

MINUTES OF KAJIADO NORTH CONSTITUENCY NG-CDFC MEETING HELD ON 18TH JANUARY 2024 AT KAJIADO NORTH NG-CDF BOARDROOM AT 08:30 AM

MEMBERS PRESENT

1. Elizabeth Njuguna-Chairlady
2. Warren Maina-Secretary
3. Amina Edin-Member
4. Robert Sungura-Member
5. David Lepasha-Member
6. Mary Mumbi-Member
7. Tabitha Ruguru-Member
8. Martin Kimemia-Member
9. Taari Rwaria –DCC
10. Keziah Muriithi- FAM

In Attendance

11. Hon Onesmus Ngogoyo -MP Kajiado North
12. Mrs.Jane Karimi-Kajiado North Sub County Director of Education

AGENDA:

1. Preliminaries
2. Reading and confirmation of previous minutes.
3. Matters arising.
4. AIE of 2023/ 2024 financial year
5. Adoption of the bursary subcommittee resolution
6. Payment to Supplier
7. Staff gratuity.
8. AOB

PRELIMINARIES.

The meeting was called to order at 8:45am by the Chairperson, who thanked the members for all attending the meeting. She then asked Tabitha Ruguru to say a word of prayer. The chairperson presented the agenda of the day to members and opened the floor for any other matter for discussion. She then asked any person with any interest on any matter to declare. Having no interest declared the secretary was asked to move to the next agenda.

MIN: 1/NG-CDF-C-KJDN/18/01/2024: ~READING AND CONFIRMATION OF PREVIOUS MINUTES.

The minutes were read through by the secretary Mr. Warren Maina and proposed by Mr. Robert Sungura and seconded by Mr. David Lepasha as true records of the days' deliberations.

MIN: 2/NG-CDF-C-KJDN/18/01/2024: ~MATTERS ARISING

- Amendment of the 2023/2024 project proposal

The Fund Account Manager presented to the committee a circular from the NG-CDF Board referenced NG-CDFB/ CEO/ NGCDF CIRCULARS/ VOL. 11(35) dated 4th January 2024, stating:

- A sum not exceeding three per cent (3%) of the total annual allocation to a constituency may be used for payment of recurrent utilities costs and maintenance of constituency digital hubs.
- Deletion of subsection (8) hence repealing the provision for sports activities as eligible projects under the NG- CDF Act.
- Substituting environment activities with climate change mitigation activities with an allocation that does not exceed five per cent (5%) of the total allocation to the constituency in that financial year.
- Adjusting the ceiling for education bursary from thirty-five per cent (35%) of the constituencies' allocation in a financial year to forty per cent (40%) without any provision to exceed that ceiling.
- Repeal of section 53(fifty-three) and section 53(fifty-three) A of the NG- CDF Act therefore the constituency oversight committee (COC) ceases to exist.

The committee discussed the changes and revisited the proposal as earlier on submitted to the board. After much deliberations, the proposal was adjusted as follows to fit the new requirements of the NG- CDF Act.

a) Statutory Provisions

Members discussed and approved a total of **Ksh 68,812,131** to cater for administration and recurrent expenditure, monitoring and evaluation, bursary and emergency.

b) Ongoing projects Ksh 6,458,753 The committee resolved to give priority to the ongoing projects as captured

No	Constituency	Financial Year	Project name	Approved Activities	Outstanding Activities	Contract sum/Estimated Cost (Kshs) of the entire project	Financial years	Allocation/ Approved Amount (Ksh)	Amount Disbursed (Kshs.)	Balance to complete (Kshs.)	Implementation Status /Level	% level of completion	Remarks
1	Kajia do North	2020/2021	Embulbul ICT Hub	Construction of surfing room to completion with 35 working stations	Additional Funds for completion of Embulbul ICT hub; construction of benches, electrical works and painting works	2,019,699.00	1	1,600,000.00	1,600,000.00	419,699.00	Completed	100%	Completed but awaiting 8 computers to operate
2	Kajia do North	2022/2023	Nakeel Secondary School	Construction of 45 students capacity laboratory with terrazzo	Additional Funds for completion of a 50 capacity Laboratory;	4,982,600.00	1	3,800,000.00	3,800,000.00	1,182,600.00	Completed	100%	Completed and in Use

No.	Constituency	Financial Year	Project name	Approved Activities	Outstanding Activities	Contract sum/Estimated Cost (Kshs) of the entire project	Financial years	Allocation/ Approved Amount (Ksh)	Amount Disbursed (Kshs.)	Balance to complete (Kshs.)	Implementation Status /Level	% level of completion	Remarks
				to roofing level and drainage works: Foundation walling, floor slab, walling, roofing, piping and drainage works	Construction of laboratory benches, fixing of sinks, electrical works and piping of gas								
3	Kajia do North	2022/2023	Enoomata siani Primary School	Construction of 45 students capacity laboratory with terrazzo to roofing level and drainage works: Foundation walling, floor slab, walling, roofing, piping and drainage works	Additional Funds for completion of a 50 capacity Laboratory; Construction of laboratory benches, fixing of sinks, electrical works and piping of gas	4,981,060.00	1	3,800,000.00	3,800,000.00	1,187,060.00	Completed	100%	Completed and in Use
4	Kajia do North	2022/2023	Nalepo Primary School	Construction of 45 students capacity laboratory with terrazzo to roofing	Construction of a 45 students capacity laboratory to completion: Internal	4,400,000.00	1	1,930,606.00	1,930,606.00	2,469,394.00	Stalled	65%	Awaiting more fundings

No.	Constituency	Financial Year	Project name	Approved Activities	Outstanding Activities	Contract sum/Estimated Cost (Kshs) of the entire project	Financial years	Allocation/Approved Amount (Ksh)	Amount Disbursed (Kshs.)	Balance to complete (Kshs.)	Implementation Status /Level	% level of completion	Remarks
				level and drainage works: Foundation walling, floor slab, walling, roofing, piping and drainage works	and external finishes, laboratory benches, electrical works, plumbing works and painting works								
5	Kajiado North	2020/2021	Nakeel Primary School	Construction of 2No. Classrooms	Construction to completion of 2No. Classrooms; Painting of internal and external walls, fixing of window panes and tiling works	2,600,000.00	1	2,000,000.00	2,000,000.00	600,000.00	Ongoing at plastering Level	60%	Ongoing at plastering Level
6	Kajiado North		Ongata Rongai Primary School	Construction of 2No. Classrooms	Construction to completion of 2No. Classrooms; Painting of internal and external walls, fixing of window panes and	2,600,000.00	1	2,000,000.00	2,000,000.00	600,000.00	Ongoing at Painting Level	80%	Ongoing at Painting Level

No.	Constituency	Financial Year	Project name	Approved Activities	Outstanding Activities	Contract sum/Estimated Cost (Kshs) of the entire project	Financial years	Allocation/Approved Amount (Ksh)	Amount Disbursed (Kshs.)	Balance to complete (Kshs.)	Implementation Status /Level	% level of completion	Remarks
					tiling works								

c) Matching Fund for Junior Secondary School Infrastructure development with the ministry of Education.

The Fund Account Manager informed members that the Board had issued a circular Ref.NG-CDF-CEO/MOE/VOL/046) on infrastructure development for Junior Secondary School. Through the circular, the National Treasury has allocated Ksh3.379 billion in the 2023/2024 financial year for the construction of classrooms and integrated learning centers in Junior Secondary Schools. The Kajiado North Constituency was allocated **Ksh 11,174,333**. The committee was therefore required to set aside an equal amount and liaise with the ministry official at the constituency in identification and implementation of the identified project(s)

The Subcounty director of education who was in attendance told the members that the government and the ministry of education was very committed to ensure that JSS have adequate infrastructure in support of the curriculum-based competence (CBC) system of education, hence the conditional grant to constituencies. After a lengthy discussion the members agreed to fund the following:

JSS projects funded by the Ministry of Education

S/N	Project name	Project Activity	Original Cost	Allocation
1.	Arap Moi Primary School JSS	Construction of 4 classrooms on ground floor of a two storey, building with terrazzo finish to completion at Ksh 10,174,333. Purchase, supply and labelling of 200 lockers and 200 chairs at 1,000,000.	11,174,333	11,174,333

JSS projects funded by the Kajiado North NGCDF

S/N	Project name	Project Activity	Original Cost	Allocation
1.	Ilmerijo Primary School	Construction of 4No. Classrooms one storey building with a roof.	7,600,000	6,000,000
2.	Embulbul Primary School	Construction of 8No. Classrooms one storey building with a roof to completion	17,000,000	17,000,000
3.	Olkeri Primary School	Purchase and delivery of one composite mobile laboratory.	230,000	230,000
4.	Ilmerijo Primary School	Purchase and delivery of one composite mobile laboratory.	230,000	230,000

[Signature]

[Signature]

5.	Uppermatasia Primary School	Purchase and delivery of one composite mobile laboratory.	230,000	230,000
6.	Kerrarapon Primary Schools	Purchase and delivery of one composite mobile laboratory.	230,000	230,000
TOTAL			25,520,000	23,920,000

d) Project for funding in the 2023/2024 Financial year

The committee after a lengthy deliberation resolved to propose the projects captured below for funding for the 2023/2024 Financial year.

