

MINUTES FOR KAJIADO SOUTH NGCDFC HELD ON 17TH SEPTEMBER 2021 AT 9.00AM AT THE NGCDFC BOARDROOM.

PRESENT

- | | |
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| 1. Hon. Katoo Ole Metito | Member of National Assembly-Oversight committee |
| 2. Mr. Wesley Koech | Deputy County Commissioner |
| 3. Mr. Kilelo Kilitia | Chairperson |
| 4. Mrs. Rosemary Nailantei | Secretary |
| 5. Mr. John Muli Milia | Member |
| 6. Mr. Joshua Lomunyak | Member |
| 7. Mr. Amos Karanja | Member |
| 8. Mrs. Esther Seina | Member |
| 9. Ms. Marion Matilu | Member |
| 10. Mr. Wilson Sayialel | Co-opted Member |
| 11. Mr. Johnson Karanja | Fund Account Manager |

PRELIMINARIES

The meeting was called to order at 10:00am. Amos Karanja opened the meeting with a word of prayer. The chairman thanked the members for attending the meeting and shared the agenda of the day.

AGENDA

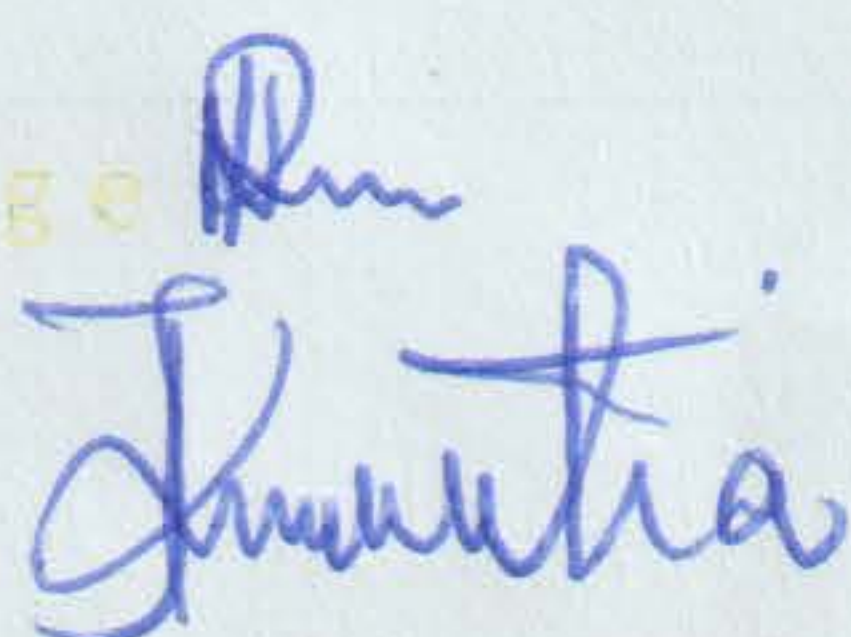
1. Reading and confirmation of previous meeting's minutes
2. Matters arising from the previous meeting's minutes
3. Disbursement of funds to the PMCs
4. Project proposal financial year 2021-22
5. Any Other Business

MIN/1/9/2021 READING AND CONFIRMATION OF PREVIOUS MEETING'S MINUTES

The Fund Account Manager took the members through the last meeting's minutes. They were proposed by Wilson Sayialel and seconded by Joshua Lomunyak as a true record of the day's deliberations.

MIN/2/9/2021 MATTERS ARISING FROM THE PREVIOUS MEETING'S MINUTES.

- The Kenya Revenue Authority Public Sector Department team visited the constituency from 6th September 2021 to carry out tax reconciliation and train the committee on tax issues. The exercise went on well and the committee were training on taxation issues.



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MIN/4/9/2021 DISBURSEMENT OF FUNDS TO THE PMCS.

