



**National Government Constituencies Development Fund Board**  
Kajiado East Constituency  
P.O Box 804-00242.  
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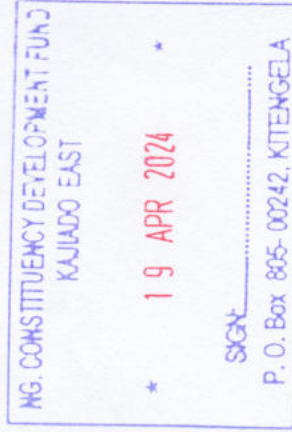
**KAJIADO EAST NG-CDFC MEETING HELD ON 8th AND 9th NOVEMBER 2023 AT KITENGELA EAST BOARDROOM AT NG - CDF OFFICE.**

**MEMBERS PRESENT**

1. Mr. Mark Parkironka - Chairperson
2. Jenaide Wangechi - Fund Account Manager
3. Mrs. Mirriam Naserian - Secretary
4. Justus Musau - Deputy County Commissioner
5. Mr. George L. Magilu - Member
6. Mrs. Monica Yula Peter - Member
7. Mr. Simon Tirikiso - Member
8. Mr. Kisampej Farmeres - Member
9. Mrs. Margaret Thuita - Member
10. Mr. Josiah Loosikira - Co-opted Member

**COC MEMBERS PRESENT**

1. Mr. Joseph Solitei Karose
2. Mrs. Rachael Nadupoi Lenkuuru
3. Jonathan Soika
4. Josphat Koinange Kapurua



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### IN ATTENDANCE

1. Clarice Mwita
  2. Beatrice Sironka
  3. Wilber Baraza Wafula
- Sub County Education Officer (Isinya)  
-Sub County Education Officer (Mashuruu)  
-Deputy County Commissioner (Mashuruu)

### AGENDA

1. Opening prayers
2. Opening remarks
3. Reading and Confirmation of Previous Meeting Minutes
4. Ongoing Project report
5. Ministry Of Education JSS Project Proposal for FY 2023/2024
6. NG-CDF projects prioritization per ward
7. NG-CDF Projects Proposal for **Financial Year 2023/2024**
8. Tender Report
9. Sports
10. Budget for Team Building
11. AOB

### MIN: 01/11/2023: OPENING PRAYERS

The meeting was opened with a word of prayer said by Mrs.Margaret W.Soita at 10.20am.

### MIN: 02/11/2023: OPENING REMARKS

In his opening remarks, the NGCDFC Chairman welcomed the members and appreciated the effort of each and every member in ensuring that the local residents' benefits with Government resources through the NG-CDF funds.

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He also acknowledged the presence of the Sub County Education Officers for both Sub counties that is Mashuruu and Isinya and the DCC who are also present with us in today's meeting.

He further said that implementation of projects earmarked in 2022-2023 Financial year is at 80% completion stage as per clerk of work report and thus urged members to continue working as a team for the sake of development of our constituency.

The NG-CDFC chairman thereafter invited the NG-CDFC secretary to read out the agenda of the days meeting as annexed above.

**MIN: 03/11/2023: READING AND CONFIRMATION O PREVIOUS MEETING MINUTES**

The NG-CDFC Secretary took members through the minutes of the last NG-CDFC Meeting held on Tuesday 31<sup>st</sup> October 2023 and were confirmed as true deliberations on the material day by being proposed by Mr. Kisampei Parmeres and seconded by Mr. George Magilu.

**MIN: 04/11/2023: ONGOING PROJECT REPORT**

The Fund Account manager brought to the attention of the members the status of two (2) projects funded in the financial year 2022-2023 namely; Utumishi Secondary School and Enkasiti Secondary School (Construction of Laboratory). She further told members by the time of submission of the constituency ongoing project report as required by the NG-CDF Board, the status of the two projects was not fully established leading to the assumption that the allocated funds of **Kshs, 4,000,000.00** in each project will be adequate to complete the projects thus were not included in the list of submitted ongoing projects.

The fund manager informed members that after the tendering process, they noted that the bill of quantities did not include the finishes and on enquiring from the works officer recommended for additional funding since he had prepared the BOQ,s as per the fund available.

Members deliberated at length and unanimously agreed to allocate more funds to the project in order to meet its intended purpose of providing conducive environment for learning as shown in the table below;

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Financial year	Project name	Approved project	Outstanding works	Cost estimates	Cumulative allocation	Amount Allocated	Current Status
2022/23	Utumishi school Secondary	Construction to completion of a 45 students' capacity single laboratory.	Completion of equipping of the laboratory i.e flooring, gas pipping, worktops area, electrical works, plumbing works plastering, painting interior and exterior, fixing of the windows.	8,000,000	4,000,000	4,000,000.00	Ongoing
2022/23	Enkasiti Secondary school	Construction to completion of a 45 students' capacity single laboratory.	Completion of equipping of the laboratory i.e flooring, gas pipping, worktops area, electrical works,	8,000,000	4000,000	4,000,000.00	Ongoing

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Financial year	Project name	Approved project	Outstanding works	Cost estimates	Cumulative allocation	Amount Allocated	Current Status
2022/23	Isinya Day Secondary School	Construction to completion of 2 standard classrooms.	plumbing works plastering, painting interior and exterior, fixing of the windows. Additional funds for construction to completion of two standard classrooms; plastering ,painting both internally and externally	3000,000	2,400,000	600,000	Ongoing

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MIN: 05/11/2023: MINISTRY OF EDUCATION JSS PROJECT PROPOSAL FOR FY 2023/2024.

