



NG-CDF

National Government Constituencies Development Fund

Kilgoris Constituency

+254724-365-797

P.O Box 361-40700

KILGORIS

cdfkilgoris@ngcdf.go.ke

Date: 8th May, 2024

THE CEO,
NG-CDF BOARD,
P.O BOX 46682-00100.
NAIROBI

Dear Sir,

RE: PROJECT PROPOSAL 2023/2024 FY

Please receive the enclosed copy of our project Proposal for Kilgoris NG-CDF for the financial year 2023/2024.

Regards

LEMARIMPE N. PARSUMPAT

FUND ACCOUNT MANAGER

**MINUTES OF KILGORIS NG-CDF COMMITTEE MEETING HELD ON 8TH JANUARY 2024
AT THE KILGORIS CONSTITUENCY BOARDROOM AT 10.24 P.M**

MEMBERS PRESENT

1. Gideon Ole Saruni
2. N.L Parsumpat
3. Cicilia Martine Sapalan
4. Susan Kaapei
5. Gladys Cherop
6. Moses Nasesia
7. Gideon Nairimo
8. David Taiswa Ngeeti
9. Davis Sempelai
10. Mohammed Mwabuzo

Chairperson
Fund Account Manager
Secretary
Member
Member
Member
Member
Member
Member
DCC Transmara W est

INATTENDANCE

11. George Muchaina
12. Joan Mutai

S.C.D.E – Transmara south
S.C.D.E – Transmara W est

AGENDA

1. Preliminaries
2. Reading and Confirmation of previous minutes
3. Matters Arising
4. Adoption of Education Stakeholders' Recommendation On Identification Of Junior Secondary Schools For Funding 2023/2024 FY
5. Reallocation of projects
6. Projects change of activities
7. Consideration of ongoing projects
8. Preparation of 2022/2023 FY Projects Proposal
9. A.O.B/Adjournment

MIN 1/08/01/2024: PRELIMINARIES

The chairman brought the session to order at 10.24 am. Then, the opening prayer was said by Mr. Davis Sempelai. In his opening remarks, the chairman welcomed all members and wished them fruitful deliberations in the meeting.

MIN 2/08/01/2024 READING AND CONFIRMATION OF PREVIOUS MINUTES

The minutes of the previous meeting were read by the secretary and were proposed as true reflection of the previous deliberations by Mr. Gideon Nairimo and seconded by Mrs.Cecilia Sapalan.

MIN 3/08/01/2024 MATTERS ARISING

There were no matters arising


2





MIN 4/08/01/2024REALLOCATION, CHANGE OF ACTIVITY AND CHANGE OF NAME OF PROJECTS; 2020/2021 AND 2022/2023 FY

The NG-CDF Kilgoris resolved to reallocate funds allocated and approved in 2020/2021 and 2022/2023 financial years as follows: -

Financial year	Project	Approved Amount	Amount Reallocated to BURSARY SECONDARY	Amount Reallocated to BURSARY TERTIARY	Proposed Activity	Reason for reallocation
2020/2021	NHIF social security programme – payment for NHIF cover targeting OVC, poor older persons, PWD, poor widows and widowers and destitute families.	4,900,000	0	4,900,000	Payment of bursary to needy students in tertiary institutions	Identification of the beneficiaries took long since most had been catered for by the County and Ministry of Health
2020/2021	Emergency – to cater for any unforeseen occurrences in the constituency during the financial year.	1,288,879.30	1,288,879.30	0	Payment of bursary to needy students in Secondary schools	This is the unspent balance from emergency vote during the year 2022/2023
2020/2021	Embolioi Primary School – construction of one	1,300,000	0	1,300,000	Payment of bursary to needy students in	The school is still registered under ECDE which falls under



Financial year	Project	Approved Amount	Amount Reallocated to BURSARY SECONDARY	Amount Reallocated to BURSARY TERTIARY	Proposed Activity	Reason for reallocation
	classroom to completion				tertiary institutions	devolved functions.
2022/2023	NHIF-Social Security Program - Payment for NHIF for 743 -Social Security Program to OVC, Poor Older Persons PWDs, Widows, Widowers & Destitute Families	4,450,000	4,450,000	0	Payment of bursary to needy students in Secondary schools	The committee failed to agree on a working criteria to support the programme and thus resolved to reallocate the funds to bursary to help needy students in secondary schools.
2022/2023	Ironkeni Primary School - Construction to completion of two classrooms	2,800,000	0	2,800,000	Payment of bursary to needy students in tertiary institutions	The school is still registered under ECDE which falls under devolved functions.
2022/2023	Emergency - Emergency to cater for any unforeseen occurrences in the Constituency during the Financial Year	1,785,196	0	1,785,196	Payment of bursary to needy students in tertiary institutions	This is the unspent balance from emergency vote during the year 2022/2023
TOTAL		16,524,075.30	5,738,879.3	10,785,196		



The committee also approved change of activities for the following projects;