S/N	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
ADMINISTRATION AND RECURRENT EXPENDITURE (6%)						
1	Accommodation - Domestic Travel	Payment of accommodation on domestic travel	400,000.00		400,000.00	New
2	Bank service commission and charges	Payment of Bank service commission and charges	20,000.00		20,000.00	New
3	Casual labour and Internship	Payment of 3 staff basic wages	200,000.00		200,000.00	New
4	Contractual employees	Payment of staff Basic salaries for 8 contractual employees	2,547,360		2,547,360	New
5	Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	400,000.00		400,000.00	New
6	Courier and Postal Services	Payment of Courier and Postal Services	200,000.00		200,000.00	New
7	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	300,000.00		300,000.00	New
8	Electricity	Payment of Electricity charges	150,000.00		150,000.00	New
9	General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	480,776.00		480,776.00	New

S/ N	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
10	Gratuity- contractual employees	Payment of gratuity to 8 NGCDFC staff	789,682.00		789,682.00	New
11	Hire of Training Facilities and Equipment	Hire of Training Facilities and Equipment	250,000.00		250,000.00	New
12	Hire of Transport	Payment of Hire of Transport	150,000.00		150,000.00	New
13	House allowance	Payment of house allowances to 8 NG-CDFC staff	240,000.00		240,000.00	New
14	Internet Connections	Payment of Internet Connections	144,000.00		144,000.00	New
15	Leave allowance	Payment of Leave allowances to NGCDFC staff	120,000.00		120,000.00	New
16	Maintenance of Buildings and Stations -- Non- Residential	Payment of maintenance of NGCDFC Office	250,000.00		250,000.00	New
17	Maintenance of Office Furniture and Equipment	Payment of Maintenance of Office Furniture and Equipment	200,000.00		200,000.00	New
18	NGCDFC allowance	Payment of NGCDFC allowance charges	1,248,000.00		1,248,000.00	New
19	NSSF	Employer contribution to NSSF	103,680.00		103,680.00	New
20	Other committee expenses	Payment of Other committee expenses	400,000.00		400,000.00	New
21	Other Fuels	Payment of other fuels (wood, charcoal, cooking gas expenses)	50,000.00		50,000.00	New
22	Purchase of Workshop Tools, Spares and Small Equipment	Purchase of Workshop Tools, Spares and Small Equipment for NGCDFC Office	100,000.00		100,000.00	New
23	Motor Vehicle Insurance	Payment of motor vehicle insurance (to be purchased in 2023/2024FY)	200,000.00		200,000.00	New

S/ N	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
24	Remuneration of Instructors and Contract Based Training Services	Payment of Instructors and Contract Based Training Services	300,000.00		300,000.00	New
25	Sanitary and Cleaning Materials, Supplies and Services	Purchase of Sanitary and Cleaning Materials, Supplies and Services	250,000.00		250,000.00	New
26	Telephone, Telex, Facsimile and Mobile Phone Service	Payment of Telephone expenses	250,000.00		250,000.00	New
27	Transport allowance	Payment of Transport allowances to NGCDFC staff	240,000.00		240,000.00	New
28	Travel Allowance on training	Payment of Travel Allowance during training.	400,000.00		400,000.00	New
29	Water & sewerage charges	Payment of Water & sewerage charges	200,000.00		200,000.00	New
30	Housing levy	Payment of employer contribution to housing levy for 8 staff.	38,210.00		38,210.00	New
MONITORING, EVALUATION AND CAPACITY BUILDING (3%)						
31	Accommodation Allowance	Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC training	600,000.00		600,000.00	New
32	Accommodation - Domestic Travel	Payment of accommodation on domestic travel	500,000.00		500,000.00	New
33	Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	220,000.00		220,000.00	New
34	Supplies and Accessories for Computers and Printers	Payment for supplies and accessories for computers and printers	100,000.00		100,000.00	New
35	General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	500,854.00		500,854.00	New

S/ N	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
36	Hire of Training Facilities and Equipment	Hire of Training Facilities and Equipment (1. NG-CDFC and staff training, 2. PMC training)	400,000.00		400,000.00	New
37	Maintenance Expenses - Motor Vehicles	Payment of Maintenance Expenses - NGCDFC Motor Vehicles	50,000.00		50,000.00	New
38	NGCDFC allowance	Payment of NGCDFC allowance	820,000.00		820,000.00	New
39	Other committee expenses	Payment of Other committee expenses	720,000.00		720,000.00	New
40	Remuneration of Instructors and Contract Based Training Services	Payment of Instructors and Contract Based Training Services	300,000.00		300,000.00	New
41	Telephone, Telex, Facsimile and Mobile Phone Service	Payment of Telephone expenses	100,000.00		100,000.00	New
42	Travel Allowance on training	Payment of Travel Allowance of NG-CDFC, National Government officers and PMC (NG-CDFC and staff training and PMC training)	750,000.00		750,000.00	New
43	Travel Costs	Payment of travel costs	200,000.00		200,000.00	New
EDUCATION BURSARY AND SOCIAL SECURITY PROGRAMME (RECOMMENDED 40%)						
44	Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	26,500,000.00		26,500,000.00	New
45	Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	14,500,000.00		14,500,000.00	New
46	Bursary Tertiary Institutions	Payment of driving school bursary to 145 persons to acquire motor vehicle driving licenses	2,900,000.00		2,900,000.00	New
EMERGENCY RESERVE						
47	Emergency Reserve	To cater for any unforeseen occurrences in the constituency during the financial year	9,229,569.00	-	9,229,569.00	New
PRIMARY SCHOOLS PROJECTS						

S/N	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
48	Nalepo Primary School	<p>Additional funds for completion of a 45 students' capacity laboratory: Plastering and Plumbing works, Construction of laboratory benches, fixing of sinks, electrical works and piping of gas at Kshs.2,869,394, variation and extra works at Kshs.982,810</p> <p><i>(Allocated Kshs. 1,930,606 in 2022/23FY for construction of 45 Students Capacity Laboratory with terrazzo floor finish to 35% completion: foundation, walling, backfilling, lintel and roofing)</i></p> <p><i>NG-CDFC has submitted BoQ for variation works amounting to Kshs.982,810.</i></p>	4,800,000.00	1,930,606.00	3,852,204.00	Ongoing
49	Enoomatasiani Primary School	<p>Additional funds for completion of a 45 students' capacity laboratory: Construction of laboratory benches, fixing of sinks, electrical works and piping of gas</p> <p><i>(Allocated Kshs.3,800,000 in 2022/23FY for Construction of 45 Student Capacity Laboratory with terrazzo to roofing Level and drainage works up to 60% completion: foundation walling, floor slab, walling, roofing, piping and drainage works).</i></p>	4,987,060.00	3,800,000.00	1,187,060.00	Ongoing

S/N	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
50	Kerarapon Primary School	Renovation to completion of 6No classrooms: Removing of iron sheet, fixing of broken window panes, plastering internal walls, hacking off existing cement sand screed floor and replacing approved floor finish at Kshs.3,800,000 and construction to completion of 1No. classroom Kshs.1,700,000.	5,500,000.00		5,500,000.00	New
51	Professor Saitoti Primary School (New school)	Construction of one storey building comprising of 8No. classrooms: Substructure, Superstructure Suspended floor slab and a ramp <i>(Kshs.6.5 million to be allocated in 24/25FY and 5 million in 25/26FY)</i>	20,000,000.00		8,500,000.00	New
52	Olepasha Primary School	Construction of 8 No. classrooms on a suspended floor slab (4 classrooms on the first floor and 4 classrooms on the second floor): walling of the 1st and 2nd floors, suspended floor slab, fixing window grills and doors on both floors and roofing. <i>(Balance of Kshs.10 million to be allocated in 24/25FY (4 classrooms on the ground floor allocated Kshs.9,000,000 in 2022/23FY for construction to completion of 4 Classrooms with a suspended floor slab and terrazzo floor finish)</i>	15,000,000.00		5,000,000.00	New
53	Nakeel Primary School	Additional funds for construction of 2No. Classrooms with a roof to completion <i>(Allocated Kshs.2,000,000 in 2020/21FY for Construction of 2 classrooms to completion)</i>	2,600,000.00	2,000,000.00	600,000.00	Ongoing
54	Ongata Rongai Primary School	Additional funds for construction of 2No. classrooms with a roof to completion	2,600,000.00	2,000,000.00	600,000.00	Ongoing