The committee discussed the issue of ongoing projects most of the projects are practically complete and the rest are at an advanced stage and approved disbursement of funds to the project management committees as tabulated below.

S/NO.	PROJECT	PROJECT ACTIVITIES	AMOUNT
1.	Kimana primary school	Construction of MPH	500,000
2.	Lenkism secondary school	Additional funding for fencing	250,000
3.	Oltiasika primary school	Construction of 2 classrooms and supply of 80 desks	1,050,000
4.	Oyarata primary school	Construction of 2 classrooms and supply of desks	800,000
5.	Oloirien secondary school	Fencing of school land	350,000
6.	Shokut primary school	Supply of desks	750,000
7.	Imbaruetin complex secondary school	Fencing of school land	950,000
8.	Imbaruetin complex secondary school	Construction of pit latrines	
9.	Illasit secondary school	Construction of a modern lab	800,000

The fund account manager to facilitate the disbursements to the project management committees.

MIN/5/9/2021 PROJECT PROPOSAL FINANCIAL YEAR 2021-2022

Section 6(1) of the NG-CDF Act provides that, “the Board shall with the approval of the relevant committee of the National Assembly, allocate funds for every constituency in each financial year in accordance with section 34’

Further, section 34(1) of the Act states:- “the budget ceiling for each constituency shall be the amount specified in Section 4(1) divided equally among all constituencies subject to provisions of section 8(1) and 23(1)

Kajiado South allocation for FY 2020/21 is Ksh. 137,088,879.31 the allocation includes Ksh. 7,192,207 as emergency reserve.

Section 27 (1) of the NGCDF Act states;
“The chairperson of the Constituency Committee shall, within the first year of the commencement of a new Parliament and at least once every two years thereafter, convene open forum public meetings in every ward in the constituency to deliberate on development matters in the ward and in the constituency.”

Further, section 27 (2) states that; “The Constituency Committee shall deliberate on project proposals from all the wards in the constituency and any other projects which the

Constituency Committee considers beneficial to the constituency, including joint projects with other constituencies, consider the national development plans and policies and the constituency strategic development plan, and identify a list of priority projects, both immediate and long term, out of which the list of projects to be submitted in accordance with the Act shall be drawn from.”

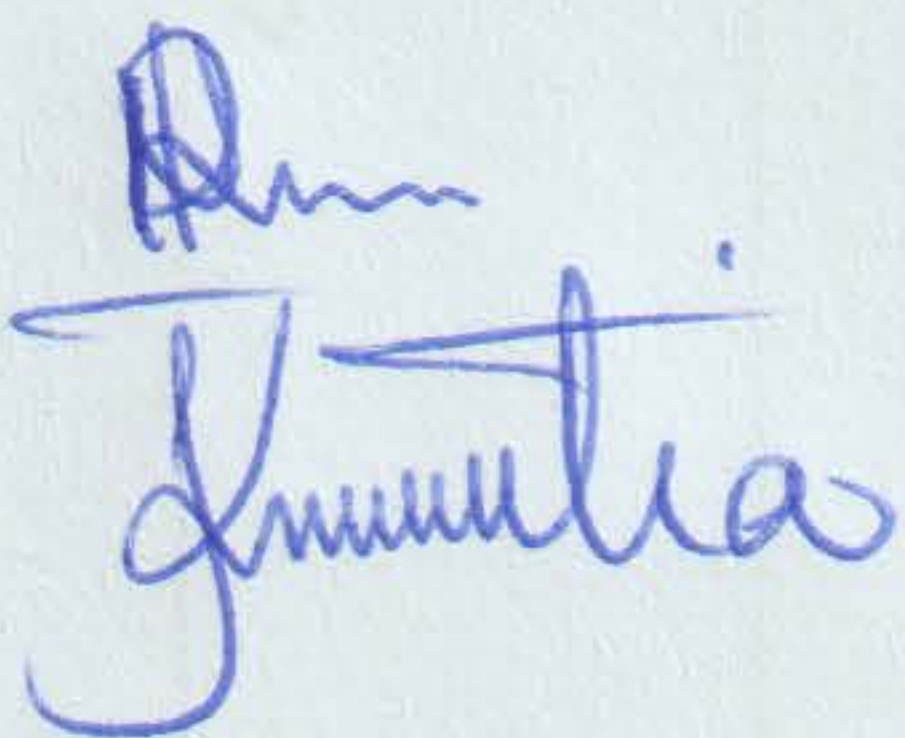
The list of proposed constituency based projects shall be submitted by the Constituency Committee to the Board.