Financial year	Project	Amount	Approved activity	New Activity	Reason for change of activity
2022/2023	Kipupu Primary School	2,800,000	Construction to completion of two classrooms	Renovation to completion of six classrooms: replacement of the worn out roof, flooring and interior and exterior painting of the walls.	It was noted that the school has six classrooms with dilapidated roof and worn-out floors and unpainted walls thus the prioritization of the activity to make their conditions favorable for learning activities over construction of new ones that were aimed at decongesting the classrooms.
TOTAL		3,100,000			

Further, the committee approved change of project name in the proposal as follows;






Financial year	Project	New Project Name	Amount	Activity	Reason for change of name.
2022/2023	Oloyayai Primary School	Ololionto Primary School	2,800,000	Construction to completion two classrooms to completion	The committee learnt that the official registration name of the institution as per the Ministry of Education is "Ololionto Primary School" and not Oloyayai Primary School as earlier proposed. Thus, the need for change of project name.
TOTAL			2,800,000		

MIN 5/08/01/2024; MOE CONDITIONAL GRANT FOR JSS INFRASTRUCTURE DEVELOPMENT

Members were informed that the project proposal for financial year 2023/2024 had been recalled in line with the Board Circular Re: Infrastructure Development for Junior Secondary schools dated 16th October, 2023 and Ministry of Education Circular Re: Infrastructure Development for Junior Schools dated 3rd October, 2023.

NG- CDF Kilgoris Constituency was allocated Kshs.20,003,683 as a conditional grant proposed to be jointly managed by the Ministry of Education and the NG- CDF to ensure synergy and timeliness in implementing the program.

In addition, the allocation was based on grade seven (7) enrolment and as a constituency, the committee is required to match a shilling to a shilling to enable realization of the objective of the program. In order to achieve the matching requirement in the identified JSS Institutions, the table below shows how the allocation is distributed between the two sources of funds:

PROJECTS TO BE FUNDED UNDER MOE

S/NO	PROJECT NAME	PROJECT ACTIVITY	AMOUNT ALLOCATED. (KSH)
1	Kenyelok Primary School	Construction to completion of one Junior Secondary School classrooms.	1,500,000.00

6

[Handwritten signature]

[Handwritten signature]

[Circular stamp: FUND ACCOUNTS MANAGER, KILGORIS NG. CDF, 08 MAY 2024, P.O. Box 301 - 40708 KILGORIS]

S/NO	PROJECT NAME	PROJECT ACTIVITY	AMOUNT ALLOCATED. (KSH)
2	Osinoni Primary School	Construction to completion of one Junior Secondary School classrooms.	1,500,000.00
3	Tororek Primary School	Construction to completion of two Junior Secondary School classrooms.	1,500,000.00
4	Olempang'it Primary School	Construction to completion of one classrooms at Kshs. 3,000,000 and equipping with 20 lockers at Kshs.80,000 and 20 chairs at Kshs.40,000	1,560,000.00
5	Enoosaen Primary School	Construction to completion of one classrooms at Kshs. 3,000,000 and equipping with 20 lockers at Kshs.80,000 and 20 chairs at Kshs.40,000	1,560,000.00
6	Ndonyo Narok Primary School	Construction to completion of one classrooms at Kshs. 3,000,000 and equipping with 20 lockers at Kshs.80,000 and 20 chairs at Kshs.40,000	1,560,000.00
7	Inkoirienito Primary School	Construction to completion of one Junior Secondary School classrooms.	1,500,000.00
8	Enchurai Primary School	Construction to completion of one Junior Secondary School classrooms.	1,500,000.00
9	Ololchani Primary School	Construction to completion of one Junior Secondary School classrooms.	1,500,000.00
10	Kontamet Primary School	Construction to completion of one classrooms at Kshs. 1,560,000 and equipping with 20 lockers at Kshs.30,000 and 20 chairs at Kshs.30,000	1,560,000.00
11	Masurura Primary School	Construction to completion of one classrooms at Kshs. 3,000,000 and equipping with 20 lockers at Kshs.80,000 and 20 chairs at Kshs.40,000	1,560,000.00
12	Oloonkolin Primary School	Construction to completion of one classrooms at Kshs. 3,000,000 and equipping with 20 lockers at Kshs.80,000 and 20 chairs at Kshs.40,000	1,560,000.00
13	Tororek Primary School	Construction to completion of one Junior Secondary School classroom at Kshs.1,523,683 and equipping with 20 lockers	1,643,683.00

7



S/NO	PROJECT NAME	PROJECT ACTIVITY	AMOUNT ALLOCATED. (KSH)
		at Kshs.80,000 and 20 chairs at Kshs.40,000	
	TOTAL		20,003,683