S/N	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
		<i>(Allocated Kshs.2,000,000 in 2020/21FY for construction of 2 classrooms to completion)</i>				
55	Nkaimurunya Primary School	Renovation to completion of 9 No. classrooms: Removing of leaking iron sheets and replacing with new, removing wooden windows and replacing with metal windows, fixing of window panes, plastering internal walls, hacking off existing cement sand screed floor and replacing it with terrazo floor finish.	6,000,000.00		6,000,000.00	New
56	Nakeel Primary School	Purchase of 10,000 litres water tank at Kshs.90,000, construction of a concrete base (Excavation of cotton soil, Substructure, Backfilling, Floor slab and External Finishes) for the tank at Kshs.140,000 and installation of gutters and rain water harvesting goods at Kshs.40,000.	270,000.00		270,000.00	New
JSS PROJECTS UNDER NG-CDF						
57	Embulbul Primary School	Construction to completion of one storey building comprising of 8No. Classrooms with a roof. Submit BOQ <i>(BoQ for one storey classroom block at Kshs.17,014,740.80)</i>	17,000,000.00		17,000,000.00	New
58	Ilmerijo Primary School	Construction of one storey building comprising of 4 classrooms: substructure, superstructure, suspended floor slab, roofing and plastering, fixing of doors and windows. <i>(Balance of Kshs.1,600,000 will be allocated in 2024/25FY for painting, floor works and fixing of grills).</i>	7,600,000.00		6,000,000.00	New
59	Kerarapon Primary School	Purchase and delivery of a composite mobile laboratory	230,000		230,000	New

S/ N	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
60	Ilmerijo Primary School	Purchase and delivery of a composite mobile laboratory	230,000		230,000	New
61	Olkeri Primary School	Purchase and delivery of a composite mobile laboratory	230,000		230,000	New
62	Upper Matasia Primary School.	Purchase and delivery of a composite mobile laboratory	230,000		230,000	New
SECONDARY SCHOOLS PROJECTS						
63	Nakeel Secondary School	Additional funds for completion of a 45 students' capacity laboratory: Construction of laboratory benches, fixing of sinks, electrical works and piping of gas. <i>(Allocated Kshs.3,800,000 in 2022/23FY for Construction of 45 Students Capacity Laboratory with terrazzo to roofing Level and drainage works up to 60% completion foundation walling, floor slab, walling, roofing, piping and drainage works)</i>	4,982,600.00	3,800,000.00	1,182,600.00	Ongoing
64	Kerarapon Secondary School	Construction of one storey building comprising of 4 classrooms (2 classrooms on the ground floor and 2 on the first floor): Construction of the substructure to completion without a ramp <i>(Balance of Kshs.4,400,000 will be allocated in 2024/25FY) (BoQ submitted for 4 storey classrooms at Kshs.7,877,084.40)</i>	7,900,000		3,500,000.00	New
65	Kiserian Mixed day Secondary School	Construction to completion of 2No. classrooms on an existing suspended floor slab on the 2 nd floor inclusive of a ramp. <i>(Ground and first floors done by the Ministry of Education).</i>	4,000,000.00		4,000,000.00	New

S/ N	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
66	Hon.Odupoi Secondary School (New school)	Construction of one storey building comprising of 6No. classrooms (3 classrooms on the ground floor and 3 on the first floor) with a suspended floor slab: substructure, walling, slab and ramp on the ground floor. <i>(Kshs.4,4 million to be allocated in 24/25FY and Kshs.4.4 million in 25/26FY)</i> <i>(BoQ for 6 No.Classrooms, access ramp, staircase and office rooms one storey block at Kshs.13,707,627.20)</i>	13,800,000		5,000,000.00	New
67	Ngong Township Secondary School	Levelling and placing of concrete paving slabs on defined walkways for 300 linear meters and planting of assorted flowers along the pathways.	1,400,000.00		1,400,000.00	New
68	Nkaimurunya Secondary School	Construction of one storey building comprising of 4No. Classrooms (2 classrooms on the ground floor and 2 on the first floor) with a suspended floor slab: construction of the ground floor to completion <i>(Balance of Kshs.3,100,000 will be allocated in 2024/25FY)</i> <i>(BoQ submitted for 4 No. storey classrooms at Kshs.7,514,004.40)</i>	7,600,000.00		4,500,000.00	New
	SECURITY PROJECTS					
69	Lekurruki Chiefs Camp	Construction to completion of Chiefs Office comprising of 3 offices, boardroom and reception area	5,000,000.00		5,000,000.00	New
70	Olkeri Chiefs Office	Purchase of 10,000 litres water tank at Kshs.90,000, construction of a concrete base (excavation of cotton soil, substructure, backfilling, floor slab and external finishes) at Kshs.140,000 and installation of gutters and water harvesting goods on	270,000.00		270,000.00	New

S/N	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
		chiefs office block at Kshs.40,000				
71	kandisi Chiefs Camp	Construction to completion of an assistant chiefs Office comprising of 4 offices with a suspended floor slab and staircase.	3,500,000.00		3,500,000.00	New
72	Entumoto chiefs Camp	Purchase of water tank: 5,000Liters capacity at Kshs. 50,000 ,Construction of a concrete tank base (excavation of cotton soil, substructure, backfilling, floor slab and external finishes) at Kshs.120,000, Fencing of 85 linear meters with chain link and concrete posts at Kshs.340,000 and installation of a gate at Kshs.90,000.	600,000.00		600,000.00	New
	OTHER PROJECTS					
73	NG-CDF Office motor vehicle	Purchase of office motor vehicle (P-SERIES CV D-CAB 2.0TD DLX 4*4 6MT) at Ksh7,074,660 and Installation of a cabin at Kshs.525,340. <i>(Proforma invoice submitted from Crown Motors Group Limited for purchase of a P-SERIES CV D-CAB 2.0TD DLX 4*4 6MT amounting to Kshs.7,074,660).</i>	7,600,000.00		7,600,000.00	New
74	Olkeri ICT Hub	Construction to completion of a hall and partitioned to working stations to accommodate 100 computers at Kshs.3,200,000 and supply of 100 chairs at Kshs.500,000	3,700,000.00		3,700,000.00	New
75	Nkaimurunya ICT Hub	Construction to completion of a hall and partitioned to working stations to accommodate 100 capacity computers at Kshs.3,200,000 and supply of 100 chairs at Kshs.500,000	3,700,000.00		3,700,000.00	New
76	Embulbul ICT Hub	Additional Funds for completion of Embulbul ICT hub; construction of	2,236,000.00	1,600,000.00	636,000.00	Ongoing

S/ N	Project Name	Project Activity	Original Cost	Cumulativ e Allocation	Amount Allocated	Curren t Status
		benches, electrical works, painting works, roof reinforcement, internet cabling at Ksh 636,000 <i>(Allocated Kshs.1,600,00 in 2020/21FY for construction of surfing room to completion with 35 working stations)</i> <i>NG-CDFC has submitted a BOQ for extra works.</i>				
77	Embulbul ICT Hub	Construction to completion of perimeter wall with 2M high grill measuring 20 linear meters at Kshs.700,000 and construction to completion of 6 doors pit latrines; 2 doors for ladies with one chamber for Persons with Disabilities, 2 doors for gents, a urinal with one chamber for Persons with Disabilities at Kshs.1,600,000	2,300,000.00		2,300,000.00	New
78	Recurrent utilities costs and maintenance of constituency digital hubs	Payment of utilities costs, salaries and maintenance of 5 constituency digital hubs	3,500,000		3,461,815	New
79	Embulbul ICT Hub	Supply of 38 chairs for working station for embulbul ICT Hub	190,000		190,000	New
80	Ngong ICT Hub	Supply of 38 chairs for working station for Ngong ICT Hub	190,000		190,000	New
81	Ongata Rongai ICT Hub	Supply of 38 chairs for working station for Ongata Rongai ICT Hub	190,000		190,000	New
	TOTAL				175,361,810	
JSS PROJECTS UNDER MINISTRY OF EDUCATION						
	Arap Moi Primary School	Construction to completion of 4 classrooms on the ground floor of a two storey building with terrazzo finish at Kshs.10,174,333 and Purchase, supply and labelling of 200 lockers and 200 chairs at 1,000,000.	11,174,333		11,174,333	
	GRAND TOTAL				186,536,143	

a) Project Prioritization Per Ward

The committee gave priority to projects per ward for the five wards in Kajiado North Constituency ie Oloolua, Ngong, Olkeri, Nkaimurunya and Ongata Rongai Wards as follows.