The committee chairperson together with area member of National Assembly, the NGCDF committee members, local leaders and other opinion leaders attended the public participation forums with the constituents in Kuku, Rombo, Kimana, Entonet/Lenkism and Imbirikani/Eselenkei wards to cover the entire constituency. The team gathered information on community needs and documented them into the ward report.

The members went through the minutes and reports from all the wards/locations noting down all the projects proposed by the communities. Further, the committee prioritized the projects in terms of level of need and vulnerability of the communities, balanced development and the highlights of the strategic plan constituency and came up with a priority project basket, which was budgeted adhering to the budget ceilings and ministry of public works estimates.

The committee therefore came up with the 2020/2021 Financial Year project proposal as tabulated below;

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PROJECT NAME	ORIGINAL COST	CUMULATIVE ALLOCATION	PROJECT ACTIVITIES	ALLOCATED AMOUNT (KSH)	CURRENT STATUS
ADMINISTRATION AND RECURRENT COSTS					
Committee allowances	1,400,000		Committee expenses	1,400,000	New
Goods and Services	2,383,293		Fuel, subsistence allowances, repairs and maintenance, NG-CDFC expenses, motor vehicle expenses, water services, telephone, stationeries, travel and subsistence	2,383,293	New
NHIF	92,400		Employees contribution towards Health Insurance Fund	92,400	New
NSSF	19,200		Employer's contribution towards social security fund	19,200	New
Employees' Salaries	3,411,600		Payment of staff salaries	3,411,600	New
Service Gratuity	918,840		Payment of staff service gratuity	918,840	
MONITORING AND EVALUATION					
NG-CDFC/PMC Capacity Building	1,400,000		Undertake Training of the PMCs/NG-CDFCs/NG-CDFC staff on NG-CDF Related issues	1,400,000	New
Committee allowances	1,800,000		Payment of committee allowances	1,800,000	New
Goods and Services	912,666		Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	912,666	New



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Bursaries for tertiary schools	25,419,118	Assisting needy students in tertiary schools to pursue their dreams in education	25,419,118	New
Emergency	7,192,207	To cater for any unforeseen occurrences in the constituency	7,192,207	New
Sports	2,741,778	Funding of constituency football tournament. Awarding the winning teams with trophies, sports equipment including uniforms, balls, nets and training equipment	2,741,778	New
ENVIRONMENT				
Korinko Secondary School	450,000	Supply of two 10,000 litres PVC water tanks 200,000 with associated gutters 50,000 and construction of concrete bases 150,000 and piping and water fetching/washing points 50,000	450,000	New
Kimana primary school	450,000	Supply of two 10,000 litres PVC water tanks 200,000 with associated gutters 50,000 and construction of concrete bases 150,000 and piping and water fetching/washing points 50,000	450,000	New
Korinko Secondary School	100,000	Tree planting 375 seedlings	100,000	New
Olmororoi Primary School	100,000	Tree planting 375 seedlings	100,000	New
Ngasakinoi Primary School	100,000	Tree planting 375 seedlings	100,000	New
Oloibor-Soit primary school	100,000	Tree planting 375 seedlings	100,000	New
Enkongu primary school	100,000	Tree planting 375 seedlings	100,000	New



