

MINUTES OF KAJIADO NORTH CONSTITUENCY NG-CDFC MEETING HELD ON 18TH JANUARY 2024 AT KAJIADO NORTH NG-CDF BOARDROOM AT 08:30 AM

MEMBERS PRESENT

1. Elizabeth Njuguna-Chairlady
2. Warren Maina-Secretary
3. Amina Edin-Member
4. Robert Sungura-Member
5. David Lepasha-Member
6. Mary Mumbi-Member
7. Tabitha Ruguru-Member
8. Martin Kimemia-Member
9. Taari Rwaria –DCC
10. Keziah Muriithi- FAM

In Attendance

11. Hon Onesmus Ngogoyo -MP Kajiado North
12. Mrs.Jane Karimi-Kajiado North Sub County Director of Education

AGENDA:

1. Preliminaries
2. Reading and confirmation of previous minutes.
3. Matters arising.
4. AIE of 2023/ 2024 financial year
5. Adoption of the bursary subcommittee resolution
6. Payment to Supplier
7. Staff gratuity.
8. AOB

PRELIMINARIES.

The meeting was called to order at 8:45am by the Chairperson, who thanked the members for all attending the meeting. She then asked Tabitha Ruguru to say a word of prayer. The chairperson presented the agenda of the day to members and opened the floor for any other matter for discussion. She then asked any person with any interest on any matter to declare. Having no interest declared the secretary was asked to move to the next agenda.

MIN: 1/NG-CDF-C-KJDN/18/01/2024: -READING AND CONFIRMATION OF PREVIOUS MINUTES.

The minutes were read through by the secretary Mr. Warren Maina and proposed by Mr. Robert Sungura and seconded by Mr. David Lepasha as true records of the days' deliberations.

MIN: 2/NG-CDF-C-KJDN/18/01/2024: -MATTERS ARISING

- Amendment of the 2023/2024 project proposal



The Fund Account Manager presented to the committee a circular from the NG-CDF Board referenced NG-CDFB/ CEO/ NGCDF CIRCULARS/ VOL. 11(35) dated 4th January 2024, stating:

- i. A sum not exceeding three per cent (3%) of the total annual allocation to a constituency may be used for payment of recurrent utilities costs and maintenance of constituency digital hubs.
- ii. Deletion of subsection (8) hence repealing the provision for sports activities as eligible projects under the NG- CDF Act.
- iii. Substituting environment activities with climate change mitigation activities with an allocation that does not exceed five per cent (5%) of the total allocation to the constituency in that financial year.
- iv. Adjusting the ceiling for education bursary from thirty-five per cent (35%) of the constituencies' allocation in a financial year to forty per cent (40%) without any provision to exceed that ceiling.
- v. Repeal of section 53(fifty-three) and section 53(fifty-three) A of the NG- CDF Act therefore the constituency oversight committee (COC) ceases to exist.

The committee discussed the changes and revisited the proposal as earlier on submitted to the board. After much deliberations, the proposal was adjusted as follows to fit the new requirements of the NG- CDF Act.

a) Statutory Provisions

Members discussed and approved a total of *Ksh 68,812,131* to cater for administration and recurrent expenditure, monitoring and evaluation, bursary and emergency.

b) Ongoing projects Ksh 6,458,753The committee resolved to give priority to the ongoing projects as captured

| No. | Constituency | Financial Year | Project name | Approved Activities | Outstanding Activities | Contract sum/Estimated Cost (Kshs) of the entire project | Financial years | Allocation/ Approved Amount (Ksh) | Amount Disbursed (Kshs.) | Balance to complete (Kshs.) | Implementation Status /Level | % level of completion | Remarks |
|-----|----------------|----------------|-------------------------|---|---|--|-----------------|-----------------------------------|--------------------------|-----------------------------|------------------------------|-----------------------|---|
| 1 | Kajia do North | 2020/2021 | Embulbul ICT Hub | Construction of surfing room to completion with 35 working stations | Additional Funds for completion of Embulbul ICT hub; construction of benches, electrical works and painting works | 2,019,699.00 | 1 | 1,600,000.00 | 1,600,000.00 | 419,699.00 | Completed | 100% | Completed but awaiting computers to operate |
| 2 | Kajia do North | 2022/2023 | Nakeel Secondary School | Construction of 45 students capacity laboratory with terrazzo | Additional Funds for completion of a 50 capacity Laboratory; | 4,982,600.00 | 1 | 3,800,000.00 | 3,800,000.00 | 1,182,600.00 | Completed | 100% | Completed and in Use |

| No. | Constituency | Financial Year | Project name | Approved Activities | Outstanding Activities | Contract sum/Estimated Cost (Kshs) of the entire project | Financial years | Allocation/Approved Amount (Ksh) | Amount Disbursed (Kshs.) | Balance to complete (Kshs.) | Implementation Status /Level | % level of completion | Remarks |
|-----|----------------|----------------|-------------------------------|--|--|--|-----------------|----------------------------------|--------------------------|-----------------------------|------------------------------|-----------------------|----------------------|
| | | | | to roofing level and drainage works: Foundation walling, floor slab, walling, roofing, piping and drainage works | Construction of laboratory benches, fixing of sinks, electrical works and piping of gas | | | | | | | | |
| 3 | Kajia do North | 2022/2023 | Enoomata siani Primary School | Construction of 45 students capacity laboratory with terrazzo to roofing level and drainage works: Foundation walling, floor slab, walling, roofing, piping and drainage works | Additional Funds for completion of a 50 capacity Laboratory; Construction of laboratory benches, fixing of sinks, electrical works and piping of gas | 4,981,060.00 | 1 | 3,800,000.00 | 3,800,000.00 | 1,187,060.00 | Completed | 100% | Completed and in Use |
| 4 | Kajia do North | 2022/2023 | Nalepo Primary School | Construction of 45 students capacity laboratory with terrazzo to roofing | Construction of a 45 students capacity laboratory to completion: Internal | 4,400,000.00 | 1 | 1,930,606.00 | 1,930,606.00 | 2,469,394.00 | Stalled | 65% | Awaiting more funds |

| No | Constituency | Financial Year | Project name | Approved Activities | Outstanding Activities | Contract sum/Estimated Cost (Kshs) of the entire project | Financial years | Allocation/Approved Amount (Ksh) | Amount Disbursed (Kshs.) | Balance to complete (Kshs.) | Implementation Status/Level | % level of completion | Remarks |
|----|---------------|----------------|------------------------------|---|---|--|-----------------|----------------------------------|--------------------------|-----------------------------|-----------------------------|-----------------------|-----------------------------|
| | | | | level and drainage works: Foundation walling, floor slab, walling, roofing, piping and drainage works | and external finishes, laboratory benches, electrical works, plumbing works and painting works | | | | | | | | |
| 5 | Kajiado North | 2020/2021 | Nakeel Primary School | Construction of 2No. Classrooms | Construction to completion of 2No. Classrooms; Painting of internal and external walls, fixing of window panes and tiling works | 2,600,000.00 | 1 | 2,000,000.00 | 2,000,000.00 | 600,000.00 | Ongoing at plastering Level | 60% | Ongoing at plastering Level |
| 6 | Kajiado North | | Ongata Rongai Primary School | Construction of 2No. Classrooms | Construction to completion of 2No. Classrooms; Painting of internal and external walls, fixing of window panes and | 2,600,000.00 | 1 | 2,000,000.00 | 2,000,000.00 | 600,000.00 | Ongoing at Painting Level | 80% | Ongoing at Painting Level |

| No. | Constituency | Financial Year | Project name | Approved Activities | Outstanding Activities | Contract sum/Estimated Cost (Kshs) of the entire project | Financial years | Allocation/Approved Amount (Ksh) | Amount Disbursed (Kshs.) | Balance to complete (Kshs.) | Implementation Status /Level | % level of completion | Remarks |
|-----|--------------|----------------|--------------|---------------------|------------------------|--|-----------------|----------------------------------|--------------------------|-----------------------------|------------------------------|-----------------------|---------|
| | | | | | tiling works | | | | | | | | |

c) Matching Fund for Junior Secondary School Infrastructure development with the ministry of Education.

The Fund Account Manager informed members that the Board had issued a circular Ref.NG-CDF-CEO/MOE/VOL/046) on infrastructure development for Junior Secondary School. Through the circular, the National Treasury has allocated Ksh3.379 billion in the 2023/2024 financial year for the construction of classrooms and integrated learning centers in Junior Secondary Schools. The Kajiado North Constituency was allocated *Ksh 11,174,333*. The committee was therefore required to set aside an equal amount and liaise with the ministry official at the constituency in identification and implementation of the identified project(s)

The Subcounty director of education who was in attendance told the members that the government and the ministry of education was very committed to ensure that JSS have adequate infrastructure in support of the curriculum-based competence (CBC) system of education, hence the conditional grant to constituencies. After a lengthy discussion the members agreed to fund the following:

JSS projects funded by the Ministry of Education

| S/N | Project name | Project Activity | Original Cost | Allocation |
|-----|-----------------------------|---|---------------|------------|
| 1. | Arap Moi Primary School JSS | Construction of 4 classrooms on ground floor of a two storey, building with terrazzo finish to completion at Ksh 10,174,333. Purchase, supply and labelling of 200 lockers and 200 chairs at 1,000,000. | 11,174,333 | 11,174,333 |