PROJECTS TO BE FUNDED UNDER NG-CDF

S/NO	PROJECT NAME	PROJECT ACTIVITY	AMOUNT ALLOCATED. (KSH)
1	Kenyelok Primary School	Construction to completion of one Junior Secondary School classrooms.	1,500,000.00
2	Osinoni Primary School	Construction to completion of one Junior Secondary School classrooms.	1,500,000.00
3	Tororek Primary School	Construction to completion of one Junior Secondary School classrooms.	1,500,000.00
4	Olempang'it Primary School	Construction to completion of one classrooms at Kshs. 3,000,000 and equipping with 20 lockers at Kshs.80,000 and 20 chairs at Kshs.40,000	1,560,000.00
5	Enoosaen Primary School	Construction to completion of one classrooms at Kshs. 3,000,000 and equipping with 20 lockers at Kshs.80,000 and 20 chairs at Kshs.40,000	1,560,000.00
6	Ndonyo Narok Primary School	Construction to completion of one classrooms at Kshs. 3,000,000 and equipping with 20 lockers at Kshs.80,000 and 20 chairs at Kshs.40,000	1,560,000.00
7	Enenkeshui Primary School	Construction to completion of one Junior Secondary School classroom at Kshs.1,523,683 and equipping with 20 lockers at Kshs.80,000 and 20 chairs at Kshs.40,000	1,643,683.00
8	Inkoirienito Primary School	Construction to completion of one Junior Secondary School classrooms.	1,500,000.00
9	Enchurai Primary School	Construction to completion of two Junior Secondary School classrooms.	1,500,000.00



S/NO	PROJECT NAME	PROJECT ACTIVITY	AMOUNT ALLOCATED. (KSH)
10	Ololchani Primary School	Construction to completion of one Junior Secondary School classrooms.	1,500,000.00
11	Kontamet Primary School	Construction to completion of one classrooms at Kshs. 1,560,000 and equipping with 20 lockers at Kshs.30,000 and 20 chairs at Kshs.30,000	1,560,000.00
12	Masurura Primary School	Construction to completion of one classrooms at Kshs. 3,000,000 and equipping with 20 lockers at Kshs.80,000 and 20 chairs at Kshs.40,000	1,560,000.00
13	Oloonkolin Primary School	Construction to completion of one classrooms at Kshs. 3,000,000 and equipping with 20 lockers at Kshs.80,000 and 20 chairs at Kshs.40,000	1,560,000.00
	TOTAL		20,003,683

MIN 6/08/01/2024 EX. MIN 2/10/11/2023: ADOPTION OF EDUCATION STAKEHOLDERS' RECOMMENDATION ON IDENTIFICATION OF JUNIOR SECONDARY SCHOOLS FOR FUNDING 2023/2024 FY

The chairman tabled the minutes of the Education stakeholders consultative meeting between the NG-CDFC Chairman, the Fund Account Manager – Kilgoris, D.C.C Transmara South, D.C.C Transmara West, S.C.D.E – Transmara West and S.C.D.E – Transmara South on funding of Junior Secondary schools held in the NG-CDFC Boardroom on 26/10/2023 for adoption.

The committee deliberated and unanimously adopted the recommendation of the consultative meeting and resolved to allocate the funds as recommended with each Junior Secondary classroom be constructed to completion at the rate of Kshs. 1,500,000.

The FAM then informed the committee that with the inclusion of the Kshs. 20,003,683 allocated by the Ministry of Education, the constituency allocation had increased to Kshs. 204,133,584 for the financial year 2023/2024. The committee then urged the FAM and chairman to expedite the process of preparation of the budget proposal with consideration of the consultative meeting's recommendations for timely onward forwarding to the NG-CDF Board.

MIN 7/08/01/2024: CONSIDERATION OF ONGOING PROJECTS

9
FUND ACCOUNTS MANAGER
KILGORIS NG-CDFC
08 MAR 2024
P.O. Box 361 - 40700 KILGORIS



The fund account manager informed the committee of the requirement by the NG-CDF Board that on preparation of the constituency proposal, priority should be given to ongoing projects before embarking to new ones. It was however noted that the constituency had only one project ongoing by closure of the financial year (i.e. construction to completion of ACC's office at Ennoosaen), which had been done to completion by the time the project proposal was being drafted with the allocation for the previous financial year leaving the constituency without a single ongoing project to consider in this financial year's proposal. The structure is currently complete and in use and the same would be adequate to host the ACC. Thus, the committee proposed all new projects as herein.

Constituency	Financial Year	Project name	Approved Activities	Outstanding Activities	Contract sum/ Estimated Cost (Kshs) of the entire project	Financial years	Allocation / Approved Amount (Ksh)	Amount Disbursed (Kshs.)	Balance to complete (Kshs.)	Implementation Status /Level	% level of completion	Remarks
Kilgoris	2022/2023	Assistant County Commissioner (ACC's) Office - Enosken	Construction to completion of four roomed Office (Phase I)	N/A	5,530,000.00	2022/23	5,530,000.00	5,530,000.00	-	Complete and in use	100% complete	Project complete and in use.

