00 Purchase of manure and fertilizer – 40,000.00 Pesticides: 17,495.19 The trees are to be planted at approximately 1000m2ground coverage	157,495.19
Kivumbini secondary school	4-032-176-2640510- 110-2018/2019-003	Purchase of indigenous tree seedlings 200 @ Kshs 500. – 100,000.00 Purchase of manure and fertilizer – 40,000.00 Pesticides: 17,495.19 The trees are to be planted at approximately 1000m2ground coverage	157,495.19
Kimathi pry school	4-032-176-2640510-110-2018/2019-004	Purchase of indigenous tree seedlings 200 @ Kshs 500. – 100,000.00 Purchase of manure and fertilizer – 40,000.00 Pesticides: 17,495.19 The trees are to be planted at approximately 1000m2ground coverage	157,495.19
Rhino Pry school	4-032-176-2640510-110-	Purchase of indigenous tree seedlings 200 @ Kshs 500. – 100,000.00	157,495.19

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Lanet Pry school	2018/2019-005	Purchase of manure and fertilizer – <b>40,000.00</b> Pesticides: <b>17,495.19</b> The trees are to be planted at approximately 1000m2ground coverage	<b>157,495.19</b>
	4-032-176-2640510-110-2018/2019-006	Purchase of indigenous tree seedlings 200 @ Kshs 500. – <b>100,000.00</b> Purchase of manure and fertilizer – <b>40,000.00</b> Pesticides: <b>17,495.19</b> The trees are to be planted at approximately 1000m2ground coverage	

### 3. Kiratina primary school

The NG-CDFC members were informed that the NG-CDF Board required an approval letter from the Ministry of Education for the establishment of the school be submitted. The NG-CDFC was to submit the approval letter as requested.

Kiratina Primary School	4-032-176-2630204-104-2018/2019-043	Completion of 12 classrooms and administration block@1,000,000.00. <b>Activity</b> ( structuring, plastering, fixing of windows, electrical works, slabbing and painting)	10,000,000.00	ongoing
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### 4. 2000 lockers and chairs at ksh 10,000,000

**NOTE:** This project had originally been conditionally approved where twenty five (25) schools were to benefit with 80 No lockers and chairs. However, the NG-CDFC members resolved to increase the beneficiaries to 41 schools with an allocation of between 48 and 52 No lockers and

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chairs as indicated below. This was because majority of the public primary schools had submitted proposals on the same. Thus this project is treated as a resubmission for the NG-CDF Board approval.

1.	Name of primary school	Project number	Activity	Amount Ksh.
1	Nakuru teachers pry		Purchase of 48 pieces of students lockers and chairs	240,000
2.	Nakuru east pry		Purchase of 48 pieces of students lockers and chairs	240,000
3.	St john pry		Purchase of 60 pieces of students lockers and chairs	300,000
4.	Hyrax hill pry		Purchase of 48 pieces of students lockers and chairs	240,000
5.	Lenana pry		Purchase of 48 pieces of students lockers and chairs	240,000
6.	Kisulisuli pry		Purchase of 48 pieces of students lockers and chairs	240,000
7.	St Mary's pry		Purchase of 48 pieces of students lockers and chairs	240,000
8.	Freehold pry		Purchase of 48 pieces of students lockers and chairs	240,000
9.	Umoja pry		Purchase of 48 pieces of students lockers and chairs	240,000
10	Menengai pry		Purchase of 52 pieces of students lockers and chairs	260,000
11	St Theresa's pry		Purchase of 48 pieces of students lockers and chairs	240,000
12	Nakuru pry		Purchase of 48	240,000

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 Sign:.....

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 Sign:.....