JSS projects funded by the Kajiado North NGCDF

| S/N | Project name | Project Activity | Original Cost | Allocation |
|-----|-------------------------|---|---------------|------------|
| 1. | Imerijo Primary School | Construction of 4No. Classrooms one storey building with a roof. | 7,600,000 | 6,000,000 |
| 2. | Embulbul Primary School | Construction of 8No. Classrooms one storey building with a roof to completion | 17,000,000 | 17,000,000 |
| 3. | Olkeri Primary School | Purchase and delivery of one composite mobile laboratory. | 230,000 | 230,000 |
| 4. | Imerijo Primary School | Purchase and delivery of one composite mobile laboratory. | 230,000 | 230,000 |

| | | | | |
|-------|-----------------------------|---|------------|------------|
| 5. | Uppermatasia Primary School | Purchase and delivery of one composite mobile laboratory. | 230,000 | 230,000 |
| 6. | Kerrarapon Primary Schools | Purchase and delivery of one composite mobile laboratory. | 230,000 | 230,000 |
| TOTAL | | | 25,520,000 | 23,920,000 |

d) Project for funding in the 2023/2024 Financial year

The committee after a lengthy deliberation resolved to propose the projects captured below for funding for the 2023/2024 Financial year.

| S/N | Project Name | Project Activity | Original Cost | Cumulative Allocation | Amount Allocated | Current Status |
|--|--|--|---------------|-----------------------|------------------|----------------|
| ADMINISTRATION AND RECURRENT EXPENDITURE (6%) | | | | | | |
| 1 | Accommodation - Domestic Travel | Payment of accommodation on domestic travel | 400,000.00 | | 400,000.00 | New |
| 2 | Bank service commission and charges | Payment of Bank service commission and charges | 20,000.00 | | 20,000.00 | New |
| 3 | Casual labour and Internship | Payment of 3 staff basic wages | 200,000.00 | | 200,000.00 | New |
| 4 | Contractual employees | Payment of staff Basic salaries for 8 contractual employees | 2,547,360 | | 2,547,360 | New |
| 5 | Catering Services (receptions), Accommodation, Gifts, Food and Drinks | Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks | 400,000.00 | | 400,000.00 | New |
| 6 | Courier and Postal Services | Payment of Courier and Postal Services | 200,000.00 | | 200,000.00 | New |
| 7 | Daily Subsistence Allowance | Payment of Daily Subsistence Allowance | 300,000.00 | | 300,000.00 | New |
| 8 | Electricity | Payment of Electricity charges | 150,000.00 | | 150,000.00 | New |
| 9 | General Office Supplies (papers, pencils, forms, small office equipment etc) | Purchase of General Office Supplies (papers, pencils, forms, small office equipment) | 480,776.00 | | 480,776.00 | New |

| S/N | Project Name | Project Activity | Original Cost | Cumulative Allocation | Amount Allocated | Current Status |
|-----|--|--|---------------|-----------------------|------------------|----------------|
| 10 | Gratuity-contractual employees | Payment of gratuity to 8 NGCDFC staff | 789,682.00 | | 789,682.00 | New |
| 11 | Hire of Training Facilities and Equipment | Hire of Training Facilities and Equipment | 250,000.00 | | 250,000.00 | New |
| 12 | Hire of Transport | Payment of Hire of Transport | 150,000.00 | | 150,000.00 | New |
| 13 | House allowance | Payment of house allowances to 8 NG-CDFC staff | 240,000.00 | | 240,000.00 | New |
| 14 | Internet Connections | Payment of Internet Connections | 144,000.00 | | 144,000.00 | New |
| 15 | Leave allowance | Payment of Leave allowances to NGCDFC staff | 120,000.00 | | 120,000.00 | New |
| 16 | Maintenance of Buildings and Stations -- Non-Residential | Payment of maintenance of NGCDFC Office | 250,000.00 | | 250,000.00 | New |
| 17 | Maintenance of Office Furniture and Equipment | Payment of Maintenance of Office Furniture and Equipment | 200,000.00 | | 200,000.00 | New |
| 18 | NGCDFC allowance | Payment of NGCDFC allowance charges | 1,248,000.00 | | 1,248,000.00 | New |
| 19 | NSSF | Employer contribution to NSSF | 103,680.00 | | 103,680.00 | New |
| 20 | Other committee expenses | Payment of Other committee expenses | 400,000.00 | | 400,000.00 | New |
| 21 | Other Fuels | Payment of other fuels (wood, charcoal, cooking gas expenses) | 50,000.00 | | 50,000.00 | New |
| 22 | Purchase of Workshop Tools, Spares and Small Equipment | Purchase of Workshop Tools, Spares and Small Equipment for NGCDFC Office | 100,000.00 | | 100,000.00 | New |
| 23 | Motor Vehicle Insurance | Payment of motor vehicle insurance (to be purchased in 2023/2024FY) | 200,000.00 | | 200,000.00 | New |

| S/N | Project Name | Project Activity | Original Cost | Cumulative Allocation | Amount Allocated | Current Status |
|--|--|---|---------------|-----------------------|------------------|----------------|
| 24 | Remuneration of Instructors and Contract Based Training Services | Payment of Instructors and Contract Based Training Services | 300,000.00 | | 300,000.00 | New |
| 25 | Sanitary and Cleaning Materials, Supplies and Services | Purchase of Sanitary and Cleaning Materials, Supplies and Services | 250,000.00 | | 250,000.00 | New |
| 26 | Telephone, Telex, Facsimile and Mobile Phone Service | Payment of Telephone expenses | 250,000.00 | | 250,000.00 | New |
| 27 | Transport allowance | Payment of Transport allowances to NGCDFC staff | 240,000.00 | | 240,000.00 | New |
| 28 | Travel Allowance on training | Payment of Travel Allowance during training. | 400,000.00 | | 400,000.00 | New |
| 29 | Water & sewerage charges | Payment of Water & sewerage charges | 200,000.00 | | 200,000.00 | New |
| 30 | Housing levy | Payment of employer contribution to housing levy for 8 staff. | 38,210.00 | | 38,210.00 | New |
| MONITORING, EVALUATION AND CAPACITY BUILDING (3%) | | | | | | |
| 31 | Accommodation Allowance | Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC training | 600,000.00 | | 600,000.00 | New |
| 32 | Accommodation - Domestic Travel | Payment of accommodation on domestic travel | 500,000.00 | | 500,000.00 | New |
| 33 | Catering Services (receptions), Accommodation, Gifts, Food and Drinks | Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks | 220,000.00 | | 220,000.00 | New |
| 34 | Supplies and Accessories for Computers and Printers | Payment for supplies and accessories for computers and printers | 100,000.00 | | 100,000.00 | New |
| 35 | General Office Supplies (papers, pencils, forms, small office equipment etc) | Purchase of General Office Supplies (papers, pencils, forms, small office equipment) | 500,854.00 | | 500,854.00 | New |

| S/N | Project Name | Project Activity | Original Cost | Cumulative Allocation | Amount Allocated | Current Status |
|--|--|--|---------------|-----------------------|------------------|----------------|
| 36 | Hire of Training Facilities and Equipment | Hire of Training Facilities and Equipment (1. NG-CDFC and staff training, 2. PMC training) | 400,000.00 | | 400,000.00 | New |
| 37 | Maintenance Expenses - Motor Vehicles | Payment of Maintenance Expenses - NGCDFC Motor Vehicles | 50,000.00 | | 50,000.00 | New |
| 38 | NGCDFC allowance | Payment of NGCDFC allowance | 820,000.00 | | 820,000.00 | New |
| 39 | Other committee expenses | Payment of Other committee expenses | 720,000.00 | | 720,000.00 | New |
| 40 | Remuneration of Instructors and Contract Based Training Services | Payment of Instructors and Contract Based Training Services | 300,000.00 | | 300,000.00 | New |
| 41 | Telephone, Telex, Facsimile and Mobile Phone Service | Payment of Telephone expenses | 100,000.00 | | 100,000.00 | New |
| 42 | Travel Allowance on training | Payment of Travel Allowance of NG-CDFC, National Government officers and PMC (NG-CDFC and staff training and PMC training) | 750,000.00 | | 750,000.00 | New |
| 43 | Travel Costs | Payment of travel costs | 200,000.00 | | 200,000.00 | New |
| EDUCATION BURSARY AND SOCIAL SECURITY PROGRAMME (RECOMMENDED 40%) | | | | | | |
| 44 | Bursary Secondary Schools | Payment of bursary to needy students in secondary schools | 26,500,000.00 | | 26,500,000.00 | New |
| 45 | Bursary Tertiary Institutions | Payment of bursary to needy students in tertiary institutions | 14,500,000.00 | | 14,500,000.00 | New |
| 46 | Bursary Tertiary Institutions | Payment of driving school bursary to 145 persons to acquire motor vehicle driving licenses | 2,900,000.00 | | 2,900,000.00 | New |
| EMERGENCY RESERVE | | | | | | |
| 47 | Emergency Reserve | To cater for any unforeseen occurrences in the constituency during the financial year | 9,229,569.00 | - | 9,229,569.00 | New |
| PRIMARY SCHOOLS PROJECTS | | | | | | |

| S/N | Project Name | Project Activity | Original Cost | Cumulative Allocation | Amount Allocated | Current Status |
|-----|------------------------------|--|---------------|-----------------------|------------------|----------------|
| 48 | Nalepo Primary School | <p>Additional funds for completion of a 45 students' capacity laboratory: Plastering and Plumbing works, Construction of laboratory benches, fixing of sinks, electrical works and piping of gas at Kshs.2,869,394, variation and extra works at Kshs.982,810</p> <p><i>(Allocated Kshs. 1,930,606 in 2022/23FY for construction of 45 Students Capacity Laboratory with terrazzo floor finish to 35% completion: foundation, walling, backfilling, lintel and roofing)</i></p> <p><i>NG-CDFC has submitted BoQ for variation works amounting to Kshs.982,810.</i></p> | 4,800,000.00 | 1,930,606.00 | 3,852,204.00 | Ongoing |
| 49 | Enoomatasiani Primary School | <p>Additional funds for completion of a 45 students' capacity laboratory: Construction of laboratory benches, fixing of sinks, electrical works and piping of gas</p> <p><i>(Allocated Kshs.3,800,000 in 2022/23FY for Construction of 45 Student Capacity Laboratory with terrazzo to roofing Level and drainage works up to 60% completion: foundation walling, floor slab, walling, roofing, piping and drainage works).</i></p> | 4,987,060.00 | 3,800,000.00 | 1,187,060.00 | Ongoing |