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Olchorro primary school	100,000	Tree planting 375 seedlings	100,000	New
Enkii boys secondary school	100,000	Tree planting 375 seedlings	100,000	New
Olmapiitet Secondary School	100,000	Tree planting 375 seedlings	100,000	New
	476,000	Water connection and supply 1,200 metres length. Trenching 208,000, HDPE piping 138,000, water meter 5,000, gate valves and reducers and valve chamber 110,000, water connection and testing 15,000	476,000	
Kimana police station NGCDFC offices	427,778	Supply of one 10,000 litres PVC water tank 100,000 with associated water harvesting infrastructure 50,000, construction of an elevated concrete base slab 150,000, piping and connections, hand washing point at the pitlatrines 50,000 and planting of grass 77,778 at the NGCDFC offices compound.	427,778	New
PRIMARY SCHOOLS PROJECTS				
Loonkiitok primary school	2,576,000	Construction of 2 classrooms to completion 2,240,000 and supply of 40 metallic desks 336,000	2,576,000	New

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Samai primary school	2,800,000		Construction of an administration block- 17 teachers staffroom, headteacher's office, secretary room, deputy headteacher's office and the senior teacher's office to completion	2,800,000	New
Nolasiti primary school	1,400,000		Construction of 2 blocks of pit latrines (4 doors for girls- 1 door for persons living with disability and 3 doors with urinal for boys- 1 door for persons living with disability) to completion	1,400,000	New
Kikelelwa Primary School	2,000,000		Renovation of school infrastructure. Five classrooms. Fixing of new steel casement doors and windows to the required standard. Replacing of leaking roof (iron sheets and timber), repairs to the floor, the roof and walls to and general painting to completion	2,000,000	New
Olmaroroi Primary School	2,000,000		Fencing of 5 acres (840 linear metres) of school land with concrete pillars, mild steel angle lines and chain-link and fixing of two gates to keep away intruders to completion	2,000,000	New


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Ngasakinoi Primary School	2,000,000	Fencing of 5 acres (840 linear metres) of school land with concrete pillars, mild steel angle lines and chain-link and fixing of two gates to keep away intruders to completion	2,000,000	New
Rombo Mixed Primary school	2,900,000	Supply of 320 three-seater metallic frame desks	2,900,000	New
Oloibor-Soit primary school	2,464,000	Fencing of 10 acres (980 linear metres) of school land with concrete pillars, mild steel angle lines and chain-link and fixing of two gates to completion	2,464,000	New
Enkijape Primary School	2,800,000	Construction of an administration block- 17 teachers staffroom, headteacher's office, secretary room, deputy headteacher's office and the senior teacher's office to completion	2,800,000	New
Enkongu primary school	2,464,000	Fencing of 10 acres (980 linear metres) of school land with concrete pillars, mild steel angle lines and chain-link and fixing of two gates to completion	2,464,000	New
Olbili primary school	2,576,000	Construction of 2 classrooms to completion 2,240,000 and supply of 40 metallic desks 336,000	2,576,000	New
Oloilalei Primary School	2,464,000	Fencing of 10 acres (980 linear metres) of school land with concrete pillars, mild steel angle lines and chain-link and fixing of two gates to completion	2,464,000	New