The FAM informed the members the reason as to why todays meeting, we have the DEO's and the DCC for mashuruu which was because of the circular from the NGCDF Board that we shall have the JSS projects being included aside in our proposal and therefore the team ought to table their JSS projects which they have given a priority as the ministry of education. The amount which is **Ksh 10,064,733** they opted to share it equally and thus each sub county to get Ksh 5,032,366.50 which will be distributed to the following schools for construction of classrooms for the JSS.

S/No	Project Name	Project Activity	Amount
1.	Athi River GK Prison Primary School (JSS)	Construction to completion of 1 standard classroom.	1,650,000.00
2.	Nonkopir Primary school (JSS)	Construction to completion of 1 standard classroom.	1,732,366.50
3.	Ole Lenku Pimary School (JSS)	Construction to completion of 1 standard classroom.	1,650,000.00
4.	Olperrelongo Primary School (JSS)	Construction to completion of 1 standard classroom.	1,732,366.50
5.	Oloonkai Primary School (JSS)	Construction to completion of 1 standard classroom.	1,650,000.00
6.	Elerai Primary School (JSS)	Construction to completion of 1 standard classroom.	1,650,000.00
<b>TOTAL</b>			<b>10,064,733</b>

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Members were also informed that the NG-CDFC is likewise required to collaborate with the National Government by funding the JSS Programme in the financial year 2023-2024 and after intensive deliberations members unanimously agreed to fund the following projects;

PROJECT NAME	ACTIVITY	AMOUNT
Endikir primary school (JSS)	Construction to completion of 1 standard classroom.	1,500,000.00
Enkasiti primary school (JSS)	Construction to completion of 2 standard classrooms.	3,000,000.00
Nairataati primary school (JSS)	Construction to completion of 1 standard classroom.	1,500,000.00
Emarti primary school (JSS)	Construction to completion of 1 standard classroom.	1,500,000.00
Utumishi primary school (JSS)	Construction to completion of 2 standard classrooms with a slab on top.	4,000,000.00
	<b>TOTAL</b>	<b>11,500,000.00</b>

**MIN: 06/11/2023: SUMMARY OF PROJECTS DISTRIBUTION PER WARD.**

The chairman read to the committee all the prioritized projects from the five wards and after lengthy discussions the committee agreed to fund the following projects in each ward in the financial year 2023/2024:



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### 1. Kitengela Ward

S/No	Project Name	Project Activity	Amount
1.	Utumishi Secondary School	Completion of equipping of the Laboratory ie flooring, gas pipping, worktops area, electrical works, plumbing works, plastering, painting interior and exterior, fixing of the windows.	4,000,000.00
2.	Utumishi Primary school (JSS)	Construction to completion of 2 standard classrooms with a slab on top	4,000,000.00
3.	Enkasiti Pimary School (JSS)	Construction to completion of 2 standard classrooms.	3,000,000.00
4.	Enkasiti Secondary School	Completion of equipping of the Laboratory ie flooring, gas pipping, worktops area, electrical works, plumbing works, plastering, painting interior and exterior, fixing of the windows.	4,000,000.00
<b>TOTAL</b>			<b>15,000,000.00</b>

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**2. Kaputiei North**

S/No	Project Name	Project Activity	Amount
1.	Isinya Day Secondary School	Construction to completion of two standard Classrooms.	600,000.00
2.	Kaptei North Primary School	Purchase of 10,000 Litres water tank @Ksh. 150,000.00, construction of tank base @ Ksh. 200,000.00 and installation of gutters @ Ksh.50,000.00	350,000.00
3.	Isinya Day Secondary School	Construction to completion of 2 standard classrooms.	3,000,000.00
4.	Isinya Day Secondary School	Construction to completion of a two blocks pit latrines 5 door each with one chamber to cater Persons with Disability.	2,000,000.00
5.	Oloosidan Chiefs Camp	Construction to completion of a 4 door pit latrine with one chamber to cater Persons with Disability.	1,100,000.00
7.	FJ Dave Primary School	Purchase of 10,000 Litres water tank @Ksh. 150,000.00, construction of tank base @ Ksh. 200,000.00 and installation of gutters @ Ksh.50,000.00	350,000.00
<b>TOTAL</b>			<b>7,400,000.00</b>