| S/N | Project Name | Project Activity | Original Cost | Cumulative Allocation | Amount Allocated | Current Status |
|-----|---|---|---------------|-----------------------|------------------|----------------|
| 50 | Kerarapon Primary School | Renovation to completion of 6No classrooms: Removing of iron sheet, fixing of broken window panes, plastering internal walls, hacking off existing cement sand screed floor and replacing approved floor finish at Kshs.3,800,000 and construction to completion of 1No. classroom Kshs.1,700,000. | 5,500,000.00 | | 5,500,000.00 | New |
| 51 | Professor Saitoti Primary School (New school) | Construction of one storey building comprising of 8No. classrooms: Substructure, Superstructure Suspended floor slab and a ramp <i>(Kshs.6.5 million to be allocated in 24/25FY and 5 million in 25/26FY)</i> | 20,000,000.00 | | 8,500,000.00 | New |
| 52 | Olepasha Primary School | Construction of 8 No. classrooms on a suspended floor slab (4 classrooms on the first floor and 4 classrooms on the second floor): walling of the 1st and 2nd floors, suspended floor slab, fixing window grills and doors on both floors and roofing. <i>(Balance of Kshs.10 million to be allocated in 24/25FY (4 classrooms on the ground floor allocated Kshs.9,000,000 in 2022/23FY for construction to completion of 4 Classrooms with a suspended floor slab and terrazzo floor finish)</i> | 15,000,000.00 | | 5,000,000.00 | New |
| 53 | Nakeel Primary School | Additional funds for construction of 2No. Classrooms with a roof to completion <i>(Allocated Kshs.2,000,000 in 2020/21FY for Construction of 2 classrooms to completion)</i> | 2,600,000.00 | 2,000,000.00 | 600,000.00 | Ongoing |
| 54 | Ongata Rongai Primary School | Additional funds for construction of 2No. classrooms with a roof to completion | 2,600,000.00 | 2,000,000.00 | 600,000.00 | Ongoing |

| S/N | Project Name | Project Activity | Original Cost | Cumulative Allocation | Amount Allocated | Current Status |
|---------------------------|----------------------------|--|---------------|-----------------------|------------------|----------------|
| | | <i>(Allocated Kshs.2,000,000 in 2020/21FY for construction of 2 classrooms to completion)</i> | | | | |
| 55 | Nkaimurunya Primary School | Renovation to completion of 9 No. classrooms: Removing of leaking iron sheets and replacing with new, removing wooden windows and replacing with metal windows, fixing of window panes, plastering internal walls, hacking off existing cement sand screed floor and replacing it with terrazo floor finish. | 6,000,000.00 | | 6,000,000.00 | New |
| 56 | Nakeel Primary School | Purchase of 10,000 litres water tank at Kshs.90,000, construction of a concrete base (Excavation of cotton soil, Substructure, Backfilling, Floor slab and External Finishes) for the tank at Kshs.140,000 and installation of gutters and rain water harvesting goods at Kshs.40,000. | 270,000.00 | | 270,000.00 | New |
| JSS PROJECTS UNDER NG-CDF | | | | | | |
| 57 | Embulbul Primary School | Construction to completion of one storey building comprising of 8No. Classrooms with a roof. Submit BOQ <i>(BoQ for one storey classroom block at Kshs.17,014,740.80)</i> | 17,000,000.00 | | 17,000,000.00 | New |
| 58 | Ilmerijo Primary School | Construction of one storey building comprising of 4 classrooms: substructure, superstructure, suspended floor slab, roofing and plastering, fixing of doors and windows. <i>(Balance of Kshs.1,600,000 will be allocated in 2024/25FY for painting, floor works and fixing of grills).</i> | 7,600,000.00 | | 6,000,000.00 | New |
| 59 | Kerarapon Primary School | Purchase and delivery of a composite mobile laboratory | 230,000 | | 230,000 | New |

| S/N | Project Name | Project Activity | Original Cost | Cumulative Allocation | Amount Allocated | Current Status |
|-----------------------------------|-------------------------------------|--|---------------|-----------------------|------------------|----------------|
| 60 | Ilderijo Primary School | Purchase and delivery of a composite mobile laboratory | 230,000 | | 230,000 | New |
| 61 | Olkeri Primary School | Purchase and delivery of a composite mobile laboratory | 230,000 | | 230,000 | New |
| 62 | Upper Matasia Primary School. | Purchase and delivery of a composite mobile laboratory | 230,000 | | 230,000 | New |
| SECONDARY SCHOOLS PROJECTS | | | | | | |
| 63 | Nakeel Secondary School | Additional funds for completion of a 45 students' capacity laboratory: Construction of laboratory benches, fixing of sinks, electrical works and piping of gas. <i>(Allocated Kshs.3,800,000 in 2022/23FY for Construction of 45 Students Capacity Laboratory with terrazzo to roofing Level and drainage works up to 60% completion foundation walling, floor slab, walling, roofing, piping and drainage works)</i> | 4,982,600.00 | 3,800,000.00 | 1,182,600.00 | Ongoing |
| 64 | Kerarapon Secondary School | Construction of one storey building comprising of 4 classrooms (2 classrooms on the ground floor and 2 on the first floor): Construction of the substructure to completion without a ramp <i>(Balance of Kshs.4,400,000 will be allocated in 2024/25FY) (BoQ submitted for 4 storey classrooms at Kshs.7,877,084.40)</i> | 7,900,000 | | 3,500,000.00 | New |
| 65 | Kiserian Mixed day Secondary School | Construction to completion of 2No. classrooms on an existing suspended floor slab on the 2 nd floor inclusive of a ramp. <i>(Ground and first floors done by the Ministry of Education).</i> | 4,000,000.00 | | 4,000,000.00 | New |

| S/N | Project Name | Project Activity | Original Cost | Cumulative Allocation | Amount Allocated | Current Status |
|-------------------|--|--|---------------|-----------------------|------------------|----------------|
| 66 | Hon.Odupoi Secondary School (New school) | Construction of one storey building comprising of 6No. classrooms (3 classrooms on the ground floor and 3 on the first floor) with a suspended floor slab: substructure, walling, slab and ramp on the ground floor. <i>(Kshs.4,4 million to be allocated in 24/25FY and Kshs.4.4 million in 25/26FY)</i> <i>(BoQ for 6 No.Classrooms, access ramp, staircase and office rooms one storey block at Kshs.13,707,627.20)</i> | 13,800,000 | | 5,000,000.00 | New |
| 67 | Ngong Township Secondary School | Levelling and placing of concrete paving slabs on defined walkways for 300 linear meters and planting of assorted flowers along the pathways. | 1,400,000.00 | | 1,400,000.00 | New |
| 68 | Nkaimurunya Secondary School | Construction of one storey building comprising of 4No. Classrooms (2 classrooms on the ground floor and 2 on the first floor) with a suspended floor slab: construction of the ground floor to completion <i>(Balance of Kshs.3,100,000 will be allocated in 2024/25FY)</i> <i>(BoQ submitted for 4 No. storey classrooms at Kshs.7,514,004.40)</i> | 7,600,000.00 | | 4,500,000.00 | New |
| SECURITY PROJECTS | | | | | | |
| 69 | Lekurruki Chiefs Camp | Construction to completion of Chiefs Office comprising of 3 offices, boardroom and reception area | 5,000,000.00 | | 5,000,000.00 | New |
| 70 | Olkeri Chiefs Office | Purchase of 10,000 litres water tank at Kshs.90,000, construction of a concrete base (excavation of cotton soil, substructure, backfilling, floor slab and external finishes) at Kshs.140,000 and installation of gutters and water harvesting goods on | 270,000.00 | | 270,000.00 | New |

| S/N | Project Name | Project Activity | Original Cost | Cumulative Allocation | Amount Allocated | Current Status |
|-----|-----------------------------|--|---------------|-----------------------|------------------|----------------|
| | | chiefs office block at Kshs.40,000 | | | | |
| 71 | kandisi Chiefs Camp | Construction to completion of an assistant chiefs Office comprising of 4 offices with a suspended floor slab and staircase. | 3,500,000.00 | | 3,500,000.00 | New |
| 72 | Entumoto chiefs Camp | Purchase of water tank: 5,000Liters capacity at Kshs. 50,000 ,Construction of a concrete tank base (excavation of cotton soil, substructure, backfilling, floor slab and external finishes) at Kshs.120,000, Fencing of 85 linear meters with chain link and concrete posts at Kshs.340,000 and installation of a gate at Kshs.90,000. | 600,000.00 | | 600,000.00 | New |
| | OTHER PROJECTS | | | | | |
| 73 | NG-CDF Office motor vehicle | Purchase of office motor vehicle (P-SERIES CV D-CAB 2.0TD DLX 4*4 6MT) at Ksh7,074,660 and Installation of a cabin at Kshs.525,340. <i>(Proforma invoice submitted from Crown Motors Group Limited for purchase of a P-SERIES CV D-CAB 2.0TD DLX 4*4 6MT amounting to Kshs.7,074,660).</i> | 7,600,000.00 | | 7,600,000.00 | New |
| 74 | Olkeri ICT Hub | Construction to completion of a hall and partitioned to working stations to accommodate 100 computers at Kshs.3,200,000 and supply of 100 chairs at Kshs.500,000 | 3,700,000.00 | | 3,700,000.00 | New |
| 75 | Nkaimurunya ICT Hub | Construction to completion of a hall and partitioned to working stations to accommodate 100 capacity computers at Kshs.3,200,000 and supply of 100 chairs at Kshs.500,000 | 3,700,000.00 | | 3,700,000.00 | New |
| 76 | Embulbul ICT Hub | Additional Funds for completion of Embulbul ICT hub; construction of | 2,236,000.00 | 1,600,000.00 | 636,000.00 | Ongoing |

