



**National Government Constituencies Development Fund  
Kajiado North Constituency**

P.O Box 78-00208

NGONG HILLS

Cell:0727-943846

Email: Cdfkajiadonorth@cdf.go.ke | Website:www.cdf.go.ke

**NG-CDF**

**MINUTES OF THE NG-CDFC MEETING HELD ON 19<sup>th</sup> NOVEMBER, 2018 AT THE NG-CDF  
OFFICE BOARDROOM, NGONG**

**MEMBERS PRESENT**

- |                           |   |           |
|---------------------------|---|-----------|
| 1. Simon Gatheru          | - | Chairman  |
| 2. Lemein Kenneth Oltetia | - | FAM       |
| 3. Jedidah Marimbet       | - | Secretary |
| 4. Julius Suiyanga        | - | Member    |
| 5. Peter Muiruri Njoroge  | - | Member    |
| 6. Sophia Katampoi        | - | Member    |
| 7. Mohammed Elias         | - | Member    |
| 8. Eunice Maina           | - | Member    |

**ABSENT WITH APOLOGIES**

- |                       |   |        |
|-----------------------|---|--------|
| 1. Tom Anjere         | - | DCC    |
| 2. Immaculate Wangari | - | Member |

**IN ATTENDANCE**

- |                      |   |  |
|----------------------|---|--|
| 1. Hon. Joseph Manje | - | Member of Parliament, Kajiado North Constituency |
| 2. F.G. Murungi      | - | Sub-county Works Officer                         |
| 3. Joyce Njoki       | - | Member, Constituency Oversight Committee         |

**AGENDA**

- 1 Reading & Confirmation of previous minutes
- 2 Matters arising from previous minutes
- 3 Project Proposals 2018/9
- 4 A.O.B.



**NG-CDF**

**National Government Constituencies Development Fund  
Kajiado North Constituency**

P.O Box 78-00208

NGONG HILLS

Cell:0727-943846

Email: Cdfkajiadonorth@cdf.go.ke | Website:www.cdf.go.ke

## **PRELIMINARIES**

The meeting started at 11.30Am with a word of prayer by Ms. Eunice Maina and the NG-CDF Chairman welcomed all the members to the meeting.

### **MIN 21/NG-CDFC- KJDN/19/11/2018: READING & CONFIRMATION OF PREVIOUS MINUTES**

The minutes of the previous meeting held on 10<sup>th</sup> October, 2018 were read by the Secretary to the committee and confirmed to be a true copy of the previous proceedings.

Proposed by: Julius Suyianka

Confirmed by Peter Muiruri

### **MIN 22/NG-CDFC- KJDN/19/11/2018: MATTERS ARISING**

#### **The NG-CDF Office Court Users**

The Committee discussed and approved to Re-allocate **Kshs. 1,500,000.00** which was previously proposed for the construction of the NG-CDF Conference Hall to Construction of Ngong law courts to ease congestion in the NGCDF Office.

#### **NG-CDF Security land title deeds**

The Committee discussed and approved payment of Ksh. 500,000.00 capital gains tax from emergency fund to facilitate the processing of title deeds for the lands purchased for the following projects.

- Entumoto Chief's Camp
- Oloika Chief's Camp
- Scheme Six Chief's Camp
- Laiser Hill Chief's Camp

#### **Sports**

The committee commended the sports committee on the success of Mashujaa 9\ day noting that the whole event was well organised as per the work plan.

The Member of Parliament also commented the committee and urged them to do the same in future and to include other sporting activities.



**National Government Constituencies Development Fund**

**Kajiado North Constituency**

P.O Box 78-00208

NGONG HILLS

Cell:0727-943846

Email: Cdfkajiadonorth@cdf.go.ke | Website:www.cdf.go.ke

**NG-CDF**

**Strategic Plan.**

The Fund Account Manager reported to the Committee that the procurement of the same was already completed and the Consultant was to meet the Area MP, The CDFC, All Departmental Heads and Other Stakeholders for the process to commence.