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3. Poka Kenyawa

S/No	Project Name	Project Activity	Amount
1.	Ormeleleki primary school	Construction to completion of 2roomed teachers quarter .	1,500,000.00
2.	Imukutani Primary School	Drilling and equipping of a 350M Borchhole with 6metres mettalic water tower with 50,000liters tank.	6,600,000.00
3.	Umejooli primary school	Construction to completion of an administration block comprising of 3 rooms, staff room and reception area	3,500,000.00
4.	Merrueshi Girls High school	Construction to completion of a 8 door pit latrine each with one chamber to cater Persons with Disability.	1,604,954.00
5.	Merrueshi Girls High school	Construction to completion of an administration block comprising of 3 rooms, staff room and reception area	4,000,000.00
6.	Kenyawa Assistant County Commissioner Office	Construction of an Assistant County Commissioners(3- Offices and a Boardroom) Office to Completion	5,000,000.10
7.	Merrueshi Girls High School	Purchase of 10,000 Litres water tank @Ksh. 150,000.00, construction of tank base @ Ksh. 200,000.00 and installation of gutters @ Ksh.50,000.00 <small>NG. CONSTITUENCY DEVELOPMENT FUND KAJIADO EAST</small>	350,000.00

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S/No	Project Name	Project Activity	Amount
8.	Kiuchu Primary School	Purchase of 10,000 Litres water tank @Ksh. 150,000.00, construction of tank base @ Ksh. 200,000.00 and installation of gutters @ Ksh.50,000.00	350,000.00
<b>TOTAL</b>			<b>22,904,954.10</b>

#### 4. Imaroro

S/No	Project Name	Project Activity	Amount
1.	Ilmaoo primary school	Construction to completion of 1 standard classroom.	1,500,000.00.
2.	Endikir primary school (JSS)	Construction to completion of 1 standard classroom.	1,500,000.00
3.	Nairataati primary school (JSS)	Construction to completion of 1 standard classroom.	1,500,000.00
4.	Emarti primary school (JSS)	Construction to completion of 1 standard classroom.	1,500,000.00
5.	Ngatu Secondary School	Construction to completion of three standard classrooms.	3,000,000.00
6.	Ilmamen Secondary school	Construction to completion of a 8 door pit latrine each, with one chamber to cater Persons with Disability.	1,500,000.00

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S/No	Project Name	Project Activity	Amount
7.	Emaroro Secondary school	Construction to completion of a 8 door pit latrine each with one chamber to cater Persons with Disability.	1,600,000.00
8.	Emaroro Secondary school	Construction to completion of an administration block comprising of 3 rooms, staff room and reception area	3,500,000.00
9.	Thomas Fish Secondary school	Construction to completion of a 70-bed dormitory to completion.	4,600,000.00
10.	Mashuuru Police Station	Construction to completion of a chief's office (7 offices block).	5,000,000.00
11.	Nkati Secondary School	Purchase of 10,000 litres water tank @ Kshs.150,000.00, construction of tank base @ Kshs.200,000.00 and Installation of gutters @ Kshs.50,000.00	350,000.00
12.	Arroi Primary School	Purchase of 10,000 litres water tank @ Kshs.150,000.00, construction of tank base @ Kshs.200,000.00 and Installation of gutters @ Kshs.50,000.00	350,000.00
13.	Ilmamen Primary School	Purchase of 10,000 litres water tank @ Kshs.150,000.00, construction of tank base @ Kshs.200,000.00 and Installation of gutters @ Kshs.50,000.00	350,000.00
TOTAL			26,250,000.00

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5. Oloosirikon/Sholinke

S/No	Project Name	Project Activity	Amount
1.	Enakoko Primary School	Renovation of 7 Classrooms ie Plastering, windows replacement, Painting interior and floor tiling	5,600,000.00
2.	Kitengela Magereza Secondary School	Construction to completion of a dining hall to accommodate 1,500 students.	5,500,000.00
3.	Athi River GK Prison Primary School Primary School	Purchase of 10,000 litres water tank @ Kshs.150,000.00, construction of tank base @ Kshs.200,000.00 and Installation of gutters @ Kshs.50,000.00	350,000.00
4.	Lesoit Primary School(ISS)	Purchase of 10,000 litres water tank @ Kshs.150,000.00, construction of tank base @ Kshs.200,000.00 and Installation of gutters @ Kshs.50,000.00	350,000.00
5.	Kitengela ACC Office	Purchase of 10,000 litres water tank @ Kshs.150,000.00, construction of tank base @ Kshs.200,000.00 and Installation of gutters @ Kshs.50,000.00	357,236.20
TOTAL			12,157,236.20.00

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**MIN: 07/11/2023: PROJECTS PROPOSAL BUDGET FOR FINANCIAL YEAR 2023/2024**

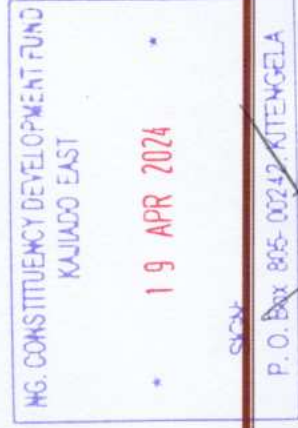
The Fund Account Manager informed members that the constituency had been allocated a total of **Kshs.175, 361,810.00(One hundred seventy-five million three hundred sixty-one thousand eight hundred and ten only).**