| S/N | Project Name | Project Activity | Original Cost | Cumulative Allocation | Amount Allocated | Current Status |
|---|--|--|---------------|-----------------------|--------------------|----------------|
| | | benches, electrical works, painting works, roof reinforcement, internet cabling at Ksh 636,000 <i>(Allocated Kshs.1,600,00 in 2020/21FY for construction of surfing room to completion with 35 working stations)</i> <i>NG-CDFC has submitted a BOQ for extra works.</i> | | | | |
| 77 | Embulbul ICT Hub | Construction to completion of perimeter wall with 2M high grill measuring 20 linear meters at Kshs.700,000 and construction to completion of 6 doors pit latrines; 2 doors for ladies with one chamber for Persons with Disabilities, 2 doors for gents, a urinal with one chamber for Persons with Disabilities at Kshs.1,600,000 | 2,300,000.00 | | 2,300,000.00 | New |
| 78 | Recurrent utilities costs and maintenance of constituency digital hubs | Payment of utilities costs, salaries and maintenance of 5 constituency digital hubs | 3,500,000 | | 3,461,815 | New |
| 79 | Embulbul ICT Hub | Supply of 38 chairs for working station for embulbul ICT Hub | 190,000 | | 190,000 | New |
| 80 | Ngong ICT Hub | Supply of 38 chairs for working station for Ngong ICT Hub | 190,000 | | 190,000 | New |
| 81 | Ongata Rongai ICT Hub | Supply of 38 chairs for working station for Ongata Rongai ICT Hub | 190,000 | | 190,000 | New |
| | TOTAL | | | | 175,361,810 | |
| JSS PROJECTS UNDER MINISTRY OF EDUCATION | | | | | | |
| | Arap Moi Primary School | Construction to completion of 4 classrooms on the ground floor of a two storey building with terrazzo finish at Kshs.10,174,333 and Purchase, supply and labelling of 200 lockers and 200 chairs at 1,000,000. | 11,174,333 | | 11,174,333 | |
| | GRAND TOTAL | | | | 186,536,143 | |

a) Project Prioritization Per Ward

The committee gave priority to projects per ward for the five wards in Kajiado North Constituency ie Oloolua, Ngong, Olkeri, Nkaimurunya and Ongata Rongai Wards as follows.

| S/No. | Project Name | Project Activity | Amount Allocated | Current Status |
|---------------------|----------------------------------|---|-------------------|----------------|
| NGONG WARD | | | | |
| 1 | Ngong Township Secondary School | Levelling and placing of concrete paving slabs on defined walkways for 300 linear meters and planting of assorted flowers along the pathways. | 1,400,000.00 | New |
| 2 | Ng-cdf Office | Purchase of office motor vehicle (Haval p series CV DLX 6M/T. South Africa) 2000cc, diesel, eleven seaters at Ksh7,074,660 and Installation of a cabin at Kshs. 525,340 | 7,600,000.00 | New |
| 3 | Professor Saitoti Primary School | Construction of one storey building comprising of 8No. Classrooms; Allocated amount for, Substructure, Superstructure Suspended floor slab, a stair cases and ramp for phase one. The balance of Ksh 11,500,000 to be allocated in 24/25 FY 6,500,000 and 25/26 Ksh 5,000,000. | 8,500,000.00 | New |
| 4 | Ngong ICT Hub | Supply of 38 chairs for working station for Ngong ICT Hub | 190,000 | New |
| TOTAL | | | 17,690,000 | |
| OLOOLUA WARD | | | | |
| 1 | Embulbul ICT Hub | Additional Funds for completion of Embulbul ICT hub; construction of benches, electrical works, painting works, roof reinforcement, internet cabling at Ksh 636,000 <i>(Allocated Kshs.1,600,00 in 2020/21FY for construction of surfing room to completion with 35 working stations)</i> | 636,000.00 | Ongoing |
| 2 | Embulbul ICT Hub | Construction to completion of perimeter wall, with 2M high grill measuring 20 linear meters at Ksh 700,000 and construction to completion of a 6 doors pit latrine; 2 doors for ladies and one pwd chamber, 2 doors for gents, a urinal and a PWD chamber at Ksh 1,600,000 | 2,300,000.00 | New |

| S/No. | Project Name | Project Activity | Amount Allocated | Current Status |
|--------------------|----------------------------------|---|------------------|-------------------|
| 3 | Embulbul ICT Hub | Supply of 38 chairs for working station for Embulbul ICT Hub | 190,000 | New |
| 4 | Embulbul Primary School | Construction of 8No. Classrooms one storey building with a roof to completion | 17,000,000.00 | New |
| 5 | Kerarapon Primary School | Renovation to completion of 6No classrooms: Removing of iron sheet, fixing of broken window panes, plastering internal walls, hacking off existing cement sand screed floor and replacing approved floor finish at Kshs.3,800,000 and construction to completion of 1No. classroom with terrazo floor finish at Kshs.1,700,000. | 5,500,000.00 | New |
| 6 | Kerarapon Primary Schools | Purchase and delivery of composite mobile laboratory for Kerarapon Primary Schools. | 230,000.00 | New |
| 7 | Kerarapon Secondary School | Construction of one storey building comprising of 2 classrooms: Ground floor to completion without ramp. <i>(Balance of Kshs.4,400,000 will be allocated in 2024/25FY)</i> | 3,500,000 | New |
| TOTAL | | | | 29,356,000 |
| OLKERI WARD | | | | |
| 1 | Ilmerijo Primary School | Construction of one storey building comprising of 4 classrooms: substructure, superstructure, suspended floor slab, roofing and plastering, fixing of doors and windows (Balance of Kshs.1,600,000 will be allocated in 2024/25FY) for painting, floor works and fixing of grills | 6,000,000.00 | New |
| 2 | Arap Moi Primary School(JSS MOE) | Construction of 4 No. Classrooms with a suspended floor slab and an ablution block and one classroom portioned into an office to completion at Ksh 10,174,333 Purchase, supply and labelling of 200 lockers and 200 chairs at 1,000,000. | 11,174,333.00 | New |
| 3 | Olkeri ICT Hub | Construction to completion of a hall and partitioned to working stations to accommodate 100 capacity computers and supply of 100 chairs at KSh 500,000 | 3,700,000.00 | New |

| S/No. | Project Name | Project Activity | Amount Allocated | Current Status |
|--------------|-------------------------------------|---|-------------------|----------------|
| 4 | Nalepo Primary School | Additional Funds for completion of a 45 capacity Laboratory; Plastering and Plumbing works, Construction of laboratory benches, fixing of sinks, electrical works and piping of gas Ksh 2,869,394, variation and extra works Ksh 982,810 | 3,852,204.00 | Ongoing |
| 5 | Olkeri Chiefs Office | Purchase of water tank: 10,000 Liters capacity at Kshs. 90,000, Construction of tank base at Kshs. 140,000(Excavation of cotton soil, Substructure, Backfilling, Floor slab and External Finishes) and installation of gutters and rain water harvesting goods at Kshs.40,000 to completion | 270,000.00 | New |
| 6 | Lekurruki Chiefs Camp | Construction of Chiefs Office comprising of 3offices, boardroom and reception area | 5,000,000.00 | New |
| 8 | Kiserian Mixed day Secondary School | Construction to completion of 2No. classrooms on an existing suspended floor slab, and a ramp to completion. | 4,000,000.00 | New |
| 9 | Enoomatasiani Primary School | Additional Funds for completion of a 45 capacity Laboratory; Construction of laboratory benches, fixing of sinks, electrical works and piping of gas | 1,187,060.00 | Ongoing |
| 10 | Olkeri Primary School | Purchase and delivery of composite mobile laboratoryfor Olkeri Primary Schools. | 230,000.00 | |
| 11 | Ilmerijo Primary School | Purchase and delivery of composite mobile laboratory for Olkeri Primary Schools. | 230,000.00 | |
| 12 | Uppermatasia Primary School | Purchase and delivery of composite mobile laboratory for Olkeri Primary Schools. | 230,000.00 | |
| TOTAL | | | 35,873,597 | |
| | ONGATA RONGAI WARD | | | |
| 1 | Olepasha Primary School | Construction to completion of 8 No. classrooms on a suspended floor slab on the first floor, allocated funds for walling and suspended floor slab, fixing window grills and doors. | 5,000,000.00 | New |

| S/No. | Project Name | Project Activity | Amount Allocated | Current Status |
|-------------------------|------------------------------|--|-------------------|----------------|
| 2 | Ongata Ronkai Primary | Additional funds for construction of 2No. Classrooms with a roof to completion | 600,000.00 | Ongoing |
| 3 | Entumoto chiefs Camp | Purchase of water tank: 5,000Liters capacity at Kshs. 50,000 ,Construction of tank base at Kshs.120,000,(Excavation of cotton soil, Substructure, Backfilling, Floor slab and External Finishes), Fencing of 85 linear meters with chain link and concrete posts at Ksh 340,000, installation of a gate at Ksh 90,000. | 600,000.00 | New |
| 4 | Hon. Odupoi Secondary School | Construction of a one storey building comprising of 3No. classrooms with a suspended floor slab: substructure, walling, slab and ramp | 5,000,000.00 | New |
| 5 | Ongata Rongai ICT Hub | Supply of 38 chairs for working station for Ongata Rongai ICT Hub | 190,000 | New |
| TOTAL | | | 11,390,000 | |
| NKAIMURUNYA WARD | | | | |
| 1 | Nkaimurunya Primary School | Renovation of 10 No. Classrooms; Removing of leaking iron sheet and replacing with new, Removing wooden windows and replacing with metal windows, Fixing of window panes, Plastering internal walls, Hacking off existing cement sand screed floor and replacing it with approved floor finish to completion | 6,000,000.00 | New |
| 2 | Nakeel Secondary School | Additional Funds for completion of a 50 capacity Laboratory; Construction of laboratory benches, fixing of sinks, electrical works and piping of gas | 1,182,600.00 | Ongoing |
| 3 | Kandisi Chiefs Camp | Construction to completion of an assistant chiefs Office comprising of 4 offices with a suspended floor slab and staircase. | 3,600,000.00 | New |

| S/No. | Project Name | Project Activity | Amount Allocated | Current Status |
|-------|------------------------------|--|------------------|----------------|
| 4 | Nkaimurunya ICT Hub | Construction of a hall and partitioned to accommodate 100 capacity computers to completion | 3,700,000.00 | New |
| 5 | Nakeel Primary School | Purchase of water tank: 10,000 Liters capacity @90,000, Construction of base for tanks @140,000 and rain water goods on chiefs offices @40,000 | 270,000.00 | New |
| 6 | Nakeel Primary School | Additional funds for construction of 2No. Classrooms with a roof to completion | 600,000.00 | Ongoing |
| 7 | Nkaimurunya Secondary School | Construction of 2No. Classrooms with a suspended floor slab to completion | 4,500,000.00 | New |
| TOTAL | | | 19,852,600 | |