**MIN 23/NG-CDFC- KJDN/19/11/2018 BURSARY.**

The Committee decided that the Bursary Forms for both Tertiary & Secondary school should be distributed from 19<sup>th</sup> November and vetting of the same be done from 10<sup>th</sup> December, 2018 in preparation for disbursement upon receipt of funds from the NG-CF Board

**MIN 24/NG-CDFC- KJDN/19/11/2018 PROJECT PROPOSALS F/Y 2018-2019.**

The Fund Account Manager presented NGCDF BOARDS CIRCULAR dated 30<sup>th</sup> October 2018 on preparation and submission of constituency project proposals for the 2018/2019 financial year. The Committee discussed and proposed the following projects and activities for the kshs 109,040,875.52 as per the National allocation table

**ADMINISTRATION(6%)**

NAME OF PROJECT	ACTIVITY	AMOUNT
Adm:Employees Salaries	Payment of staff salaries and gratuity	2,700,405.45
Adm:Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	1,552,646.86.
NSSF	Payment of NSSF Deductions	14,400.00
Adm:Committee Expenses	Payment of Committee sitting allowances, transport, conferences	2,275,000.00
<b>Total</b>		<b>6,542,452.31</b>
<b>MONITORING &amp; EVALUATION</b>		
<b>Name of Project</b>	<b>Activity</b>	<b>Amount</b>
M&E: Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	871,226.26
M&E: Committee	Payment of Committee sitting allowances,	1,000,000.00



**National Government Constituencies Development Fund  
Kajiado North Constituency**

P.O Box 78-00208

NGONG HILLS

Cell:0727-943846

Email: Cdfkajiadonorth@cdf.go.ke | Website:www.cdf.go.ke

**NG-CDF**

Expenses	transport, conferences	
M&E: CDFC/PMC Capacity Building	Undertake Training of the PMCs/NG-CDFCs on NGCDF Related issues	1,400,000.00
<b>Total</b>		<b>3,271,226.26</b>
<b>EMERGENCY</b>		
<b>Name of Project</b>	<b>Activity</b>	<b>Amount</b>
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	5,738,993.40
<b>Total</b>		<b>5,738,993.40</b>
<b>BURSARY</b>		
<b>Name of Project</b>	<b>Activity</b>	<b>Amount</b>
Bursary Secondary Schools	Payment of Bursary to needy students in Secondary Schools	14,260,218.88
Bursary Tertiary Institutions	Payment of Bursary to needy students in Tertiary Institutions	13,000,000.00
<b>Total</b>		<b>27,260,218.88</b>
<b>SPORTS ACTIVITIES</b>		
<b>Name of Project</b>	<b>Activity</b>	<b>Amount</b>
Sports Activities	Organizing of constituency Sports Tournament whereby the winning teams will be awarded uniforms,balls,nets,trophies	1,835,050.83
<b>Total</b>		<b>1,835,050.83</b>
<b>ENVIRONMENT ACTIVITIES</b>		
<b>Name of Project</b>	<b>Activity</b>	<b>Amount</b>
Environmental Activities	Planting of trees in the following schools .Nkoroi sec sch, Empakase sec sch, NgongTownship Sec Sch, Embulbul Sec Sch, Nakeel primary Sch, Olekasasi Sec Sch, Kerarapon Sec .Kerarapon pry Sch,	835,050.84
		<b>835,050.84</b>



**National Government Constituencies Development Fund  
Kajiado North Constituency**

P.O Box 78-00208

NGONG HILLS

Cell:0727-943846

Email: Cdfkajiadonorth@cdf.go.ke | Website:www.cdf.go.ke

**NG-CDF**

**EDUCATION SPRIMARY**

<b>Name of Project</b>	<b>Activity</b>	<b>Amount</b>
Nkaimurunya Primary School	Construction of 14 door toilets block	600,000.00
Oloolua Primary School	Construction of 2 no. classrooms	1,000,000.00
Kerarapon Primary School	Purchase of 100 chairs and 100 desks	400,000.00
<b>Total</b>		<b>2,000,000.00</b>

**EDUCATION SECONDARY**

<b>Name Of Project</b>	<b>Activity</b>	<b>Amount</b>
PCEA Ngong Hills Secondary School	Completion (Plastering, painting, and fixing of windows) of 2 no. classrooms	300,000.00
Enoomatasiani Girls Secondary School	Additional funds for completion of a dormitory (Formwork, reinforcement and concrete works for external finishes)	982,650.00
Empakase Secondary School	Completion of 3 no. classrooms (Painting, fixing of doors, floors works and external finishes windows) of 2 no. classrooms	459,060.00
Embulbul Mixed Day Secondary School	Construction of 3 no. classrooms	2,453,096.00
Enoomatasiani Mixed Day Secondary School	Construction of 3 no. classrooms	2,500,000.00
PCEA Upper Matasia Secondary School	Completion( Painting, fixing of doors, floors works and external finishes windows ) of 2 no. classrooms	560,120.00