She further highlighted to the members the board directives regarding 2023/2024 FY proposal submission especially the mandatory allocation of Junior Schools funding in collaboration with the National Government and other mandatory statutory deductions which include;

- ❖ 6% Administration/recurrent
- ❖ 3% M&E
- ❖ 3% Environment
- ❖ 5% Emergency
- ❖ 35% Bursary

Members were further informed that they should also give priority to any ongoing and best practice projects

After lengthy deliberations the NG- CDF committee agreed on the following projects to be funded in the Financial Year 2023 – 2024 across the Constituency.



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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
<b>ADMINISTRATION AND RECURRENT EXPENDITURE</b>					
Contractual Employees	2,981,556.00	0	Payment of 8 staffs' basic salaries (Annex 1)	2,981,556.00	New
Housing Levy	94,488.00	0	Payment of 8 staffs' Housing Levy contributions (Annex 2)	94,488.00	New
NSSF	200,000.00	0	Payment of 8 staffs' NSSF Deductions	200,000.00	New
NHIF	100,000.00	0	Payment of 8 staffs' NHIF Deductions	100,000.00	New
Gratuity	704,436.00	0	Payment of 8 staffs' gratuity (Annex 3)	704,436.00	New
Leave allowances	64,000.00	0	Payment of 8 staffs' leave allowance.  Kshs.8,000.00 X 8 = 64,000.00	64,000.00	New
Electricity	100,000.00	0	Payment of electricity bills	100,000.00	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Courier / postal Services	200,000.00	0	Payment of courier / postal services	200,000.00	New
Domestic Subsistence Allowance	580,000.00	0	Payment of night out allowances for, Fund account manager and Sub County accountant	580,000.00	New
Fuel/ Lubricants	281,232.00	0	Payment of fuel for GK C 658A	281,232.00	New
NG - CDFC Allowances	1,128,000.00	0	Payment of CDFC allowances – Annex 4	1,128,000.00	New
Office Supplies	850,000.00	0	Purchase of office supplies	850,000.00	New
Bank Charges	62,000.00	0	Payment of account charges	62,000.00	New
Motor Vehicle Insurance	300,000.00	0	Provision of vehicle insurance	300,000.00	New
Committee Expenses	1,500,000.00	0	Payment for various committee expenses	1,500,000.00	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Internet Services	48,000.00	0	Provision of internet services	48,000.00	New
Computer Accessories	100,000.00	0	Purchase of computer accessories.	100,000.00	New
General Maintainance of office Machines and equipments	300,000.00	0	General maintainace and servicing of office computers, printers, photocopiers, cctv cameras and Laptops.	300,000.00	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Office Electronics	927,996.60	0	Purchase of office (1 HP Laptops COREi3-Ksh 100,000),Purchase of 5 HP Elite one 800 G5 Intel Core i7-97008GB DDR42666 1 Terabyte7200 DVD Writer 3*32PCI slots 18.5" TFT Flat Panel LCD, 920*1080, 220-240VAC Enhanced keyboard, 2 Button Scroll Mouse and mouse pad. Stereo Audio System (Built in )include Two Speakers (external -same brand as PC)Support for Audio line out (digital/analog) Gigabit Network Interface, Keyboard Port, Mouse Port, 9 Pin Serial Port,25 Pin Parallel Port, 8*USB ports(front inclusive ), RJ45 jack for Ethernet, Audio input/output, Media Card Reader, external VAG port, Microsoft OFFICE 2016 Professional on CD Licensed with product key. Genuine Windows 10 professional 64 Bit with Genuine licence on DVD Media with product key.	927,996.60	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
<b>MONITORING, EVALUATION AND CAPACITY BUILDING</b>					
Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
NG – CDFC Allowance	880,000.00	0	Payment of NG – CDFC allowances ( <i>Annex 5</i> )	880,000.00	New
Catering services	400,000.00	0	Payment of catering services	400,000.00	New
General office supplies	699,490.00	0	Purchase of general office supplies	699,490.00	New
Computer accessories	200,507.00	0	Purchase of computer accessories	200,507.00	New
Daily subsistence allowance	680,784.00	0	Payment of daily subsistence allowance for Fund account manager and Sub County accountant	680,784.00	New
Travel allowance	300,000.00	0	Payment of travel allowance of NG-CDFC on NG-CDFC training	300,000.00	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Remuneration of instructors	60,000.00	0	Payment of instructors and contract-based training services on NG-CDFC training	60,000.00	New
Hire of training facilities	100,000.00	0	Hire of training facilities and equipment i.e. projector, F.A. system	100,000.00	New
Accommodation allowances	700,000.00	0	Payment of accommodation allowance- <b>Annex 6</b>	700,000.00	New
Other committee expenses	1,195,620.30	0	Payment of other committee expenses, staff training expenses, PMC training expenses etc	1,195,620.30	New
Production & printing of training materials	43,943.00	0	Payment of production & printing of training materials	43,943.00	New
<b>EMERGENCY</b>					
Emergency	9,229,569.00	0	To cater for any unforeseen occurrences in the constituency during the financial year	9,229,569.00	New
<b>BURSARY</b>					