- Commitments to projects funding

The committee discussed at length concerning some projects that it had proposed to fund in phases though was seeking approval for the entire project. The following commitments for funding in the current and subsequent financial years was made.

| No. | Project Name | Project Activity | Original cost Estimate | Amount Allocated |
|-----|----------------------------|---|------------------------|------------------|
| 1. | Ngong Hills Primary School | Construction of one storey building comprising of 8No. Classrooms; Allocated amount for, Substructure, Superstructure Suspended floor slab, a stair cases and ramp for phase one. The balance of Ksh 11,500,000 to be allocated in 24/25 FY 6,500,000 and 25/26 Ksh 5,000,000. | 20,000,000.00 | 8,500,000.00 |
| 2. | Ilmerijo Primary School | Construction of 4No. Classrooms one storey building with a roof; Allocated amount for Substructure, Superstructure, suspended floor slab, fixing of doors and windows for ground floor and first floor. Balance of Ksh 1,600,000 allocated in the 24/25 FY. | 7,600,000.00 | 6,000,000.00 |
| 3. | Kerarapon Secondary School | Construction of 2No. classrooms with a suspended floor slab. Allocated amount for Substructure, Superstructure, suspended floor slab, fixing of doors and windows for ground floor and first floor. Balance of Ksh 1,500,000 allocated in the 24/25 FY. | 9,000,000.00 | 4,300,000.00 |

MIN: 3/NG-CDF-C-KJDN/18/01/2024: - AIE FUNDING FOR THE 2023/ 2024 FINANCIAL YEAR

The fund account manager informed members that the board had transferred a sum of kshs 30,000,000(thirty million shillings only) to the main account and the committee was only awaiting the AIE. The projects that were approved for the codelist are administration and recurrent expenditure, Emergency and Bursary.

The members agreed to utilize the funds as follows once the AIE was received.

❖ AIE NO. B 225155 – Kshs 30,000,000

| NO | PROJECT CODE | ACTIVITY | AMOUNT |
|----|---|---------------------------------|------------|
| 1 | 4- 0034- 183- 2640101- 103- 2023-2024-1 | Secondary Bursary | 26,500,000 |
| 2 | 4- 0034- 183- 2110201- 100-2023- 2024- 5 | Contractual employee salaries | 1,500,000 |
| 3 | 4- 0034- 183- 2210100- 100-2023- 2024- 13 | Water & sewerage charges | 200,000 |
| 4 | 4- 0034- 183- 2210202- 100-2023- 2024- 18 | Internet connection | 144,000 |
| 5 | 4- 0034- 183- 2210203- 100-2023- 2024- 8 | Courier and postal services | 200,000 |
| 6 | 4- 0034- 183- 2210802- 100-2023- 2024- 25 | Other committee expenses. | 400,000 |
| 7 | 4- 0034- 183- 2110301- 100-2023- 2024- 31 | Housing levy | 38,210 |
| 8 | 4- 0034- 183- 2710102- 100-2023- 2024- 10 | Gratuity- Contractual employees | 200,000 |
| 9 | 4- 0034- 183- 2210811- 100-2023- 2024- 19 | NG-CDF-C Allowances | 337,014 |
| 10 | 4- 0034- 183- 2211101- 100-2023-2024-9 | General office supplies | 480,776 |
| | TOTAL | | 30,000,000 |

MIN: 4/NG-CDF-C-KJDN/18/01/2024: -ADOPTION AND IMPROVEMENT OF THE BURSARY SUBCOMMITTEE RESOLUTIONS.

The bursary subcommittee through its chairman presented the resolutions made during their meeting held on 11th December 2023. The committee through the NGCDFC chairperson applauded the team for a smooth bursary forms issuance activity that took place from the 19th of December 2023. The committee recommended the resolutions with a few changes and clarifications. The budgets were also discussed extensively as outlined. The team agreed to maintain the amounts per category as was in the previous financial year *ie Ksh 5,000 for all secondary school applicants. Ksh 7,000 for colleges and 10,000 for universities.* However the committee agreed that for the emergency reserve individual cases would be treated differently depending on the matter at hand to a limit of *Ksh 20,000.*

- Bursary vetting.

Dates for the activity were set to be Friday 26th January 2024 for secondary bursary and Monday 29th January 2024 for tertiary bursary at the respective stations where members of the public picked the forms.

It was also agreed that the vetting committees together with the constituency staff that would be involved in the bursary process would have a training and a briefing at the Kajiado north NG-CDF Social hall on Tuesday 23rd January 2024.

Refreshments would be made available during the briefing and a reimbursement of Ksh 500. A reimbursement of transport expenses of Kshs 1,000 would be provided, to each member of the vetting committee on each day of vetting.

The committee also decided that the life of a vetting committee would be two years after which the committee would dissolve naturally, and a new committee elected by the members of the public with the guidance of local administration. As part of the vetting criteria, it was agreed that no bursary would be issued to scholars that attained a grade of E in the term 3 of 2023 examinations.

| NO. | ITEM. | NO OF PEOPLE. | DAYS. | RATE in KSHs. | TOTAL. | |
|--|--------------------|---------------|-------|---------------|--------|----------------|
| Bursary Vetting Committees Briefing/Training. | | | | | | |
| 1. | Committee briefing | 182 | 1 | 500 | 91,000 | |
| 2. | Constituency Staff | 30 | 1 | 500 | 15,000 | |
| 3. | Stationery | | | | 23,000 | |
| 4. | Refreshments | 200 | 1 | 100 | 20,000 | |
| 5. | NG-CDFC | 1 Chair | 1 | 7,000 | 14,000 | |
| | | 9 Members | 1 | 5,000 | 45,000 | |
| 6. | Publicity | | | | 11,000 | |
| 7. | Airtime | 29 | 1 | 200 | 5,800 | |
| TOTAL | | | | | | 214,000 |

| NO. | ITEM. | NO OF PEOPLE. | DAYS. | RATE in KSHs. | TOTAL. | |
|---|--------------------|---------------|-------|---------------|---------|----------------|
| Secondary/Tertiary Bursary Vetting | | | | | | |
| 1. | NG-CDFC | 1 Chair | 2 | 7,000 | 14,000 | |
| | | 9 Members | 2 | 5,000 | 90,000 | |
| 2. | Vetting Committees | 182 | 2 | 1,000 | 364,000 | |
| 3. | Hire of facility | 2 | 2 | 3000 | 12,000 | |
| TOTAL | | | | | | 480,000 |

- Bursary Issuance

Members agreed to issue bursary in each ward from the 26th to the 1st March, in the venues indicated under the budget drawn below.

| NO | DATE | WARD | VENUE |
|----|--|---------------|----------------------------------|
| 1. | Monday 26 th February 2024 | Ongata Rongai | Hellena road Ass.chief's office. |
| 2. | Tuesday 27 th February 2024 | Nkaimurunya | Clean shelf |
| 3. | Wednesday 28 th February | Ngong | Ngong chief's compound. |
| 4. | Thursday 29 th February | Oloolua | Oloolua police compound. |
| 5. | Friday 1 st March | Olkeri | Lemelepo chef's office. |

| NO. | ITEM. | NO. | DAYS. | RATE in KSHs. | TOTAL. |
|-------------------------|------------------------------------|-----------|-------|---------------|----------------|
| Bursary Issuance | | | | | |
| 1. | Hire Tents | 2 | 5 | 4000 | 40,000 |
| | Chairs | 200 | 5 | 30 | 30,000 |
| | Tables | 2 | 5 | 500 | 5,000 |
| 2. | Hire of facility | 1 | 1 | 5000 | 5,000 |
| 3. | NGCDF Staff | 10 | 5 | 2500 | 125,000 |
| 4. | Issuance Clerks | 6 | 5 | 1,000 | 30,000 |
| 5. | Data entry and verification clerks | 6 | 5 | 1,000 | 30,000 |
| 6. | NGCDFC | 1 Chair | 5 | 7,000 | 35,000 |
| | | 9 Members | 5 | 5,000 | 225,000 |
| 7. | Misc | | | | 5,000 |
| TOTAL | | | | | 530,000 |

- Full Scholarship

The committee also revisited the issue of full scholarship as was presented by the subcommittee on bursary and agreed that the cut marks for qualification would be 350marks from among the very deserving cases

that the community, chiefs and teachers would present to the office. Students who had visited the office during this meeting were vetted for full scholarships and recommendations made as per the list.

The committee also mandated the chairperson and the fund account manager to deal and vet any upcoming cases since there were many bright children who had not joined form one and make recommendations continuously but within the limit of the *Ksh 1,500,000* that was set aside for full scholarship for 2023/2024 financial year. . It was also agreed that the minimum marks for full scholarship would be KCPE 350 Marks and above, except for very vulnerable orphans.