S/No.	Project Name	Project Activity	Amount Allocated	Current Status
	NGONG WARD			
1	Ngong Township Secondary School	Levelling and placing of concrete paving slabs on defined walkways for 300 linear meters and planting of assorted flowers along the pathways.	1,400,000.00	New
2	Ng-cdf Office	Purchase of office motor vehicle (Haval p series CV DLX 6M/T. South Africa) 2000cc, diesel, eleven seaters at Ksh7,074,660 and Installation of a cabin at Kshs. 525,340	7,600,000.00	New
3	Professor Saitoti Primary School	Construction of one storey building comprising of 8No. Classrooms; Allocated amount for, Substructure, Superstructure Suspended floor slab, a stair cases and ramp for phase one. The balance of Ksh 11,500,000 to be allocated in 24/25 FY 6,500,000 and 25/26 Ksh 5,000,000.	8,500,000.00	New
4	Ngong ICT Hub	Supply of 38 chairs for working station for Ngong ICT Hub	190,000	New
	TOTAL	17,690,000		
	OLOOLUA WARD			
1	Embulbul ICT Hub	Additional Funds for completion of Embulbul ICT hub; contruction of benches, electrical works, painting works, roof reinforcement, internet cabling at Ksh 636,000 (Allocated Kshs.1,600,00 in 2020/21FY for construction of surfing room to completion with 35 working stations)	636,000.00	Ongoing
2	Embulbul ICT Hub	Construction to completion of perimeter wall, with 2M high grill measuring 20 linear meters at Ksh 700,000 and construction to completion of a 6 doors pit latrine; 2 doors for ladies and one pwd chamber, 2 doors for gents, a urinal and a PWD chamber at Ksh 1,600,000	2,300,000.00	New

S/No.	Project Name	Project Activity	Amount Allocated	Current Status
3	Embulbul ICT Hub	Supply of 38 chairs for working station for Embulbul ICT Hub	190,000	New
4	Embulbul Primary School	Construction of 8No. Classrooms one storey building with a roof to completion	17,000,000.00	New
5	Kerarapon Primary School	Renovation to completion of 6No classrooms: Removing of iron sheet, fixing of broken window panes, plastering internal walls, hacking off existing cement sand screed floor and replacing approved floor finish at Kshs.3,800,000 and construction to completion of 1No. classroom with terrazo floor finish at Kshs.1,700,000.	5,500,000.00	New
6	Kerarapon Primary Schools	Purchase and delivery of composite mobile laboratory for Kerarapon Primary Schools.	230,000.00	New
7	Kerarapon Secondary School	Construction of one storey building comprising of 2 classrooms: Ground floor to completion without ramp. <i>(Balance of Kshs.4,400,000 will be allocated in 2024/25FY)</i>	3,500,000	New
	TOTAL			29,356,000
	OLKERI WARD			
1	Ilmerijo Primary School	Construction of one storey building comprising of 4 classrooms: substructure, superstructure, suspended floor slab, roofing and plastering, fixing of doors and windows (Balance of Kshs.1,600,000 will be allocated in 2024/25FY) for painting, floor works and fixing of grills	6,000,000.00	New
2	Arap Moi Primary School(JSS MOE)	Construction of 4 No. Classrooms with a suspended floor slab and an ablution block and one classroom portioned into an office to completion at Ksh 10,174,333 Purchase, supply and labelling of 200 lockers and 200 chairs at 1,000,000.	11,174,333.00	New
3	Olkeri ICT Hub	Construction to completion of a hall and partitioned to working stations to accommodate 100 capacity computers and supply of 100 chairs at KSh 500,000	3,700,000.00	New

S/No.	Project Name	Project Activity	Amount Allocated	Current Status
4	Nalepo Primary School	Additional Funds for completion of a 45 capacity Laboratory; Plastering and Plumbing works, Construction of laboratory benches, fixing of sinks, electrical works and piping of gas Ksh 2,869,394, variation and extra works Ksh 982,810	3,852,204.00	Ongoing
5	Olkeri Chiefs Office	Purchase of water tank: 10,000 Liters capacity at Kshs. 90,000, Construction of tank base at Kshs. 140,000(Excavation of cotton soil, Substructure, Backfilling, Floor slab and External Finishes) and installation of gutters and rain water harvesting goods at Kshs.40,000 to completion	270,000.00	New
6	Lekurruki Chiefs Camp	Construction of Chiefs Office comprising of 3offices, boardroom and reception area	5,000,000.00	New
8	Kiserian Mixed day Secondary School	Construction to completion of 2No. classrooms on an existing suspended floor slab, and a ramp to completion.	4,000,000.00	New
9	Enoomatasiani Primary School	Additional Funds for completion of a 45 capacity Laboratory; Construction of laboratory benches, fixing of sinks, electrical works and piping of gas	1,187,060.00	Ongoing
10	Olkeri Primary School	Purchase and delivery of composite mobile laboratoryfor Olkeri Primary Schools.	230,000.00	
11	Ilmerijo Primary School	Purchase and delivery of composite mobile laboratory for Olkeri Primary Schools.	230,000.00	
12	Uppermatasia Primary School	Purchase and delivery of composite mobile laboratory for Olkeri Primary Schools.	230,000.00	
TOTAL			35,873,597	
	ONGATA RONGAI WARD			
1	Olepasha Primary School	Construction to completion of 8 No. classrooms on a suspended floor slab on the first floor, allocated funds for walling and suspended floor slab, fixing window grills and doors.	5,000,000.00	New

S/No.	Project Name	Project Activity	Amount Allocated	Current Status
2	Ongata Ronkai Primary	Additional funds for construction of 2No. Classrooms with a roof to completion	600,000.00	Ongoing
3	Entumoto chiefs Camp	Purchase of water tank: 5,000Liters capacity at Kshs. 50,000 ,Construction of tank base at Kshs.120,000,(Excavation of cotton soil, Substructure, Backfilling, Floor slab and External Finishes), Fencing of 85 linear meters with chain link and concrete posts at Ksh 340,000, installation of a gate at Ksh 90,000.	600,000.00	New
4	Hon. Odupoi Secondary School	Construction of a one storey building comprising of 3No. classrooms with a suspended floor slab: substructure, walling, slab and ramp	5,000,000.00	New
5	Ongata Rongai ICT Hub	Supply of 38 chairs for working station for Ongata Rongai ICT Hub	190,000	New
TOTAL			11,390,000	
	NKAIMURUNYA WARD			
1	Nkaimurunya Primary School	Renovation of 10 No. Classrooms; Removing of leaking iron sheet and replacing with new, Removing wooden windows and replacing with metal windows, Fixing of window panes, Plastering internal walls, Hacking off existing cement sand screed floor and replacing it with approved floor finish to completion	6,000,000.00	New
2	Nakeel Secondary School	Additional Funds for completion of a 50 capacity Laboratory; Construction of laboratory benches, fixing of sinks, electrical works and piping of gas	1,182,600.00	Ongoing
3	Kandisi Chiefs Camp	Construction to completion of an assistant chiefs Office comprising of 4 offices with a suspended floor slab and staircase.	3,600,000.00	New

S/No.	Project Name	Project Activity	Amount Allocated	Current Status
4	Nkaimurunya ICT Hub	Construction of a hall and partitioned to accommodate 100 capacity computers to completion	3,700,000.00	New
5	Nakeel Primary School	Purchase of water tank: 10,000 Liters capacity @90,000, Construction of base for tanks @140,000 and rain water goods on chiefs offices @40,000	270,000.00	New
6	Nakeel Primary School	Additional funds for construction of 2No. Classrooms with a roof to completion	600,000.00	Ongoing
7	Nkaimurunya Secondary School	Construction of 2No. Classrooms with a suspended floor slab to completion	4,500,000.00	New
TOTAL			19,852,600	

- Commitments to projects funding

The committee discussed at length concerning some projects that it had proposed to fund in phases though was seeking approval for the entire project. The following commitments for funding in the current and subsequent financial years was made.