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Bursary Secondary Schools	36,884,379.70	0	Payment of bursary to needy students in Secondary Schools	36,884,379.70	New
Bursary Tertiary Institutions	25,000,000.00	0	Payment of bursary to needy students with special needs in college institutions.eg FWD'S In college institutions & Payment of driving course to needy students in college institution.eg Driving courses and short courses	25,000,000.00	New

**PRIMARY SCHOOLS**

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Ilmoo Primary School	1,500,000.00	0	Construction to completion of 1 standard classroom.	1,500,000.00	New
Ormeleleki Primary School	1,500,000.00	0	Construction to completion of 2roomed teacher's quarter.	1,500,000.00	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Ilmukutani Primary School	6,600,000.00	0	Drilling and equipping of a 350M Borehole with 6metres metallic water tower with 50,000liters tank.	6,600,000.00	New
Emakoko Primary School	5,600,000.00	0	Renovation to completion of 7 classrooms i.e plastering, windows replacement, painting interior and exterior and floor tiling	5,600,000.00	New
Ilmejooli Primary School	3,500,000.00	0	Construction to completion of an administration block comprising of 3 rooms, staff room and reception area	3,500,000.00	New
<b>JUNIOR SECONDARY SCHOOLS (JSS) PROJECTS UNDER NG-CDF</b>					
Endikir primary school (JSS-NG-CDF)	1,500,000.00	0	Construction to completion of 1 standard classroom.	1,500,000.00	New
Enkasiti primary school (JSS-NG-CDF)	3,000,000.00	0	Construction to completion of 2 standard classrooms.	3,000,000.00	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Nairataati primary school (ISS-NG-CDF)	1,500,000.00	0	Construction to completion of 1 standard classroom.	1,500,000.00	New
Emarti primary school (ISS-NG-CDF)	1,500,000.00	0	Construction to completion of 1 standard classroom.	1,500,000.00	New
Utumishi primary school (ISS-NG-CDF)	4,000,000.00	0	Construction to completion of 2 standard classrooms with a slab on top.	4,000,000.00	New
<b>SECONDARY SCHOOLS</b>					
Isinya Day Secondary School	3,000,000.00	2,400,000	Additional funds for construction to completion of two standard classrooms; plastering ,painting both internally and externally	600,000.00	Ongoing
Utumishi Secondary school	8,000,000.00	4,000,000	Completion of equipping of a 45 students' capacity laboratory: flooring, gas pipping, worktops area, electrical works, plumbing works plastering, painting interior and exterior, fixing of the windows	4,000,000.00	Ongoing

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Enkasiti Secondary school	8,000,000.00	4,000,000	Completion of equipping a 45 students' capacity laboratory: flooring, gas pipping, worktops area, electrical works, plumbing works plastering, painting interior and exterior, fixing of the windows.	4,000,000.00	Ongoing
Merrueshi Girls High school	1,604,954.00	0	Construction to completion of a 8 door pit latrine each with one chamber to cater Persons with Disability.	1,604,954.00	New
Merrueshi Girls High school	4,000,000.00	0	Construction to completion of an administration block comprising of 3 rooms, staff room and reception area	4,000,000.00	New
Isinya Day Secondary School	3,000,000.00	0	Construction to completion of two standard classrooms.	3,000,000.00	New
Nkatu Secondary School	3,000,000.00	0	Construction to completion of two standard classrooms.	3,000,000.00	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Isinya Day Secondary School	2,000,000.00	0	Construction to completion of a two blocks pit latrines 5 door each with one chamber to cater Persons with Disability.	2,000,000.00	New
Ilmamen Secondary school	1,500,000.00	0	Construction to completion of a 8 door pit latrine each with one chamber to cater Persons with Disability.	1,500,000.00	New
Emaroro Secondary school	1,600,000.00	0	Construction to completion of a 8 door pit latrine each with one chamber to cater Persons with Disability.	1,600,000.00	New
Emaroro Secondary school	3,500,000.00	0	Construction to completion of an administration block comprising of 3 rooms, staff room and reception area	3,500,000.00	New
Thomas Fish Secondary school	4,600,000.00	0	Construction to completion of a 70-bed dormitory to completion.	4,600,000.00	New
Korrompoi Secondary School.	1,500,000.00	0	Construction to completion of one standard classroom.	1,500,000.00	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Korrompoi Secondary School.	1,500,000.00	0	Construction to completion of a 5-door pit latrine each with one chamber to cater Persons with Disability.	1,500,000.00	New
Kitengela Magereza Secondary School	5,500,000.00	0	Construction to completion of a dining hall to accommodate 1,500 students.	5,500,000.00	New
<b>SECURITY PROJECTS</b>					
Mashuuru Police Station	5,000,000.00	11,000,000	Construction to completion of 7 roomed chief's office block	5,000,000.00	New
Oloosidan Chiefs Camp	1,100,000.00	0	Construction to completion of a 4-door pit latrine with one chamber to cater Persons with Disability.	1,100,000.00	New
Kenyawa Assistant County Commissioner Office	7,500,000.10	0	Construction of an Assistant County Commissioners (3- Offices and a Boardroom) Office to Completion	5,000,000.10	New
<b>CLIMATE CHANGE AND MITIGATION ACTIVITIES:</b>					