MIN: 5/NG-CDF-C-KJDN/18/01/2024: - PAYMENT FOR SUPPLY OF OFFICE FURNITURE AND STAFF UNIFORMS.

Members observed that the new furniture for the office that included boardroom table and chairs, 3 working desks, a safe, five desktop computers and staff uniforms had been supplied. The committee reviewed the inspection report and also inspected the supplies. Having been satisfied with the goods, they authorized the fund account manager to prepare the payment for the supplier of *Ksh 199,900* for uniforms and *Ksh 798,225* for office furniture.

MIN: 6/NG-CDF-C-KJDN/18/01/2024: -STAFF GRATUITY.

Members were brought to the attention that the Clerk of works Mr. Hezron Kimani who had his contract ending and renewed in November 2023 had requested for his gratuity as at the end of the one year services. It was approved as outlined, and the Fund Account Manager asked to process the payment as required.

| Gratuity : Hezron Kimani | | | | |
|--------------------------|-------------------|--------|---------|---------------------|
| Year | Basic salary(Ksh) | Months | Total | 31% of basic salary |
| 2021 | 28,520 | 12 | 342,240 | 106,094.40 |
| 2022 | 28,520 | 12 | 342,240 | 106,094.40 |
| 2023 | 28,520 | 12 | 342,240 | 106,094.40 |
| TOTAL | | 24 | 533,208 | 318,283.20 |

MIN: 7/NG-CDF-C-KJDN/18/01/2024: -STAFF TRAINING.

The Fund Account Manager reported to the committee that she had requested the M&E department of the NGCDF Board to equip the staff basically because they were relatively new with skills of reporting on the M&E templates that were recently developed.

The department had indicated that an effective training would last for 3days and were working on appropriate dates. The department also wanted to carry out a 5day monitoring and evaluation exercise within the constituency which would also engage the members of the NGCDF committee. Members in liaison with the Fund Account Manager in the light of the upcoming activities agreed to have the training when the board and the NGCDFC did not have parallel activities.

It was agreed that since the board is catering for the expenses of the trainers, the NG-CDF Committee would cater for the meals expenses for every participant and training equipment i.e. the projector and stationery for the three days. They also tasked the fund account manager to draw a budget for the M&E activity within the brackets of what has been spent in previous M&E activities.

There being no any other business, the meeting was closed with a word of prayer by Mary Mumbi at 12.30pm.

Prepared by:

Warren Maina

NG- CDFC Secretary

Sign: [Signature]

Confirmed by:

Elizabeth Njuguna

NG- CDFC Chair

Sign: [Signature]

Date: 18/01/2024

**FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM**

Constituency No 183
Constituency Name KAJIADO NORTH County Kajiado
Project Number 2640100
Project Title Bursary/Mocks/Cats
Sector Bursary

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30
Original Cost Estimates, in Ksh 43,900,000.00 dated
Amount allocated last financial year dated

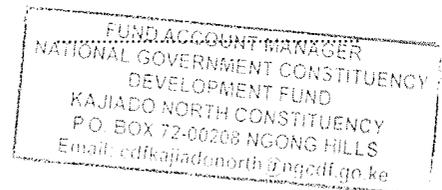
Sub projects

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|-------------------------------|------------------------------------|--|-----------------|---------------|
| Bursary Secondary Schools | 4-0034-183-2640101-103-2023-2024-1 | Payment of bursary to needy students in secondary schools | New Project | 26,500,000.00 |
| Bursary Tertiary Institutions | 4-0034-183-2640102-103-2023-2024-2 | Payment of bursary to needy students in tertiary institutions | New Project | 14,500,000.00 |
| Bursary Tertiary Institutions | 4-0034-183-2640102-103-2023-2024-3 | Payment of driving school bursary to 145 persons to acquire motor vehicle driving licences | New Project | 2,900,000.00 |
| TOTAL: | | | | 43,900,000.00 |

Person completing form

SIGNATURE: [Signature] DATE: 15.1.2024

NAME: Kevin Muriithi POSITION:



FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 183

Constituency Name KAJIADO NORTH County Kajiado

Project Number 2211311

Project Title Constituency Innovation Hubs

Sector Others

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 14,367,815.00 dated

Amount allocated last financial year dated

Sub projects

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|---------------------|------------------------------------|---|-----------------|--------------|
| Embulbul ICT Hub | 4-0034-183-2211311-108-2023-2024-1 | Additional Funds for completion of Embulbul ICT hub construction of benches, electrical works, painting works, roof reinforcement and internet cabling | Ongoing Project | 636,000.00 |
| Olkeri ICT Hub | 4-0034-183-2211311-108-2023-2024-2 | Construction to completion of a hall and partitioned to working stations to accommodate 100 computers at Kshs.3,200,000 and supply of 100 chairs at Kshs.500,000 | New Project | 3,700,000.00 |
| Nkaimurunya ICT Hub | 4-0034-183-2211311-108-2023-2024-3 | Construction to completion of a hall and partitioned to working stations to accommodate 100 capacity computers at Kshs.3,200,000 and supply of 100 chairs at Kshs.500,000 | New Project | 3,700,000.00 |
| Embulbul ICT Hub | 4-0034-183-2211311-108-2023-2024-4 | Construction to completion of perimeter wall with 2M high grill measuring 20 linear meters at Kshs.700,000 and construction to completion of 6 doors pit latrines 2 doors for ladies with one chamber for Persons with Disabilities, 2 doors for gents, a urinal with one chamber for Persons with Disabilities at Kshs.1,600,000 | New Project | 2,300,000.00 |

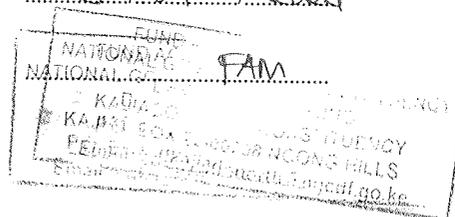
National Government Constituencies Development Fund
Fourth Schedule Report

| | | | | |
|--|------------------------------------|---|-------------|----------------------|
| Recurrent utilities costs and maintenance of constituency digital hubs | 4-0034-183-2211311-108-2023-2024-5 | Payment of utilities costs, salaries and maintenance of 5 constituency digital hubs | New Project | 3,461,815.00 |
| Embulbul ICT Hub | 4-0034-183-2211311-108-2023-2024-6 | Supply of 38 chairs for working station for embulbul ICT Hub | New Project | 190,000.00 |
| Ngong ICT Hub | 4-0034-183-2211311-108-2023-2024-7 | Supply of 38 chairs for working station for Ngong ICT Hub | New Project | 190,000.00 |
| Ongata Rongai ICT Hub | 4-0034-183-2211311-108-2023-2024-8 | Supply of 38 chairs for working station for Ongata Rongai ICT Hub | New Project | 190,000.00 |
| TOTAL: | | | | 14,367,815.00 |

Person completing form

SIGNATURE:  **DATE:** 15 / 04 / 2024

NAME: Kenah Murihi **POSITION:**



**FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM**

Constituency No 183

Constituency Name KAJIADO NORTH County Kajiado

Project Number 2630210

Project Title Capital Grants to Secondary Schools

Sector Transfer to Other Government Entities

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 15,582,600.00 dated

Amount allocated last financial year dated

Sub projects

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|---------------------------------|------------------------------------|---|-----------------|--------------|
| Nakeel Secondary School | 4-0034-183-2630210-263-2023-2024-1 | Additional Funds for completion of a 45 capacity Laboratory Construction of laboratory benches, fixing of sinks, electrical works and piping of gas | Ongoing Project | 1,182,600.00 |
| Hon.Odupoi Secondary School | 4-0034-183-2630210-263-2023-2024-2 | Construction of one storey building comprising of 6No. Classrooms (3 classrooms on the ground floor and 3 on the first floor) with a suspended floor slab substructure, walling, slab and ramp on the ground floor. | New Project | 5,000,000.00 |
| Ngong Township Secondary School | 4-0034-183-2630210-263-2023-2024-3 | Levelling and placing of concrete paving slabs on defined walkways for 300 linear meters and planting of assorted flowers along the pathways. | New Project | 1,400,000.00 |
| Nkaimurunya Secondary School | 4-0034-183-2630210-263-2023-2024-4 | Construction of one storey building comprising of 4No. Classrooms (2 classrooms on the ground floor and 2 on the first floor) with a suspended floor slab construction of the ground floor to completion | New Project | 4,500,000.00 |
| Kerarapon Secondary School | 4-0034-183-2630210-263-2023-2024-5 | Construction of one storey building comprising of 4 classrooms (2 classrooms on | New Project | 3,500,000.00 |

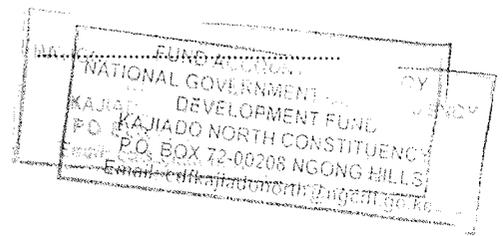
National Government Constituencies Development Fund
 Fourth Schedule Report

| | | | | |
|--|--|--|---------------|---------------|
| | | the ground floor and 2 on the first floor) construction of the substructure to completion without a ramp | | |
| | | | TOTAL: | 15,582,600.00 |

