



**KAJIADO EAST NG-CDFC MEETING HELD ON 11<sup>th</sup> AND 12<sup>th</sup> JANUARY 2023 AT KITENGELA EAST BOARDROOM AT NG - CDF OFFICE**

**MEMBERS PRESENT**

- |                           |                              |
|---------------------------|------------------------------|
| 1. Mr. Mark parkironka    | - Chairperson                |
| 2. Jenaide Wangechi       | - Fund Account Manager       |
| 3. Mrs. Mirriam Naserian  | - Secretary                  |
| 4. Justus Musau           | - Deputy County Commissioner |
| 5. Mr. George L. Magutu   | - Member                     |
| 6. Mrs. Monicahyula peter | - Member                     |
| 7. Mr. Simon Tirikiso     | - Member                     |
| 8. Mr. Kisampoi Parmores  | - Member                     |
| 9. Mrs. Margeret Thuita   | - Member                     |
| 10. Mr. Josiah Loosikira  | - Co-opted Member            |

**AGENDA**

1. Confirmation of Previous Meeting Minutes
2. NG-CDF projects prioritization per ward
3. NG-CDF Projects Proposal for Financial Year 2022/2023
4. Ng-CDF motor vehicle
5. AIE Funding for Financial year 2022/2023
6. Bursary Funding.
7. A.O.B.

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**MIN: 01/01/2023: CONFIRMATION OF PREVIOUS MEETING MINUTES**

The meeting was started with the word of prayer from Mrs. Margeret Thuita, the Chairperson welcomed all members and thanked them for being punctual and he urged members to contribute to the meeting agendas. The secretary read through the minutes of the previous meeting. The minutes were confirmed to be true copy of the deliberations held by Mr. Kisampej Parmeres who was seconded by Mr. George L. Magilu.

**MIN: 02/01/2023: SUMMARY OF PROJECTS DISTRIBUTION PER WARD.**

The chairman read to the committee all the prioritized projects from the five wards, after lengthy discussions the committee agreed to fund the following projects in each ward:

**1. Kitengela Ward**

S/No	Project Name	Project Activity	Amount
1.	Utumishi Secondary School	Construction to completion of 9 door pit latrines with one chamber to cater for Persons with Disability.	2,100,000.00
2.	UtumishiSecondary School	Construction to completion of a 45 students' capacity single laboratory.	4,000,000.00
3	EnkasitiSecondaryschool	Construction to completion of 10 door pit latrines with one chamber to cater for Persons with Disability.	2,300,000.00
4.	EnkasitiSecondaryschool	Construction to completion of a laboratory.	4,000,000.00
5.	Dr.Likimani Primary school	Construction of 2 standard classrooms to completion with two storey foundation	3,000,000.00
TOTAL			15,400,000



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## 2. Kaputici North

S/No	Project Name	Project Activity	Amount
1.	Kikayaya Secondary School	Construction to completion of 8 door pit latrines with one chamber to cater for Persons with Disability.	1,900,000.00
2.	Korrompoi Secondary	Construction to completion of Three standard classrooms.	3,600,000.00
3.	Olturoto Primary School	Construction to completion of one standard classrooms.	1,200,000.00
4.	Olturoto Primary School	Construction to completion of 4 door pit latrines with one chamber to cater for Persons with Disability.	800,000.00
5.	Isinya Day and Boarding Primary school	Construction to completion of 2 standard classrooms.	2,400,000.00
6.	Isinya Day and Boarding Primary school	Electrical power installation & wiring of the whole school	500,000.00
7.	Ole Nkotila Primary school	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
8.	Lenchani Primary school	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
<b>TOTAL</b>			<b>10,800,000.00</b>

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### 3. Poka Kenyawa

S/No	Project Name	Project Activity	Amount
1.	Merrueshi Girls High School	Construction to completion of three standard classrooms	3,600,000.00
2.	Nemasi Primary	Construction to completion of one standard classrooms.	1,200,000.00
3.	Kunchu Primary School	Construction to completion of a 40-bed dormitory.	4,400,000.00
4.	Eselenkei Primary School	Construction to completion of one standard classrooms.	1,200,000.00
5.	Olosinyachyulu primary school	Construction to completion of an administration block comprising of 3 rooms, staff room and reception area.	3,000,000.00
6.	Imbuko Primary school	Fencing of the school compound approx 3 acres with chain-link and angle line posts to completion.	2,000,000.00
7.	Oldoinyo sampu primary school	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
<b>TOTAL</b>			<b>15,600,000.00</b>

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**4. Emaroro**

S/No	Project Name	Project Activity	Amount
1.	Embuya Primary School	Construction to completion of two standard classrooms	2,400,000.00
2.	Mashuru sub county	Construction to completion of a police station.	5,000,000.00
3.	Emaroro Secondary School	Construction to completion of three standard classrooms.	3,600,000.00
4.	Arroi Primary School	Construction to completion of a Dormitory.	4,400,000.00
5.	Inkoinienito Primary school	Construction to completion of 2 standard classrooms.	2,400,000.00
6.	Naretoi primary school	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
7.	Kalebwani primary school	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
8.	Guadalupe primary school	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
9.	Osarai primary school	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank	200,000.00

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		base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	
		<b>TOTAL</b>	<b>17,800,000.00</b>

**Oloosirton/Sholinke**

S/No	Project Name	Project Activity	Amount
1.	Noompopong Primary School	Construction to completion of two standard classrooms.	2,400,000.00
2.	Olooltepes/Metro	Construction to completion of a chief camp.	2,500,000.00
3.	kitengela mixed day and boarding school	Construction to completion of two standard classrooms.	2,400,000.00
4.	Sholinke primary school.	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
5.	Senior chief mutunkei primary school	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
6.	Emakoko primary school	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00
		<b>TOTAL</b>	<b>7,300,000.00</b>

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**MIN: 03/01/2023: PROJECTS PROPOSAL BUDGET FOR FINANCIAL YEAR 2022/2023**

The Chairperson briefed members that the committee is required to submit project proposals for the financial year 2022/2023 in time to get funds, the fund account manager told members that the NG- CDF Committee is supposed to submit projects proposals to the NG - CDF Board as per the guidelines of the National Government projects.