MIN 8/08/01/2024 PREPARATION OF 2023/2024 FY PROJECT PROPOSAL

REPARATION OF 2023/2024 FY PROJECT PROPOSAL

The FAM took the members through the entire circular; Ref: NG-CDFB/CEO/NG-CDF CIRCULARS VOL. II(034) dated 29th August 2023 from the Board on preparation and submission of 2023/2024 FY project proposal. Members then, deliberated extensively on various projects in the Ward Report previously conducted with keen consideration to ongoing projects.

He further informed the committee that Kilgoris constituency was allocated Kshs. 204,133,584 for the financial year 2023/2024 including the amount allocated to the ministry of education for the construction and equipping of Junior Secondary schools.

Key issues of consideration were explained as below;

- Consideration of statutory provisions
- Adequate consultation with public works on realistic cost estimates
- Adequate allocation of funds to projects.

After lengthy deliberations on the ward report, statutory provisions, the members prioritized projects to be financed in the FY 2023/2024 as tabled below;

S/No	Project Name	Activities	Original Cost Estimate	Cumulative Allocation	Amount Allocated	Status
	ADMINISTRATION AND RECURRENT EXPENDITURE					
1.	Employees basic salaries	Payment of basic salaries for 13 staff	3,012,000.00		3,012,000.00	New
2.	Staff gratuity	Payment staff gratuity for 13 staff	933,720.00		933,720.00	New
3.	NSSF	Payment of NSSF employer deductions for 13 staff	168,480.00		168,480.00	New
4.	Housing Levy	Payment of employer contribution to housing levy for 13 staff	45,180.00		45,180.00	New
5.	Electricity charges	Payment of electricity charges	80,000.00		80,000.00	New
6.	Water and sewerage charges	Payment of water and sewerage charges	50,000.00		50,000.00	New
7.	Telephone, telex, facsimile and mobile phone service	Payment of telephone expenses	100,000.00		100,000.00	New

11 KILGORIS NG-CDF
08 MAY 2024
361 - 40700 KILGORIS

S/No	Project Name	Activities	Original Cost Estimate	Cumulative Allocation	Amount Allocated	Status
8.	Internet connections	Payment of internet connections	80,000.00		80,000.00	New
9.	Courier and postal services	Payment of courier and postal services	200,000.00		200,000.00	New
10.	Travel costs	Payment of travel costs	200,000.00		200,000.00	New
11.	Accommodation - domestic travel	Payment of accommodation on domestic travel	200,000.00		200,000.00	New
12.	Daily subsistence allowance	Payment of daily subsistence allowances	420,000.00		420,000.00	New
13.	Publishing and printing services	Payment of publishing and printing services	200,000.00		200,000.00	New
14.	Advertising, awareness and publicity campaigns	Payment of advertising, awareness and publicity campaigns	150,000.00		150,000.00	New
15.	National celebrations	Payment of national celebrations expenses (refreshments, tents, chairs and Public Address system)	50,000.00		50,000.00	New
16.	Catering services (receptions), accommodation, gifts, food and drinks	Payment of catering services (receptions), accommodation, gifts, food and drinks	250,000.00		250,000.00	New
17.	Other committee expenses	Payment of other committee expenses	1,660,000.00		1,660,000.00	New
18.	NG-CDFC allowance	Payment of NG-CDFC allowances.	1,248,000.00		1,248,000.00	New
19.	Purchase of uniforms and clothing.	Purchase of uniforms and clothing.	150,000.00		150,000.00	New



[Handwritten signature]

[Handwritten signature]

S/No	Project Name	Activities	Original Cost Estimate	Cumulative Allocation	Amount Allocated	Status
20.	General office supplies (papers, pencils, forms, small office equipment)	Purchase of general office supplies (papers, pencils, forms, small office equipment)	550,000.00		550,000.00	New
21.	Supplies and accessories for computers and printers	Purchase of supplies and accessories for computers and printers	200,000.00		200,000.00	New
22.	Sanitary and cleaning materials supplies and services	Purchase of sanitary and cleaning materials, supplies and services	150,000.00		150,000.00	New
23.	Refined fuels and lubricants for transport	Purchase of refined fuels and lubricants for GK vehicles	350,000.00		350,000.00	New
24.	Other fuels	Payment of other fuels	211,299.00		211,299.00	New
25.	Bank service commission and charges	Payment of bank service commission and charges	89,115.00		89,115.00	New
MONITORING, EVALUATION AND CAPACITY BUILDING						
26.	Telephone, Telex, Facsimile and Mobile Phone Service	Payment of telephone expenses	80,000		80,000	New
27.	Internet Connections	Payment of internet Connections	60,000		60,000	New
28.	Travel Costs	Payment of travel costs.	170,000		170,000	New
29.	Accommodation -domestic travel	Payment of accommodation on domestic travel	200,000		200,000	New
30.	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	100,000		100,000	New
31.	Publishing and Printing Services	Payment of Publishing and Printing Services	80,000		80,000	New

13

[Signature]

[Signature]

FUND ACCOUNTS MANAGER
KILGORIS NG - CDF
08 MAY 2024
P.O. Box 381 - 40700 KILGORIS

[Signature]