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Olmoti primary school	2,600,000	<p>Renovation of 60 capacity boys' dormitory. Fixing of three double steel panel doors complete with frames, fixing of windows, repair to the roof and truss (replace old leaking iron sheets), introduce two disability friendly access ramps, repair to the floor ceramic tiling in the lavatory, with all sanitary fittings, water storage tank 210 litres, water reticulation, 6 dhobi sinks and 2 hand washing points 1,707,000, internal draining 282,000, construction of septic tank for 50 persons (capacity 15,000 litres) and associated sockage (5 soak pits and 12 manholes) Ksh. 371,000 , plastering of walls and general painting and equipping the dormitory with 20 double decker steel beds Ksh 240,000, provisional sum (fire extinguishers, contingencies, project publicity, project management, project supervision) 135,000 to completion.</p>	2,600,000	New
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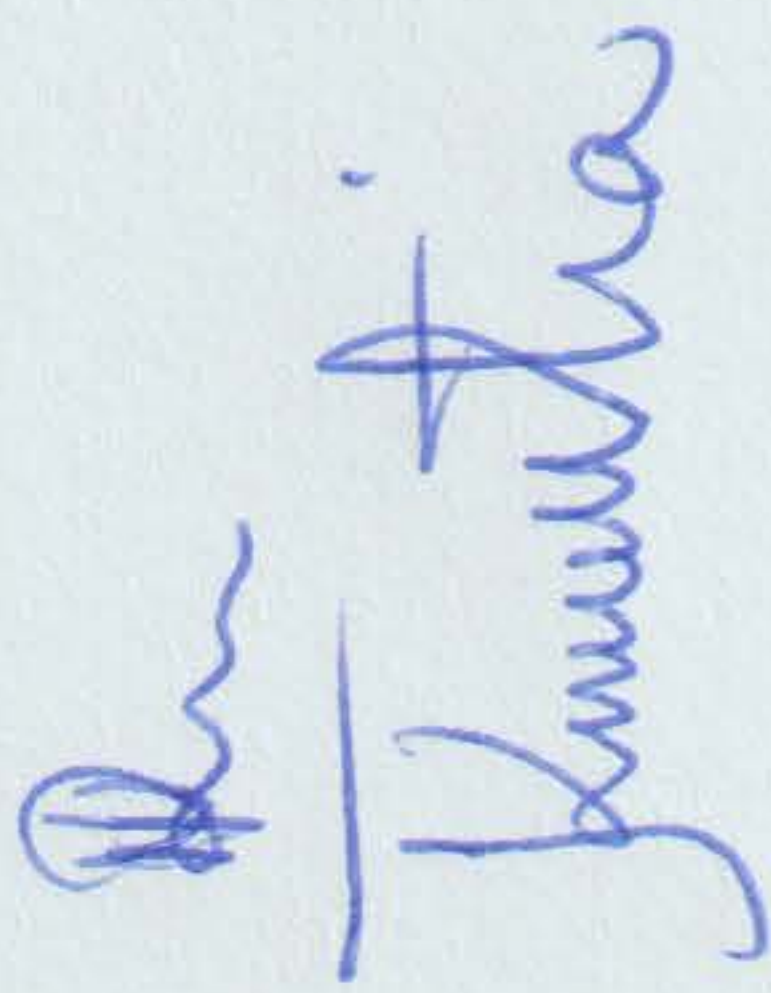
Enkongu-Narok Primary School	2,800,000		Construction of an administration block- 17 teachers staffroom, headteacher's office, secretary room, deputy headteacher's office and the senior teacher's office to completion	2,800,000	New
Esiteti primary school	3,600,000		Fencing of 10 acres (980 linear metres) of school land with solar powered electric fence. Smooth steel galvanized wire and hardwood posts, solar panels and energizer with gate house and gate works to keep away wildlife from the school to completion	3,600,000	New
Olchorro primary school	2,500,000		Fencing of 15 acres (1120 linear metres) of school land with concrete pillars, mild steel angle lines and chain-link and fixing of two gates to completion	2,500,000	New
Naor-Enkare primary school	2,800,000		Construction of an administration block- 15 teachers staffroom, headteacher's office, secretary room, deputy headteacher's office and senior teacher's office to completion	2,800,000	New




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Kimana primary school	4,150,000	Supply of 1000 conference chairs 4,000,000 and supply at the podium of 5 steel frame with cypress top conference tables to the newly constructed 1000 capacity multi-purpose hall 150,000	4,150,000	New
Kimana primary school	700,000	Construction of a block of 3 door pit latrines (1 for ladies, 1 for persons living with disability, and one for men with urinal) to be used at the newly constructed multi-purpose hall	700,000	New
SECONDARY SCHOOLS PROJECTS				