No.	Project Name	Project Activity	Original cost Estimate	Amount Allocated
1.	Ngong Hills Primary School	Construction of one storey building comprising of 8No. Classrooms; Allocated amount for, Substructure, Superstructure Suspended floor slab, a stair cases and ramp for phase one. The balance of Ksh 11,500,000 to be allocated in 24/25 FY 6,500,000 and 25/26 Ksh 5,000,000.	20,000,000.00	8,500,000.00
2.	Ilmerijo Primary School	Construction of 4No. Classrooms one storey building with a roof; Allocated amount for Substructure, Superstructure, suspended floor slab, fixing of doors and windows for ground floor and first floor. Balance of Ksh 1,600,000 allocated in the 24/25 FY.	7,600,000.00	6,000,000.00
3.	Kerarapon Secondary School	Construction of 2No. classrooms with a suspended floor slab. Allocated amount for Substructure, Superstructure, suspended floor slab, fixing of doors and windows for ground floor and first floor. Balance of Ksh 1,500,000 allocated in the 24/25 FY.	9,000,000.00	4,300,000.00

MIN: 3/NG-CDF-C-KJDN/18/01/2024: ~ AIE FUNDING FOR THE 2023/ 2024 FINANCIAL YEAR

The fund account manager informed members that the board had transferred a sum of kshs 30,000,000(thirty million shillings only) to the main account and the committee was only awaiting the AIE. The projects that were approved for the codelist are administration and recurrent expenditure, Emergency and Bursary.

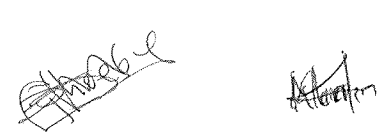
The members agreed to utilize the funds as follows once the AIE was received.

❖ AIE NO. B 225155 – Kshs 30,000,000

NO	PROJECT CODE	ACTIVITY	AMOUNT
1	4- 0034- 183- 2640101- 103- 2023-2024-1	Secondary Bursary	26,500,000
2	4- 0034- 183- 2110201- 100-2023- 2024- 5	Contractual employee salaries	1,500,000
3	4- 0034- 183- 2210100- 100-2023- 2024- 13	Water & sewerage charges	200,000
4	4- 0034- 183- 2210202- 100-2023- 2024- 18	Internet connection	144,000
5	4- 0034- 183- 2210203- 100-2023- 2024- 8	Courier and postal services	200,000
6	4- 0034- 183- 2210802- 100-2023- 2024- 25	Other committee expenses.	400,000
7	4- 0034- 183- 2110301- 100-2023- 2024- 31	Housing levy	38,210
8	4- 0034- 183- 2710102- 100-2023- 2024- 10	Gratuity- Contractual employees	200,000
9	4- 0034- 183- 2210811- 100-2023- 2024- 19	NG-CDF-C Allowances	337,014
10	4- 0034- 183- 2211101- 100-2023-2024-9	General office supplies	480,776
	TOTAL		30,000,000

MIN: 4/NG-CDF-C-KJDN/18/01/2024: ~ADOPTION AND IMPROVEMENT OF THE BURSARY SUBCOMMITTEE RESOLUTIONS.

The bursary subcommittee through its chairman presented the resolutions made during their meeting held on 11th December 2023. The committee through the NGCDFC chairperson applauded the team for a smooth bursary forms issuance activity that took place from the 19th of December 2023. The committee recommended the resolutions with a few changes and clarifications. The budgets were also discussed extensively as outlined. The team agreed to maintain the amounts per category as was in the previous financial year *ie Ksh 5,000 for all secondary school applicants. Ksh 7,000 for colleges and 10,000 for universities.* However the committee agreed that for the emergency reserve individual cases would be treated differently depending on the matter at hand to a limit of *Ksh 20,000.*



- Bursary vetting.

Dates for the activity were set to be Friday 26th January 2024 for secondary bursary and Monday 29th January 2024 for tertiary bursary at the respective stations where members of the public picked the forms.

It was also agreed that the vetting committees together with the constituency staff that would be involved in the bursary process would have a training and a briefing at the Kajiado north NG-CDF Social hall on Tuesday 23rd January 2024.

Refreshments would be made available during the briefing and a reimbursement of Ksh 500. A reimbursement of transport expenses of Kshs 1,000 would be provided, to each member of the vetting committee on each day of vetting.

The committee also decided that the life of a vetting committee would be two years after which the committee would dissolve naturally, and a new committee elected by the members of the public with the guidance of local administration. As part of the vetting criteria, it was agreed that no bursary would be issued to scholars that attained a grade of E in the term 3 of 2023 examinations.

NO.	ITEM.	NO OF PEOPLE.	DAYS.	RATE in KSHs.	TOTAL.
Bursary Vetting Committees Briefing/Training.					
1.	Committee briefing	182	1	500	91,000
2.	Constituency Staff	30	1	500	15,000
3.	Stationery				23,000
4.	Refreshments	200	1	100	20,000
5.	NG-CDFC	1 Chair	1	7,000	14,000
		9 Members	1	5,000	45,000
6.	Publicity				11,000
7.	Airtime	29	1	200	5,800
TOTAL		214,000			

NO.	ITEM.	NO OF PEOPLE.	DAYS.	RATE in KSHs.	TOTAL.
Secondary/Tertiary Bursary Vetting					
1.	NG-CDFC	1 Chair	2	7,000	14,000
		9 Members	2	5,000	90,000
2.	Vetting Committees	182	2	1,000	364,000
3.	Hire of facility	2	2	3000	12,000
TOTAL		480,000			

- Bursary Issuance

Members agreed to issue bursary in each ward from the 26th to the 1st March, in the venues indicated under the budget drawn below.

NO	DATE	WARD	VENUE
1.	Monday 26 th February 2024	Ongata Rongai	Hellena road Ass.chief's office.
2.	Tuesday 27 th February 2024	Nkaimurunya	Clean shelf
3.	Wednesday 28 th February	Ngong	Ngong chief's compound.
4.	Thursday 29 th February	Oloolua	Oloolua police compound.
5.	Friday 1 st March	Olkeri	Lemelepo chef's office.

NO.	ITEM.	NO.	DAYS.	RATE in KSHs.	TOTAL.
Bursary Issuance					
1.	Hire Tents	2	5	4000	40,000
	Chairs	200	5	30	30,000
	Tables	2	5	500	5,000
2.	Hire of facility	1	1	5000	5,000
3.	NGCDF Staff	10	5	2500	125,000
4.	Issuance Clerks	6	5	1,000	30,000
5.	Data entry and verification clerks	6	5	1,000	30,000
6.	NGCDFC	1 Chair	5	7,000	35,000
		9 Members	5	5,000	225,000
7.	Misc				5,000
TOTAL		530,000			

- Full Scholarship

The committee also revisited the issue of full scholarship as was presented by the subcommittee on bursary and agreed that the cut marks for qualification would be 350marks from among the very deserving cases

that the community, chiefs and teachers would present to the office. Students who had visited the office during this meeting were vetted for full scholarships and recommendations made as per the list.

The committee also mandated the chairperson and the fund account manager to deal and vet any upcoming cases since there were many bright children who had not joined form one and make recommendations continuously but within the limit of the *Ksh 1,500,000* that was set aside for full scholarship for 2023/2024 financial year. . It was also agreed that the minimum marks for full scholarship would be KCPE 350 Marks and above, except for very vulnerable orphans.

MIN: 5/NG-CDF-C-KJDN/18/01/2024: ~ PAYMENT FOR SUPPLY OF OFFICE FURNITURE AND STAFF UNIFORMS.

Members observed that the new furniture for the office that included boardroom table and chairs, 3 working desks, a safe, five desktop computers and staff uniforms had been supplied. The committee reviewed the inspection report and also inspected the supplies. Having been satisfied with the goods, they authorized the fund account manager to prepare the payment for the supplier of *Ksh 199,900* for uniforms and *Ksh 798,225* for office furniture.

MIN: 6/NG-CDF-C-KJDN/18/01/2024: ~STAFF GRATUITY.

Members were brought to the attention that the Clerk of works Mr. Hezron Kimani who had his contract ending and renewed in November 2023 had requested for his gratuity as at the end of the one year services. It was approved as outlined, and the Fund Account Manager asked to process the payment as required.

Gratuity : Hezron Kimani				
Year	Basic salary(Ksh)	Months	Total	31% of basic salary
2021	28,520	12	342,240	106,094.40
2022	28,520	12	342,240	106,094.40
2023	28,520	12	342,240	106,094.40
TOTAL		24	533,208	318,283.20

MIN: 7/NG-CDF-C-KJDN/18/01/2024: ~STAFF TRAINING.