S/No	Project Name	Activities	Original Cost Estimate	Cumulative Allocation	Amount Allocated	Status
32.	Travel Allowance on training	Payment of Travel Allowance on training of NG-CDFC, National Government officers and PMC during training on project planning and management, procurement, financial management and other cross cutting issues	400,000		400,000	New
33.	Remuneration of Instructors and Contract Based Training Services	Payment of Instructors and Contract Based Training Services during training on project planning and management, procurement, financial management and other cross cutting issues	150,000		150,000	New
34.	Production and Printing of Training Materials	Payment of Production and Printing of Training Materials during training on project planning and management, procurement, financial management and other cross cutting issues	80,000		80,000	New
35.	Hire of Training Facilities and Equipment	Hire of Training Facilities and Equipment during training on project planning and management, procurement, financial management and other cross cutting issues	200,000		200,000	New

14







S/No	Project Name	Activities	Original Cost Estimate	Cumulative Allocation	Amount Allocated	Status
36.	Accommodation Allowance	Payment of Accommodation Allowances of NGCDFC, National Government officers and PMC during training on project planning and management, procurement, financial management and other cross cutting issues	600,000		600,000	New
37.	Catering Services(receptions), Accommodation, Food and Drinks	Payment of catering Services (receptions), Accommodation, Food and Drinks	300,000		300,000	New
38.	NGCDFC allowance	Payment of NG-CDFC allowance during M&E	1,500,000		1,500,000	New
39.	Purchase of Uniforms and Clothing - Staff	Purchase of Uniforms and Clothing for NG-CDFC Office	80,000		80,000	New
40.	General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	623,897.00		623,897.00	New
41.	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	500,000		500,000	New
42.	Maintenance Expenses -Motor Vehicles	Payment of Maintenance Expenses – NG-CDFC Motor Vehicles	400,000		400,000	New
	EMERGENCY					
43.	Emergency	To cater for unforeseen occurrences in the constituency during the financial year	9,691,047.00		9,691,047.00	New
BURSARY AND SOCIAL SECURITY PROGRAMME						

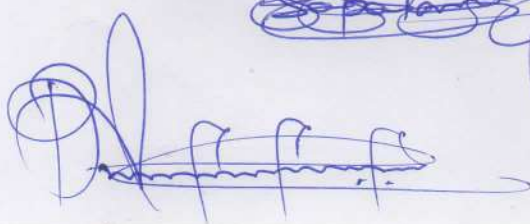
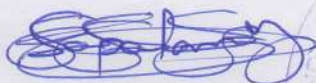


S/No	Project Name	Activities	Original Cost Estimate	Cumulative Allocation	Amount Allocated	Status
44.	NHIF Social Security programme	Payment for NHIF medical cover to 500 Orphans and Vulnerable Children (OVC), poor older persons, Persons with Disabilities (PWDs), poor widows and widowers and destitute families.	3,000,000.00		3,000,000.00	New
45.	Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	14,370,882.00		14,370,882.00	New
46.	Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	33,682,598.00		33,682,598.00	New
PRIMARY SCHOOLS PROJECTS						
47.	Emarti Primary School	Construction to completion of 4 door pit latrines with one chamber to cater for Persons with Disabilities and a urinal.	1,200,000.00		1,200,000.00	New
48.	Medung'i Primary School	Construction to completion of 4 door pit latrines with one chamber to cater for Persons with Disabilities and a urinal.	1,200,000.00		1,200,000.00	New
49.	Inkoirienito Primary School	Construction to completion of 4 door pit latrines with one chamber to cater for Persons with Disabilities and a urinal.	1,200,000.00		1,200,000.00	New
50.	Osupuko Primary School	Renovation to completion of five classrooms: replacement of the worn-out roof, flooring and interior and exterior painting of the walls.	3,500,000.00		3,500,000.00	New

16




S/No	Project Name	Activities	Original Cost Estimate	Cumulative Allocation	Amount Allocated	Status
51.	Osupuko Primary School	Construction to completion of administration block comprising of the head teacher's office, deputy head teacher's office, staffroom and registry.	2,500,000.00		2,500,000.00	New
52.	Oloiborsoito Primary School	Renovation to completion of five classrooms: replacement of the worn-out roof, flooring and interior and exterior painting of the walls.	3,500,000.00		3,500,000.00	New
53.	Oloiborsoito Primary School	Construction to completion of 2 pit latrines blocks of four door each (one door in each case to cater for Persons with Disabilities)	2,500,000.00		2,500,000.00	New
54.	Olamuriaki Primary School	Construction to completion of 3 classrooms	4,500,000.00		4,500,000.00	New
55.	Ng,Anayio Primary School	Construction to completion of 2 classrooms	3,000,000.00		3,000,000.00	New
56.	Ilkujuka Primary School	Construction to completion of 2 classrooms	3,000,000.00		3,000,000.00	New
57.	Oltanki Primary School	Renovation to completion of four classrooms: replacement of the worn-out roof, flooring and interior and exterior painting of the walls.	2,000,000.00		2,000,000.00	New
58.	Poroko primary school	Construction to completion of four door pit latrines for boys with one door to cater for Persons with Disabilities	1,200,000.00		1,200,000.00	New