Person completing form

SIGNATURE: *[Signature]* **DATE:** 15 / 04 / 2024

NAME: Keziah Muriuki **POSITION:**



FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 183

Constituency Name KAJIADO NORTH County Kajiado

Project Number 2630209

Project Title Capital Grants to Primary Schools

Sector Transfer to Other Government Entities

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 70,603,597.00 dated

Amount allocated last financial year dated

Sub projects

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|------------------------------|------------------------------------|---|-----------------|---------------|
| Ilmerijo Primary School | 4-0034-183-2630209-263-2023-2024-1 | Construction of one storey building comprising of 4 classrooms substructure, superstructure, suspended floor slab, roofing and plastering, fixing of doors and windows. | New Project | 6,000,000.00 |
| Embulbul Primary School | 4-0034-183-2630209-263-2023-2024-2 | Construction to completion of one storey building comprising of 8No. classrooms with a roof. | New Project | 17,000,000.00 |
| Olkeri Primary School | 4-0034-183-2630209-263-2023-2024-3 | Purchase and delivery of one composite mobile laboratory. | New Project | 230,000.00 |
| Ilmerijo Primary School | 4-0034-183-2630209-263-2023-2024-4 | Purchase and delivery of one composite mobile laboratory. | New Project | 230,000.00 |
| Uppermatasia Primary School | 4-0034-183-2630209-263-2023-2024-5 | Purchase and delivery of one composite mobile laboratory | New Project | 230,000.00 |
| Kerrarapon Primary School | 4-0034-183-2630209-263-2023-2024-6 | Purchase and delivery of one composite mobile laboratory. | New Project | 230,000.00 |
| Enoomatasiani Primary School | 4-0034-183-2630209-263-2023-2024-7 | Additional funds for completion of a 45 students capacity laboratory Construction of laboratory benches, fixing of sinks, electrical works and piping of gas | Ongoing Project | 1,187,060.00 |
| Nakeel Primary School | 4-0034-183-2630209-263-2023-2024-8 | Additional funds for construction of 2No. Classrooms with a roof | New Project | 600,000.00 |

National Government Constituencies Development Fund

Fourth Schedule Report

| | | to completion. | | |
|-------------------------------------|-------------------------------------|--|-----------------|---------------|
| PCEA Prof. Saitoti Ngong School | 4-0034-183-2630209-263-2023-2024-9 | Construction of one storey building comprising of 8No. classrooms Substructure, Superstructure Suspended floor slab and a ramp | New Project | 8,500,000.00 |
| Kerarapon Primary School | 4-0034-183-2630209-263-2023-2024-10 | Renovation to completion of 6No classrooms Removing of iron sheet, fixing of broken window panes, plastering internal walls, hacking off existing cement sand screed floor and replacing approved floor finish at Kshs.3,800,000 and construction to completion of 1No. classroom with terrazo floor finish at Kshs.1,700,000. | New Project | 5,500,000.00 |
| Olepasha Primary School | 4-0034-183-2630209-263-2023-2024-11 | Construction of 8 No. classrooms on a suspended floor slab (4 classrooms on the first floor and 4 classrooms on the second floor) walling of the 1st and 2nd floors, suspended floor slab, fixing window grills and doors on both floors and roofing. | New Project | 5,000,000.00 |
| Nkaimurunya Primary School | 4-0034-183-2630209-263-2023-2024-12 | Renovation to completion of 9 No. classrooms Removing of leaking iron sheets and replacing with new, removing wooden windows and replacing with metal windows, fixing of window panes, plastering internal walls, hacking off existing cement sand screed floor and replacing it with terazzo floor finish | New Project | 6,000,000.00 |
| Nakeel Primary School | 4-0034-183-2630209-263-2023-2024-13 | Purchase of water tank 10,000 Liters capacity at Kshs.90,000, Construction of a concrete base (Excavation of cotton soil, Substructure, Backfilling, Floor slab and External Finishes) for the tank at Kshs.140,000 and installation of gutters and rain water harvesting goods at Kshs.40,000. | New Project | 270,000.00 |
| Kiserian Mixed day Secondary School | 4-0034-183-2630209-263-2023-2024-14 | Construction to completion of 2No. classrooms on an existing suspended floor slab on the 2nd floor inclusive of a ramp (Ground and first floors done by the Ministry). | New Project | 4,000,000.00 |
| Arap Moi Primary School | 4-0034-183-2630209-263-2023-2024-15 | Construction to completion of 4 classrooms on the ground floor of a two storey building with terrazzo finish at Kshs.10,174,333 and Purchase, supply and labelling of 200 lockers and 200 chairs at 1,000,000. | New Project | 11,174,333.00 |
| Ongata Rongai Primary School | 4-0034-183-2630209-263-2023-2024-20 | Additional funds for construction of 2No. Classrooms with a roof | Ongoing Project | 600,000.00 |

National Government Constituencies Development Fund

Fourth Schedule Report

| | | | | |
|-----------------------|-------------------------------------|---|-----------------|---------------|
| | | to completion. | | |
| Nalepo Primary School | 4-0034-183-2630209-263-2023-2024-21 | Additional funds for completion of a 45 students capacity laboratory Plastering and Plumbing works, Construction of laboratory benches, fixing of sinks, electrical works and piping of gas Kshs.2,869,394, variation and extra works Ksh 982,810 | Ongoing Project | 3,852,204.00 |
| | | | TOTAL: | 70,603,597.00 |

Person completing form

SIGNATURE: *[Signature]* **DATE:** 15 / 04 / 2024

NAME: Keriah Murihi **POSITION:**

FUND ACCOUNT MANAGER
 NATIONAL GOVERNMENT CONSTITUENCY
 DEVELOPMENT FUND
 KAJIADO NORTH CONSTITUENCY
 P.O. BOX 72-00263 NGONG HILLS
 Email: cdfkajiadonorth@ncdf.go.ke

**FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM**

Constituency No 183
Constituency Name KAJIADO NORTH County Kajiado
Project Number 2640200
Project Title Emergency projects
Sector Emergency

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30
Original Cost Estimates, in Ksh 9,229,569.00 dated
Amount allocated last financial year dated
Sub projects

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|-------------------|------------------------------------|---|-----------------|--------------|
| Emergency Reserve | 4-0034-183-2640200-101-2023-2024-1 | To cater for any unforeseen occurrences in the constituency during the financial year | New Project | 9,229,569.00 |
| TOTAL: | | | | 9,229,569.00 |

Person completing form

SIGNATURE: [Signature] DATE: 15 / 04 / 2024

NAME: Keriah Muriithi POSITION:



FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 183

Constituency Name KAJIADO NORTH County Kajiado

Project Number 2640507

Project Title Security Projects

Sector Security

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 9,470,000.00 dated

Amount allocated last financial year dated

Sub projects

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|----------------------|------------------------------------|--|-----------------|--------------|
| Lekuruki Chiefs Camp | 4-0034-183-2640507-113-2023-2024-1 | Construction to completion of Chiefs Office comprising of 3 offices, boardroom and reception area | New Project | 5,000,000.00 |
| Olkeri Chiefs Office | 4-0034-183-2640507-113-2023-2024-2 | Purchase of 10,000 litres water tank at Kshs.90,000, construction of a concrete base (excavation of cotton soil, substructure, backfilling, floor slab and external finishes) at Kshs.140,000 and installation of gutters and water harvesting goods on chiefs office block at Kshs.40,000 | New Project | 270,000.00 |
| Kandisi Chiefs Camp | 4-0034-183-2640507-113-2023-2024-3 | Construction to completion of an assistant chiefs Office comprising of 4 offices with a suspended floor slab and staircase. | New Project | 3,600,000.00 |
| Entumoto chiefs Camp | 4-0034-183-2640507-113-2023-2024-4 | Purchase of water tank 5,000Liters capacity at Kshs. 50,000 ,Construction of a concrete tank base (excavation of cotton soil, substructure, backfilling, floor slab and external finishes) at Kshs.120,000, Fencing of 85 linear meters with chain link and concrete posts at Kshs.340,000 | New Project | 600,000.00 |

National Government Constituencies Development Fund
 Fourth Schedule Report

| | | | | |
|---------------|--|---|--|--------------|
| | | and installation of a gate at Kshs.90,000. | | |
| TOTAL: | | | | 9,470,000.00 |

Person completing form

SIGNATURE: *[Signature]* **DATE:** 15 / 04 / 2021

NAME: *Keziah Muriuki* **POSITION:**

FUND ACCOUNT MANAGER
 NATIONAL GOVERNMENT CONSTITUENCY
 DEVELOPMENT FUND
 KAJIADO NORTH CONSTITUENCY
 P.O. BOX 72-00208 NGONG HILLS
 Email: cdfkajadonorth@ncdf.go.ke

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 183

Constituency Name KAJIADO NORTH County Kajiado

Project Number 3110202

Project Title CDFC offices

Sector Others

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 7,600,000.00 dated

Amount allocated last financial year dated

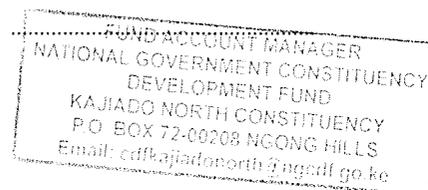
Sub projects

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|-----------------------------|------------------------------------|--|-----------------|--------------|
| NG-CDF Office motor vehicle | 4-0034-183-3110202-108-2023-2024-1 | Purchase of office motor vehicle (P-SERIES CV D-CAB 2,0TD DLX 4*4 6MT) at Ksh7,074,660 and Installation of a cabin at Kshs.525,340 | New Project | 7,600,000.00 |
| TOTAL: | | | | 7,600,000.00 |

Person completing form

SIGNATURE: [Signature] DATE: 15, DA, 2024

NAME: Kerich Munihi POSITION:



FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 183

Constituency Name KAJIADO NORTH County Kajiado

Project Number AP1

Project Title Monitoring and Evaluation

Sector Monitoring & Evaluation

Status of projects

Brief statement on project status at time of submission

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 5,260,854.00 dated

Amount allocated last financial year dated

Sub projects

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|--|------------------------------------|---|-----------------|--------------|
| Accommodation Allowance | 4-0034-183-2210710-111-2023-2024-1 | Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC training | New Project | 600,000.00 |
| Accommodation - Domestic Travel | 4-0034-183-2210302-111-2023-2024-2 | Payment of accommodation on domestic travel | New Project | 500,000.00 |
| Catering Services (receptions), Accommodation, Gifts, Food and Drinks | 4-0034-183-2210801-111-2023-2024-3 | Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks | New Project | 220,000.00 |
| Supplies and Accessories for Computers and Printers | 4-0034-183-2211102-111-2023-2024-4 | Payment of supplies and accessories for computers and printers | New Project | 100,000.00 |
| General Office Supplies (papers, pencils, forms, small office equipment etc) | 4-0034-183-2211101-111-2023-2024-5 | Purchase of General Office Supplies (papers, pencils, forms, small office equipment) | New Project | 500,854.00 |
| Hire of Training Facilities and Equipment | 4-0034-183-2210704-111-2023-2024-6 | Hire of Training Facilities and Equipment (1. NG-CDFC and staff training, 2. PMC training) | New Project | 400,000.00 |
| Maintenance Expenses - Motor Vehicles | 4-0034-183-2220101-111-2023-2024-7 | Payment of Maintenance Expenses - NGCDFC Motor Vehicles | New Project | 50,000.00 |

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 183

Constituency Name KAJIADO NORTH

County Kajiado

Project Number AP1

Project Title Administration/Recurrent

Sector Administration & Recurrent

Status of projects**Brief statement on project status at time of submission**

Financial year 2023-07-01 to 2024-06-30

Original Cost Estimates, in Ksh 10,521,708.00 dated

Amount allocated last financial year dated

Sub projects

| Project Name | Project Code | Activity | Original Status | Amount (Ksh) |
|--|------------------------------------|--|-----------------|--------------|
| Accommodation - Domestic Travel | 4-0034-183-2210302-100-2023-2024-1 | Payment of accommodation on domestic travel | New Project | 400,000.00 |
| Bank service commission and charges | 4-0034-183-2211301-100-2023-2024-2 | Payment of Bank service commission and charges | New Project | 20,000.00 |
| Casual labour and Internship | 4-0034-183-2110202-100-2023-2024-3 | Payment of 3 staff basic wages | New Project | 200,000.00 |
| Contractual employees | 4-0034-183-2110201-100-2023-2024-4 | Payment of staff Basic salaries for 8 contractual employees | New Project | 2,547,360.00 |
| Catering Services (receptions), Accommodation, Gifts, Food and Drinks | 4-0034-183-2210801-100-2023-2024-5 | Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks | New Project | 400,000.00 |
| Courier and Postal Services | 4-0034-183-2210203-100-2023-2024-6 | Payment of Courier and Postal Services | New Project | 200,000.00 |
| Daily Subsistence Allowance | 4-0034-183-2210303-100-2023-2024-7 | Payment of Daily Subsistence Allowance | New Project | 300,000.00 |
| Electricity | 4-0034-183-2210101-100-2023-2024-8 | Payment of Electricity charges | New Project | 150,000.00 |
| General Office Supplies (papers, pencils, forms, small office equipment etc) | 4-0034-183-2211101-100-2023-2024-9 | Purchase of General Office Supplies (papers, pencils, forms, small office equipment) | New Project | 480,776.00 |

National Government Constituencies Development Fund

Fourth Schedule Report

| | | | | |
|--|-------------------------------------|---|-------------|--------------|
| | 4-0034-183-2710102-100-2023-2024-10 | Payment of gratuity to 8 NGCDFC staff | New Project | 789,682.00 |
| Hire of Training Facilities and Equipment | 4-0034-183-2210704-100-2023-2024-12 | Hire of Training Facilities and Equipment | New Project | 250,000.00 |
| Hire of Transport | 4-0034-183-2210604-100-2023-2024-13 | Payment of Hire of Transport | New Project | 150,000.00 |
| House allowance | 4-0034-183-2110301-100-2023-2024-14 | Payment of house allowances to 8 NG-CDFC staff | New Project | 240,000.00 |
| Internet Connections | 4-0034-183-2210202-100-2023-2024-15 | Payment of Internet Connections | New Project | 144,000.00 |
| Leave allowance | 4-0034-183-2110320-100-2023-2024-16 | Payment of leave allowances to 8 NG-CDFC staff | New Project | 120,000.00 |
| Maintenance of Buildings and Stations -- Non-Residential | 4-0034-183-2220205-100-2023-2024-17 | Payment of Maintenance of Buildings and Stations -- Non-Residential | New Project | 250,000.00 |
| Maintenance of Office Furniture and Equipment | 4-0034-183-2220202-100-2023-2024-18 | Payment of Maintenance of Office Furniture and Equipment | New Project | 200,000.00 |
| NGCDFC allowance | 4-0034-183-2210811-100-2023-2024-19 | Payment of NGCDFC allowance charges | New Project | 1,248,000.00 |
| NSSF | 4-0034-183-2120101-100-2023-2024-20 | Payment of employer contribution to NSSF for 8 staff. | New Project | 103,680.00 |
| Other committee expenses | 4-0034-183-2210802-100-2023-2024-21 | Payment of Other committee expenses | New Project | 400,000.00 |
| Other Fuels (wood, charcoal, cooking gas etc) | 4-0034-183-2211204-100-2023-2024-22 | Payment of of other fuels (wood, charcoal, cooking gas expenses | New Project | 50,000.00 |
| Motor Vehicle Insurance | 4-0034-183-2210904-100-2023-2024-24 | Payment of motor vehicle insurance (to be purchased in 2023/2024FY) | New Project | 200,000.00 |
| Remuneration of Instructors and Contract Based Training Services | 4-0034-183-2210702-100-2023-2024-25 | Payment of Instructors and Contract Based Training Services | New Project | 300,000.00 |
| Sanitary and Cleaning Materials, Supplies and Services | 4-0034-183-2211103-100-2023-2024-26 | Purchase of Sanitary and Cleaning Materials, Supplies and Services | New Project | 250,000.00 |
| Telephone, Telex, Facsimile and Mobile Phone Service | 4-0034-183-2210201-100-2023-2024-27 | Payment of Telephone expenses | New Project | 250,000.00 |
| Transport allowance | 4-0034-183-2110314-100-2023-2024-28 | Payment of Transport allowances to NGCDFC staff | New Project | 240,000.00 |
| Travel Allowance on training | 4-0034-183-2210701-100-2023-2024-29 | Payment of Travel Allowance during training. | New Project | 400,000.00 |
| Water & sewerage charges | 4-0034-183-2210102-100-2023-2024-30 | Payment of Water & sewerage charges | New Project | 200,000.00 |
| Housing Levy | 4-0034-183-2110301-100-2023-2024-31 | Payment of employer | New Project | 38,210.00 |

National Government Constituencies Development Fund
Fourth Schedule Report

| | | | | | |
|--|--|---|--|---------------|---------------|
| | | contribution to housing levy for 8 staff. | | | |
| | | | | TOTAL: | 10,521,708.00 |

Person completing form

SIGNATURE: *[Signature]* **DATE:** 15 / 04 / 2024

NAME: Kevin MUKILI **POSITION:**

FUND ACCOUNT MANAGER
NATIONAL GOVERNMENT CONSTITUENCY
DEVELOPMENT FUND
KAJIADO NORTH CONSTITUENCY
P.O. BOX 72-00208 NGONG HILLS
Email: cdfkajiadonorth@ngcdf.go.ke

**THIRD SCHEDULE(ss. 25(6),(11) and 29(1))
CONSTITUENCY PROJECTS SUBMISSION FORM**

CONSTITUENCY NO. 183

CONSTITUENCY NAME: KAJIADO NORTH

FINANCIAL YEAR: 2023-2024

| SERIAL | NAME OF PROJECT | AMOUNT ALLOCATED (KSHS) |
|--------------|---|-------------------------|
| 183/AP1 | Administration/Recurrent | 10,521,708.00 |
| 183/AP2 | Monitoring and evaluation/Capacity Building | 5,260,854.00 |
| 183/2640100 | Bursary/Mocks/Cats | 43,900,000.00 |
| 183/2640200 | Emergency Projects | 9,229,569.00 |
| 183/2640507 | Security Projects | 9,470,000.00 |
| 183/3110202 | CDFC offices | 7,600,000.00 |
| 183/2211311 | Constituency Innovation Hubs | 14,367,815.00 |
| 183/2630209 | Capital Grants to Primary Schools | 70,603,597.00 |
| 183/2630210 | Capital Grants to Secondary Schools | 15,582,600.00 |
| TOTAL | | 186,536,143.00 |

ELIZABETH M NJUGUNA  15. 04. 2024
Chairman **Signature** **Date**

KEZIAH MURITH  15. 04. 2024
Fund Manager **Signature** **Date**

FUND ACCOUNT MANAGER
 NATIONAL GOVERNMENT CONSTITUENCY
 DEVELOPMENT FUND
 KAJIADO NORTH CONSTITUENCY
 P.O. BOX 72-00208 NGONG HILLS
 Email: cdfkajiadonorth@ngcdf.go.ke

NGCDF/KJDN/BOARD/4/22/23FY

5th February, 2024

The CEO,
NG-CDF Board
P.O BOX 46682 – 00100
Nairobi, Kenya

Dear Sir,

RE: KAJIADO NORTH PROPOSAL FOR THE FINANCIAL YEAR 2023/2024

Following the Kajiado North NGCDF Committee meeting held on 18th January 2023, the committee wishes to notify the board of the submission of their proposal for the aforementioned financial year.

Attached herein for your further action are; -

1. NGCDF Committee minutes
2. Third schedule
3. Fourth Schedules
4. BOQ Documents
5. Quotation for purchase of motor vehicle
6. Letters of registration and land ownership for Prof Saitoti Ngong School

Yours Faithfully,

Keziah Muriithi,



Fund Account Manager

FUND ACCOUNT MANAGER
NATIONAL GOVERNMENT CONSTITUENCY
DEVELOPMENT FUND
KAJIADO NORTH CONSTITUENCY
P.O. BOX 72-00208 NGONG HILLS
Email: edfkajiadonorth@ngcdf.go.ke

NGCDF Kajiado North.