The Fund Account Manager informed members that the constituency had been allocated a total of **Kshs.145, 087,603.00**. The Fund account manager briefed members on the guidelines for project proposal presentation and also informed members on the eligible projects. The manager informed members that all devolved functions are no longer eligible under the new NG-CDF act.

The Fund Account Manager informed members that the constituency did not have any ongoing projects as per the Project Implementation Status report. The report was tabled and the members agreed to fund completely new projects.

After lengthy deliberations the NG- CDF committee agreed on the following projects to be funded in the Financial Year 2022 - 2023 in all the four wards in the Constituency.

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
<b>ADMINISTRATION AND RECURRENT EXPENDITURE</b>					
Contractual Employees	1,683,348.00	0	Payment of 5 staffs' basic salaries (Annex 1)	1,683,348.00	New
Gratuity	306,804.00	0	Payment of 5 staffs' gratuity (Annex 2)	306,804.00	New
Leave allowances	20,000.00	0	Payment of 5 staffs' leave allowance. Kshs.4,000.00 X 5 = 20,000.00	20,000.00	New

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Electricity	100,000.00	0	Payment of electricity bills	100,000.00	New
Courier / postal Services	200,000.00	0	Payment of courier / postal services	200,000.00	New
Domestic Subsistence Allowance	280,000.00	0	Payment of night out allowances for 9 committee members, Fund account manager and Sub County accountant	280,000.00	New
Fuel/ Lubricants	831,232.00	0	Payment of fuel for GK B 151F	831,232.00	New
NG - CDFC Allowances	1,128,000.00	0	Payment of CDFC allowances – Annex 3	1,128,000.00	New
Office Supplies	850,000.00	0	Purchase of office supplies	850,000.00	New
Bank Charges	62,000.00	0	Payment of account charges	62,000.00	New
Motor Vehicle Insurance	250,000.00	0	Provision of vehicle insurance	250,000.00	New
Motor Vehicle Maintenance	600,000.00	0	Payment of motor vehicle expenses	599,998.18	New
NG – CDFC Uniform	68,400.00	0	Purchase of NG – CDF branded shirts & T shirts	68,400.00	New
Internet Services	54,000.00	0	Provision of internet services	54,000.00	New
Computer Accessories	100,000.00	0	Purchase of computer accessories	100,000.00	New
General Maintainace A of office Machines and equipments	200,000.00		General maintainace and servicing of office computers, printers, photocopiers, cctv cameras and Laptops.	200,000.00	New

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Office Electronics	1,050,000.00		Purchase of office (2 HP Laptops COREi7-Ksh 250,000), Purchase of 1 Photocopier Machine (Ksh 300,000), Purchase of (2 HP LASER JET 183FDW Colored Printers-Ksh 400,000, Purchase of (1 Laser jet Non colored printer(ksh 100,000)	1,050,000.00	New
Office Furnitures and Fixtures	921,474.00		Purchase of office 5 Orthopaedic seats executive office chairs @ ksh 40,000, 15 office chairs @Ksh.8,000, 10 Executive Board room office chairs @Ksh 25,000, 6 office steel cabinets@35,000, (2) four-seater linked reception chairs @ 42,000, Purchase of (3) burner gas cooker @ 10,474, purchase of gas cylinder and regulator @ 10,000, purchase of office microwave @ 15,000, Purchase 4 water dispenser @5,500	921,474.00	New
<b>MONITORING AND EVALUATION</b>					
NG – CDFC Allowance	1,380,000.00	0	Payment of NG – CDFC allowances ( <i>Annex 4</i> )	1,380,000.00	New
Refined Fuel & lubricants for transport	325,904.00	0	Purchase of Refined Fuel & lubricants for transport of GK B 151 F	300,000.00	New

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Motor vehicle expenses	300,000.00	0	Payment of maintenance expenses of CK B 151 F	325,394.00	New
Publishing & Printing Services	200,000.00	0	Payment of publishing & printing services	200,000.00	New
Catering services	200,000.00	0	Payment of catering services	200,000.00	New
General office supplies	300,000.00	0	Purchase of general office supplies	300,000.00	New
Computer accessories	200,507.00	0	Purchase of computer accessories	200,507.00	New
Daily subsistence allowance	280,784.00	0	Payment of daily subsistence allowance for 9 committee members, Fund account manager and Sub County accountant	280,784.00	New
Travel allowance	200,000.00	0	Payment of travel allowance of NG-CDFC on NG-CDFC training	200,000.00	New
Remuneration of instructors	60,000.00	0	Payment of instructors and contract-based training services on NG-CDFC training	60,000.00	New
Hire of training facilities	50,000.00	0	Hire of training facilities and equipment i.e. projector, P.A. system	50,000.00	New
Accommodation allowances	300,000.00	0	Payment of accommodation allowance- <b>Annex 5</b>	300,000.00	New