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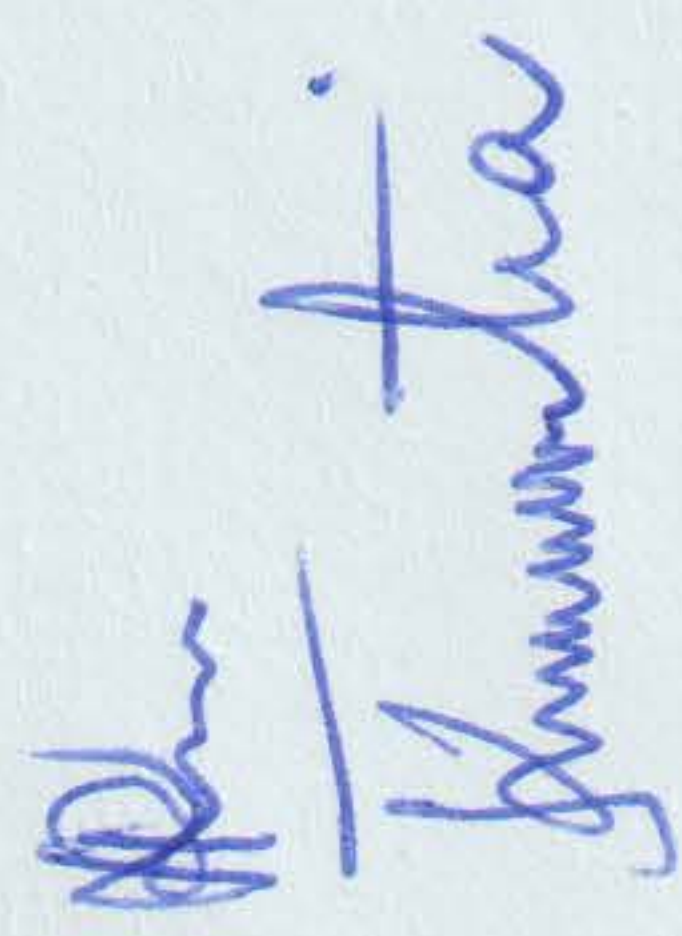


	5,500,000		<p>Renovation and completion of school infrastructure. Renovation of three classrooms and the corner room to be an office. Fixing of new steel casement doors and windows of required standard. Replacing leaking roof (iron sheets and timber) plastering of walls, new floor and general painting 2,150,000. Repair of the entrance, the gate and plastering of the walling 200,000 completion of the administration block (Ceiling, partitioning to the 4 different offices(staffroom, bursar office, head of departments office and electrical works) 1,500,000, supply of 200 lockers and chairs 1,650,000</p>	5,500,000	New
Korinko Secondary School			<p>Fencing of 40 acres (1820 linear metres) of school land with solar powered electric fence. Smooth steel galvanized wire and hardwood posts, solar panels and energizer with gate house and gate works to keep away wildlife from school to completion.</p>	4,300,000	New
Enkii boys secondary school	4,300,000			4,300,000	