S/No	Project Name	Activities	Original Cost Estimate	Cumulative Allocation	Amount Allocated	Status
59.	Ereko Primary School	Construction to completion of four door pit latrines for boys with one door to cater for Persons with Disabilities.	1,200,000.00		1,200,000.00	New
60.	Romosha Primary School	Renovation to completion of two classrooms : replacement of the worn-out roof, flooring and interior and exterior painting of the walls	1,100,000.00		1,100,000.00	New
61.	Olaitong Primary School	Construction to completion of 2 pit latrines block of four door each (one door in each to cater Persons with Disabilities)	2,000,000.00		2,000,000.00	New
62.	Kinyibol Primary School	Renovation to completion of five classrooms: replacement of the worn- out roof, flooring and interior and exterior painting of the walls	3,000,000.00		3,000,000.00	New
63.	Kilkat Primary School	Construction to completion of 2 classrooms	3,000,000.00		3,000,000.00	New
64.	Osero Primary School	Construction to completion of 2 classrooms	3,000,000.00		3,000,000.00	New
65.	Enkeshui Primary School	Construction to completion of 1 classroom	1,500,000.00		1,500,000.00	New
66.	Olkireruki Primary School	Construction to completion of a 2 roomed teacher's house	2,000,000.00		2,000,000.00	New
JSS PROJECTS FUNDED BY NG-CDF						
67.	Kenyelok Primary School	Construction to completion of one Junior Secondary School classroom.	1,500,000.00		1,500,000.00	New



S/No	Project Name	Activities	Original Cost Estimate	Cumulative Allocation	Amount Allocated	Status
68.	Osinoni Primary School	Construction to completion of one Junior Secondary School classroom.	1,500,000.00		1,500,000.00	New
69.	Tororek Primary School	Construction to completion of one Junior Secondary School classroom.	1,500,000.00		1,500,000.00	New
70.	Olempang'it Primary School	Construction to completion of one classroom at Kshs.1,500,000 and equipping with 10 lockers at Kshs.40,000 and 10 chairs at Kshs.20,000	1,560,000.00		1,560,000.00	New
71.	Enoosaen Primary School	Construction to completion of one classroom at Kshs.1,500,000 and equipping with 10 lockers at Kshs.40,000 and 10 chairs at Kshs.20,000	1,560,000.00		1,560,000.00	New
72.	Ndonyo Narok Primary School	Construction to completion of one classroom at Kshs.1,500,000 and equipping with 10 lockers at Kshs.40,000 and 10 chairs at Kshs.20,000	1,560,000.00		1,560,000.00	New
73.	Enenkeshui Primary School	Construction to completion of one Junior Secondary School classroom at Kshs.1,523,683 and equipping with 20 lockers at Kshs.80,000 and 20 chairs at Kshs.40,000	1,643,683.00		1,643,683.00	New
74.	Inkoirienito Primary School	Construction to completion of one Junior Secondary School classroom.	1,500,000.00		1,500,000.00	New
75.	Enchurai Primary School	Construction to completion of one	1,500,000.00		1,500,000.00	New



S/No	Project Name	Activities	Original Cost Estimate	Cumulative Allocation	Amount Allocated	Status
		Junior Secondary School classroom.				
76.	Oloichani Primary School	Construction to completion of one Junior Secondary School classroom.	1,500,000.00		1,500,000.00	New
77.	Kontamet Primary School	Construction to completion of one classroom at Kshs.1,500,000 and equipping with 10 lockers at Kshs.40,000 and 10 chairs at Kshs.20,000	1,560,000.00		1,560,000.00	New
78.	Masurura Primary School	Construction to completion of one classroom at Kshs.1,500,000 and equipping with 10 lockers at Kshs.40,000 and 10 chairs at Kshs.20,000	1,560,000.00		1,560,000.00	New
79.	Oloonkolin Primary School	Construction to completion of one classroom at Kshs.1,500,000 and equipping with 10 lockers at Kshs.40,000 and 10 chairs at Kshs.20,000	1,560,000.00		1,560,000.00	New
SECONDARY SCHOOLS PROJECTS						
80.	Emarti Secondary School	Purchase of a 51 seater school bus	9,000,000.00		9,000,000.00	New
81.	Mashangwe Secondary School	Construction to completion of 4 roomed administration block.	3,000,000.00		3,000,000.00	New
82.	Olmelil Secondary School	Construction to completion of 2 classrooms	3,000,000.00		3,000,000.00	New
SECURITY PROJECTS						

20

[Handwritten signature]

[Handwritten signature]

[Circular stamp: FUND ACCOUNTS MANAGER, KILGORIS W.C. COE, 08 JAN 2024, P.O. Box 361 - 40700 KILGORIS]