The Fund Account Manager reported to the committee that she had requested the M\$ E department of the NGCDF Board to equip the staff basically because they were relatively new with skills of reporting on the M&E templates that were recently developed.

The department had indicated that an effective training would last for 3days and were working on appropriate dates. The department also wanted to carry out a 5day monitoring and evaluation exercise within the constituency which would also engage the members of the NGCDF committee. Members in liaison with the Fund Account Manager in the light of the upcoming activities agreed to have the training when the board and the NGCDFC did not have parallel activities.

It was agreed that since the board is catering for the expenses of the trainers, the NG-CDF Committee would cater for the meals expenses for every participant and training equipment i.e. the projector and stationery for the three days. They also tasked the fund account manager to draw a budget for the M&E activity within the brackets of what has been spent in previous M&E activities.

MIN: 8/NG-CDF-C-KJDN/18/01/2024: -AOB

There being no any other business, the meeting was closed with a word of prayer by Mary Mumbi at 12.30pm.

Prepared by:

Warren Maina

NG- CDFC Secretary

Sign:

Confirmed by:

Elizabeth Njuguna

NG- CDFC Chair

Sign:

Date: ...18/01/2024.....

**FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM**

Constituency No 183

Constituency Name KAJIADO NORTH

County Kajiado

Project Number 2640100

Project Title Bursary/Mocks/Cats

Sector Bursary

Status of projects**Brief statement on project status at time of submission**

Financial year 2023-07-01 to 2024-06-30

Original Cost 43,900,000.00 dated

Amount allocated last financial year dated

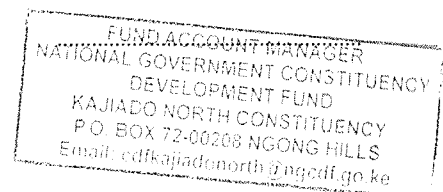
Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Bursary Secondary Schools	4-0034-183-2640101-103-2023-2024-1	Payment of bursary to needy students in secondary schools	New Project	26,500,000.00
Bursary Tertiary Institutions	4-0034-183-2640102-103-2023-2024-2	Payment of bursary to needy students in tertiary institutions	New Project	14,500,000.00
Bursary Tertiary Institutions	4-0034-183-2640102-103-2023-2024-3	Payment of driving school bursary to 145 persons to acquire motor vehicle driving licences	New Project	2,900,000.00
TOTAL:				43,900,000.00

Person completing form

SIGNATURE: _____ DATE: 15 / 04 / 2024

NAME: Kerah Muriithi POSITION:



FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 183

Constituency Name KAJIADO NORTH

County Kajiado

Project Number 2211311

Project Title Constituency Innovation Hubs

Sector Others

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost 14,367,815.00 dated

Amount allocated last financial year dated

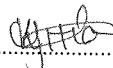
Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Embulbul ICT Hub	4-0034-183-2211311-108-2023-2024-1	Additional Funds for completion of Embulbul ICT hub construction of benches, electrical works, painting works, roof reinforcement and internet cabling	Ongoing Project	636,000.00
Olkeri ICT Hub	4-0034-183-2211311-108-2023-2024-2	Construction to completion of a hall and partitioned to working stations to accommodate 100 computers at Kshs.3,200,000 and supply of 100 chairs at Kshs.500,000	New Project	3,700,000.00
Nkaimurunya ICT Hub	4-0034-183-2211311-108-2023-2024-3	Construction to completion of a hall and partitioned to working stations to accommodate 100 capacity computers at Kshs.3,200,000 and supply of 100 chairs at Kshs.500,000	New Project	3,700,000.00
Embulbul ICT Hub	4-0034-183-2211311-108-2023-2024-4	Construction to completion of perimeter wall with 2M high grill measuring 20 linear meters at Kshs.700,000 and construction to completion of 6 doors pit latrines 2 doors for ladies with one chamber for Persons with Disabilities, 2 doors for gents, a urinal with one chamber for Persons with Disabilities at Kshs.1,600,000	New Project	2,300,000.00

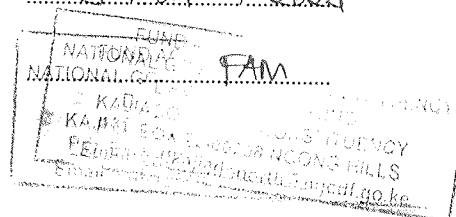
National Government Constituencies Development Fund
Fourth Schedule Report

Recurrent utilities costs and maintenance of constituency digital hubs	4-0034-183-2211311-108-2023-2024-5	Payment of utilities costs, salaries and maintenance of 5 constituency digital hubs	New Project	3,461,815.00
Embulbul ICT Hub	4-0034-183-2211311-108-2023-2024-6	Supply of 38 chairs for working station for embulbul ICT Hub	New Project	190,000.00
Ngong ICT Hub	4-0034-183-2211311-108-2023-2024-7	Supply of 38 chairs for working station for Ngong ICT Hub	New Project	190,000.00
Ongata Rongai ICT Hub	4-0034-183-2211311-108-2023-2024-8	Supply of 38 chairs for working station for Ongata Rongai ICT Hub	New Project	190,000.00
TOTAL:				14,367,815.00

Person completing form

SIGNATURE:  **DATE:** 15.1.2024

NAME: Kerian Murihi **POSITION:**



FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM

Constituency No 183

Constituency Name KAJIADO NORTH County Kajiado

Project Number 2630210

Project Title Capital Grants to Secondary Schools

Sector Transfer to Other Government Entities

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost 15,582,600.00 dated

Estimates, in Ksh

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Nakeel Secondary School	4-0034-183-2630210-263-2023-2024-1	Additional Funds for completion of a 45 capacity Laboratory Construction of laboratory benches, fixing of sinks, electrical works and piping of gas	Ongoing Project	1,182,600.00
Hon.Odupoi Secondary School	4-0034-183-2630210-263-2023-2024-2	Construction of one storey building comprising of 6No. Classrooms (3 classrooms on the ground floor and 3 on the first floor) with a suspended floor slab substructure, walling, slab and ramp on the ground floor.	New Project	5,000,000.00
Ngong Township Secondary School	4-0034-183-2630210-263-2023-2024-3	Levelling and placing of concrete paving slabs on defined walkways for 300 linear meters and planting of assorted flowers along the pathways.	New Project	1,400,000.00
Nkaimurunya Secondary School	4-0034-183-2630210-263-2023-2024-4	Construction of one storey building comprising of 4No. Classrooms (2 classrooms on the ground floor and 2 on the first floor) with a suspended floor slab construction of the ground floor to completion	New Project	4,500,000.00
Kerarapon Secondary School	4-0034-183-2630210-263-2023-2024-5	Construction of one storey building comprising of 4 classrooms (2 classrooms on	New Project	3,500,000.00

National Government Constituencies Development Fund
Fourth Schedule Report

		the ground floor and 2 on the first floor) construction of the substructure to completion without a ramp		
TOTAL:				15,582,600.00

Person completing form

SIGNATURE:

[Handwritten Signature]

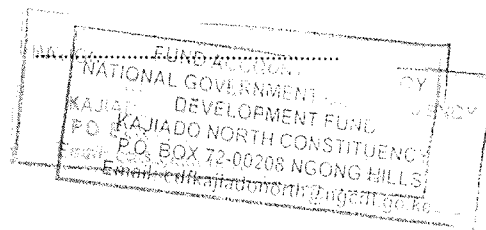
DATE:

15 / 04 / 2024

NAME:

Keziah Muriuki

POSITION:



FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM

Constituency No 183

Constituency Name KAJIADO NORTH County Kajiado

Project Number 2630209

Project Title Capital Grants to Primary Schools

Sector Transfer to Other Government Entities

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost 70,603,597.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Ilmerijo Primary School	4-0034-183-2630209-263-2023-2024-1	Construction of one storey building comprising of 4 classrooms substructure, superstructure, suspended floor slab, roofing and plastering, fixing of doors and windows.	New Project	6,000,000.00
Embulbul Primary School	4-0034-183-2630209-263-2023-2024-2	Construction to completion of one storey building comprising of 8No. classrooms with a roof.	New Project	17,000,000.00
Olkeri Primary School	4-0034-183-2630209-263-2023-2024-3	Purchase and delivery of one composite mobile laboratory.	New Project	230,000.00
Ilmerijo Primary School	4-0034-183-2630209-263-2023-2024-4	Purchase and delivery of one composite mobile laboratory.	New Project	230,000.00
Uppermatasia Primary School	4-0034-183-2630209-263-2023-2024-5	Purchase and delivery of one composite mobile laboratory	New Project	230,000.00
Kerrarapon Primary School	4-0034-183-2630209-263-2023-2024-6	Purchase and delivery of one composite mobile laboratory.	New Project	230,000.00
Enoomatasiani Primary School	4-0034-183-2630209-263-2023-2024-7	Additional funds for completion of a 45 students capacity laboratory Construction of laboratory benches, fixing of sinks, electrical works and piping of gas	Ongoing Project	1,187,060.00
Nakeel Primary School	4-0034-183-2630209-263-2023-2024-8	Additional funds for construction of 2No. Classrooms with a roof	New Project	600,000.00