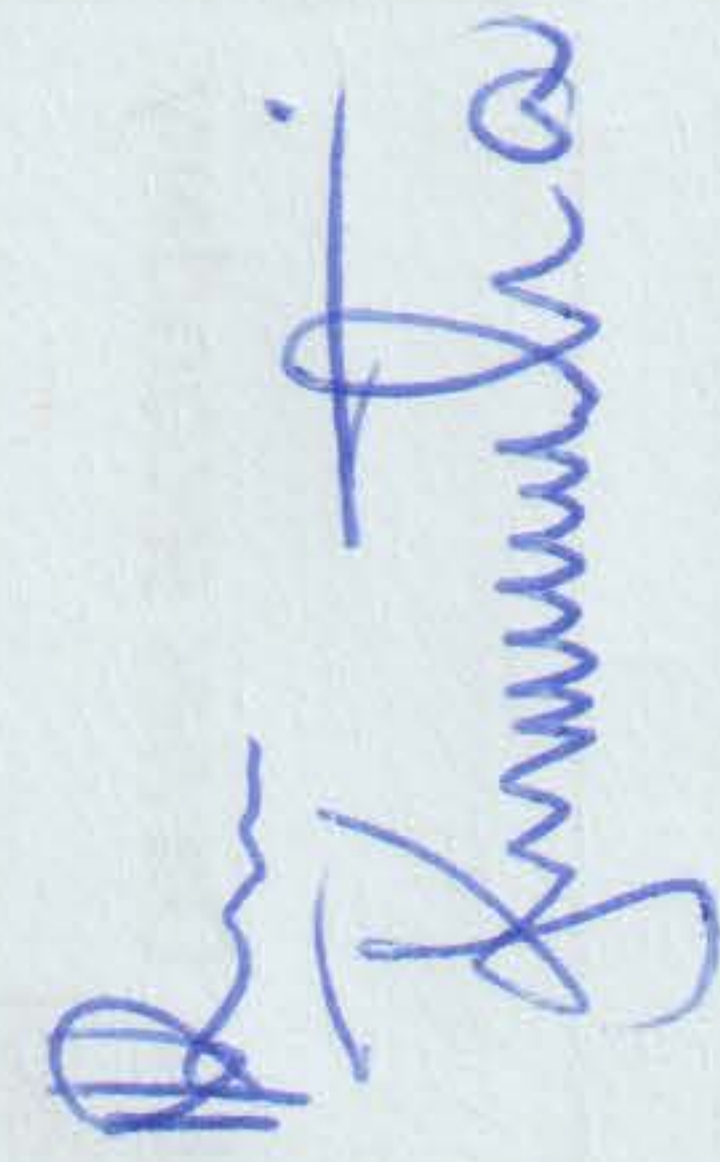
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Collin Davies secondary school	2,900,000	Construction of two classrooms to completion 2,240,000 and supply 80 lockers and chairs 660,000	2,900,000	New
Olmapiet Secondary School	4,800,000	Fencing of 40 acres (1820 Linear metres) of school land with concrete pillars, mild steel angle lines and chain-link and fixing of two gates to completion	4,800,000	New
Amboseli Lewis secondary school	2,900,000	Construction of two classrooms to completion 2,240,000 and supply 80 lockers and chairs 660,000	2,900,000	New
Kimana Mixed Secondary School	5,500,000	Construction an administration block. 18 teachers' staffroom, principal's office, deputy principal's office, 2 Head of Departments offices, bursar/accounts, secretary, registry, kitchenette, an exam room and 3 door modern toilets (one for persons living with disability, one for ladies and one for men) to completion.	5,500,000	New



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Korrinko secondary school	200,000		Supply of a mobile laboratory bench. Formica acid proof top, two gas points supplied with fully filled 13kgs gas cylinder fitted in a lockable chamber, one water point, power outlet sockets, illumination lamp, lockable storage cabinets, two shelves, mounted on a movable caster.	200,000	New
Imbaruetin community complex secondary school	200,000		Supply of a mobile laboratory bench. Formica acid proof top, two gas points supplied with fully filled 13kgs gas cylinder fitted in a lockable chamber, one water point, power outlet sockets, illumination lamp, lockable storage cabinets, two shelves, mounted on a movable caster.	200,000	New
Amboseli Lewis secondary school	200,000		Supply of a mobile laboratory bench. Formica acid proof top, two gas points supplied with fully filled 13kgs gas cylinder fitted in a lockable chamber, one water point, power outlet sockets, illumination lamp, lockable storage cabinets, two shelves, mounted on a movable caster.	200,000	New