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Other committee expenses	512,000.00	0	Payment of other committee expenses	512,000.00	New
Production & printing of training materials	43,943.00	0	Payment of production & printing of training materials	43,943.00	New
<b>EMERGENCY</b>					
Emergency	7,636,190.00	0	To cater for any unforeseen occurrences in the constituency during the financial year	7,636,190.00	New
<b>NG-CDF MOTOR VEHICLE</b>					
Kajiado east NG-CDF Motor Vehicle	6,840,000.00		Purchase of project monitoring vehicle (Toyota Hilux GUN 125R DNFSXNIG Double cabin 4x4 Deluxe manual (with accessories) south Africa)	6,840,000.00	New
<b>BURSARY</b>					
Bursary Secondary Schools	17,971,901.00	0	Payment of bursary to needy students in Secondary Schools	17,971,901.00	New
Bursary Tertiary Institutions	18,000,000.00	0	Payment of bursary to needy students in college institution	18,000,000.00	New
<b>SPORTS</b>					

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Constituency Sports Tournament	2,901,752.00	0	Facilitation of constituency football tournament and purchase of uniforms, balls and trophies for the winning teams.	2,901,752.00	New
<b>NG-CDF OFFICE</b>					
Kajiado East NG-CDF Office	4,254,392.00	0	Repairing if the ng-cdfc office (ceiling, patch repair on walls, painting and curtain & accessories)	4,254,392.00	
<b>CONSTITUENCY STRATEGIC PLAN</b>					
Kajiado East NG-CDF Strategic Plan	3,500,000.00	0	Preparation of 5 constituency strategic plan	3,500,000.00	New
<b>CONSTITUENCY OVERSIGHT COMMITTEE</b>					
Constituency Oversight Committee	500,000.00	0	Facilitation of Constituency Oversight Committee - <i>Annex 6</i>	500,000.00	New
Sitting Allowance	300,000.00	0	Payment of sitting allowances for 5 COC members for 2 meetings monthly each at Kshs.5,000	300,000.00	New
Daily Subsistence Allowance	200,000.00	0	Payment of Daily Subsistence Allowance for 5 COC members for 6 days each at Kshs.10,000.00	200,000.00	New

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Monitoring & Evaluation Allowance	150,000.00	0	Payment of Daily Subsistence Allowance for 5 COC members for 5 days each at Kshs.5,000.00	150,000.00	New
Hire of training facilities	35,000.00	0	Hire of training facilities for 5 COC members	35,000.00	New
Payment of catering services	40,000.00	0	Payment of catering for 5 COC members	40,000.00	New
Payment of instructors	25,000.00	0	Payment of instructors 5 COC members	25,000.00	New
Payment of travel allowance for 5 members	50,000.00	0	Payment of travel allowance for 5 members	50,000.00	New
Purchase of fuel and lubricants	150,876.00	0	Purchase of fuel and lubricants for GK B 151F	150,876.00	New
<b>PRIMARY SCHOOLS</b>					
Dr. Likimani primary school	3,000,000.00	0	Construction to completion of 2 standard classrooms with two storey foundation.	3,000,000.00	New
Olosinya chyulu primary school	3,000,000.00	0	Construction to completion of an administration block comprising of 3 rooms, staff room and reception area	3,000,000.00	New
Nemasi primary school	1,200,000.00	0	Construction to completion of one standard classrooms.	1,200,000.00	New
Kunchu primary school	4,400,000.00	0	Construction to completion of a 40-bed dormitory.	4,400,000.00	New

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Eselenkei primary school	1,200,000.00	0	Construction to completion of one standard classrooms.	1,200,000.00	New
Arroi primary school	4,400,000.00	0	Construction to completion of a 40-bed dormitory.	4,400,000.00	New
Olturoto primary school	1,200,000.00	0	Construction to completion of one standard classrooms.	1,200,000.00	New
Olturoto primary school	800,000.00	0	Construction to completion of 4 door pit latrines with one chamber to cater for Persons with Disability.	800,000.00	New
Isinya day & boarding primary school	2,400,000.00	0	Construction to completion of 2 standard classrooms.	2,400,000.00	New
Isinya day & Boarding primary school	500,000.00	0	Electrical power installation and wiring of the 6 classrooms.	500,000.00	New
Inkoiyenito primary school	2,400,000.00	0	Construction to completion of 2 standard classrooms.	2,400,000.00	New
Imbuko primary school	2,000,000.00	0	Fencing of the school compound approx 3 acres with chain link and angle line posts to completion.	2,000,000.00	New
Embuya primary school	2,400,000.00	0	Construction to completion of two standard classrooms.	2,400,000.00	New
Noompopong primary school	2,400,000.00	0	Construction to completion of Three standard classrooms.	2,400,000.00	New

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Kitengela mixed day and boarding primary school	2,400,000.00	0	Construction to completion of two standard classrooms.	2,400,000.00	New
<b>SECONDARY SCHOOLS</b>					
Merrueshi Girls High school	3,600,000.00	0	Construction to completion of three standard classrooms.	3,600,000.00	New
Emaroro Secondary School	3,600,000.00	0	Construction to completion of three standard classrooms.	3,600,000.00	New
Utumishi Secondary School	2,100,000.00	0	Construction to completion of 9 door pit latrines with one chamber to cater for Persons with Disability.	2,100,000.00	New
Utumishi Secondary School	4,000,000.00	0	Construction to completion of a 45 students' capacity single laboratory.	4,000,000.00	New
Enkasiti Secondary School	2,300,000.00	0	Construction to completion of 10 door pit latrines with one chamber to cater for Persons with Disability.	2,300,000.00	New
Enkasiti Secondary School	4,000,000.00	0	Construction to completion of a 45 students' capacity single laboratory.	4,000,000.00	New
Korrompoi Secondary School	3,600,000.00	0	Construction to completion of Three standard classrooms.	3,600,000.00	New