National Government Constituencies Development Fund


Fourth Schedule Report

		to completion.		
PCEA Prof. Saitoti Ngong School	4-0034-183-2630209-263-2023-2024-9	Construction of one storey building comprising of 8No. classrooms Substructure, Superstructure Suspended floor slab and a ramp	New Project	8,500,000.00
Kerarapon Primary School	4-0034-183-2630209-263-2023-2024-10	Renovation to completion of 6No classrooms Removing of iron sheet, fixing of broken window panes, plastering internal walls, hacking off existing cement sand screed floor and replacing approved floor finish at Kshs.3,800,000 and construction to completion of 1No. classroom with terrazzo floor finish at Kshs.1,700,000.	New Project	5,500,000.00
Olepasha Primary School	4-0034-183-2630209-263-2023-2024-11	Construction of 8 No. classrooms on a suspended floor slab (4 classrooms on the first floor and 4 classrooms on the second floor) walling of the 1st and 2nd floors, suspended floor slab, fixing window grills and doors on both floors and roofing.	New Project	5,000,000.00
Nkaimurunya Primary School	4-0034-183-2630209-263-2023-2024-12	Renovation to completion of 9 No. classrooms Removing of leaking iron sheets and replacing with new, removing wooden windows and replacing with metal windows, fixing of window panes, plastering internal walls, hacking off existing cement sand screed floor and replacing it with terazzo floor finish	New Project	6,000,000.00
Nakeel Primary School	4-0034-183-2630209-263-2023-2024-13	Purchase of water tank 10,000 Liters capacity at Kshs.90,000, Construction of a concrete base (Excavation of cotton soil, Substructure, Backfilling, Floor slab and External Finishes) for the tank at Kshs.140,000 and installation of gutters and rain water harvesting goods at Kshs.40,000.	New Project	270,000.00
Kiserian Mixed day Secondary School	4-0034-183-2630209-263-2023-2024-14	Construction to completion of 2No. classrooms on an existing suspended floor slab on the 2nd floor inclusive of a ramp (Ground and first floors done by the Ministry).	New Project	4,000,000.00
Arap Moi Primary School	4-0034-183-2630209-263-2023-2024-15	Construction to completion of 4 classrooms on the ground floor of a two storey building with terrazzo finish at Kshs.10,174,333 and Purchase, supply and labelling of 200 lockers and 200 chairs at 1,000,000.	New Project	11,174,333.00
Ongata Rongai Primary School	4-0034-183-2630209-263-2023-2024-20	Additional funds for construction of 2No. Classrooms with a roof	Ongoing Project	600,000.00

National Government Constituencies Development Fund
Fourth Schedule Report

		to completion.		
Nalepo Primary School	4-0034-183-2630209-263-2023-2024-21	Additional funds for completion of a 45 students capacity laboratory Plastering and Plumbing works, Construction of laboratory benches, fixing of sinks, electrical works and piping of gas Kshs.2,869,394, variation and extra works Ksh 982,810	Ongoing Project	3,852,204.00
TOTAL:				70,603,597.00

Person completing form

SIGNATURE:  DATE: 15 / 04 / 2024

NAME: Keriah Muriithi POSITION:

FUND ACCOUNT MANAGER
NATIONAL GOVERNMENT CONSTITUENCY
DEVELOPMENT FUND
KAJIADO NORTH CONSTITUENCY
P.O. BOX 72-00208 NGONG HILLS
Email: cdfkajiadonorth@ncdf.go.ke

FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM

Constituency No 183

Constituency Name KAJIADO NORTH County Kajiado

Project Number 2640200

Project Title Emergency projects

Sector Emergency

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 9,229,569.00 dated

Amount allocated last financial year dated

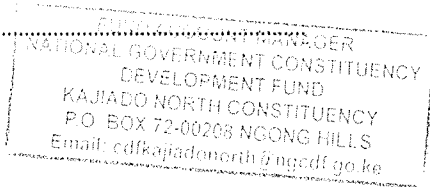
Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Emergency Reserve	4-0034-183-2640200-101-2023-2024-1	To cater for any unforeseen occurrences in the constituency during the financial year	New Project	9,229,569.00
TOTAL:				9,229,569.00

Person completing form

SIGNATURE: _____ DATE: 15 / 04 / 2024

NAME: Kerah Muriithi POSITION: _____



FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 183

Constituency Name KAJIADO NORTH

County Kajiado

Project Number 2640507

Project Title Security Projects

Sector Security

Status of projects**Brief statement on project status at time of submission**

Financial year 2023-07-01 to 2024-06-30

Original Cost 9,470,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Lekumuki Chiefs Camp	4-0034-183-2640507-113-2023-2024-1	Construction to completion of Chiefs Office comprising of 3 offices, boardroom and reception area	New Project	5,000,000.00
Olkeri Chiefs Office	4-0034-183-2640507-113-2023-2024-2	Purchase of 10,000 litres water tank at Kshs.90,000, construction of a concrete base (excavation of cotton soil, substructure, backfilling, floor slab and external finishes) at Kshs.140,000 and installation of gutters and water harvesting goods on chiefs office block at Kshs.40,000	New Project	270,000.00
Kandisi Chiefs Camp	4-0034-183-2640507-113-2023-2024-3	Construction to completion of an assistant chiefs Office comprising of 4 offices with a suspended floor slab and staircase.	New Project	3,600,000.00
Entumoto chiefs Camp	4-0034-183-2640507-113-2023-2024-4	Purchase of water tank 5,000Liters capacity at Kshs. 50,000 ,Construction of a concrete tank base (excavation of cotton soil, substructure, backfilling, floor slab and external finishes) at Kshs.120,000, Fencing of 85 linear meters with chain link and concrete posts at Kshs.340,000	New Project	600,000.00

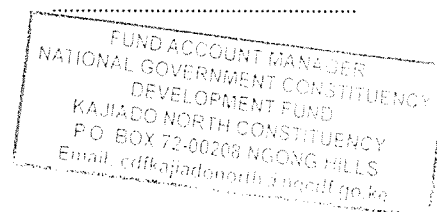
National Government Constituencies Development Fund
Fourth Schedule Report

		and installation of a gate at Kshs.90,000.		
TOTAL:				9,470,000.00

Person completing form

SIGNATURE: [Signature] DATE: 15.1.2014

NAME: Herich Muriithi POSITION: _____



FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM

Constituency No 183

Constituency Name KAJIADO NORTH

County Kajiado

Project Number 3110202

Project Title CDFC offices

Sector Others

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 7,600,000.00 dated

Amount allocated last financial year dated

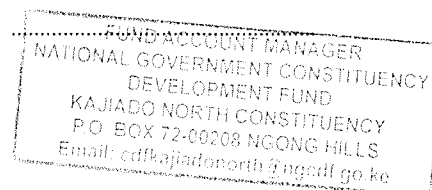
Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
NG-CDF Office motor vehicle	4-0034-183-3110202-108-2023-2024-1	Purchase of office motor vehicle (P-SERIES CV D-CAB 2.0TD DLX 4*4 6MT) at Ksh7,074,660 and Installation of a cabin at Kshs.525,340	New Project	7,600,000.00
TOTAL:				7,600,000.00

Person completing form

SIGNATURE: [Signature] DATE: 15, 04, 2024

NAME: Kenich Murihi POSITION:



FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 183

Constituency Name KAJIADO NORTH

County Kajiado

Project Number AP1

Project Title Monitoring and Evaluation

Sector Monitoring & Evaluation

Status of projects**Brief statement on project status at time of submission**

Financial year 2023-07-01 to 2024-06-30

Original Cost 5,260,854.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Accommodation Allowance	4-0034-183-2210710-111-2023-2024-1	Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC training	New Project	600,000.00
Accommodation - Domestic Travel	4-0034-183-2210302-111-2023-2024-2	Payment of accommodation on domestic travel	New Project	500,000.00
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	4-0034-183-2210801-111-2023-2024-3	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	New Project	220,000.00
Supplies and Accessories for Computers and Printers	4-0034-183-2211102-111-2023-2024-4	Payment of supplies and accessories for computers and printers	New Project	100,000.00
General Office Supplies (papers, pencils, forms, small office equipment etc)	4-0034-183-2211101-111-2023-2024-5	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	New Project	500,854.00
Hire of Training Facilities and Equipment	4-0034-183-2210704-111-2023-2024-6	Hire of Training Facilities and Equipment (1. NG-CDFC and staff training, 2. PMC training)	New Project	400,000.00
Maintenance Expenses - Motor Vehicles	4-0034-183-2220101-111-2023-2024-7	Payment of Maintenance Expenses - NGCDFC Motor Vehicles	New Project	50,000.00

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 183

Constituency Name KAJIADO NORTH

County Kajiado

Project Number AP1

Project Title Administration/Recurrent

Sector Administration & Recurrent

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost 10,521,708.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Accommodation - Domestic Travel	4-0034-183-2210302-100-2023-2024-1	Payment of accommodation on domestic travel	New Project	400,000.00
Bank service commission and charges	4-0034-183-2211301-100-2023-2024-2	Payment of Bank service commission and charges	New Project	20,000.00
Casual labour and Internship	4-0034-183-2110202-100-2023-2024-3	Payment of 3 staff basic wages	New Project	200,000.00
Contractual employees	4-0034-183-2110201-100-2023-2024-4	Payment of staff Basic salaries for 8 contractual employees	New Project	2,547,360.00
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	4-0034-183-2210801-100-2023-2024-5	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	New Project	400,000.00
Courier and Postal Services	4-0034-183-2210203-100-2023-2024-6	Payment of Courier and Postal Services	New Project	200,000.00
Daily Subsistence Allowance	4-0034-183-2210303-100-2023-2024-7	Payment of Daily Subsistence Allowance	New Project	300,000.00
Electricity	4-0034-183-2210101-100-2023-2024-8	Payment of Electricity charges	New Project	150,000.00
General Office Supplies (papers, pencils, forms, small office equipment etc)	4-0034-183-2211101-100-2023-2024-9	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	New Project	480,776.00

National Government Constituencies Development Fund
Fourth Schedule Report

	4-0034-183-2710102-100-2023-2024-10	Payment of gratuity to 8 NGCDFC staff	New Project	789,682.00
Hire of Training Facilities and Equipment	4-0034-183-2210704-100-2023-2024-12	Hire of Training Facilities and Equipment	New Project	250,000.00
Hire of Transport	4-0034-183-2210604-100-2023-2024-13	Payment of Hire of Transport	New Project	150,000.00
House allowance	4-0034-183-2110301-100-2023-2024-14	Payment of house allowances to 8 NG-CDFC staff	New Project	240,000.00
Internet Connections	4-0034-183-2210202-100-2023-2024-15	Payment of Internet Connections	New Project	144,000.00
Leave allowance	4-0034-183-2110320-100-2023-2024-16	Payment of leave allowances to 8 NG-CDFC staff	New Project	120,000.00
Maintenance of Buildings and Stations -- Non-Residential	4-0034-183-2220205-100-2023-2024-17	Payment of Maintenance of Buildings and Stations -- Non-Residential	New Project	250,000.00
Maintenance of Office Furniture and Equipment	4-0034-183-2220202-100-2023-2024-18	Payment of Maintenance of Office Furniture and Equipment	New Project	200,000.00
NGCDFC allowance	4-0034-183-2210811-100-2023-2024-19	Payment of NGCDFC allowance charges	New Project	1,248,000.00
NSSF	4-0034-183-2120101-100-2023-2024-20	Payment of employer contribution to NSSF for 8 staff.	New Project	103,680.00
Other committee expenses	4-0034-183-2210802-100-2023-2024-21	Payment of Other committee expenses	New Project	400,000.00
Other Fuels (wood, charcoal, cooking gas etc)	4-0034-183-2211204-100-2023-2024-22	Payment of of other fuels (wood, charcoal, cooking gas expenses	New Project	50,000.00
Motor Vehicle Insurance	4-0034-183-2210904-100-2023-2024-24	Payment of motor vehicle insurance (to be purchased in 2023/2024FY)	New Project	200,000.00
Remuneration of Instructors and Contract Based Training Services	4-0034-183-2210702-100-2023-2024-25	Payment of Instructors and Contract Based Training Services	New Project	300,000.00
Sanitary and Cleaning Materials, Supplies and Services	4-0034-183-2211103-100-2023-2024-26	Purchase of Sanitary and Cleaning Materials, Supplies and Services	New Project	250,000.00
Telephone, Telex, Facsimile and Mobile Phone Service	4-0034-183-2210201-100-2023-2024-27	Payment of Telephone expenses	New Project	250,000.00
Transport allowance	4-0034-183-2110314-100-2023-2024-28	Payment of Transport allowances to NGCDFC staff	New Project	240,000.00
Travel Allowance on training	4-0034-183-2210701-100-2023-2024-29	Payment of Travel Allowance during training.	New Project	400,000.00
Water & sewerage charges	4-0034-183-2210102-100-2023-2024-30	Payment of Water & sewerage charges	New Project	200,000.00
Housing Levy	4-0034-183-2110301-100-2023-2024-31	Payment of employer	New Project	38,210.00

National Government Constituencies Development Fund

Fourth Schedule Report

		contribution to housing levy for 8 staff.		
TOTAL:				10,521,708.00

Person completing form

SIGNATURE: [Signature] DATE: 15 / 04 / 2024

NAME: Kevin Muriuki POSITION:

FUND ACCOUNT MANAGER
NATIONAL GOVERNMENT CONSTITUENCY
DEVELOPMENT FUND
KAJIADO NORTH CONSTITUENCY
P.O. BOX 72-00208 NGONG HILLS
Email: cdfkajiadonorth@ngedf.go.ke

**THIRD SCHEDULE(ss. 25(6),(11) and 29(1))
CONSTITUENCY PROJECTS SUBMISSION FORM**

CONSTITUENCY NO. 183

CONSTITUENCY NAME: KAJIADO NORTH

FINANCIAL YEAR: 2023-2024

SERIAL	NAME OF PROJECT	AMOUNT ALLOCATED (KSHS)
183/AP1	Administration/Recurrent	10,521,708.00
183/AP2	Monitoring and evaluation/Capacity Building	5,260,854.00
183/2640100	Bursary/Mocks/Cats	43,900,000.00
183/2640200	Emergency Projects	9,229,569.00
183/2640507	Security Projects	9,470,000.00
183/3110202	CDFC offices	7,600,000.00
183/2211311	Constituency Innovation Hubs	14,367,815.00
183/2630209	Capital Grants to Primary Schools	70,603,597.00
183/2630210	Capital Grants to Secondary Schools	15,582,600.00
TOTAL		186,536,143.00

ELIZABETH M. NJUGUNA



15.04.2024

Chairman

Signature

Date

KEZIAH MURITHI



15.04.2024

Fund Manager

Signature

Date

FUND ACCOUNT MANAGER
NATIONAL GOVERNMENT CONSTITUENCY
DEVELOPMENT FUND
KAJIADO NORTH CONSTITUENCY
P.O. BOX 72-00208 NGONG HILLS
Email: cdkajiadonorth@ngcdf.go.ke

NGCDF/KJDN/BOARD/4/22/23FY

5th February, 2024

The CEO,
NG-CDF Board
P.O BOX 46682 – 00100
Nairobi, Kenya

Dear Sir,

RE: KAJIADO NORTH PROPOSAL FOR THE FINANCIAL YEAR 2023/2024

Following the Kajiado North NGCDF Committee meeting held on 18th January 2023, the committee wishes to notify the board of the submission of their proposal for the aforementioned financial year.

Attached herein for your further action are; -

1. NGCDF Committee minutes
2. Third schedule
3. Fourth Schedules
4. BOQ Documents
5. Quotation for purchase of motor vehicle
6. Letters of registration and land ownership for Prof Saitoti Ngong School

Yours Faithfully,

Keziah Muriithi,



Fund Account Manager

FUND ACCOUNT MANAGER
NATIONAL GOVERNMENT CONSTITUENCY
DEVELOPMENT FUND
KAJIADO NORTH CONSTITUENCY
P.O. BOX 72-00208 NGONG HILLS
Email: cdfkajiadonorth@ngcdf.go.ke

NGCDF Kajiado North.