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Project Names	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Merrueshi Girls High school	525,361.81	0	Purchase of 10,000 litres water tank at Kshs.150,000.00, construction of tank base at Kshs.150,000, Installation of gutters at Kshs.50,000 (Kshs.350,000) and Purchase of 3,000 tree seedlings at Kshs.50 each (Kshs.150,000) and purchase of manure, watering and maintenance of the seedlings at Kshs.25,361.81 (Kshs.175,361.81)	525,361.81	New
PJ Dave Primary school	525,361.81	0	Purchase of 10,000 litres water tank at Kshs.150,000.00, construction of tank base at Kshs.150,000, Installation of gutters at Kshs.50,000 (Kshs.350,000) and Purchase of 3,000 tree seedlings at Kshs.50 each (Kshs.150,000) and purchase of manure, watering and maintenance of the seedlings at Kshs.25,361.81 (Kshs.175,361.81)	525,361.81	New
Ngatu Secondary School	525,361.81	0	Purchase of 10,000 litres water tank at Kshs.150,000.00, construction of tank base at Kshs.150,000, Installation of gutters at Kshs.50,000 (Kshs.350,000) and Purchase of 3,000 tree seedlings at	525,361.81	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Arroi Primary School	525,361.81	0	Kshs.50 each (Kshs.150,000) and purchase of manure, watering and maintenance of the seedlings at Kshs.25,361.81 (Kshs.175,361.81)  Purchase of 10,000 litres water tank at Kshs.150,000.00, construction of tank base at Kshs.150,000, Installation of gutters at Kshs.50,000 (Kshs.350,000) and Purchase of 3,000 tree seedlings at Kshs.50 each (Kshs.150,000) and purchase of manure, watering and maintenance of the seedlings at Kshs.25,361.81 (Kshs.175,361.81)	525,361.81	New
Ilmamen primary school	525,361.81	0	Purchase of 10,000 litres water tank at Kshs.150,000.00, construction of tank base at Kshs.150,000, Installation of gutters at Kshs.50,000 (Kshs.350,000) and Purchase of 3,000 tree seedlings at Kshs.50 each (Kshs.150,000) and purchase of manure, watering and maintenance of the seedlings at Kshs.25,361.81 (Kshs.175,361.81)	525,361.81	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Athi River GK Prison Primary School	525,361.81	0	Purchase of 10,000 litres water tank at Kshs.150,000.00, construction of tank base at Kshs.150,000, Installation of gutters at Kshs.50,000 (Kshs.350,000) and Purchase of 3,000 tree seedlings at Kshs.50 each (Kshs.150,000) and purchase of manure, watering and maintenance of the seedlings at Kshs.25,361.81 (Kshs.175,361.81)	525,361.81	New
Kaputei Primary School	525,361.81	0	Purchase of 10,000 litres water tank at Kshs.150,000.00, construction of tank base at Kshs.150,000, Installation of gutters at Kshs.50,000 (Kshs.350,000) and Purchase of 3,000 tree seedlings at Kshs.50 each (Kshs.150,000) and purchase of manure, watering and maintenance of the seedlings at Kshs.25,361.81 (Kshs.175,361.81)	525,361.81	New
Lesoit Primary School(JSS)	525,361.81	0	Purchase of 10,000 litres water tank at Kshs.150,000.00, construction of tank base at Kshs.150,000, Installation of gutters at Kshs.50,000 (Kshs.350,000) and Purchase of 3,000 tree seedlings at	525,361.81	