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Kikayaya Secondary School	1,900,000.00	0	Construction to completion of 8 door pit latrines with one chamber to cater for Persons with Disability.	1,900,000.00	New
<b>SECURITY PROJECTS</b>					
Mashuuru Police Station	5,000,000.00	0	Construction to completion of a police station. (7 offices block).	5,000,000.00	New
Olooltepes (Metro) Chief Camp	2,874,096.00	0	Construction to completion of chief's office (5 offices block).	2,874,606.00	New
<b>ENVIRONMENT PROJECTS</b>					
Esarunoto primary School	200,000.00	0	Purchase of 10,000 liters water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00	New
Olosinya Primary School	200,000.00	0	Purchase of 10,000 liters water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00	New
Ewuaso Primary School	200,000.00	0	Purchase of 10,000 liters water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00	New

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Kajiado technical and vocational college	200,000.00	0	Purchase of 10,000 liters water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00	New
Senior chief mutunkei Primary School	200,000.00	0	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00	New
Sholinke Primary School	200,000.00	0	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00	New
Naretoi Primary School	200,000.00	0	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00	New

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Kalebwani Primary School	200,000.00	0	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00	New
Guadalupe Primary School	200,000.00	0	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00	New
Ole Nkotila Primary School	200,000.00	0	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00	New
Lenchani Primary School	200,000.00	0	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00	New

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Kajiado East Constituency

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Oloitikosh Primary School	200,000.00	0	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00	New
Osarai Primary School	200,000.00	0	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00	New
Oldoinyo Sampu Primary School	200,000.00	0	Purchase of 10,000 litres water tank @ Kshs.110,000.00, construction of tank base @ Kshs.50,000.00 and Installation of gutters @ Kshs.40,000.00	200,000.00	New
	<b>145,087,603.00</b>			<b>145,087,603.00</b>	

**ANNEX.**

**Contractual Employees'– Annex 1**

Description	Rate	Number of Months	Total amount (PA)
Accounts Assistant	30,754.00	12	369,048.00
Driver	18,763.00	12	225,156.00

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Clerk of works	39,172.00	12	470,064.00
Security Officer	18,763.00	12	225,156.00
Office Cleaner	18,763.00	12	225,156.00
Payee	14,064.00	12	168,768.00
<b>TOTAL</b>	<b>140,279.00</b>	<b>12 Months</b>	<b>1,683,348.00</b>

Gratuity

**Annex 2**

Description	Rate	Number of Months	Total amount (PA)
Accounts Assistant	6,290.00	12	75,480.00
Driver	3,750.00	12	45,000.00
Clerk of works	8,027.00	12	96,324.00
Security Officer	3,750.00	12	45,000.00
Office Cleaner	3,750.00	12	45,000.00
<b>TOTAL</b>	<b>25,567.00</b>	<b>12 Months</b>	<b>306,804.00</b>

**NG – CDPC Allowances (Administration – Annex 3)**

Description	Rate	No. of meetings per month	Amount	Total Amount (PA)
8 Members	5,000.00	2	10,000.00	960,000.00

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Naseian



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1 Member	7,000.00	2	14,000.00	168,000.00
<b>TOTAL</b>				<b>1,128,000.00</b>

**NG – CDPC Allowances (Monitoring & Evaluation – Annex 4)**

Description	Rate	No. of meetings per month	Quarters	Total Amount (PA)
8 Members	5,000.00	6	4	1,080,000.00
1 Member	7,000.00	6	4	168,000.00
1 driver	2,500.00	6	4	60,000.00
1 Clerk of works	3,000.00	6	4	72,000.00
				<b>1,380,000.00</b>

**NG – CDPC Allowances (Accommodation – Annex 5)**

Description	Rate	No. of days	Amount	Total Amount (PA)
10 Members	5,000.00	6	5,000.00	300,000.00
<b>TOTAL</b>				<b>300,000.00</b>

**Budget for COC Members – Annex 6**

Description	Members	Rate	No. of meetings per month	Total Amount (PA)

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Constituency Oversight Committee	5Members	10000	10	500,000.00
Sitting Allowance	5 Members	5,000.00	1	300,000.00
Daily Subsistence Allowance	5 Members	10,000.00	4	200,000.00
Monitoring & Evaluation Allowance	5 Members	5,000.00	1	150,000.00
Hire of training facilities				35,000.00
Payment of catering services				40,000.00
Payment of instructors				25,000.00
Payment of travel allowance for 5 members				50,000.00
Purchase of fuel and lubricants				150,876.00
			<b>Total</b>	<b>1,450,876.00</b>

The committee members requested the Fund Account Manager to do the necessary documentation for project proposal approval by NG-CDF board. The committee also requested the Area Member of Parliament to follow up with the board for fast approval of the projects.

**MIN04/01/2023 NG-CDF MOTOR VEHICLE**

The Fund account manager briefed the committee on the current status of the NG-CDF vehicle. She noted that the cost of maintaining the current NG-CDF vehicle has become so high and the rate of breakdown has also made inefficient to be used for official duties. She however advised the committee to allocate funds to purchase a new motor vehicle for efficient and effective running of the constituency affairs. The committee resolved and advised the fund account manager to begin the process of disposing the old motor vehicle and they unanimously approved to purchase a new project monitoring vehicle (Toyota Hilux GUN 125R DNFSXNIG Double cabin 4x4 Deluxe manual (with accessories) south Africa at a cost of Ksh 6,840,000.00.

**MIN 05/01/2023 A.I.E FUNDING FOR THE FINANCIAL YEAR 2022/2023 (B185079)**

The fund account manager notified the members that the constituency had received a funding of Ksh 7,000,000 from the board (A.I.E NO: B185079) and requested members to give a breakdown of the expenditure.