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Iltilal secondary school	200,000		Supply of a mobile laboratory bench. Formica acid proof top, two gas points supplied with fully filled 13kgs gas cylinder fitted in a lockable chamber, one water point, power outlet sockets, illumination lamp, lockable storage cabinets, two shelves, mounted on a movable caster.	200,000	New
Entonet secondary school	200,000		Supply of a mobile laboratory bench. Formica acid proof top, two gas points supplied with fully filled 13kgs gas cylinder fitted in a lockable chamber, one water point, power outlet sockets, illumination lamp, lockable storage cabinets, two shelves, mounted on a movable caster.	200,000	New
Lenkism secondary school	200,000		Supply of a mobile laboratory bench. Formica acid proof top, two gas points supplied with fully filled 13kgs gas cylinder fitted in a lockable chamber, one water point, power outlet sockets, illumination lamp, lockable storage cabinets, two shelves, mounted on a movable caster.	200,000	New
SECURITY					

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Kimana Assistant County Commissioner offices	6,500,000	Construction of Kimana Assistant County Commissioner offices. Consisting of Assistant County Commissioner office, the area chief office, assistant chief office, registry, secretary, 2 offices for administration police, armory, three offices for divisional service providers (education, registration of persons, registrar of birth and deaths) offices and a waiting bay to completion.	6,500,000	New
Inkariak Ronkena chief's offices	3,600,000	Construction of locational offices Inkariak Ronkena location. Consisting of chief office, assistant chief's office, registry, secretary, 2 offices for administration police, armory and waiting bay to completion 2,900,000 and construction of a block of 3 doors pit latrines (one for ladies, one for persons living with disability and one for men with urinal to completion 700,000	3,600,000	New
NGCDFC offices	2,000,000	Erecting of a 120LM to complete the perimeter wall around the NGCDFC offices	2,000,000	New
TOTAL	137,088,879		137,088,879	



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The Fund Account Manager to prepare and submit the project proposal in the required format, with all the necessary documentations and attachments to the NGCDF Board for approval.

MIN/6/9/2021 ANY OTHER BUSINESS.

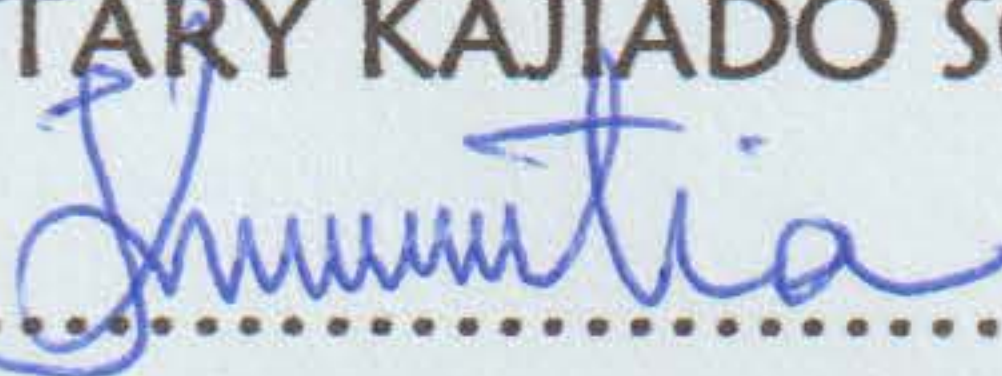
- The committee to carry out monitoring and evaluation for the month of September. The Fund Account Manager to plan and facilitate the activities

The meeting came to an end at 1625hrs with a word of prayer from Amos Karanja

CONFIRMATION

SIGN  DATE 17.9.21
ROSEMARY NAILANTEI

SECRETARY KAJIADO SOUTH NG-CDFC.

SIGN  DATE 17/9/21
KILELO KILITIA CHAIRPERSON KAJIADO SOUTH NG-CDFC.

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