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Kunchu Primary School	525,361.81	0	Kshs.50 each (Kshs.150,000) and purchase of manure, watering and maintenance of the seedlings at Kshs.25,361.81 (Kshs.175,361.81)  Purchase of 10,000 litres water tank at Kshs.150,000.00, construction of tank base at Kshs.150,000, Installation of gutters at Kshs.50,000 (Kshs.350,000) and Purchase of 3,000 tree seedlings at Kshs.50 each (Kshs.150,000) and purchase of manure, watering and maintenance of the seedlings at Kshs.25,361.81 (Kshs.175,361.81)	525,361.81	New
Kitengela Assitant County Commissioner's Office	532,598.01		Purchase of 10,000 litres water tank at Kshs.150,000, construction of tank base at Kshs.157,236.20 and Installation of gutters at Kshs.50,000 (Kshs.357,236.20) and purchase of 3,000 tree seedlings at Kshs.50 each (Kshs.150,000), purchase of manure, watering and maintenance of the seedlings at Kshs.25,361.81 (Kshs.175,361.81)	532,598.01	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
	<b>175,361,810.00</b>			<b>175,361,810.00</b>	
<b>JSS PROJECTS UNDER MINISTRY OF EDUCATION</b>					
GK Athi River Primary School (JSS-MoE)	1,650,000.00		Construction to completion of 1 standard classroom.	1,650,000.00	New
Nonkopir Primary school (JSS-MoE)	1,732,366.50		Construction to completion of 1 standard classroom.	1,732,366.50	New
Ole Lenku Primary School (JSS-MoE)	1,650,000.00		Construction to completion of 1 standard classroom.	1,650,000.00	New
Olperrelongo Primary School (JSS-MoE)	1,732,366.50		Construction to completion of 1 standard classroom.	1,732,366.50	New
Oloonkai Primary School (JSS-MoE)	1,650,000.00		Construction to completion of 1 standard classroom.	1,650,000.00	New
Elerai Primary School (JSS-MoE)	1,650,000.00		Construction to completion of 1 standard classroom.	1,650,000.00	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
<b>Grand Total</b>				<b>185,426,543</b>	

**ANNEXES.**

**Contractual Employees' – Annex 1**

Description	Rate	Number of Months	Total amount (PA)
Accounts Assistant	39,948.00	12	479,376.00
Driver	24,091.00	12	289,092.00
Clerk of works	39,948.00	12	479,376.00
Security Officer	19,928.00	12	239,136.00
Office Assistant	19,928.00	12	239,136.00
Records Assistant	28,518.00	12	342,216.00
Administrative Assistant	28,518.00	12	342,216.00
ICT Officer	28,518.00	12	342,216.00
Payee	19,066.00	12	228,792.00
<b>TOTAL</b>	<b>248,463.00</b>	<b>12 Months</b>	<b>2,981,556.00</b>

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**Housing Levy (Employee/Employer Contribution- Annex 2**

Description	Rate	Number of Months	Total amount (PA)
Accounts Assistant	746.00	12	8,952.00
Driver	401.00	12	4,812.00
Clerk of works	746.00	12	8,952.00
Security Officer	332.00	12	3,984.00
Office Assistant	332.00	12	3,984.00
Records Assistant	492.00	12	5,904.00
Administrative Assistant	492.00	12	5,904.00
ICT Officer	492.00	12	5,904.00
<b>Sub-total(Employee)</b>	<b>3,937.00</b>	<b>12</b>	<b>47,244.00</b>
<b>Employer Contribution</b>	<b>3,937.00</b>	<b>12</b>	<b>47,244.00</b>
<b>TOTAL</b>	<b>7,874.00</b>	<b>12 Months</b>	<b>94,488.00</b>

**Gratuity- Annex 3**

Description	Rate	Number of Months	Total amount (PA)
Accounts Assistant	9,353.00	12	112,236.00
Driver	6,665.00	12	79,980.00

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Description	Rate	Number of Months	Total amount (PA)
Clerk of works	9,353.00	12	112,236.00
Security Officer	5,236.00	12	62,832.00
Office Assistant	5,236.00	12	62,832.00
Records Assistant	7,620.00	12	91,440.00
Administrative Assistant	7,620.00	12	91,440.00
ICT Officer	7,620.00	12	91,440.00
<b>TOTAL</b>	<b>58,703.00</b>	<b>12 Months</b>	<b>704,436.00</b>

NG – CDFC Allowances (Administration – Annex 4)

Description	Rate	No. of meetings per month	Amount	Total Amount (PA)
8 Members	5,000.00	2	10,000.00	960,000.00
1 Member	7,000.00	2	14,000.00	168,000.00
<b>TOTAL</b>			<b>TOTAL</b>	<b>1,128,000.00</b>

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National Government Constituencies Development Fund Board  
 Kajiado East Constituency  
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 Kitengela  
 Cell: :+254 723 364685.  
 Email: [kajiadocastcdf@yahoo.com](mailto:kajiadocastcdf@yahoo.com) | Website: [www.ngcdf.go.ke](http://www.ngcdf.go.ke)

**NG – CDFC Allowances (Monitoring & Evaluation – Annex 5)**

Description	Rate	No. of meetings per month	Quarters	Total Amount (PA)
8 Members	5,000.00	6	4	1,080,000.00
1 Member	7,000.00	6	4	168,000.00
1 driver	2,500.00	6	4	60,000.00
1 Clerk of works	3,000.00	6	4	72,000.00
				<b>1,380,000.00</b>

**NG – CDFC Allowances (Accommodation – Annex 6)**

Description	Rate	No. of days	Amount	Total Amount (PA)
10 Members	5,000.00	6	5,000.00	300,000.00
			<b>TOTAL</b>	<b>300,000.00</b>

NG. CONSTITUENCY DEVELOPMENT FUND  
 KAJIADO EAST  
 19 APR 2024  
 S/GT  
 P. O. Box 805-00242, KITENGELA

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*[Signature]*  
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The committee members requested the Fund Account Manager to do the necessary documentation for project proposal approval by NG-CDF board.