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The member deliberated and agreed to distribute as Follows:

NO	VOTE HEAD	AMOUNT
1.	Payment of 5 staffs' basic salaries	920,000.00
2.	Payment of Committee expenses	300,000.00
3.	Payment of Committee allowances	500,000.00
4.	Electricity bill	30,000.00
5.	Catering	100,000.00
6	Courier Services	50,000.00
7	Domestic Subsistence Allowance	100,000.00
8	Office Supply	200.00.00
9	Bursary sec schools	3,700,000.00
10	Bursary scholarship	1,000,000.00
11	Bursary special needs	300,000.00
	<b>TOTAL</b>	<b>7,000,000.00</b>

**MIN 06/01/2023 BURSARY FUNDING**

The Fund account manager also requested members to come up with an effective on the disbursement of bursary within the five wards for effective and timely disbursement of bursary cheques since school are almost opening. The members agreed on the following minimum amount on the Following institution:

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NO	DESCRIPTION	AMOUNT
		KSH
1	Secondary schools	5,000=
2	Colleges	10,000=
3	Universities	15,000=

The members agreed that they will give full scholarships to the needy students and people with disability (PwD) and other special needs.

The finally authorised the fund account manager to avail three thousand bursary application forms for disbursement by 15<sup>th</sup> January 2023. The forms are to be disbursed immediately and be returned by 19<sup>th</sup> January 2023.

MIN 01/01/2023 A.O.B.

Committee members agreed on the following;

1. The NG-CDFC Committee agreed to pay Ksh 9,450 to the postal corporation of Kenya to be able to secure her post office box for NG-CDF Kajiado East Constituency..
2. The member authorised the fund account manager to pay Ksh 30,000 for electricity Expense.
3. Members agreed and AUATHORISED the fund manager to withdraw the allowances as per the budget.

There being no other business the meeting ended with a word of prayer from Mrs. Monicah yula peter

Minutes Compiled by;

Minutes Confirmed by;

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~~Mrs. Miriam Naseian~~

The NG-CDFC Secretary

Signature.....

*Naseian*

Date.....

*13/01/2023.*

~~Mr. Mark Karimuka~~

The NG-CDFC Chairperson

Signature.....

*[Signature]*

Date.....

*15<sup>th</sup>/Jan/2023*

**NATIONAL GOVERNMENT**  
**CONSTITUENCY DEVELOPMENT FUND-KAJIADO EAST**

**IEBC NUMBER 185**

**WARD REPORT**

**2022/2023 FINANCIAL YEAR**

**SUBMITTED**

**JANUARY 2023**

## **0.0 INTRODUCTION OR BACKGROUND**

### **0.1 ABOUT NG-CDF**

National Government Constituency Development Fund (NG-CDF) is a devolved funds channeled to constituencies by the National Government with an aim of infrastructure development, wealth creation and poverty Eradication at grassroots level. It was started in the year 2003 through an Act of parliament and have been subsequently amended in the year 2015. It also aimed at involving the residents in identifying projects that are closer to their needs.

So far the NG-CDF funds have been proven to be effective tool for almost two (2) decades and its positive impact on the livelihood of the constituents can no longer be ignored. Many infrastructural development especially in education and security sectors have been undertaken thus tremendously increasing accessibility to affordable education thus reducing the level of illiteracy and also enhancing security thus providing conducive working conditions.

### **About KAJIADO EAST**

Kajiado East Constituency is in Kajiado county and has five (5) administrative wards. namely: Kaputiei North, Imaroro, Oloosirkon/Shokinke, Poka/Kenyawa and Kitengela wards.

The major key economic activities in the constituency is livestock rearing.

Despite the challenges of drought that frequently affects the constituency, the NG-CDF Funds have been used to upgrade and construct school infrastructures thus making education affordable and also assisting students with bursaries to facilitate continuity in school. Construction of police post have also helped to beef up security in the area

### **1.0 Ward meetings**

As per the requirement of NG-CDF Act 2015, the NG-CDFC Committee held various ward meetings as per the advert placed here below;



NG-CDF

National Government Constituencies Development Fund  
Kajiado East Constituency  
P.O Box 804-00242.  
Kitengela.  
| Cell:+254 723 364685.  
Email: kajiadoeastcdf@yahoo.com/kajiadoeast@cdf.go.ke |  
Website:.....

## INVITATION OF PUBLIC PARTICIPATION MEETINGS 30/12/2022

*Pursuant to section 27(1) of the NG-CDF Act 2015, the Chairperson of the constituency Committee shall within the first year of a new Parliament and at least once every two years thereafter, convene open forum public meetings in every ward in the constituency to deliberate on the development matters in each ward in the constituency.*

Due to this, The NG-CDFC Chairman Kajiado East constituency would like to invite members of the public to public forum for the purpose of Public Participation on identification of projects to be implemented in the Financial Year 2022-23 and 2023-24.

The meetings will be as Follows:

NO	WARD	DATE	VENUE	TIME
1.	KAPUTIENI NORTH	03/01/2023	OLTURUTO PRIMARY SCHOOL	10.00AM
2.	IMARORO	04/01/2023	MASHUURU DCC GROUND	10.00AM
3.	OLOOSIRKON/SHOLINKE	05/01/2023	KITENGELA MIXED DAY & BOARDING PRIMARY SCHOOL	10.00AM
4.	POKA/KENYAWA	06/01/2023	ISARA PRIMARY SCHOOL	10.00AM
5.	KITENGELA	07/01/2023	GK PUBLIC DAY SEC. SCHOOL	10.00AM

**KINDLY ATTEND AND BE PART OF THE CONSTITUENCY TRANSFORMATIVE AGENDA.**

**Mark Parkirornka –NGCDFC CHAIRMAN**

### **1.1 Ward I – KAPUTIEI NORTH WAR**

The public participation meeting was held on Tuesday 3<sup>rd</sup> January 2023 at Olturuto Primary School. It was attended by the following stakeholders

1. Deputy County Commissioner
2. Fund Account Manager
3. NG-CDFC Members
4. NG-CDFC Staff
5. Government departmental officers
6. Religious leaders
7. Area chief/assistant chiefs
8. Area residents

### **OPENING REMARKS**

The meeting commenced with a word of prayer followed by a welcoming note from the area chief who commended the NG-CDFC team for involving the residents in choosing the development projects they would like to be undertaken in the area.