Date:..... 25/03/19

			pieces of students lockers and chairs	
13	Kaloleni pry		Purchase of 48 pieces of students lockers and chairs	240,000
14	Flamingo pry		Purchase of 48 pieces of students lockers and chairs	240,000
15	Aberdare ranges		Purchase of 48 pieces of students lockers and chairs	240,000
16	Baharini pry		Purchase of 48 pieces of students lockers and chairs	240,000
17	Kimathi pry		Purchase of 48 pieces of students lockers and chairs	240,000
18	Lakeview pry		Purchase of 48 pieces of students lockers and chairs	240,000
19	Racetrack pry		Purchase of 52 pieces of students lockers and chairs	260,000
20	Pangani pry		Purchase of 48 pieces of students lockers and chairs	240,000
21	Langalanga pry		Purchase of 48 pieces of students lockers and chairs	240,000
22	Naka pry		Purchase of 48 pieces of students lockers and chairs	240,000
23	Mirugi Kariuki pry		Purchase of 52 pieces of students lockers and chairs	260,000
24	Nairobi road pry		Purchase of 48 pieces of students lockers and chairs	240,000
25	Mburu Gichua pry		Purchase of 48 pieces of students lockers and chairs	240,000
26	Lanet pry		Purchase of 48	240,000

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Sign:  .....

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			pieces of students lockers and chairs	
27	Bondeni pry		Purchase of 48 pieces of students lockers and chairs	240,000
28	Crater pry		Purchase of 52 pieces of students lockers and chairs	260,000
29	Harambee khalsa		Purchase of 48 pieces of students lockers and chairs	240,000
30	Jamhuri pry		Purchase of 52 pieces of students lockers and chairs	260,000
31	Kariba road pry		Purchase of 48 pieces of students lockers and chairs	240,000
32	Kenyatta pry		Purchase of 48 pieces of students lockers and chairs	240,000
33	Lionhill pry		Purchase of 48 pieces of students lockers and chairs	240,000
34	Madaraka pry		Purchase of 48 pieces of students lockers and chairs	240,000
35	Ndimu pry		Purchase of 48 pieces of students lockers and chairs	240,000
36	St Paul's pry		Purchase of 48 pieces of students lockers and chairs	240,000
37	Rhino pry		Purchase of 48 pieces of students lockers and chairs	240,000
38	St Xavier's pry		Purchase of 48 pieces of students lockers and chairs	240,000
39	St Joseph pry		Purchase of 48 pieces of students lockers and chairs	240,000
40	Ngala special pry		Purchase of 48	240,000

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Sign: .....

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Secretary: Fatma Yusuf

Sign: .....

Date: 25/03/19



			pieces of students lockers and chairs	
41	Pangani special pry		Purchase of 48 pieces of students lockers and chairs	240,000
42	TOTAL			10,000,000.00

**MIN NTEC 006/2019: DEFERRED PROJECTS BY NG-CDF BOARD FOR THE FINANCIAL YEAR 2018/2019 PROJECTS**

Construction and equipping of small steel nail making industry at ksh 2,500,000

NG-CDFC was requested to provide clear description to be undertaken and provide specific name for the project attaching a concept note on the objective of the project, the intended beneficiaries and how it will be developed, maintained and sustained in concurrence with the ministry of industrialization for the establishment of the industry and the role the ministry would undertake.

After lengthy deliberations, the committee resolved the following:

Project Name	Project Code	Project Activity	Amount Allocated
Kiratina ward community project		<ul style="list-style-type: none"> <li>Construction of a medium size godown at ksh 600,000</li> <li>Provision of electricity connection at ksh 200,000</li> <li>Buying of a steel nail making machine and its commissioning at ksh 1,700,000.</li> </ul>	2,500,000

The concept note on the objectives of the project and a letter of concurrence from the ministry of industrialization were to be submitted as requested.

**MIN NTEC 007/2019:A.O.B**

There being no other business, the meeting ended with a word of prayer by Susan Wangeci at 12:00 Noon.

Confirmed by: Chairman: Nicodemus Akiba

Sign: *Nicodemus Akiba*

Date: 25.02.2019

Secretary: Fatma Yusuf

Sign: *Fatma Yusuf*

Date: 25/02/19