**MIN:08/11/2023: TENDER REPORT**

The clerk of works was invited to the meeting to brief members on the tendering report. He read the tender opening minutes dated 19<sup>th</sup> October 2023 for the following projects;

- ❖ Proposed Construction of established police post at Mashuuru
- ❖ Proposed repairs and renovations at Isinya Chief's Office
- ❖ Proposed expansion, repairs and renovation works at Sameri Park Police Post
- ❖ Proposed construction of car shades at NG-CDF Kajiado East
- ❖ Proposed Electrical power installation of six classrooms at Isinya day and Boarding
- ❖ Proposed construction of two classrooms at Ole Lenku Sec.School

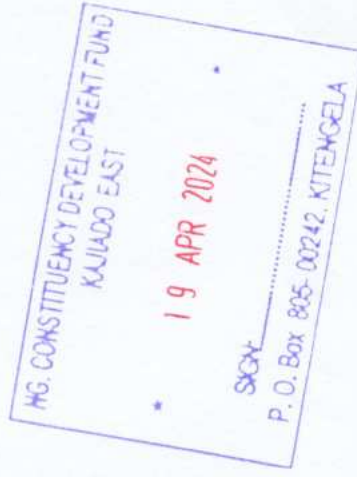
He further read the detailed tender evaluation report dated 25<sup>th</sup> October 2023 that contained the basis for disqualification of bidders and ultimately recommendations for the suitable contractors to carry out the proposed activities.

Members adopted both the reports and thus tenders were awarded as follows;

NO.	PROJECT NAME	ACTIVITY	CONTRACTOR	CONTRACT SUM(Kshs)
1.	Mashuuru Police Post	Construction of Police Post	Hudgens Construction Co. Ltd Box 803 Kitale	4,998,825.40

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NO.	PROJECT NAME	ACTIVITY	CONTRACTOR	CONTRACT SUM(Kshs)
2.	Isinya Chief's Office	Repairs and renovation of existing chief office	Latent Engineers Limited Box 60448-00100 NRB	496,900.00
3.	Sameri Park Police Post	Expansion, repairs and renovation works	Tirine Company Limited Box 134 Kajiado	3,998,458.00
4.	NG-CDF Kajiado East Office	Construction of car shades	Vicmart Contractors Co. Limited Box 415 Kajiado	499,500.00
5.	Isinya Day & Boarding Primary School	Electrical power installation in six classrooms	Puan Building and construction Co. Limited Box 271 NRB	499,200.00
6.	Ole Lenku Secondary School	Construction of two classrooms	Rigga Contractors Company Limited Box 204 Kitale	4,599,144.80

**MUN :09/11/2023: SPORTS FOR FY 2022/2023**

The chairman informed members of the constituency league for FY 2022/23 that the sports sub committee in conjunction with the FKF shall carry out sports tournament and that the funds to be transferred to the FMC who shall be in charge of the league from ward to constituency level and where by the winners shall be awarded with the uniform, ball trophies and medals. The members authorized the FAM to transfer the sports fund of **Ksh 2,901,752(Two Million nine hundred and one thousand seven hundred and fifty-two)** to the pnc so that the match can start immediately before the heavy rains start.

NG. CONSTITUENCY DEVELOPMENT FUND  
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 9 APR 2024  
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**MIN: 10/11/2023: BUDGET FOR TEAM BUILDING**

The Fund Account Manager read to the members a circular inviting her and the sub county Account for a team building at Nanyuki from 5<sup>th</sup> - 11<sup>th</sup> November 2023 and members unanimously approved the budget amounting to *Kshs,266,325 (Two hundred sixty six thousand three hundred and twenty five only) as follows;*

NO	ITEM	PAYEE	AMOUNT	TOTAL
1.	Accommodation expenses/transport	-Fund Manager	Kshs,129,000	Kshs,266,325
		-Subcounty Accountant	Kshs,112,200	
		-Hotel expenses	Kshs,25,125	

**MIN: 11/11/2023: ADJOURNMENT**

There being no other business the meeting ended with a word of prayer from Mrs. Monica Yula Peter.

*Minutes Compiled by;*

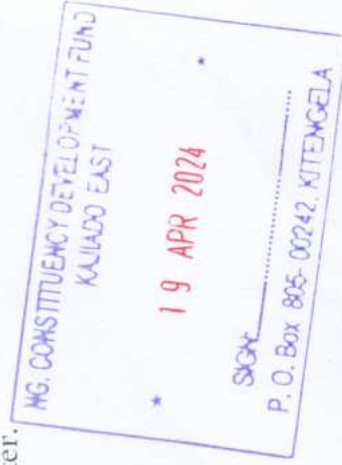
*Hasevian*  
Mrs. Mirriam Naserian

NG-CDFC Secretary

*Minutes Confirmed by;*

*Mr. Mark Parkironka*

NG-CDFC Chairperson



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*Hasevian*  
*Naserian*