### **SPEECHES**

#### **(I) FUND ACCOUNT MANAGER SPEECH**

In his remarks, the Fund Account Manager informed the gathering that NG-CDF is guided by the Act and it stipulates that the project eligible for funding must fall within the education and security sectors since the fund is under National Government. He said also that the project must be community based thus should benefit a wide cross section of residents and thus does not fund CBO organizations, individual projects or religious bodies. With this enlightenment he called upon the local residents to present their project proposals as per the requirement of the Act.

#### **(II) NG-CDFC CHAIRMAN REMARKS**

In his brief remarks, told the residents that his team will work together with all the stakeholders and ensure that the NG-CDF funds are utilized in a transparent and accountable manner. He thus

called the residents to present the proposals that will be of great benefit to them and will help alleviate poverty and improve their livelihoods.

### **(III) DCC REMARKS**

In his remarks, the DCC Kajiado East sub county said that security is of paramount importance for any development to take place and thus the community members were requested to volunteer and give information to the security officers in order to improve security in the area.

#### **PROJECT PRIOTIES IN THE WARD**

<b>NO</b>	<b>PROPOSED PROJECT</b>	<b>SECTOR</b>	<b>ACTIVITY</b>
1.	Kikayaya Primary School	Education	Construction of eight(8) doored toilets
2.	Korrompoi Secondary School	Education	Construction of three(3) classrooms
3.	Olturoto Primary School	Education	Construction of one(1) classroom and 4doored toilet
4.	Isinya Day and Boarding primary school	Education	Construction of two(2) classrooms, electrical installation and wiring of the whole school
5.	Enkileele Primary School	Education	Construction of two(2) classrooms
6.	Isinya Boys High School	Education	Construction of four(4) classrooms
7.	Kikayaya Secondary School	Education	Construction of a staff house
8.	Korrompoi Primary School	Education	Construction of a staff house
9.	Namunyak Primary School	Education	Construction of a staff house
10.	Ole Nkotila Primary School	Education	Construction of a staff house
11.	Oloosidan Chief Camp	Security	Construction of a chief camp
12.	Isinya Chief Camp	Security	Construction of a chief camp
13.	Naserian Chief Camp	Security	Fencing

14.	Ole nkotila primary school	Environment	Water harvesting
15.	Lenchani primary school	Environment	Water harvesting
16.	Isinya Boys High School	Environment	Water harvesting
17.	Kikayaya Secondary School	Environment	Water harvesting
18.	Korrompoi Primary School	Environment	Water harvesting
19.	Namunyak Primary School	Environment	Water harvesting
20.	Kikayaya Primary School	Environment	Water harvesting
21.	Korrompoi Secondary School	Environment	Water harvesting

## **CHALLENGES AND WAY FORWARD**

- ❖ The main challenge was prolonged drought which had forced many people to shift from their homes and lack of water to sustain the environmental projects in the area. Also level of insecurity is rising steadily.
- ❖ The NG-CDFC will look for convenient time for the environmental projects to avoid loss through drought and be able to attain the set goals for the projects. The sub county commissioner promised to work toward maintaining the security of the area.

## **CLOSING REMARKS**

The forum was closed with a word of prayer

## **2.2 Ward II – IMARORO WARD**

The local residents held the meeting on Wednesday 4<sup>th</sup> January 2023 at Mashuuru DCC ground with the following members in attendance;

1. Deputy County Commissioner
2. Fund Account Manager
3. NG-CDFC Members
4. NG-CDFC Staff
5. Government departmental officers
6. Religious leaders
7. Area chief/assistant chiefs
8. Area residents

## **PREAMBLE**

The meeting was called to order by the area chief and opening prayers were said by one of the area resident. He then welcomed all and thanked them for their attendance and asked the area residents to unite and identify projects that will be beneficial to them.

## **SPEECHES**

### **1. NG-CDFC CHAIRMAN REMARKS**

In his remarks, the NG-CDFC Chairman first introduced the new NG-CDFC team and called for support from the constituents for them to be able to achieve their mandate of taking constituency to a higher level in terms of development. He also expressed his gratitude to the area residents for honoring their invitation and said that the purpose of the meeting was to collect views and proposals from the

residents as is a requirement of the NG-CDF Act 2015 in order to ensure that projects implemented are beneficial to the residents of that particular area.

## **2. FUND ACCOUNT MANAGER REMARKS**

In brief, the Fund Account Manager informed the residents that NG-CDF Fund is controlled and managed as per the NG-CDF Act which stipulates that the project eligible for funding must fall within Education and security sector and also must be community based meaning it will benefit a widespread section of people residing in a particular area. He thus clarified that NG-CDF does not support any religious organizations or activities or personal issues/grants.

## **3. DEPUTY COUNTY COMMISSIONER REMARKS**

In his remarks, he appreciated the local residents for showing up for the gathering and encouraged them to continue attending public baraza for the purpose of getting information on the Government initiative and opportunities. He also asked the residents to embrace the Government call on tree planting that will help mitigate the effects of climate change like drought.