S/No	Project Name	Activities	Original Cost Estimate	Cumulative Allocation	Amount Allocated	Status
83.	Pusanki chief's office	Construction to completion of a 4 roomed Chief's office.	2,000,000.00		2,000,000.00	New
84.	Kapune chief's office	Construction to completion of a 4 roomed Chief's office	2,000,000.00		2,000,000.00	New
85.	Lolgorian Director of Criminal Investigation Officer's office	Construction to completion of a 6 roomed Chief's office.	3,500,000.00		3,500,000.00	New
86.	Isokon chief's office	Construction to completion of a 4 roomed Chief's office	2,000,000.00		2,000,000.00	New
87.	Kilgoris Deputy County Commissioner's Office	Fencing to completion of approximately 4.5 acres of DCC office's compound using concrete posts, barbed wire and chain-link and installation of a gate.	2,500,000.00		2,500,000.00	New
88.	Mashangwa police post (New)	Fencing to completion of 3 acres land using concrete post, barbed wire and chain-link at Kshs.1,300,000, construction to completion of a metal gate, gate pillars and sentry house at Kshs.900,000, construction to completion of 3 roomed police office with armoury, store and reporting centre at Kshs.2,700,000 and a 2 roomed house to completion at Kshs.2,000,000.	6,900,000.00		6,900,000.00	New
OTHER PROJECTS						




S/No	Project Name	Activities	Original Cost Estimate	Cumulative Allocation	Amount Allocated	Status
89.	Kilgoris NG-CDF Office	Renovation to completion of NG-CDF Office's 350 capacity conference hall: floor screeding, fixing of tiles, fixing of ceiling, installation of electricity, painting and general finishes at kshs.1,700,000, Purchase of 4 conference tables at Kshs.680,000, Purchase of 2 HP LaserJet duplex printers at Kshs.280,000, purchase of 2 desktop computers (HP 290 G4 Microtower 10th Gen Intel Core i5 4GB RAM 1TB(1000GB) HDD 18.5" Monitor Intel UHD Graphics 1) at Kshs.150,000, Purchase of 2 office HP laptops (Intel Core i5-1355U, 8GB DDR4, 512GB SSD, Integrated Intel Graphics, Display Size : 14.0") at Kshs.300,000 (for Records and Accounting Departments) and construction to completion of a 3 roomed security house at Kshs.1,500,000	4,610,000.00		4,610,000.00	New



S/No	Project Name	Activities	Original Cost Estimate	Cumulative Allocation	Amount Allocated	Status
90.	Kilgoris NG-CDF Office	Construction to completion of 6 door modern toilets with one chamber catering for Persons with Disabilities and a urinal at Kshs1,500,000, Construction to completion of 1,000L capacity septic tank at Kshs.750,000 and purchase and installation of 5,000L water tank at Kshs.250,000	2,500,000.00		2,500,000.00	New
	Total				184,129,901	
JSS PROJECTS UNDER MOE						
91.	Kenyelok primary school	Construction to completion of one Junior Secondary School classroom.	1,500,000.00		1,500,000.00	New
92.	Osinoni primary school	Construction to completion of one Junior Secondary School classroom.	1,500,000.00		1,500,000.00	New
93.	Tororek primary school	Construction to completion of one Junior Secondary School classroom.	1,500,000.00		1,500,000.00	New
94.	Olempang'it primary school	Construction to completion of one classroom at Kshs.1,500,000 and equipping with 10 lockers at Kshs.40,000 and 10 chairs at Kshs.20,000	1,560,000.00		1,560,000.00	New
95.	Enoosaen Primary school	Construction to completion of one classroom at Kshs.1,500,000 and equipping with 10 lockers at Kshs.40,000 and 10 chairs at Kshs.20,000	1,560,000.00		1,560,000.00	New
96.	Ndonyo Narok primary school	Construction to completion of one	1,560,000.00		1,560,000.00	New



S/No	Project Name	Activities	Original Cost Estimate	Cumulative Allocation	Amount Allocated	Status
		classroom at Kshs.1,500,000 and equipping with 10 lockers at Kshs.40,000 and 10 chairs at Kshs.20,000				
97.	Tororek primary school	Construction to completion of one Junior Secondary School classroom at Kshs.1,523,683 and equipping with 20 lockers at Kshs.80,000 and 20 chairs at Kshs.40,000	1,643,683.00		1,643,683.00	New
98.	Inkoirienito primary school	Construction to completion of one Junior Secondary School classroom.	1,500,000.00		1,500,000.00	New
99.	Enchurai primary school	Construction to completion of one Junior Secondary School classroom.	1,500,000.00		1,500,000.00	New
100.	Oloichani primary school	Construction to completion of one Junior Secondary School classroom.	1,500,000.00		1,500,000.00	New
101.	Kontamet Primary school	Construction to completion of one classroom at Kshs.1,500,000 and equipping with 10 lockers at Kshs.40,000 and 10 chairs at Kshs.20,000	1,560,000.00		1,560,000.00	New
102.	Masurura primary school	Construction to completion of one classroom at Kshs.1,500,000 and equipping with 10 lockers at Kshs.40,000 and 10 chairs at Kshs.20,000	1,560,000.00		1,560,000.00	New
103.	Oloonkolin primary school	Construction to completion of one classroom at Kshs.1,500,000 and equipping with	1,560,000.00		1,560,000.00	New