**National Government Constituencies Development Fund**

**Kajiado North Constituency**

P.O Box 78-00208

NGONG HILLS

Cell:0727-943846

Email: Cdfkajiadonorth@cdf.go.ke | Website:www.cdf.go.ke

**NG-CDF**

Oloolua Secondary School	Construction of a dining hall (Kshs: 10,500,000.00) Construction of 6 door toilet block (Kshs: 593,140.00)	11,093,140.00
Kiserian Secondary School	Construction of oneNo. classrooms	1,000,000.00
Nkoroi Mixed Day Secondary School	Construction of oneNo. classrooms with Suspended Slab	1,500,000.00
Nakeel Secondary School	Construction of one No. classrooms	1,000,000.00
<b>Total</b>		<b>21,848,066</b>

**EDUCATION TERTIARY**

<b>Name Of Project</b>	<b>Activity</b>	<b>Amount</b>
Olekasasi Technical College	Completion of 3 no. classrooms (painting and plastering)	441,605.0
Ngong Technical Training Institute	Fencing of the college (Kshs: 200m fence, concrete posts and chain link) and storm water drainage	2,000,000.0
<b>Total</b>		<b>2,441,605.00</b>

**SECURITY**

<b>Name Of Project</b>	<b>Activity</b>	<b>Amount</b>
Lekurruki Chief's Camp	Completion of 4no. AP Houses(external & internal finishes(plastering and painting, floor ,plumbing works, electrical works, doors and windows ,keying and rendering)	850,000.00
Olkeri AP Camp	Completion of 4no. AP Houses(external & internal finishes(plastering and painting, floor	909,310.00



**National Government Constituencies Development Fund  
Kajiado North Constituency**

P.O Box 78-00208  
NGONG HILLS  
Cell:0727-943846

Email: Cdfkajiadonorth@cdf.go.ke | Website:www.cdf.go.ke

**NG-CDF**

	,plumbing works, electrical works, doors and windows ,keying and rendering)	
Kware Chief's Office	Construction of Chief's office(external& internal finishes-plastering,painting,doors windows keying ,rendering	391,695.00
Olekasasi B Chief's Camp	Completion of 4no. AP Houses(external & internal finishes(plastering and painting,floor ,plumbing works,electrical works, doors and windows ,keying and rendering)	972,690.00
Olekasasi Police Post	Completion of the police post- external & internal finishes(plastering and painting, floor and ceramic tiles, plumbing works, electrical works, septic tank, doors and windows ,keying and rendering)	3,570,670.00
Ngong Police Station	Construction of ablution block	700,000.00
Kiserian Chief's Camp	Purchase of 1 acre plot	20,000,000.00
Mosoi Range Chief's Camp	Purchase of 1/4 acre plot	8,000,000.00
<b>Total</b>		<b>35,394,365</b>

**OTHERS**

<b>Name of Project</b>	<b>Activity</b>	<b>Amount</b>
NG-CDF Office Ngong	Renovation(painting refurbishment of ceilings, window grills, curtains, and repairs of reception	373,847.00
Ngong Law Courts	Construction of the Law Courts	1,500,000.00
<b>Total</b>		<b>1,873,847.00</b>



**National Government Constituencies Development Fund  
Kajiado North Constituency**

P.O Box 78-00208

NGONG HILLS

Cell:0727-943846

Email: Cdfkajiadonorth@cdf.go.ke | Website:www.cdf.go.ke

**NG-CDF**

---

**MIN 25/NG-CDFC- KJDN/19/11/2018A.O.B**

There being no other business, the meeting ended at 5.00pm with a word of prayer by Eunice Maina.

**MINUTES CONFIRMED BY THE SECRETARY TO THE COMMITTEE.**

NAME: JEDIDAH MARIMBET

SIGNATURE: 

DATE: 28 / NOV / 2018

**CONFIRMED BY THE CHAIRMAN TO THE COMMITTEE.**

NAME: SIMON GATHERU

SIGNATURE: 

DATE: 28. 11. 2018.