## **PROJECT PRIORITIES IDENTIFIED IN THE WARD**

NO	PROJECT NAME	SECTOR	ACTIVITY
1.	Embuya Primary School	Education	Construction of two(2) classrooms
2.	Mashuru Sub-County	Security	Construction of police station
3.	Emaroro Secondary School	Education	Construction of three(3) classrooms
4.	Arroi Primary School	Education	Construction of dormitory
5.	Inkoirienito Primary School	Education	Construction of two(2) classrooms
6.	Imaroro Primary School	Education	Construction of two(2) classrooms
7.	Ngatu Primary School	Education	Construction of staff house
8.	Ilmao Primary School	Education	Construction of one(1) classroom
9.	Guadalupe	Education	Fencing

	OltepesiPry.School		
10.	Emarti Primary School	Education	Construction of staff house
11.	Kilo Primary School	Education	Construction of two(2) classrooms
12.	Naretoi Primary School	Education	Construction of staff house
13.	Lempei Chief Camp	Security	Fencing
14.	Ngatu Secondary School	Education	Construction of three(3) classrooms
15.	Naretoi primary school	Environment	Water harvesting
16.	Kalebwani primary school	Environment	Water harvesting
17.	Guadalupe primary school	Environment	Water harvesting
18.	Osarai primary school	Environment	Water harvesting
19.	Imaroro Primary School	Environment	Water harvesting
20.	Ngatu Primary School	Environment	Water harvesting
21.	Ilmao Primary School	Environment	Water harvesting
22.	Oloitiko primary school	Environment	Water harvesting

## CHALLENGES AND WAY FORWARD

CHALLENGES	WAY FORWARD
Insufficient funds	-Seeking legislative intervention for more allocation of funds by the Government  -Funding few but completed projects in every financial year
Frequent drought	

### **2.3: Ward III – OLOOSIRKON/SHOLINKE WARD**

The ward residents held the meeting on Thursday 5<sup>th</sup> January 2023 at Kitengela Mixed day and boarding primary school and was attended by the following members;

1. Deputy County Commissioner
2. Fund Account Manager
3. NG-CDFC Members
4. NG-CDFC Staff
5. Government departmental officers
6. Religious leaders
7. Area chief/assistant chiefs
8. Area residents

#### **PRELIMINARIES**

The area chief called the meeting to order and welcomed the entire NG-CDFC committee and the area residents and thanked them for turning up for the meeting. He appreciated the NG-CDF team for involving the residents in choosing the projects they would like to be implemented in their area which shows transparency and accountability of the committee. He thus called for members of the public to utilize the chance given wisely and air out their views regarding development projects they would wish to be implemented in the area.

#### **SPEECHES**

##### **NGCDFC CHAIRMAN REMARKS**

In his remarks, appreciated the residents for attending the forum. He said despite the challenges being faced in the county of hunger and drought, all the stakeholders must now unite and work together in finding a lasting solution to the problem and also soliciting for food aid from donors to assist those severely hit by the hunger.

##### **FUND ACCOUNT MANAGER REMARKS**

In his remarks, the Fund Account Manager said that the aim of the meeting was to collect project proposals for funding by NG-CDF as required by law. He therefore requested the community members to prioritise their needs and be conscious of the development programme they would like to undertake in their locality that will go a long way in eradicating poverty and improving the livelihoods of the area residents.

He further told the residents that only community based projects are funded through theNG-CDF thushe requested the residents to submit the projects whose benefits will spread to a wide section of people residing in the area.

### **DEPUTY COUNTY COMMISSIONER REMARKS**

The Deputy County Commissioner in his remarks urged the residents to live in harmony. He also called upon the residents to maintain peace and order and volunteer to give information to the security agents of any insecurity incidence, this he said will help to secure our area and minimize crime.

### **PROJECT PRIORITIES IN THE WARD**

NO	PROJECT NAME	SECTOR	ACTIVITY
1.	Noompopong Primary School	Education	Construction of Two(2) classrooms
2.	Olooltepes/Metro	Security	Construction of chief camp
3.	Kitengela mixed Day & Boarding Primary School	Education	Construction of two(2) classrooms and a staff house
4.	Sholinke Secondary School	Education	Construction of an administration block
5.	Emakoko Primary School	Education	Construction of dormitory and a staff house
6.	EretetiMixed Sec. School	Education	Construction of laboratory
7.	Oloosirkon Chief Camp	Security	Fencing
8.	Oloosirkon Sec. School	Education	Construction of four(4) classrooms and a staff house
9.	Senior Chief Mutunkei Primary School	Environment	Water harvesting
10.	Sholinke primary school	Environment	Water harvesting
11.	Emakoko primary school	Environment	Water harvesting
12.	Ereteti Mixed Sec. School	Environment	Water harvesting

13.	Oloosirkon secondary school	Environment	Water harvesting
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## **CHALLENGES AND WAY FORWARD**

<b>CHALLENGES</b>	<b>WAY FORWARD</b>
Drought	-Carry out environmental projects aiming to mitigate effects of climate change

## **CLOSING REMARKS**

The NG-CDFC Chairman thanked the residents for their contribution and urged them to support them even during implementation of earmarked projects in order to ensure timely completion.

### **2.4: Ward IV: POKA/KENYAWA WARD**

The meeting was held on Friday 6<sup>th</sup> January 2023 at Isara primary school with the following members in attendance;

1. Deputy County Commissioner
2. Fund Account Manager
3. NG-CDFC Members
4. NG-CDFC Staff
5. Government departmental officers
6. Religious leaders
7. Area chief/assistant chiefs
8. Area residents

## **PREAMBLE**

The meeting opened with a word of prayer said by one of the community member. The area chief then welcomed the NG-CDFC team and community members to the meeting. He appreciated the initiative of committee of engaging the residents in development matters and thus he urged them to take the chance and propose projects beneficial to the locality.

## **SPEECHES**

### **NGCDFC CHAIRMAN REMARKS**

In his remarks, the NG-CDFC Chairman commended the residents for their turnout that shows their willingness to bring development in the area. He further urged them to work as a team and present project proposals that will help alleviate poverty and improve their livelihoods.