S/No	Project Name	Activities	Original Cost Estimate	Cumulative Allocation	Amount Allocated	Status
		10 lockers at Kshs.40,000 and 10 chairs at Kshs.20,000				
	Sub-Total				20,003,683	
	GRAND TOTAL				204,133,584	

MIN 9/15/08/01/2024: ADJOURNMENT

There being no any other business the meeting adjourned at 3.45 Pm with a closing prayer from Gladys Cherop

Minutes Taken by:

NG-CDFC Secretary: Cecilia Sapalan

Confirmed by:

NG-CDFC Chairman: Gideon Ole Saruni

Sign _____

Sign _____

ANNEXES

Annex 1: Breakdown for Staff Salaries, Allowances and Housing Levy

Breakdown for Staff Salaries and Allowances								
Position	Scale	Monthly Basic Salary	Annual Basic Salary	Gratuity (pm)	Gratuity (p.a)	NSSF Rate	NSSF (Annual)	Housing Levy (p.a)



Account Assistant	CSG 12	21,000.00	252,000	6,510.00	78,120	1,080	12,960	3,780
Records Management Officer	CSG 12	21,000.00	252,000	6,510.00	78,120	1,080	12,960	3,780
Clerk of Works	CSG 11	25,000.00	300,000	7,750.00	93,000	1,080	12,960	4,500
ICT Officer	CSG 12	21,000.00	252,000	6,510.00	78,120	1,080	12,960	3,780
Office Assistant	CSG 11	25,000.00	300,000	7,750.00	93,000	1,080	12,960	4,500
Project Clerk	CSG 14	18,000.00	216,000	5,580.00	66,960	1,080	12,960	3,240
Project Clerk	CSG 14	18,000.00	216,000	5,580.00	66,960	1,080	12,960	3,240
Project Clerk	CSG 14	18,000.00	216,000	5,580.00	66,960	1,080	12,960	3,240
Secretary	CSG 14	18,000.00	216,000	5,580.00	66,960	1,080	12,960	3,240
Security Officer	CSG 14	15,000.00	180,000	4,650.00	55,800	1,080	12,960	2,700
Security Officer	CSG 14	15,000.00	180,000	4,650.00	55,800	1,080	12,960	2,700
Cleaner	CSG 14	15,000.00	180,000	4,650.00	55,800	1,080	12,960	2,700
Driver	CSG 12	21,000.00	252,000	6,510.00	78,120	1,080	12,960	3,780
Total		251,000	3,012,000	77,810	933,720	14,040	168,480	45,180

Annex 2: Breakdown for Daily Subsistence Allowance for NG-CDF functions organized by the Board or Regional Office (Administration Vote)

Description	No.	Rate	No. of days	Total Amount (PA)
Daily Subsistence Allowance -FAM & DA	2	11,200	10	224,000
Daily Subsistence Allowance -Staff	2	6,300	10	126,000
Daily Subsistence Allowance - Chair	1	7,000	10	70,000
Total				420,000

Annex 3: Breakdown for NG-CDFC Allowances




Committee Expenses	No. of meetings	Number of persons	Rate	Total
Chairperson	24	1	7,000	168,000
members	24	9	5,000	1,080,000
Total				1,248,000

Annex 4: Breakdown for Other Committee Expenses

Other committee expenses	No.	Days	Rate	Amount
Preparation of Bill of Quantities and Designs, valuation reports				200,000
NG-CDFC Transport allowance	9	40	1,500	540,000.00
Payment of any other unforeseen expenses related to the NG-CDFC Committee operations				200,000
Total				940,000

Annex 5: M&E - Breakdown

Item	Pax	Rate	No. of Days	Total
Travel Allowance on training	100	2,500	2	500,000
Accommodation Allowance during training	15	5,000	2	150,000
Daily Subsistence	15	5,000	3	225,000
NG-CDFC Allowance during M&E	10	5,000	30	1,500,000

27

[Handwritten signature]

[Handwritten signature]

[Circular stamp: FUND ACCOUNTS MANAGER, KILGORIS, 381-40100]

Annex 6: Breakdown for Constituency Oversight Committee

Item	Pax	Rate	Days	Total
Committee allowances	5	5,000	48	1,200,000.00
Accommodation - Domestic Travel	5	8,000	5	200,000.00
Hire of Training Facilities and Equipment				100,000.00
Travel Costs (Airlines, Bus, Railway, Mileage Allowances.)				50,000.00
Refined Fuels and Lubricants for Transport				101,299.00
Remuneration of Instructors and Contract Based Training Services				190,000.00
Total				1,841,299