### **FUND ACCOUNT MANAGER REMARKS**

In his remarks, the Fund Account manager told the residents that the NG-CDF fund is controlled through an Act of parliament which also stipulates the projects eligible for funding and one of the conditions he said was that the project must be a development project, community based i.e. the prospective benefit of that particular project must spread to a wide section of people residing in that area and thus he clarified that NG-CDF does not fund the community based groups or any religious activities. He further told the residents that since inception of devolved Government, CDF concentrate mainly on education and security projects that fall under national Government.

### **DEPUTY COUNTY COMMISSIONER REMARKS**

The Deputy County Commissioner in his remarks told the residents that they are the watchdog of any Government funds and thus they should ensure that the funds are utilized properly for their benefit. He also urged the residents to live in peace with one another. He further said that his administration is committed to curb insecurity in the area and thus called members of the public to volunteer and give information to the security agencies for them to be able to deliver their mandate of maintaining law and order in the community.

### **PROJECT PRIORITIES IN THE WARD**

NO	PROJECT NAME	SECTOR	ACTIVITY
1.	Imbuko Primary School	Education	Perimeter fencing(approx.. 3acres)
2.	Imbuko Chiefs Camp	Security	Construction of chief camp
3.	Nemasi Primary School	Education	Construction of One(1) classrooms
4.	Merrueshi Girls High school	Education	Construction of Three(3) classrooms
5.	Kunchu primary school	Education	Construction of a dormitory

6.	Eselenkei primary school	Education	Construction of One(1) classrooms
7.	Olosinyachyulu primary school	Education	Construction of administration block
8.	Email Police Post	Security	Construction of a fence
9.	Isara Primary School	Education	Construction of a dormitory
10.	Oldonyo Sampu Primary School	Environment	Water harvesting
11.	Ilkishumu Primary School	Environment	Water harvesting
12.	Olooikara Primary School	Environment	Water harvesting
13.	Erankau Primary School	Environment	Water harvesting
14.	Isara Primary School	Environment	Water harvesting
15.	Ilaimiror Primary School	Environment	Water harvesting
16.	Orkatetamai Primary School	Environment	Water harvesting
17.	Noonkobon Primary School	Environment	Water harvesting

CHALLENGES	WAY FORWARD
Unemployed & idle youth	-Empower the youth economically by creating awareness through seminar and training
Insecurity	-Approach the government for deployment of more security personnel  -Empower community policing

## **CLOSING REMARKS**

There being no other business the meeting closed with a word of prayer.

### **2.5: Ward V: KITENGELA WARD**

The meeting was held on Saturday 7<sup>th</sup> January 2023 at G.K public day secondary school with the following members in attendance;

1. Deputy County Commissioner
2. Fund Account Manager
3. NG-CDFC Members
4. NG-CDFC Staff
5. Government departmental officers
6. Religious leaders
7. Area chief/assistant chiefs
8. Area residents

## **OPENING REMARKS**

The area chief requested one of the area resident to open the meeting with a word of prayer. He then welcomed the DCC and the entire NG-CDFC team/government officers and urged the area residents to utilize the chance they have been given to air their views and present the project proposals that will bring benefit to the residents and help raise their living standards.

## **SPEECHES**

### **NGCDFC CHAIRMAN REMARKS**

In his brief remarks, he reminded the residents that they are the watchdog of the public funds and thus they should exercise due diligence in ensuring that the funds are utilized prudently and that the residents get the value of their tax money. He further called for unity and team work even during implementation of various development projects to avoid hiccup which could otherwise delay timely completion leading to wastage of resources.

### **FUND ACCOUNT MANAGER REMARKS**

In his remarks, the Fund Account Manager said that projects implemented through the fund must be within the Act which stipulates that the project must be community based meaning it will benefit a widespread section of people residing in a particular area.

He also said that since inauguration of new constitution defining the role of County and National Government; projects funded by NG-CDF must fall within education and security sectors. He however said that the constituency committee will endeavor to work hand in hand with county Government and Kenya rural roads authority (KERRA) in order to ensure other sectors receive funding for betterment of the constituency.

### **DEPUTY COUNTY COMMISSIONER REMARKS**

The Deputy County Commissioner appreciated the work of NG-CDF in the constituency which have helped built several police post in almost all wards thus beefing up security in the area. He also urged the residents to embrace peace for security is needed to ensure growth and development of any area. He further urged the residents to give information of any insecurity incidences to the police in order to help curb crime and improve security in our constituency.

### **PROJECT PRIORITIES IN THE WARD**

NO	PROJECT NAME	SECTOR	ACTIVITY
1.	Utumishi Secondary School	Education	Construction of nine(9) doored toilets
2.	Utumishi Secondary School	Education	Construction of a laboratory
3.	Enkasiti Secondary School	Education	Construction of ten(10) doored toilets
4.	Enkasiti Secondary School	Education	Construction of a laboratory
5.	Dr. Likimani Primary School	Education	Construction of two(2) classrooms
6.	Ereteti Secondary School	Education	Construction of a laboratory

### CLOSING REMARKS

The NG-CDFC Chairman thanked all for their participation and promised that the NG-CDF will continue to work closely with the residents in order to bring development in the constituency and help alleviate poverty and improve the livelihood of the constituents.

\_\_\_\_\_  
Signed (NG-CDFC Chairman)

\_\_\_\_\_  
13/01/2023.

Date

\_\_\_\_\_  
13/01/2023.

\_\_\_\_\_  
Signed (Fund Account Manager)

Date

\_\_\_\_\_  
13/01/2023

\_\_\_\_\_  
Signed (Sub-County Commissioner)

Date

13 JAN 2023

